



## APPLICATION FOR EVENT BINS

### OFFICE USE ONLY

Amount Paid: .....

Receipt No: .....

Date: .....

### PART 1 – APPLICATION DETAILS

#### APPLICANT DETAILS

Name:	Event Name:
Address:	
Suburb:	Postcode:
Email:	Contact Number:

#### NATURE OF EVENT

<input type="checkbox"/> Markets	<input type="checkbox"/> Sporting Event
<input type="checkbox"/> Private Function	<input type="checkbox"/> Other (provide description)

#### GENERAL WASTE BINS REQUIRED

(If you require Recycle Bins please contact Hunter Resource Recovery on 0249344674)

#### Bins to be delivered & collected by Council:

Up to 8 bins = \$327.00. Additional bins are \$25 each

Number of Bins		Delivery Date		Collection Date	
Contact Person		Contact Number			

### PART 2 – DECLARATION/ CONDITIONS OF USE

#### CONDITIONS OF USE /APPLICANT DECLARATION

- **Applications are to be lodged 21 days prior to the event**
- **Bins will only be delivered/collected on a weekday, unless prior arrangement are made**
- **Fee are to be paid in accordance with Councils Fees & Charges**
- **Delivery & Collection by Council includes the collection and disposal of waste**
- **Further charges may apply if bins are damaged.**

**I/We hereby apply for Event Bins as described in this application, I/We have read and understood the terms as conditions as attached.**

Applicant(s) Name:	Date:
Applicant(s) Signature:	

### PART 3 – LODGEMENT DETAILS

#### HOW TO LODGE YOUR APPLICATION

<b>Address the application to:</b>  General Manager Cessnock City Council PO Box 152 CESSNOCK NSW 2325 OR General Manager Cessnock City	<b>Lodge in person:</b> <b>(between 9am – 4.30pm) at Council's Administration Building</b> Cessnock City Council 62-78 Vincent Street CESSNOCK NSW  You may need to spend some time with a Customer Service Officer	<b>How to Contact Us:</b> <b>Phone:</b> (02) 4993 4300 <b>Email:</b> council@cessnock.nsw.gov.au www.cessnock.nsw.gov.au  <b>Office Hours:</b>
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Council DX 21502 CESSNOCK <b>Payment Method:</b> <b>Credit Card (complete the section below)</b>	when lodging your application. Typically you will require 10 minutes, however this may vary depending on the complexity of your application <b>Payment Method:</b> In person - Cash, Cheque, Money Order, Mastercard, Visa, and/or EFTPOS	9am to 5pm Monday to Friday *Payments are accepted until 4.30pm <b>Fees:</b> Fees are calculated in accordance with Council's adopted fees and charges.
<b>If you require further information regarding this request, please contact Councils Environment &amp; Waste Business Support Officers on (02) 4993 4167</b>		
<p>Cessnock City Council takes the privacy and security of personal information very seriously.</p> <p>To eliminate the risk associated with Credit Cards, Council does not collect or store Credit Card information.</p> <p>Credit Card payments are processed by Council's Call Centre using a call in or call back facility. Customers are able to select their preferred option.</p>		
Payment Contact Name:	Contact Phone Number:	
<b>PRIVACY NOTIFICATION</b>		
<b>Purpose</b>	The information on this form is being collected for the purpose of providing event bins. The information collected will be used for the purpose outlined and related administrative functions, and in accordance with Council's <a href="#">Privacy Management Plan</a> and <a href="#">Privacy Statement</a> which can be found on Council's website.	
<b>Intended Recipients</b>	Council Officials, including authorised contractors	
<b>Supply</b>	Voluntary	
<b>Consequence of non-provision</b>	If you do not supply the information requested, we will not be able to process your application	
<b>Storage and Security</b>	Your personal information will be kept in Councils Information Management System in accordance with Councils Privacy Policy	
<b>Access</b>	You may access, correct or update your personal information by visiting Councils Website	
If you want to know more about Council's obligations regarding your personal information or what rights you have, contact the <a href="#">Information and Privacy Commission</a> or visit their website <a href="http://ipc.nsw.gov.au">ipc.nsw.gov.au</a>		

