



13 December 2023

SUPPLEMENTARY AGENDA:

(1) MAYORAL MINUTES

MM11/2023	Minutes of the General Managers Employment Arrangements Committee of Cessnock City Council held 22 November 2023.....	2
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Mayoral Minute

Report No. MM11/2023

General Manager's Unit



MAYORAL MINUTE No. MM11/2023

***SUBJECT: MINUTES OF THE GENERAL MANAGERS EMPLOYMENT
ARRANGEMENTS COMMITTEE OF CESSNOCK CITY COUNCIL
HELD 22 NOVEMBER 2023***

RECOMMENDATION

That the Minutes of the Organisation and General Managers Performance Review Committee of 22 November 2023 be adopted as a resolution of the Ordinary Council.

REPORT/PROPOSAL

***MINUTES OF THE ORGANISATIONAL AND GENERAL MANAGER'S
PERFORMANCE REVIEW COMMITTEE MEETING OF
CESSNOCK CITY COUNCIL
HELD ON 22 NOVEMBER 2023, COMMENCING AT 2.00PM***

PRESENT: The Mayor, Councillor Suvaal
Councillor Burke (via zoom)
Councillor Grine
Councillor Paynter

IN ATTENDANCE: Councillor Jackson
Councillor Sander
Christian Morris LGNSW
Claudia Nossa Cortes LGNSW
Tracey Cocking (Minute Taker)

APOLOGIES: Councillor Dunn
Councillor Hawkins
Councillor Hill
Councillor Olsen

Mayoral Minute

Report No. MM11/2023

General Manager's Unit



LISTED MATTERS

The annual performance review of the General Manager

RESOLUTIONS

1. That the Minutes of the Organisational and General Managers Performance Review Committee of 22 November 2023 be adopted as a resolution of the Ordinary Council.
2. That the Performance Review of the General Manager for the period of 30 November 2022 to 30 November 2023 contained in the Confidential Attachment be received and noted.
3. That the General Manager be awarded a discretionary increase of 5% in the total remuneration package (TRP) effective from the first full pay period on or after 1 December 2023. The Panel agreeing that the General Manager has exceeded expectations in performance and that the General Manager be afforded the increase in accordance with paragraph 8.4 of the Standard Contract.
4. That Key Performance Indicators be reviewed and set in February 2024 at a formal meeting of the Committee in consultation with the General Manager.
5. That the next Performance Review be scheduled for early August 2024.
6. That Local Government Management Solutions be re engaged for the Annual Performance Review scheduled for August 2024.
7. That the Performance Agreement for the General Manager for the period of 30 November 2022 to 30 November 2023 in accordance with Clause 7.10 of the Standard Contract of Employment, be signed by the Mayor on behalf of Council.

Moved: Councillor Paynter **Seconded:** Councillor Grine

GENERAL BUSINESS

Nil

Meeting Closed at 3.33pm.

ENCLOSURES

- 1 Performance Review of the General Manager for the period of 30 November 2022 to 30 November 2023 (Provided to Councillors Under Separate Cover)