



Vincent Street  
CESSNOCK

7 November 2023

# ORDINARY MEETING OF COUNCIL

## WEDNESDAY, 15 NOVEMBER 2023

### ENCLOSURES

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**701 Lovedale Road, Lovedale**

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701 Lovedale Road, Lovedale

# UNAUTHORISED BUILDING WORKS

LOT 81, DP 831654  
No. 701 LOVEDALE ROAD, LOVEDALE, NSW, 2325

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01 PLAN - LOCALITY  
EXISTING WORKS

	CLIENT	M. M. DILLON	DRAWING TITLE	COVER SHEET	<p>18/01/2021 p. 02 4480 3191 e. admin@xarbedesign.com.au</p>	<table border="1"> <tr> <th>REVISION LOG</th> <th>REV.</th> <th>CHK.</th> <th>EVENT</th> <th>DATE</th> <th>REVISION.</th> </tr> <tr> <td>A</td> <td>BIAL</td> <td></td> <td>CLIENT INFORMATION</td> <td>18/01/2021</td> <td>D</td> </tr> <tr> <td>B</td> <td>BIAL</td> <td></td> <td>DEVELOPMENT APPLICATION</td> <td>20/01/21</td> <td>DRAWING</td> </tr> <tr> <td>C</td> <td>BIAL</td> <td></td> <td>DEVELOPMENT APPLICATION</td> <td>18/01/21</td> <td>DA 00</td> </tr> <tr> <td>D</td> <td>BIAL</td> <td></td> <td>DEVELOPMENT APPLICATION</td> <td>18/01/21</td> <td>DA 00</td> </tr> </table>	REVISION LOG	REV.	CHK.	EVENT	DATE	REVISION.	A	BIAL		CLIENT INFORMATION	18/01/2021	D	B	BIAL		DEVELOPMENT APPLICATION	20/01/21	DRAWING	C	BIAL		DEVELOPMENT APPLICATION	18/01/21	DA 00	D	BIAL		DEVELOPMENT APPLICATION	18/01/21	DA 00
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PROJECT 21039

SHEET 1 OF 5

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PRINT DATE  
18/01/2021

SCALE  
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DRAWING TITLE  
COVER SHEET

PROJECT  
UNAUTHORISED BUILDING WORKS

CLIENT  
M. M. DILLON

LOT 81  
DP 831654  
LOCATION No. 701 LOVEDALE ROAD, LOVEDALE NSW 2325

REVISION.

DRAWING

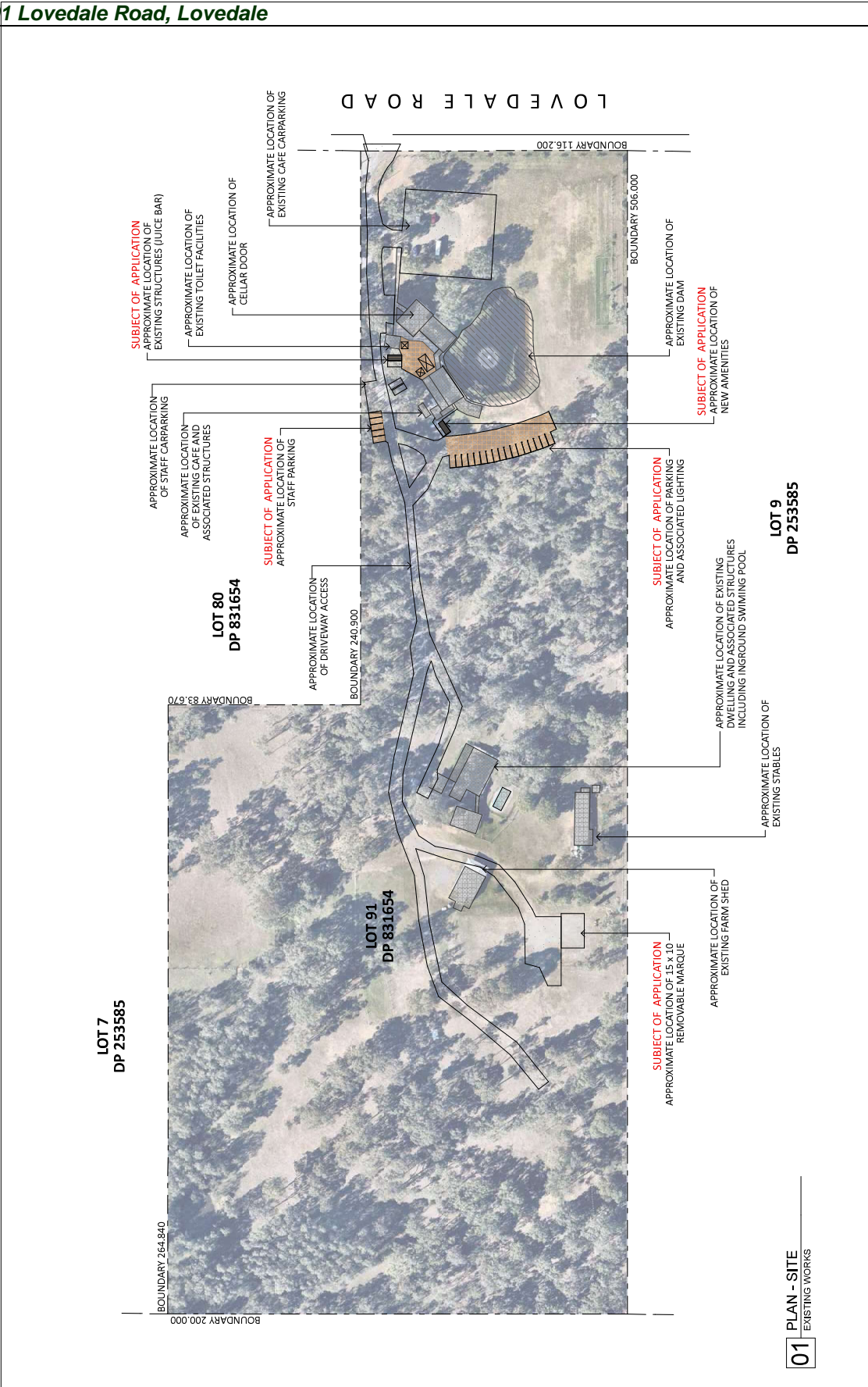
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PROJECT 21039

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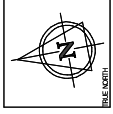
701 Lovedale Road, Lovedale



01 PLAN - SITE EXISTING WORKS

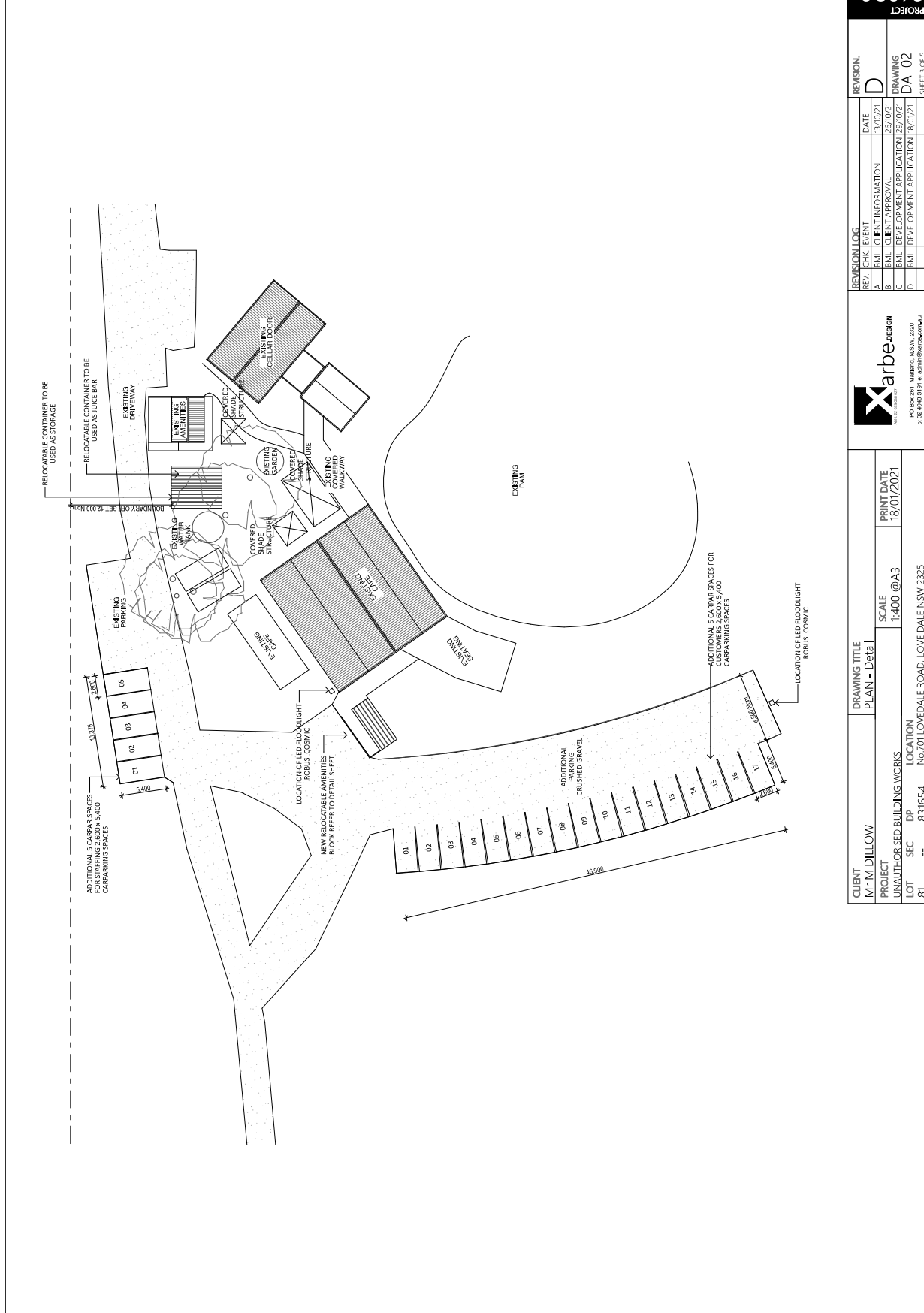
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PRINT DATE	18/01/2021		



21039 PROJECT

701 Lovedale Road, Lovedale




**21039**  
PROJECT

REVISION LOG		REVISION
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B	BIAL DEVELOPMENT APPLICATION	15/01/21
C	BIAL DEVELOPMENT APPLICATION	20/01/21
D	BIAL DEVELOPMENT APPLICATION	18/01/21

**Client:** Mr. M. DILLOW  
**Project:** UNAUTHORISED BUILDING WORKS  
**Lot:** 81  
**Sec:** ---  
**Dp:** 831654  
**Location:** No.701 LOVEDALE ROAD, LOVE DALE NSW 2325

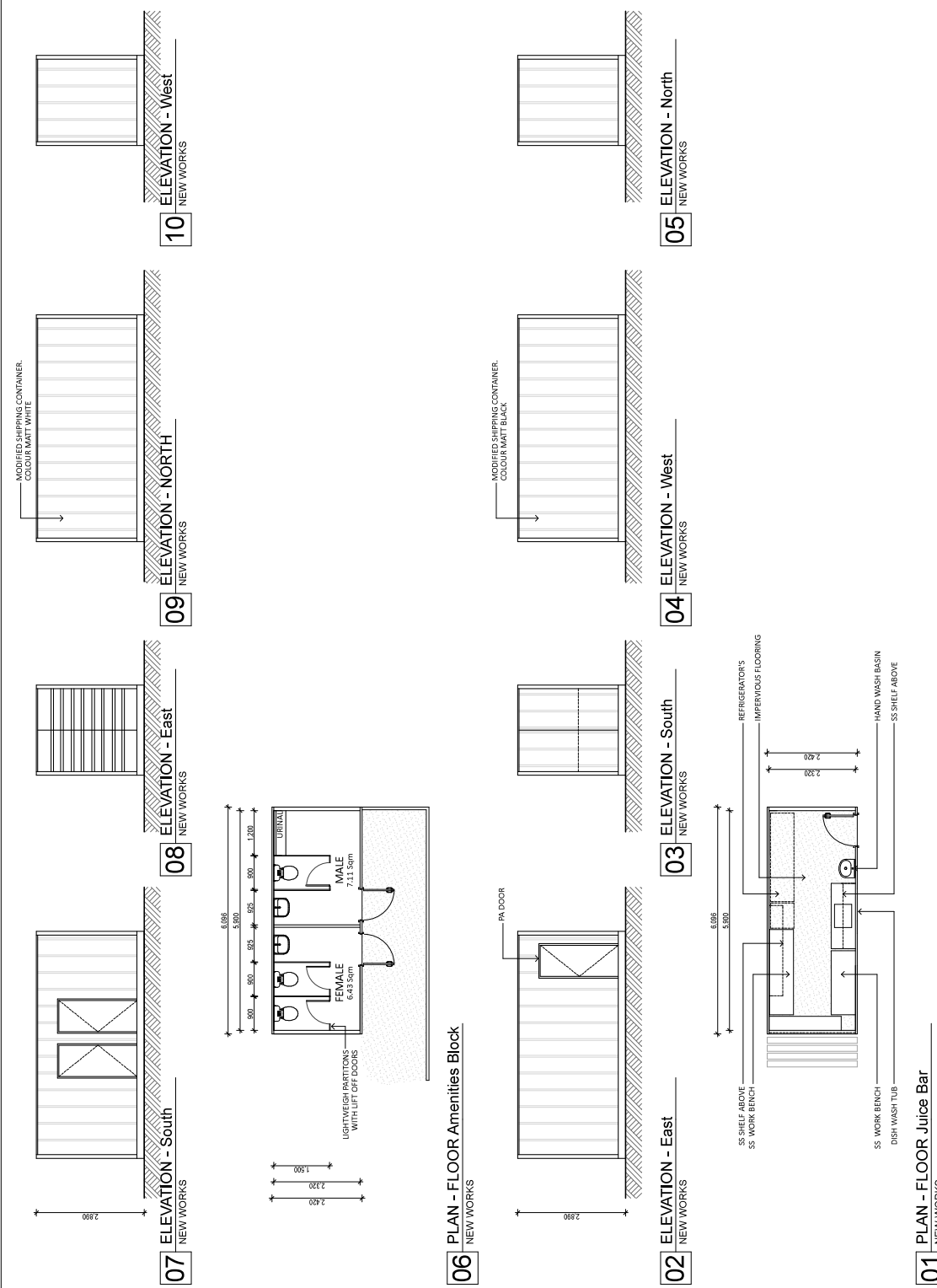
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**Sheet:** 3 OF 5



**Xarbe Design**  
 ARCHITECTS  
 8/5 WARD ST. WARRING, NSW 2200  
 P: 02 4490 9191 E: admin@xarbedesign.com.au

701 Lovedale Road, Lovedale



<b>01 PLAN - FLOOR Juice Bar</b> NEW WORKS		<b>02 ELEVATION - East</b> NEW WORKS		<b>03 ELEVATION - South</b> NEW WORKS		<b>04 ELEVATION - West</b> NEW WORKS		<b>05 ELEVATION - North</b> NEW WORKS		<b>06 PLAN - FLOOR Amenities Block</b> NEW WORKS		<b>07 ELEVATION - South</b> NEW WORKS		<b>08 ELEVATION - East</b> NEW WORKS		<b>09 ELEVATION - NORTH</b> NEW WORKS		<b>10 ELEVATION - West</b> NEW WORKS	
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**701 Lovedale Road, Lovedale**

**ASSESSMENT REPORT**

**DETAILS OF THE PROPOSED DEVELOPMENT**

Development Application No. 8/2021/22318/1 seeks approval for the following on the subject land associated with the operation of the Deck Café and Gartelmann's Cellar Door:

- Relocatable amenities block, already installed (unauthorised works);
- New car parking area for 22 vehicles, already constructed (unauthorised works);
- An additional 8 staff parking spaces, already constructed (unauthorised works);
- Juice bar located within a relocatable shipping container, already installed (unauthorised works);
- Two (2) flood light poles - one located within the new car parking area, and the other located at the rear of the café building (already installed - unauthorised works);
- Pop-up coffee stand;
- Extended hours of operation associated with the existing café (extended operating hours are currently occurring without development consent).

In relation to operating hours, the existing café currently has approval to operate from 9.00am to 6.00pm, seven days a week. However, the café is currently operating outside of these hours and the following hours of operation are being sought for approval:

<b>Days</b>	<b>Proposed Operating Hours for Cafe</b>
Monday	8.00am – 4.00pm
Tuesday	8.00am – 4.00pm
Wednesday	8.00am- 9.30pm
Thursday	8.00am – 9.30pm
Friday	8.00am – 10.30pm
Saturday	8.00am – 10.30pm
Sunday	8.00am – 9.30pm

The following hours of operation are being sought for the pop-up coffee cart and juice bar:

<b>Days</b>	<b>Proposed Operating Hours for Pop-up Coffee Cart and Juice Bar</b>
Saturday	8.00am – 1.00pm
Sunday	8.00am – 1.00pm
Public Holidays	8.00am- 1.00pm
School Holidays	8.00am – 1.00pm

Plans illustrating the proposed development are contained in Enclosure 1 and depicted in the photos below:

**701 Lovedale Road, Lovedale**

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**Photograph 1 – Storage Container and Juice Bar**



**Photograph 2 – Pop-up Coffee Stand**



**Photograph 3 – Amenities Building**



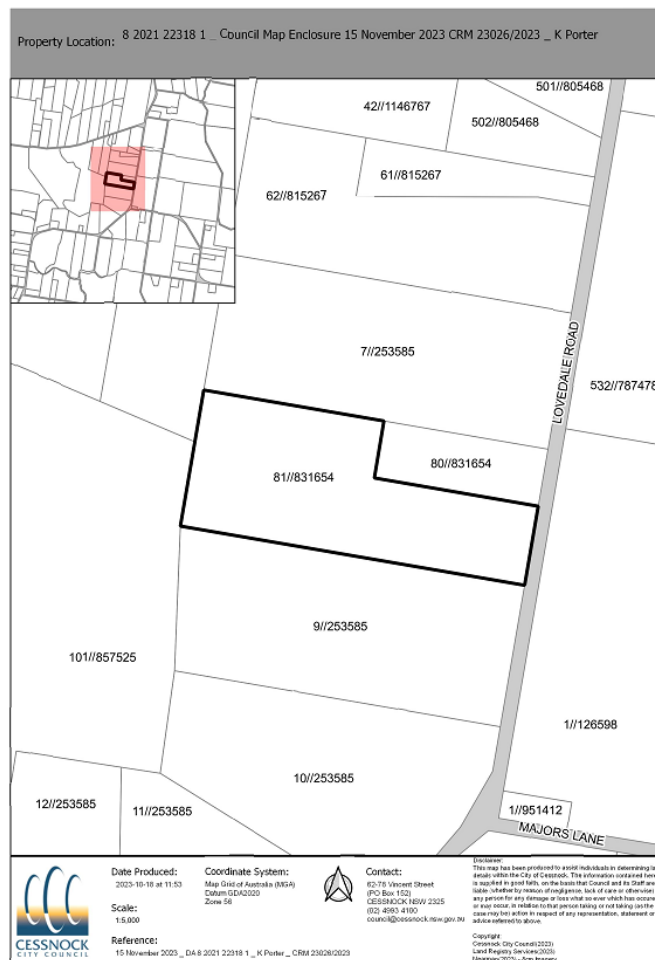
701 Lovedale Road, Lovedale

## BACKGROUND

There has been a history of compliance issues associated with the site over several years relating to unauthorised building works and operating hours. Council's Development Compliance Team have been in regular contact with the owner/operator of the site, responding to public complaints associated with unauthorised works and activities being undertaken on site.

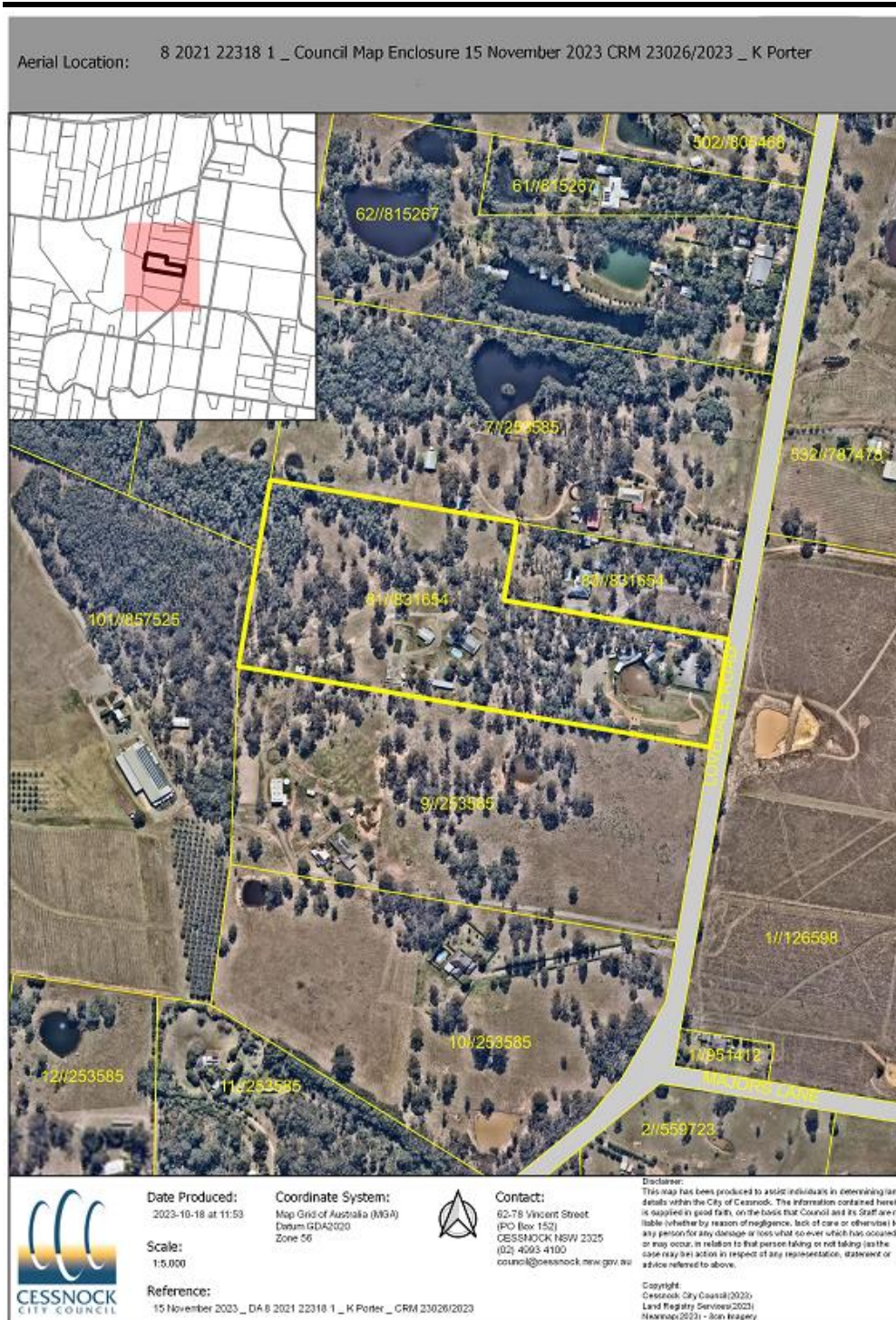
It is noted that the café extended its operating hours in accordance with the planning provisions introduced in response to the COVID-19 pandemic which permitted the temporary extension of operating hours without the need for development consent. However, these temporary changes to the Environmental Planning and Assessment Act (EP & A Act) 1979 ended on 31 March 2022 and the café has continued to operate outside of the originally approved operating hours, being 9.00am to 6.00pm seven days a week. The owner/operator has been required by Council to lodge a development application requesting consideration of extended operating hours and the use of existing unauthorised structures on the site.

## LOCATION MAP



**701 Lovedale Road, Lovedale**

**AERIAL**



**701 Lovedale Road, Lovedale**

## **SITE DESCRIPTION AND LOCALITY**

The subject site is located at No. 701 Lovedale Road, Lovedale and is legally described as Lot: 81 DP: 831654. The site has a frontage of approximately 115 metres to Lovedale Road and a total site area of approximately 8 hectares.

The property is known as Gartelmann Estate and operates a cellar door including a café (The Deck Café) which are located on the front portion of the site. A dwelling and associated swimming pool are located central to the site and there are several outbuildings associated with both the cellar door, café and dwelling scattered over the site.

The following table details previous development consents, construction certificates and septic approvals issued over the site:

CC-10/2018/834/1	Outdoor Extension of Existing Cafe & Associated Shade Structure
DA-8/2018/834/1	Outdoor Extension of Existing Cafe & Associated Shade Structure
STA-15/2017/105/1	Single Storey Dwelling with Attached Garage
S96-8/2016/35/2	Modification - Amendments to Conditions involving Bushfire, Traffic and Privacy Fencing
DA-8/2016/35/1	Temporary Event Lovedale Long Lunch
S96-8/2012/24/3	Temporary Event - Lovedale Long Lunch
STA-15/2014/59/1	Servicing the Deck Cafe
CC-10/2014/276/1	Retail Premises - General - Additions
DA-8/2014/276/1	Alterations and Additions to Extend Refreshment Room (Cafe)
STA-15/1998/3059/3	Grease Arrestor/ Cafe
S96-8/2012/24/2	Amended Consent - Amendment to Condition 15 - Provision of Ambulance Service
DA-8/2012/24/1	Temporary Use of Land - Lovedale Long Lunch
DA-8/2010/336/1	Refreshment Room and Tourist Related Craft Shop
DA-8/2009/31/1	Dwelling Addition
DA-8/2007/201/1	Awning
DA-8/2006/138/1	Temporary Events - Lovedale Long Lunch
DA-8/2005/188/1	Deck
DA-8/2003/273/1	Temporary Events - Lovedale Long Lunch
DA-8/2002/808/1	Erection of Four (4) Flag Poles
DA-8/2001/762/1	Advertising Structures

**701 Lovedale Road, Lovedale**

## **HISTORY**

The history of the subject Development Application is summarised in the following table:

<b>Date</b>	<b>Action</b>
15 February 2022	Development Application lodged with Council.
21 April 2022	Preliminary planning assessment completed and letter sent to Applicant requesting lodgement of additional information including amended plans, amended Statement of Environmental Effects, Acoustic Report and Traffic Report.
2 May 2022	Part of the additional information requested by Council lodged by Applicant
10 June 2022	Applicant requested to clarify seating capacity in relation to possible increase in traffic generation.
21 July 2022	Remaining additional information requested by Council lodged by Applicant.
8 August 2022	Application referred to Development Engineer, Building Officer and Environmental Health Officer for assessment.
18 August 2022	Application placed on neighbour notification for 14 days.
23 August 2022	Engineering referral completed – additional information required
25 August 2022	Environmental Health referral completed – additional information required
6 September 2022	Applicant requested to lodge additional information in relation to flooding.
28 October 2022	Applicant lodged additional information in relation to flooding.
14 November 2022	Development Engineering assessment completed and conditions provided.
6 March 2023	Building Officer assessment completed and the Applicant is requested to lodge additional information in relation to compliance with BCA and disabled access.
9 May 2023	Applicant lodges amended development plans and a BCA report
7 June 2023	Environmental Health referral completed and an amended Acoustic report is required.
15 June 2023	Applicant requested to lodge an amended Acoustic Report and Plan of Management.
31 July 2023	Additional information lodged by Applicant – Plan of Management.
11 August 2023	Additional information lodged by Applicant – Amended Statement of Environmental Effects.
15 August 2023	Additional information lodged by Applicant – Amended Acoustic Report.

**701 Lovedale Road, Lovedale**

21 August 2023	Amended Acoustic report referred to Council's Environmental Health Officer for assessment.
21 September 2023	Building Officer assessment completed and the Applicant's submitted BCA report is inadequate.
28 August 2022	Environmental Health referral completed and the lodged Acoustic report and Plan of Management is considered inadequate.
28 September 2023	The Applicant is advised that the information submitted to date is inadequate in relation to noise impacts (an inadequate BCA report, Acoustic report and Plan of Management submitted) and the Application will be reported to the next available Council meeting for determination with a recommendation for refusal.
25 October 2023	Planning assessment finalised and Council report prepared.

## **ASSESSMENT**

### **ENVIRONMENTAL PLANNING AND ASSESSMENT ACT 1979**

#### **Section 1.7 Application of Part 7 of Biodiversity Conservation Act 2016 and Part 7A of Fisheries Management Act 1994**

Section 1.7 of the *Environmental Planning and Assessment Act 1979*, prescribes as follows:

*'This Act has effect subject to the provisions of Part 7 of the Biodiversity Conservation Act 2016 (BC Act) and Part 7A of the Fisheries Management Act 1994 that relate to the operation of this Act in connection with the terrestrial and aquatic environment.'*

The vegetation on site is not mapped as part of an Endangered Ecological Community, nor does it appear on the Biodiversity Values Map or share any connectivity with adjoining or adjacent native vegetation or habitat. The proposal does not require the removal of any vegetation from the site and as such, there will be no ecological impacts resultant from the development.

#### **Section 4.15 Evaluation**

In determining a Development Application, the consent authority is to take into consideration the following matters prescribed within s4.15 of the *Environmental Planning and Assessment Act 1979*, as are of relevance to the development the subject of the development application:

##### **4.15(1)(a)(i) The provisions of any environmental planning instrument**

The Environmental Planning Instruments that relate to the proposed development are:

1. *State Environmental Planning Policy (Resilience and Hazards) 2021*
2. *Cessnock Local Environmental Plan 2011*

An assessment of the proposed development under the Environmental Planning Instruments is provided below:

##### **1. State Environmental Planning Policy (Resilience and Hazards) 2021 Chapter 4: Remediation of Land**

The aim of the policy is to promote the remediation of contaminated land for the purpose of reducing the risk of harm to human health or any other aspect of the environment.

**701 Lovedale Road, Lovedale**

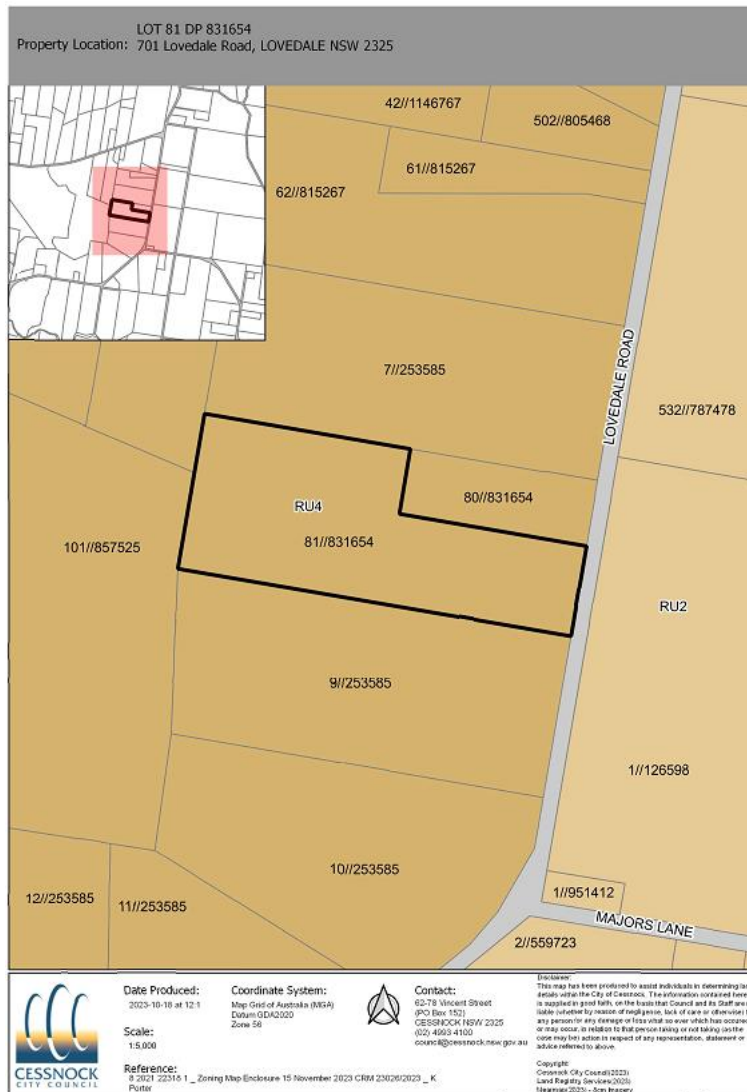
State Environmental Planning Policy (Resilience and Hazards) 2021 requires that consent not be granted until Council has considered whether the land is contaminated. If the land is contaminated, the Council needs to be satisfied that the land is suitable in its contaminated state (or will be suitable, after remediation) for the purpose for which the development is proposed to be carried out.

The subject site has historically been used for residential and commercial purposes (being the café and cellar door) and there is no evidence that there have been any previous land uses likely to result in site contamination.

**2. Cessnock Local Environmental Plan 2011**

**2.1 Permissibility**

The subject site is zoned RU4 Primary Production Small Lots Zone under the provisions of the *Cessnock Local Environmental Plan (CLEP) 2011*, as depicted in the below map:



**Figure 1: Zoning Map CLEP 2011**

**701 Lovedale Road, Lovedale**

The development application lodged essentially relates to works associated with the existing food and drink premises (café) which is defined as follows:

- **food and drink premises** means premises that are used for the preparation and retail sale of food or drink (or both) for immediate consumption on or off the premises, and includes any of the following—
  - (a) a restaurant or cafe,
  - (b) take away food and drink premises,
  - (c) a pub,
  - (d) a small bar.

**2.3 Objectives**

The objectives of the RU4 Primary Production Small Lots Zone, and a response to each, are identified in the following table:

<b>Objective</b>	<b>Comment</b>
<i>'To enable sustainable primary industry and other compatible land uses.'</i>	While the development does not propose primary industry as part of the application, the objective of this clause is to enable other "compatible" land uses.  The Applicant has been unable to demonstrate that the proposal will be compatible with surrounding land uses in that insufficient and inadequate information has been provided in relation to amenity impacts on surrounding properties in relation to noise generation and lighting.
<i>'To encourage and promote diversity and employment opportunities in relation to primary industry enterprises, particularly those that require smaller lots or that are more intensive in nature.'</i>	This objective is not relevant as it relates only to primary industry enterprises.
<i>'To minimise conflict between land uses within this zone and land uses within adjoining zones.'</i>	The Applicant has been unable to demonstrate that the development will not result in land use conflict with surrounding, more sensitive land uses (particularly in relation to noise and lighting) and as such the proposal is unable to satisfy this objective.
<i>'To maintain prime viticulture land and enhance the economic and ecological sustainability of the vineyards district.'</i>	There are currently no viticultural activities being undertaken on site and given the size of the land and the location of existing structures associated with the cellar door, café, and dwelling (including existing stands of vegetation), there are limited opportunities to establish a viable working vineyard.
<i>'To encourage appropriate tourist development (including tourist-related retail) that is consistent with the rural and viticultural character of the vineyards district.'</i>	The Applicant has been unable to demonstrate that the proposal is consistent with the rural and viticultural character of the area in that the intensity of the development is likely to result in amenity impacts on surrounding rural/residential land-uses.
<i>'To enable the continued rural use of land that is complementary to the viticultural character of the land.'</i>	This objective is not relevant as it relates to the continued rural use of land being complimentary to the viticultural character of the land. The development does not propose any rural or viticultural land uses.

**701 Lovedale Road, Lovedale**

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**2.3 Relevant Sections**

The Development Application was assessed against the following relevant sections of the CLEP 2011:

Section 5.21 Flood Planning

Part of the site is identified as flood affected and as such, Clause 5.21 of the CLEP 2011 is required to be addressed. Clause 5.21 reads as follows:

Section 5.21 of the CLEP 2011 states as follows:

- (1) *The objectives of this clause are as follows—*
  - (a) *to minimise the flood risk to life and property associated with the use of land,*
  - (b) *to allow development on land that is compatible with the flood function and behaviour on the land, taking into account projected changes as a result of climate change,*
  - (c) *to avoid adverse or cumulative impacts on flood behaviour and the environment,*
  - (d) *to enable the safe occupation and efficient evacuation of people in the event of a flood.*
  
- (2) *Development consent must not be granted to development on land the consent authority considers to be within the flood planning area unless the consent authority is satisfied the development—*
  - (a) *is compatible with the flood function and behaviour on the land, and*
  - (b) *will not adversely affect flood behaviour in a way that results in detrimental increases in the potential flood affectation of other development or properties, and*
  - (c) *will not adversely affect the safe occupation and efficient evacuation of people or exceed the capacity of existing evacuation routes for the surrounding area in the event of a flood, and*
  - (d) *incorporates appropriate measures to manage risk to life in the event of a flood, and*
  - (e) *will not adversely affect the environment or cause avoidable erosion, siltation, destruction of riparian vegetation or a reduction in the stability of river banks or watercourses.*
  
- (3) *In deciding whether to grant development consent on land to which this clause applies, the consent authority must consider the following matters—*
  - (a) *the impact of the development on projected changes to flood behaviour as a result of climate change,*
  - (b) *the intended design and scale of buildings resulting from the development,*
  - (c) *whether the development incorporates measures to minimise the risk to life and ensure the safe evacuation of people in the event of a flood,*
  - (d) *the potential to modify, relocate or remove buildings resulting from development if the surrounding area is impacted by flooding or coastal erosion.*
  
- (4) *A word or expression used in this clause has the same meaning as it has in the Considering Flooding in Land Use Planning Guideline unless it is otherwise defined in this clause.*
  
- (5) *In this clause—*

**Considering Flooding in Land Use Planning Guideline** means the Considering Flooding in Land Use Planning Guideline published on the Department's website on 14 July 2021.

**flood planning area** has the same meaning as it has in the Floodplain Development Manual.

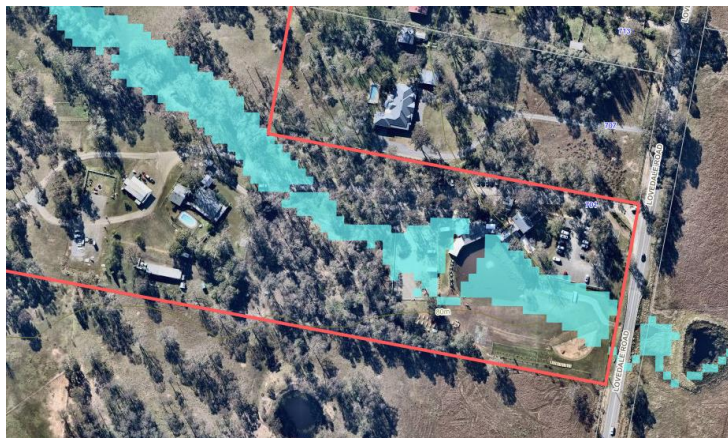
**Floodplain Development Manual** means the Floodplain Development Manual (ISBN 0 7347 5476 0) published by the NSW Government in April 2005.



**701 Lovedale Road, Lovedale**

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A portion of the site is affected by the 1%AEP flood event in accordance with Council's mapping system (as shown in the below diagram).



While the unauthorised buildings and structures are located outside of the 1% EP flood extent, the unauthorised carpark is affected by flooding and in accordance with the provisions of Council's Development Control Plan 2010 (Chapter C.9 – Development on Flood Prone Land), the floor level of the carpark is to be no lower than the 5% AEP flood level.

A Flood Impact Assessment (FIA) report has been lodged with the application and assessed by Council's Development Engineers.

The FIA confirms that the surface of the carpark is situated on and above the 5% flood level and as such satisfies the provisions of this clause and Councils DCP.

**4.15(1)(a)(ii) *The provisions of any proposed instrument that is or has been the subject of public consultation under this Act and that has been notified to the consent authority (unless the Planning Secretary has notified the consent authority that the making of the proposed instrument has been deferred indefinitely or has not been approved).***

Remediation of Land SEPP

The proposed Remediation of Land SEPP was exhibited from 25 January to 13 April 2018 and is currently under consideration.

The proposed SEPP seeks to provide a state-wide planning framework to guide the remediation of land, including outlining provisions that require consent authorities to consider the potential for land to be contaminated when determining development applications; clearly listing remediation works that require development consent; and introducing certification and operational requirements for remediation works that may be carried out without development consent.

Consideration has been given to the suitability of the site with respect to potential land contamination under the current SEPP (*State Environmental Planning Policy (Resilience and Hazards) 2021*), as discussed earlier in this report.

In respect to the consideration of this application, the Draft SEPP does not propose any additional requirements that warrant further investigation in addition to those required by the current SEPP.

**701 Lovedale Road, Lovedale**

**4.15(1)(a)(iii) The provisions of any development control plan**

**Cessnock Development Control Plan 2010**

The following is an assessment of the proposal's compliance with the relevant provisions of the Cessnock Development Control Plan 2010 (CDCP). Discussion of any variations to the standards is provided after the compliance table:

**Part C: General Guidelines**

**Chapter 1: Parking and Access**

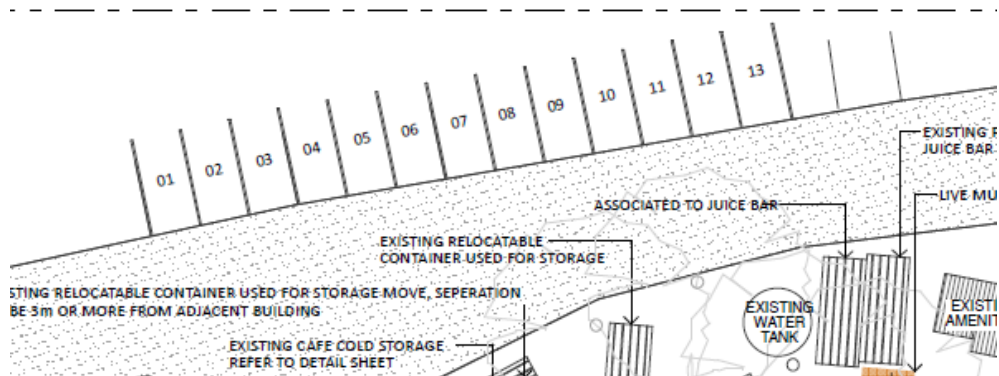
The development has been assessed against the provisions of this chapter of the CDCP in relation to the provision of adequate parking and access to the site.

While a new carpark has been constructed on site (shown in the image below) which can accommodate twenty (20) vehicles, the Applicant has advised that there will be no increase in café patron numbers warranting the need for this. The purpose of this carpark is for overflow parking for the Lovedale Long Lunch event which occurs on the property annually (which is approved under separate development consent). Council's Development Engineers have assessed this carpark as being satisfactory subject to suitable conditions of consent.



An additional eight (8) staff carparking spaces have also been established along the northern boundary of the site (adjacent to the existing five (5) approved staff parking spaces) to accommodate additional staff numbers (see image below). This will provide for a total of thirteen (13) parking spaces for staff and has been assessed by Council's Development Engineers as being satisfactory and in compliance with this chapter of the DCP.

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**Part C: General Guidelines**

**Chapter 3: Contaminated Lands**

The contaminated lands guidelines chapter of the CDCP reflect the requirements of *State Environmental Planning Policy (Resilience and Hazards) 2021* and this has been discussed earlier in this report.

**Part C: General Guidelines**

**Chapter C.4: Land Use Conflict and Buffer Zones**

Chapter C.4 of the CDCP 2010 (Section 4.3.11) requires minimum separation distances between different types of land uses to minimise conflict. In this regard, tourist developments (as a guide) require a minimum separation distance of 100 metres to residential premises.

In this instance, the proposed unauthorised structures (being the Juice Bar, Pop-up Coffee Stand and Toilet Amenities) and the additional staff parking are all located within 100 metres from the residence on the adjoining property to the north as follows:

- Additional staff parking – located approximately 54 metres from the neighboring residence.
- Toilet Amenities Structure – located approximately 54.5 metres from the neighboring residence.
- Pop-up Coffee Stand – located approximately 65 metres from the neighboring residence.
- Juice Bar – located approximately 70 metres from the neighboring residence.
- New carpark - located approximately 71.5 metres from the neighboring residence

In addition to the numerical standards in relation to separation distances, it is stated in this chapter of the DCP that in rural areas, Council needs to consider the appropriateness of developments in the rural landscape, and the capability of the land to support them. In rural areas, conflicts due to noise, traffic and light spillage are important, and these issues are to be specifically addressed in all applications.

While the main café building is located approximately 65 metres from the residence on the adjoining property to the north, this building was constructed prior to this chapter of the DCP coming into effect. The new structures need to be assessed under the current provisions and in this regard, the extent of non-compliance of these structures (and car parking areas) ranges from 28.5% to 46% and the Applicant has not provided any justification for this variation.

The main issues of concern relating to the proximity of these structures/uses to the adjoining residence are noise and lighting impacts (specifically noise from patrons using the toilet amenities and light spillage from the toilet amenities building, light poles and vehicle lights during evening hours utilising the new carpark and staff parking area).

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In relation to the proposed extended hours of operation for the café, as previously discussed the existing café building is located only 65 metres from the residence on the adjoining property to the north. While the café was approved in this location prior to the coming into effect of this chapter of the CDCP, Council must consider the current provisions in relation to the proposed extended trading hours and non-compliance with the required 100 metre buffer. An acoustic report has been lodged addressing this issue and this is discussed further in the report.

Having regard to the above, the extent of the variations proposed to the required 100 metre buffer zone is significant and as no justification has been provided for this area of non-compliance, Council is unable to determine if the underlying objectives of this chapter of the CDCP 2010 can be satisfied in relation to land use conflict.

**Part C: General Guidelines**

**Chapter 9: Development on Flood Prone Land.**


The development has been assessed against the provisions of this chapter of the CDCP and the issue of flooding has previously been addressed in detail in this report.

**Part E: Specific Areas**

**Chapter 3: Vineyards District**

Provision	Required	Provided	Complies?
<b>3.2.1 Consideration of Surrounding Land Uses in relation to land use conflicts</b>	This section aims to reduce the potential for land use conflict between properties through enforcing buffer distances.	The issue of separation distances to surrounding land uses to minimise land use conflict has previously been addressed in Chapter C.4 of the CDCP (Land Use Conflict and Buffer Zones).	<b>No</b>
<b>3.2.2 Soils Analysis</b>	This section seeks to ensure that land that is suitable for viticultural purposes is not alienated from this purpose by built development.	There are currently no viticultural activities being undertaken on site and given the size of the land and the location of existing structures associated with the cellar door, café, and dwelling (including existing stands of vegetation), there are limited opportunities to establish a viable working vineyard.	<b>Yes</b>
<b>3.2.3 Building Siting and Design</b>	Development is to be appropriately sited and designed and if located within a visually significant area have due regard to the surrounding landscape features.	The subject land is not located within a visually significant area as identified on the visually significant map (Figure 3) within this section of the CDCP.  While the unauthorised structures are sited a considerable distance from Lovedale Road and not visible, the amenities building and juice bar are visible from the adjoining residence to the north and these structures (which are essentially a demountable building and shipping containers) are not considered to be designed for aesthetic appeal.	<b>No</b>

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<b>3.2.4 Development Densities</b>	Density provisions permit 1 tourist accommodation unit per hectare and a maximum of 9 tourist accommodation buildings on land exceeding 20 hectares but not exceeding 30 hectares.	N/A – tourist accommodation not proposed.	<b>N/A</b>
<b>3.2.5 Front and Side Setbacks</b>	75 metre front setback (from the road) and 50 metre side setback or minimum of 100 metre setback from commercial vineyards on adjoining properties.	The unauthorised structures fail to comply with the required 50 metre side boundary setback. The following setbacks are proposed: <ul style="list-style-type: none"> <li>• Juice bar – 13 metres (74% variation)</li> <li>• Pop-up coffee stand – 20 metre (60% variation)</li> <li>• Amenities building – 37 metres (26% variation)</li> <li>• Staff Parking – 0 metres (100% variation)</li> </ul>	<b>No</b>
<b>3.2.7 Ground Spraying and Aerial Spraying Considerations</b>	New public place developments to be located a minimum of 100 metres from vineyards on adjoining properties	There are no commercial vineyards within 100 metres of the development on adjoining land.	<b>Yes</b>
<b>3.2.8 Noise Generation and Odour Considerations</b>	Reduce the potential for conflict between noise generating development and noise sensitive development (including odour) with human habitation components.	The issue of land use conflict has previously been discussed in this report and it is considered that the proposal does not adequately address the impacts of the development on the adjoining residence to the north in relation to noise and lighting impacts.	<b>No</b>
<b>3.2.10 Development in the Vicinity of Cessnock Airport</b>	To ensure that development occurring in the vicinity of Cessnock Airport neither impacts on the operations of the airport nor is adversely impacted by the operations of the airport.	The subject site is not located in close proximity to the Cessnock Airport and will not impact on the airport operations, nor be impacted upon by airport operations.	<b>Yes</b>

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<b>3.2.11 Singleton Military Area</b>	This section relates to the hatched area in Figure 3 of the DCP and seeks to ensure that consideration is given to the potential impacts of activities from the Singleton Military area.	The subject site is located outside of the hatched area in Figure 3 of the CDCP, and as such, there will be no impacts from the Singleton Military area on the development.	<b>Yes</b>
<b>3.3 Native Vegetation (Revegetation) and Flora/Fauna Impacts</b>	To encourage native vegetation protection and revegetation of disturbed areas.	The proposal does not require the removal of native vegetation.	<b>Yes</b>
<b>3.3.5 Aboriginal Archaeology</b>	Recognise and conserve Aboriginal archaeology in the area.	The site is not recognised as having any significant Aboriginal archaeology features given its current disturbed developed nature.	<b>Yes</b>
<b>3.3.7 Water Management</b>	Ensure water is appropriately managed in an environmentally sensitive manner and is not detrimental to downstream users or adjoining properties.	The proposal will utilise the existing established water supply via water tanks located on the site.	<b>Yes</b>
<b>3.3.8 Disposal of Waste</b>	Ensure that wastewater is disposed of in an environmentally acceptable manner.	The toilet amenities building will connect to the existing septic system on site and a separate Application will need to be made under S.68 of the Local Government Act.	<b>Yes</b>
<b>3.3.9 Servicing</b>	The development is to be appropriately serviced with water, electricity and telecommunications	The existing development is adequately serviced.	<b>Yes</b>
<b>3.3.10 Outdoor Lighting</b>	Minimise the impact of lighting on the night sky within the vineyards district.	In terms of the impact of the development on the night sky, it is not considered that the scale of the development (and associated lighting) will have a significant impact on the night sky (noting that lighting impacts on the adjoining residence has been addressed separately).	<b>Yes</b>
<b>3.3.11 Fencing</b>	Where fencing is proposed, this section seeks to ensure fencing is consistent with the rural character of the area.	No fencing is proposed.	<b>N/A</b>

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**4.15(1)(a)(iia) The provisions of any planning agreement that has been entered into under section 7.4, or any draft planning agreement that a developer has offered to enter into under section 7.4**

No such agreement has been proposed in conjunction with this application.

**4.15(1)(a)(iv) The provisions of the regulations**

There are no matters prescribed by the regulations that apply to this development.

**4.15(1)(b) The likely impacts of that development, including environmental impacts on both the natural and built environments, and social and economic impacts on the locality**

Noise Impacts

An Acoustic Report has been submitted in support of the Application which identifies the location of the nearest residential receivers to the proposed development (five (5) residential receivers have been identified as shown in the image below).



The original Acoustic Report submitted was assessed by Council's Environmental Health Officer as being inadequate and a meeting was held with the Applicant and owner discussing the issues with the report and the matters that needed to be addressed in a revised report.

**701 Lovedale Road, Lovedale**

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The Applicant/owner were advised that the following matters needed to be addressed in the amended report:

- Clearly assess all potentially adverse noise impacts associated with the operation of extended hours and associated activities (including live music, patron noise, mechanical equipment noise and vehicle noise).
- Ensure that modelling is based on the activities as intended to be undertaken and that recommendations address requirements to maintain noise within modelled outcomes, whether they be proposed or existing operational measures, or implementation of physical/engineered mitigation measures.
- That included recommendations address the validation of modelled outcomes; clear achievable and practical mitigation measures, complaint management including matters such as contact, management process, records of response and corrective action, customer response and an escalation mechanism where a satisfactory outcome could not be achieved (i.e. independent review).

A revised Acoustic Report and Plan of Management was subsequently lodged and assessed by Council's Environmental Health Officer as being inadequate for the following reasons:

Plan of Management

The Plan of Management was prepared and submitted prior to the completion of the Acoustic Report and as such provides little support to the Acoustic Report and does not reflect the report's recommendations or implementation.

Amended Acoustic Report

The amended Acoustic Report references the planning provisions introduced in response to the COVID-19 pandemic (*COVID-19 Development Extended Operation*) Order 2020 which permitted the temporary extension of operating hours without the need for development consent.

It is however noted that the referenced *Extended Operation Order of 2020* is no longer in effect and Council's assessment considers the acoustic impacts of the extended operating hours outside of the current approved hours of operation (being 9.00am to 6.00pm seven days a week). The extended hours are as follows:

- Mondays and Tuesdays – between 8am to 9am.
- Wednesdays and Thursdays - between 8am and 9am and between 6pm and 9.30pm.
- Fridays and Saturdays – between 8am and 9am and between 6pm and 10.30pm.
- Sundays – between 8am and 9am and between 6pm to 9.30pm.

While the report also references the pop-up coffee cart, juice bar, and the new carparking areas, no recommendations have been provided in relation to the manner in which these are operated and managed.

The Acoustic Report references the "offensive noise provisions" of the *Protection of the Environment Operation Act 1997* as the criteria for which patron noise is assessed. Reliance on this as noise criterion for the assessment of patron noise is not considered a suitable criterion but rather a statutory compliance provision for appropriate regulatory bodies to manage noise where preventative approaches fail and/or qualitative noise limits have not been established by some other mechanism (such as a DA or Liquor License condition).

The Acoustic Report recommends the construction of an 1800mm high acoustic barrier along the northern boundary of the site (for a distance of 80 metres) to shield the new carparking area (including the staff parking area) and amenities building from the residence on the adjoining property to the north. However, the report does not clearly model sound loss from the barrier for noise sources assessed. Further, no plans have been provided for this acoustic barrier and as such, its visual impact cannot be assessed.



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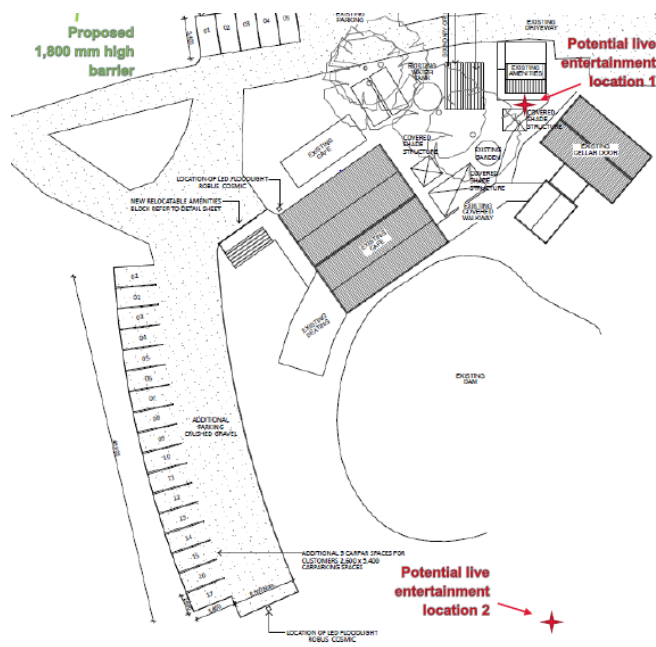
Modelling in the report indicates the maximum criteria for the closest residential receiver to the north was predicted with no validation recommendations. As an acoustically significant issue which has been the subject of prior complaints/submissions, it is considered a high risk that the desired outcome will not be achieved in the absence of recommendations that address modelled conditions to achieve this, and validation.

Other issues of concern identified in the Acoustic Report are summarised as follows:

- It is unclear if the impact of mechanical plant has been established or if the report is suggesting they can be controlled if they become an issue by the implementation of engineering controls.
- The assessment of the carparking areas is contingent on an acoustic barrier which is not the subject of a specific recommendation for implementation.
- The assessment of noise from delivery vehicles relies on assumptions which are not addressed in the recommendations. The report also fails to address management of the loading dock area which is referenced in the Plan of Management.
- Patron noise from outdoor areas relies on the criteria in offensive noise provisions of the POEO Act which is not considered appropriate.
- The report does not provide recommendations on complaint handling as specifically sought in previous requests for further information.

*Noise from Live Entertainment*

The Acoustic Report identifies two (2) locations for live entertainment (as shown in the diagram below).



A limited sound power level for each of the two locations has been outlined in the report but it is unclear how this will be achieved with no recommendations provided. Further, the limited sound power levels are only applied during the “critical night time period between 22:00 till 22:30”. The proposed changes in hours of operation extends outside of this period and the report is silent on applying limited sound power levels for any other time periods.

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Having regard to the issues outlined above, Council cannot be satisfied that the proposed extension in trading hours (including live music) will not result in adverse acoustic disturbance to sensitive receivers or that suitable mitigation measures are available to manage and prevent potential noise exceedance.

Lighting Impacts

Consideration must be given to the impacts of lighting on the nearest adjoining residence to the north which will be resultant from extended trading hours during the evening. Two (2) flood light poles have been installed (without approval); one in the new carpark (located approximately 100 metres from the dwelling to the north) and the other at the rear of the café building (located approximately 60 metres from the dwelling). While both light poles have been fitted with hoods (directing light towards the ground), consideration must be given to the cumulative impacts of lighting during evening hours including all other lighting from the premises and outbuildings, and lighting impacts from vehicles. The application has not addressed the cumulative impacts of lighting on the adjoining residence and Council cannot be satisfied that lighting impacts from the premises will be acceptable.

**4.15(1)(c) The suitability of the site for the development**

Having regard for the information contained in this report, the subject site is not considered suitable for intensification of existing operations on the site including extended operating hours, live music and the location of structures which have been unable to achieve boundary setback requirements stipulated in Council's DCP 2010: The Applicant has been unable to satisfy Council that amenity impacts of the development on the surrounding neighbourhood will be acceptable.

**4.15(1)(d) Any submissions made in accordance with this Act or the regulations**

The application was publicly exhibited between 18 August 2022 and 1 September 2022 with three (3) submissions received from three (3) households, representing 42.8% of the notified properties.

The following table outlines the issues raised in the submission, along with a response to each matter:

Issue/s	Comment/s
Late night lighting impacts on adjoining properties from flood lights, lighting from the premises and vehicle lights.	As discussed in the report, the Applicant has not adequately addressed the cumulative impacts of lighting on adjoining properties during evening trading hours and Council cannot be satisfied that these impacts will be acceptable.
Noise impacts on adjoining properties from live music, traffic noise and patron noise during evening hours.	As discussed in the report, the Applicant has not adequately addressed cumulative noise impacts from the development on the neighbourhood and Council cannot be satisfied that these impacts will be acceptable.
Use of Marquee for temporary events up to 12 times per year will attract excessive patron numbers creating amenity issues for neighbours.	While the original Application proposed the establishment of a marquee for temporary events, this marquee has since been removed from the site and no longer forms part of the Application.
The location of the toilet block will be viewed from the adjoining property and will create noise from patron usage and privacy issues.	As discussed in this report, noise impacts from the development (including patron noise from the amenities building during late night trading) has not been adequately addressed. While an acoustic screen has been proposed in the submitted Acoustic Report which will screen the amenities building from the adjoining property, details of this

**701 Lovedale Road, Lovedale**

	screen have not been provided; and if these details were provided, the visual impact of such a screen would need to be considered.
The buildings do not comply with the required 50 metre side boundary setbacks under Council's DCP and are visually unappealing when viewed from the adjoining property.	As discussed in this report, the unauthorised structures do not comply with the required boundary setbacks contained within Council's DCP 2010.
Noise from helicopters dropping off patrons	The Application does not propose the use of helicopters for patron transport and this is a compliance matter that would need to be separately addressed.
The pop-up coffee stand and juice bar will attract additional patrons and traffic and increase the current venue capacity of the business and impact on the amenity of adjoining neighbours	The Applicant has stated in the submitted Statement of Environmental Effects (SoEE) that the coffee stand and juice bar will service existing customers and it is not proposed to increase seating/patron numbers. Council's Development Engineers have assessed the Application as being satisfactory in relation to traffic impacts on the basis of no increase in patron numbers.
The proposal is an overdevelopment of the site.	As discussed in this report, the intensification of operations on the site including late night trading, live music, and additional outbuildings is considered to be unsuitable for the site.
The new carpark contributes to additional noise, vehicle light impacts and privacy impacts on the adjoining property	As discussed in this report, noise and lighting impacts from the development (including the new carpark) has not been adequately addressed. While an acoustic screen has been proposed in the submitted Acoustic Report which will screen the new carpark from the adjoining property, details of this screen have not been provided.
The additional hard stand area in the new car park will create stormwater run-off issues.	Council's development Engineers are satisfied that stormwater run-off from the new carpark can be adequately managed subject to suitable conditions (in the event the Application is approved).
Trees have been illegally removed to establish the new car park	The issue of illegal clearing is a compliance issue. The compliance investigation is awaiting determination of this Application.
The provision of additional parking will attract additional customers and increase the capacity of the venue resulting in additional traffic generation and further impact on the amenity of adjoining neighbours. .	The Applicant has stated in the submitted Statement of Environmental Effects (SoEE) that the purpose of the new carpark area is for overflow parking for the Lovedale Long Lunch annual event and is not for the purpose of increasing patron numbers associated with the café. Council's Development Engineers have assessed the Application as being satisfactory in relation to traffic impacts on the basis of no increase in patron numbers.
The proposal will impact on the values of adjoining properties	Impacts of development on adjoining property values is unable to be determined from a planning viewpoint.

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**4.15(1)(e) The public interest**

The public interest is served through the detailed assessment of this Development Application under the *Environmental Planning and Assessment Act 1979*, *Environmental Planning and Assessment Regulation 2000*, Environmental Planning Instruments and Council Policies.

The development has the potential to have an unacceptable impact on the surrounding neighbourhood and it is not considered that the site is suitable for the proposal. Based on these reasons along with other matters raised in the above assessment, it is considered that the proposed development is not in the public interest.

**INTERNAL REFERRALS**

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The Development Application was referred to the following Council officers for comment:

<b>Officer</b>	<b>Comment</b>
Development Engineer	The application has been assessed as being satisfactory in relation to engineering matters, and suitable conditions of consent have been recommended in the event the Application is approved.
Environmental Health	The application has been assessed as being unsatisfactory in relation to environmental health matters (specifically noise impacts), and is not supported.
Building Officer	The Applicant was required to submit a Building Code of Australia (BCA) compliance report for the unauthorised structures on the site and this report has been assessed as being unsatisfactory and unable to demonstrate compliance with the provisions of the BCA.

**EXTERNAL REFERRALS**

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The Development Application was not required to be referred to any external agencies for comment.

Votrait No 124 Pty Limited (ACN 002 888 655)  
C/- 104 Cronulla Street  
Cronulla NSW 2230

George Vrachliotis & Maria Vrachliotis  
647 Port Hacking Road, Lilli Pilli NSW 2229

Cessnock City Council (Council)  
and  
Votrait No 124 Pty Limited (ACN 002 888 655) (Developer/Landowner)  
and  
George Vrachliotis & Maria Vrachliotis (Landowner)

Voluntary Planning Agreement Offer  
Development Application No 8/2023/6411

29 September 2023

### Introduction

The purpose of this offer is to provide (subject to the granting of Development Consent) an irrevocable offer to enter into the draft planning agreement (the **Planning Agreement**) prepared under Subdivision 2 of Division 7.1 of Part 7 of the *Environmental Planning and Assessment Act 1979* (the **Act**).

### Parties to the Planning Agreement

The proposed parties to the Planning Agreement will be the Cessnock City Council (Council) and Votrait No 124 Pty Limited (ACN 002 888 655) (Developer) and George Vrachliotis & Maria Vrachliotis (Landowner)

### Description of the Subject Land

The Planning Agreement applies to Lot 136 in Deposited Plan 869710 known as 174-178 Lang Street, Kurri Kurri NSW (**Subject Land**).

### Description of the Proposed Development

The Developer is a part Landowner of the Subject Land.

George Vrachliotis and Maria Vrachliotis are part Landowners of the Subject Land and have authorised the Developer to lodge a Development Application in relation to the Subject Land

The Council is the owner of Lots 132 & 135 in DP 823720, dedicated as public road that is vested in Council (existing public **laneway**). The existing public laneway bisects the Subject Land.

The Developer has lodged a Development Application No 8/2023/6411(DA) with the Council for the proposed redevelopment of an existing shopping centre, along with the demolition of existing structures and site works; part road closure, relocation, and extension of existing public laneway with associated subdivision; alterations and additions to the Lang Street existing pharmacy building, construction of a new commercial building with two specialty shops and a new Woolworths supermarket store usage and fit out, including, mezzanine offices, plant room and plant deck, car parking, "Direct to Boot" bays, signage and public art space, loading facilities, and landscaping (**Proposed Development**).

The Developer makes an offer to enter into the Planning Agreement in connection with the Proposed Development.

An indicative plan of the Proposed Development is at the end of this offer.

### Summary of Objectives, Nature and Effect of the Planning Agreement

1. The Developer proposes to construct at its cost a new laneway on the subject land which will extend the existing public laneway along the northern and western boundary of the subject land from Barton Street to Victoria Street (**new laneway**). The new laneway will be constructed in accordance with the site staging plan (DA 06 Rev B) and concept civil drawing plans (sheet numbers 1-9 Rev 2) of Metiri Engineers, Surveyors & Planners (attached).
2. The Developer proposes to upgrade the existing public laneway in accordance with the above mentioned concept civil drawings between Barton Street and Victoria Street, subject to retaining any existing structures or encroachments on the existing public laneway. The cost of the full laneway upgrade shall be borne by the Developer.
3. The Developer proposes to acquire the existing public laneway from the Council for no consideration as a set off for creation of the new laneway and upgrading of the existing public laneway. The Developer will dedicate the new laneway to the Council.
4. The Developer proposes to make an immediate application to Council to proceed with closure of the public road. The Council will as expeditiously as possible do and provide all things required to enable the closure of the public road once development consent is obtained.
5. The Developer undertakes to pay Council's reasonable legal fees in relation to Council's costs associated with the closure of the public road.
6. On completion of the new laneway the Developer proposes to create a new public laneway lot (**new laneway lot**) and to transfer all right, title and interest in the new laneway lot to the Council.
7. Upon acquisition of the existing public laneway from the Council the Developer will consolidate the Subject Land and existing public laneway to carry out the Proposed Development.
8. Subject to final survey, the Developer proposes that the area of the new laneway lot will be approximately 647 sqm as shown on the site acquisition plan (DA03 Rev B). The area of the existing public laneway that will be acquired by the Developer on the site acquisition plan is 454sqm.

9. As the area of the new laneway lot will exceed the area of the existing public laneway the Developer does not propose to pay any consideration to the council for the acquisition of the existing public laneway.
10. The proposed works to the new laneway will be carried out by staged construction in accordance with the site staging plan concept (DA06 Rev B), site acquisition plan (DA03 Rev B) and civil engineering plans (attached). A construction management plan will be provided to the Council on the appointment of a builder for the Development works following Development Consent.
11. The Developer proposes that new laneway will be operational prior to the closure of the existing public laneway so as to cause as little interference and disruption to the existing flow of traffic to the new laneway.
12. The council will as expeditiously as possible provide all relevant access permits and approvals and or rights to enable the proposed construction staging of both the new laneway and development works.
13. The Developer also proposes to carry our public domain works on Barton Street as set out in the [Public domain plan Part 1 (DA07 Rev B) & Public Domain Plan Part 2 (DA08 Rev B) (attached) ;
14. The cost of the public domain works on Barton Street have been quantified by Bob Richardson of Xmirus Pty Limited in his report dated 4 September 2023 (attached).
15. Whilst the Developer contends that the cost of the public domain works will constitute a material public benefit, the Developer does not propose that the cost of the public domain works be offered in lieu of the Section 7.12 Development Contributions.

### **Assessment of Merits of Planning Agreement**

#### **The Public Purpose of the Planning Agreement**

In accordance with section 7.4(2) of the Act, the Planning Agreement has the following public purpose:

- the provision of (or the recoupment of the cost of providing) public amenities or public services;

The Developer has assessed the Planning Agreement and holds the view that the provisions of the Planning Agreement provide a reasonable means of achieving the public purpose set out above. This is because it will ensure that the Developer makes an appropriate contribution towards the provision of infrastructure, facilities and services.

#### **How the Planning Agreement Promotes the Public Interest**

The Planning Agreement promotes the public interest by ensuring that an appropriate contribution is made towards the provision of infrastructure, facilities and services to satisfy needs that arise from development of the Subject Land.


#### **Requirements relating to Construction, Occupation and Subdivision Certificates**

The Planning Agreement does not specify requirements that must be complied with prior to the issue of a construction certificate or an occupation certificate.

**Indicative Plans of the Proposed Development**

Site Plan (DA 02 Rev B) issued 21/08/2023  
Site Acquisition Plan (DA03 Rev B) issued 21/08/2023.  
Demolition Plan (DA04 Rev B) issued 21/08/2023  
Landscape plan DA05 Rev B issued 21/08/2023  
Site Staging Plan (DA 06 Rev B) issued 21/08/2023  
Public Domain Plan Part 1 (DA07 Rev B) issued 21/08/2023  
Public Domain Plan Part 2 (DA08 Rev B) issued 21/08/2023)  
Lower Ground Floor Plan (DA10 Rev B) issued 21/08/23  
Upper Ground Floor Plan (DA11 Rev B) issued 21/08/23  
Mezzanine Floor Plan (DA13 Rev B) issued 21/08/23  
Roof Level Plan (DA10 Rev B) issued 21/08/23  
Elevations-South & East (DA20 Rev B) issued 21/08/23  
Elevations-North & West (DA21 Rev B) issued 21/08/23  
Concept Civil Engineering Plans (sheet numbers 1-9 Rev 2)  
QS report of Bob Richardson of Xmirus Pty Limited dated 4 September 2023  
DP869710

**EXECUTED** on behalf of the corporation named below by the authorised person(s) whose signature(s) appear(s) below pursuant to section 127 of the corporations Act 2001.

Corporation: <b>VOTRAINT NO 124 PTY LTD</b>	ACN <b>002 888 655</b>
Signature of authorised person:	
Name of authorised person:	<b>Michael Christian</b>
Office held:	Sole Director/Secretary

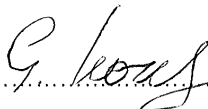
EXECUTED

SIGNED By GEORGE VRACHLIOTIS

In the presence of:

  
.....

Witness name: *Robyn Jane Grant*

  
.....

George Vrachliotis



SIGNED

By MARIA VRACHLIOTIS

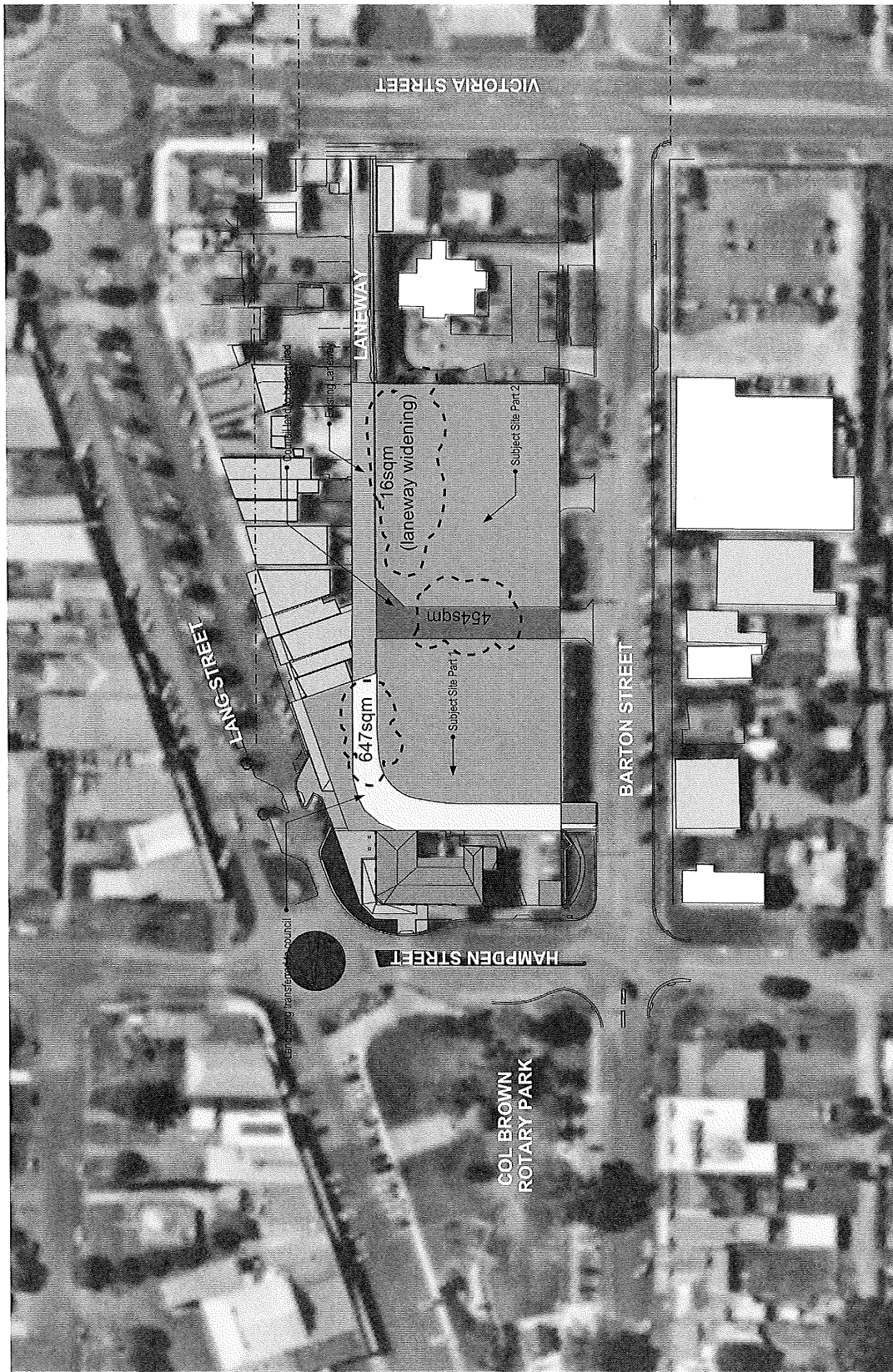
In the presence of:

.....

Witness name: Robyn Jane Grant

.....

Maria Vrachliotis



<p>VOTRANT NO 124 PTY, LTD PROJECT NO: 2201</p>	<p>This drawing is prepared by copyright. It may only be used for the purposes for which it was issued. Finished ground levels on the plan are subject to site conditions. Do not scale from drawings. Figured dimensions are to be given preference over scale.</p>	<p>PROJECT TITLE 174-178 LANG STREET, KURRI KURRI ISSUED FOR DEVELOPMENT APPLICATION</p>	<p>Drawing Title 1:1000@A3 Drawing Scale 21/08/2023 Issue Date Revision</p>	<p>SITE ACQUISITION PLAN DA03 B</p>
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**DEMOLITION NOTES**

**PRELIMINARY:** CONTRACTOR TO OBTAIN ALL NECESSARY PERMITS AND APPROVALS FROM LOCAL AUTHORITIES AND STATE AGENCIES PRIOR TO COMMENCEMENT OF WORKS. CONTRACTOR TO OBTAIN ALL NECESSARY PERMITS AND APPROVALS FROM LOCAL AUTHORITIES AND STATE AGENCIES PRIOR TO COMMENCEMENT OF WORKS.

**DEMOLITION:** CONTRACTOR TO DEMOLISH EXISTING STRUCTURES AND REMOVE ALL MATERIALS AND WASTE TO AN APPROVED DISPOSAL SITE. CONTRACTOR TO DEMOLISH EXISTING STRUCTURES AND REMOVE ALL MATERIALS AND WASTE TO AN APPROVED DISPOSAL SITE.

**SAFETY:** CONTRACTOR TO MAINTAIN SAFE ACCESS TO ALL ADJACENT PROPERTIES AND PUBLIC AREAS AT ALL TIMES. CONTRACTOR TO MAINTAIN SAFE ACCESS TO ALL ADJACENT PROPERTIES AND PUBLIC AREAS AT ALL TIMES.

**ENVIRONMENTAL:** CONTRACTOR TO TAKE ALL NECESSARY PRECAUTIONS TO PROTECT THE ENVIRONMENT AND ADJACENT PROPERTIES. CONTRACTOR TO TAKE ALL NECESSARY PRECAUTIONS TO PROTECT THE ENVIRONMENT AND ADJACENT PROPERTIES.

**UTILITIES:** CONTRACTOR TO IDENTIFY AND MARK ALL UTILITIES PRIOR TO COMMENCEMENT OF WORKS. CONTRACTOR TO IDENTIFY AND MARK ALL UTILITIES PRIOR TO COMMENCEMENT OF WORKS.

**WASTE:** CONTRACTOR TO SEPARATE AND RECYCLE ALL WASTE MATERIALS. CONTRACTOR TO SEPARATE AND RECYCLE ALL WASTE MATERIALS.

**FINISHES:** CONTRACTOR TO DEMOLISH ALL EXISTING FINISHES AND REMOVE ALL MATERIALS AND WASTE TO AN APPROVED DISPOSAL SITE. CONTRACTOR TO DEMOLISH ALL EXISTING FINISHES AND REMOVE ALL MATERIALS AND WASTE TO AN APPROVED DISPOSAL SITE.

**DEMOLITION:** CONTRACTOR TO DEMOLISH EXISTING STRUCTURES AND REMOVE ALL MATERIALS AND WASTE TO AN APPROVED DISPOSAL SITE. CONTRACTOR TO DEMOLISH EXISTING STRUCTURES AND REMOVE ALL MATERIALS AND WASTE TO AN APPROVED DISPOSAL SITE.

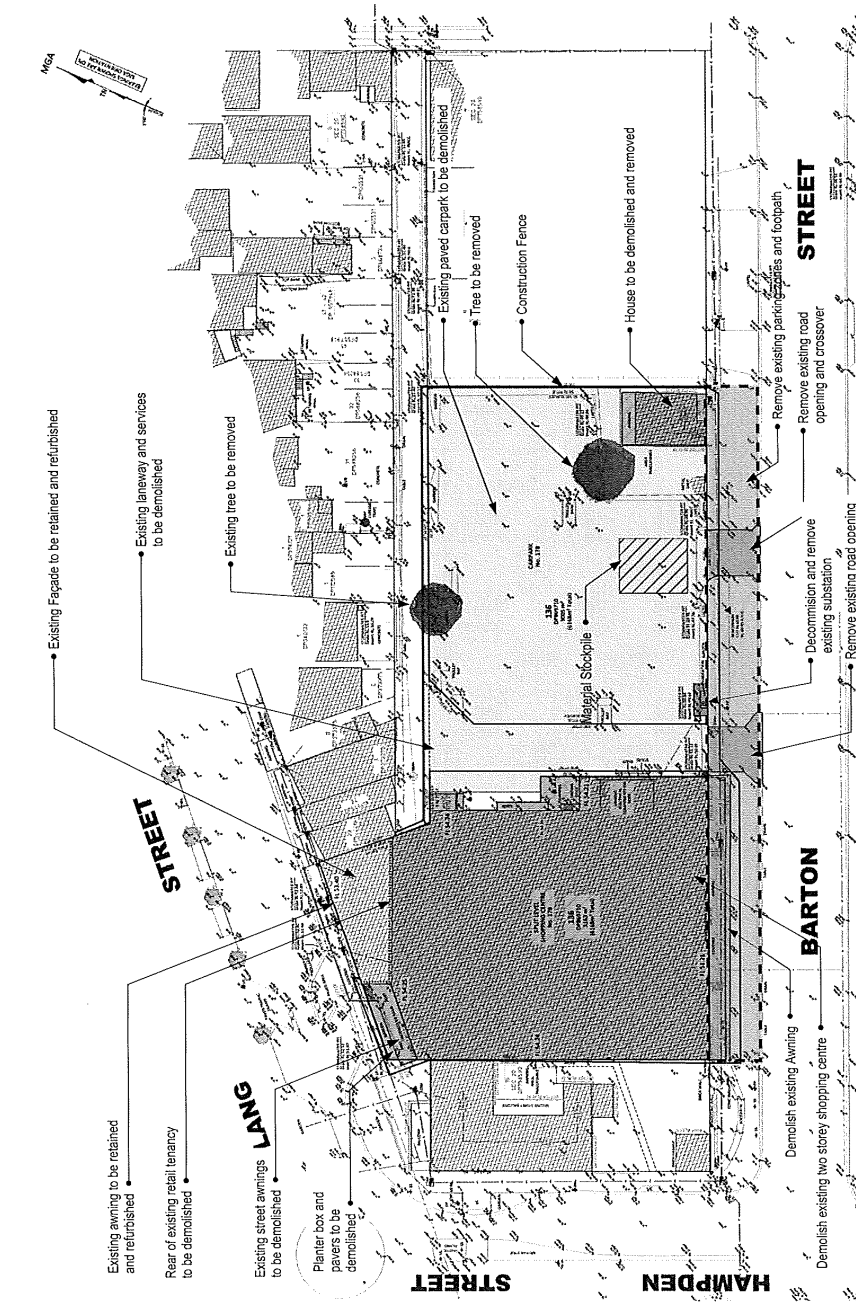
**SAFETY:** CONTRACTOR TO MAINTAIN SAFE ACCESS TO ALL ADJACENT PROPERTIES AND PUBLIC AREAS AT ALL TIMES. CONTRACTOR TO MAINTAIN SAFE ACCESS TO ALL ADJACENT PROPERTIES AND PUBLIC AREAS AT ALL TIMES.

**ENVIRONMENTAL:** CONTRACTOR TO TAKE ALL NECESSARY PRECAUTIONS TO PROTECT THE ENVIRONMENT AND ADJACENT PROPERTIES. CONTRACTOR TO TAKE ALL NECESSARY PRECAUTIONS TO PROTECT THE ENVIRONMENT AND ADJACENT PROPERTIES.

**UTILITIES:** CONTRACTOR TO IDENTIFY AND MARK ALL UTILITIES PRIOR TO COMMENCEMENT OF WORKS. CONTRACTOR TO IDENTIFY AND MARK ALL UTILITIES PRIOR TO COMMENCEMENT OF WORKS.

**WASTE:** CONTRACTOR TO SEPARATE AND RECYCLE ALL WASTE MATERIALS. CONTRACTOR TO SEPARATE AND RECYCLE ALL WASTE MATERIALS.

**FINISHES:** CONTRACTOR TO DEMOLISH ALL EXISTING FINISHES AND REMOVE ALL MATERIALS AND WASTE TO AN APPROVED DISPOSAL SITE. CONTRACTOR TO DEMOLISH ALL EXISTING FINISHES AND REMOVE ALL MATERIALS AND WASTE TO AN APPROVED DISPOSAL SITE.



**DEMOLITION PLAN**

**PROJECT TITLE:** 174-178 LANG STREET, KURRI KURRI

**DRAWING TITLE:** DEMOLITION PLAN

**DRAWING SCALE:** 1:300 @ A3

**ISSUED FOR:** DA04

**DATE:** 21/08/2023

**REVISION:** B

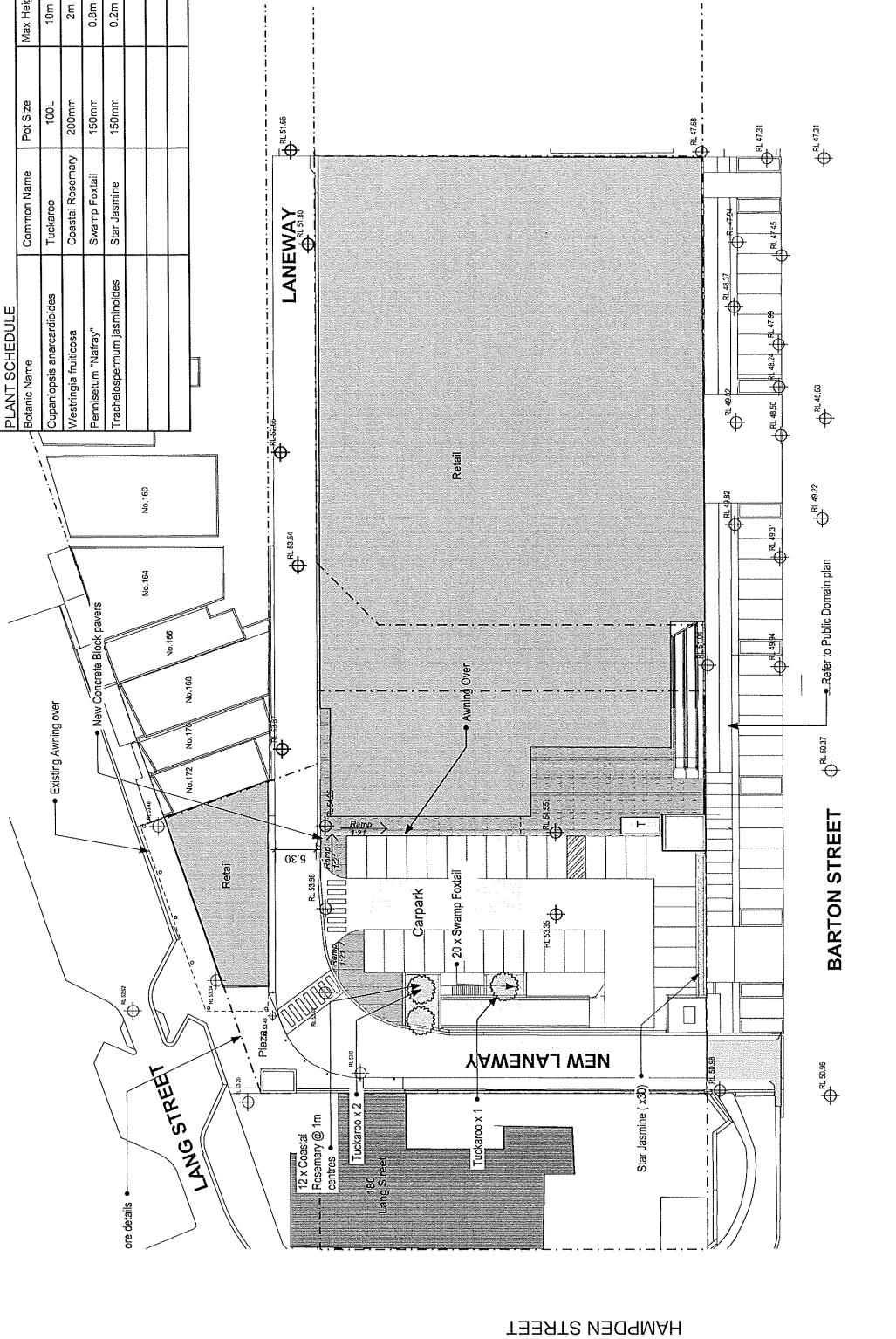
**DEVELOPMENT APPLICATION**

This drawing is protected by copyright. It may only be used for the purposes for which it was issued. Finished ground levels on the plan are subject to site conditions. Do not scale from drawings. Figured dimensions are to be given preference over scale.

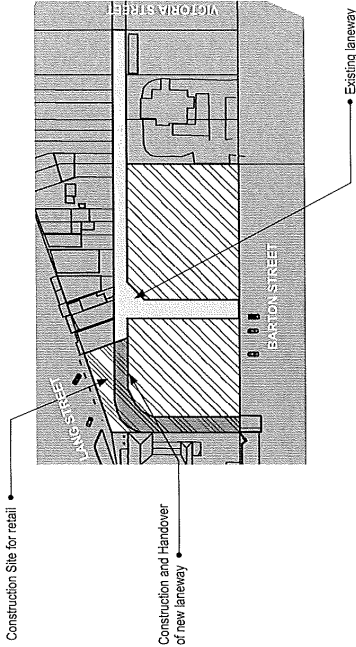
VOTRAINT NO124 PTY. LTD  
PROJECT NO. 2201

NORTH

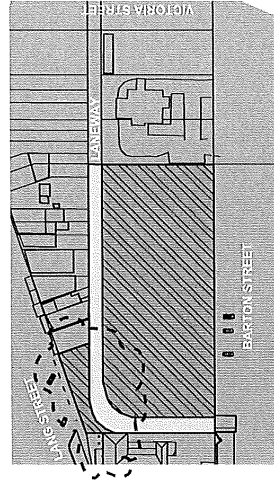
PLANT SCHEDULE			
Botanic Name	Common Name	Pot Size	Max Height
Cupaniptosis anarcardioides	Tuckaroo	100L	10m
Westringia fruticosa	Coastal Rosemary	200mm	2m
Pennisetum "Narray"	Swamp Foxtail	150mm	0.8m
Trachelospermum jasminoides	Star Jasmine	150mm	0.2m



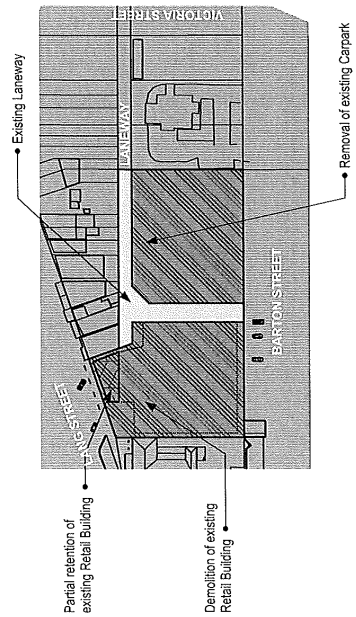
VOTRANT NO124 PTY, LTD PROJECT NO: 2201	This drawing is prepared by copyright. It may only be used for the purposes for which it was issued. Finished ground levels on the plan are subject to site conditions. Do not scale from drawings. Figured dimensions are to be given preference over scale.	PROJECT TITLE 174-178 LANG STREET, KURRI KURRI DEVELOPMENT APPLICATION	Drawing Title LANDSCAPE PLAN	Drawing No. 1:500@A3 21/08/2023



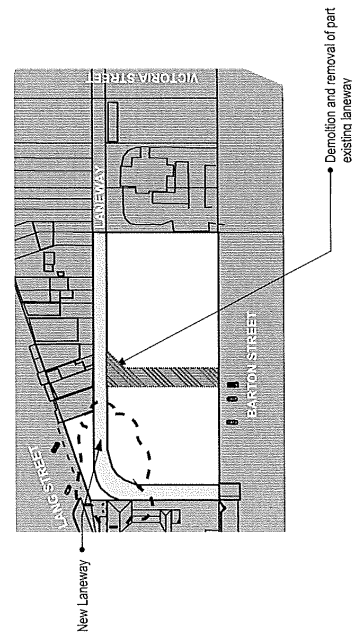
Stage 2a - Construction of laneway and Handover




Stage 3 - Construction

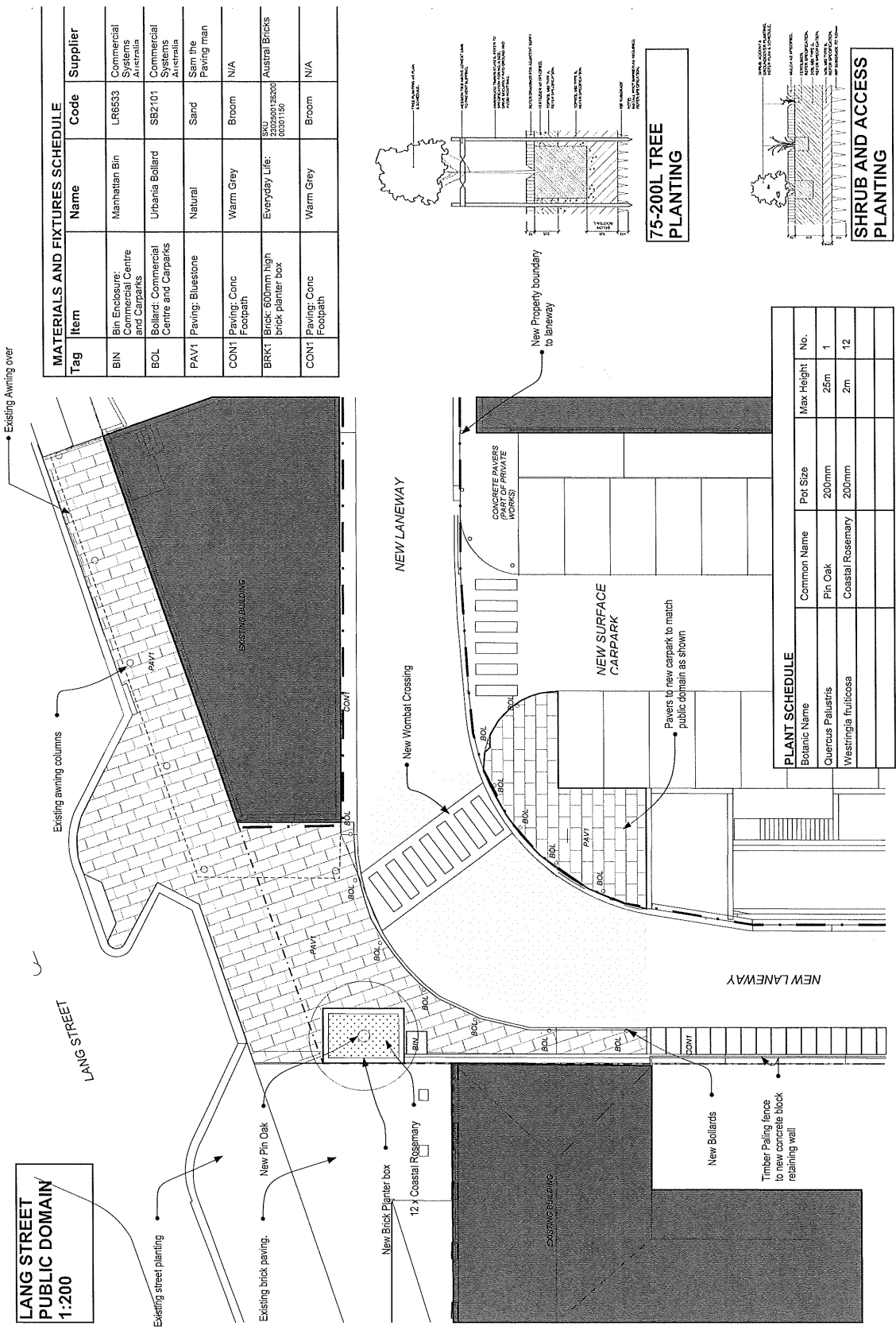


Stage 1 - Demolition

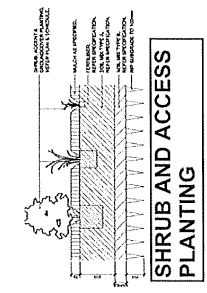
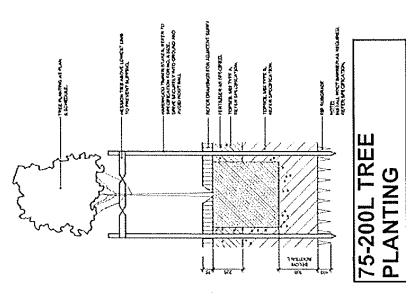


Stage 2b - Closure of Existing Lane and handover

VOTRAINT NO124 PTY. LTD PROJECT NO: 2201	 NORTH	This drawing is protected by copyright. It may only be used for the purpose for which it was issued. Finished ground levels on the plan are subject to site conditions. Do not scale from drawings. Figured dimensions are to be given preference over scale.	PROJECT TITLE 174-178 LANG STREET, KURRI KURRI DEVELOPMENT APPLICATION	Drawing Title 1:1000@A3 ISSUED FOR 21/08/2023	Drawing DA06 B
			REVISION	ISSUE DATE	REVISION



MATERIALS AND FIXTURES SCHEDULE			
Tag	Item	Name	Supplier
BIN	Bin Enclosure: Commercial Centre and Carparks	Manhattan Bin	Commercial Centre Australia
BOL	Bollard: Commercial Centre and Carparks	Urbania Bollard	Commercial Centre Australia
PAV1	Paving: Bluestone	Natural	Sam the Paving man
CON1	Paving: Conc Footpath	Warm Grey	N/A
BRK1	Brick: 600mm high brick planter box	Everyday Life: SWU 23025/001/23200 00301150	Austral Bricks
CON1	Paving: Conc Footpath	Warm Grey	N/A



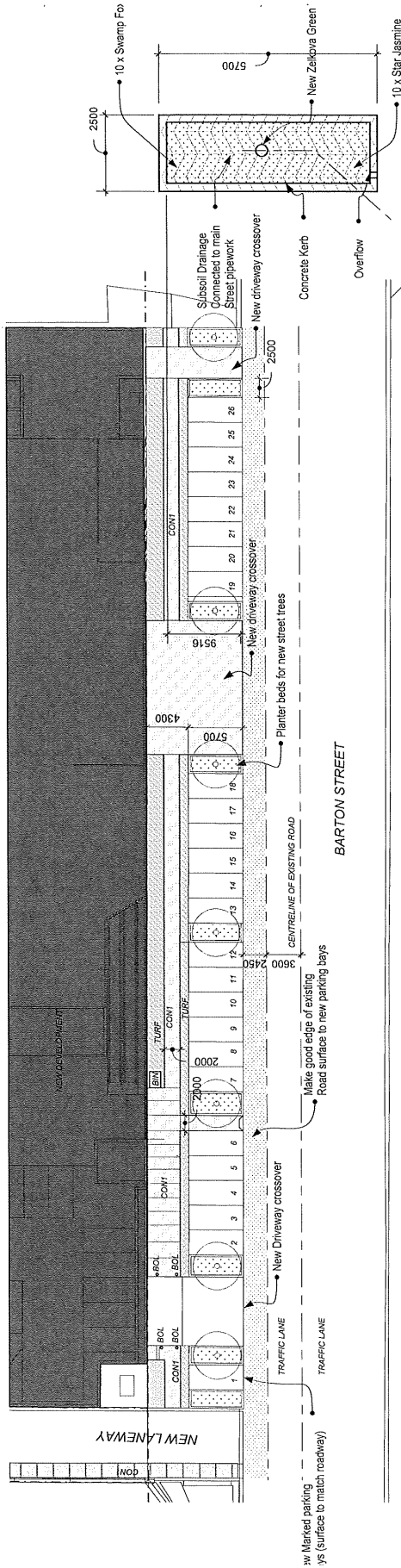
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WOTSANT NO.24, PTY. LTD  
PROJECT NO: 2201

PROJECT TITLE: PUBLIC DOMAIN PLAN PART 1  
DRAWING TITLE: 174-178 LANG STREET, KURRI KURRI  
DRAWING SCALE: 1:200@A3  
ISSUED FOR: DEVELOPMENT APPLICATION  
REVISION: B

21/08/2023  
DA07

NORTH



**TYPICAL PLANTING BED (1:100)**

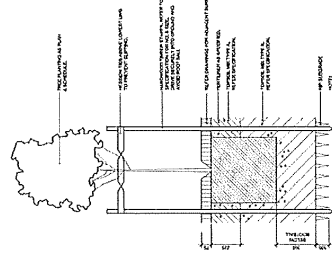
**BARTON STREET PUBLIC DOMAIN 1:400**

NOTES  
Newer vegetation in accordance with 'Barton St Edge' section of Commercial Centre Masterplan

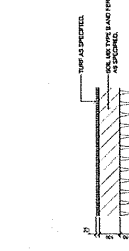
Botanic Name	Common Name	Pot Size	Max Height	Nb.
Zelkova Serrata	Green Vase	100L	14m	7
Quercus Palustris	Pin Oak	200mm	25m	1
Westringia fruticosa	Coastal Rosemary	200mm	2m	12
Penisetum 'Narfay'	Swamp Foxtail	150mm	0.8m	50
Trachodespermum jasminoides	Star Jasmine	150mm	0.2m	100

FITTINGS AND FIXTURES SCHEDULE

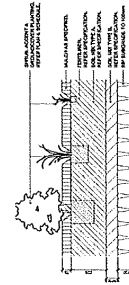
Tag	Item	Name	Code	Supplier
BIN	Bin Enclosure: Commercial Centre and Carparks	Manhattan Bin	LR6533	Commercial Systems Australia
BOL	Bollard: Commercial Centre and Carparks	Urbania Bollard	SB2101	Commercial Systems Australia
PAV1	Paving: Bluestone	Natural	Sand	Sam the Paving man
CON1	Paving: Conc Footpath	Warm Grey	Broom	N/A
BRK1	Brick: 600mm high brick planter box	Everyday Life:	SKL 600x120x60 (330)1150	Austral Bricks
CON1	Paving: Conc Footpath	Warm Grey	Broom	N/A




**75-200L TREE PLANTING**

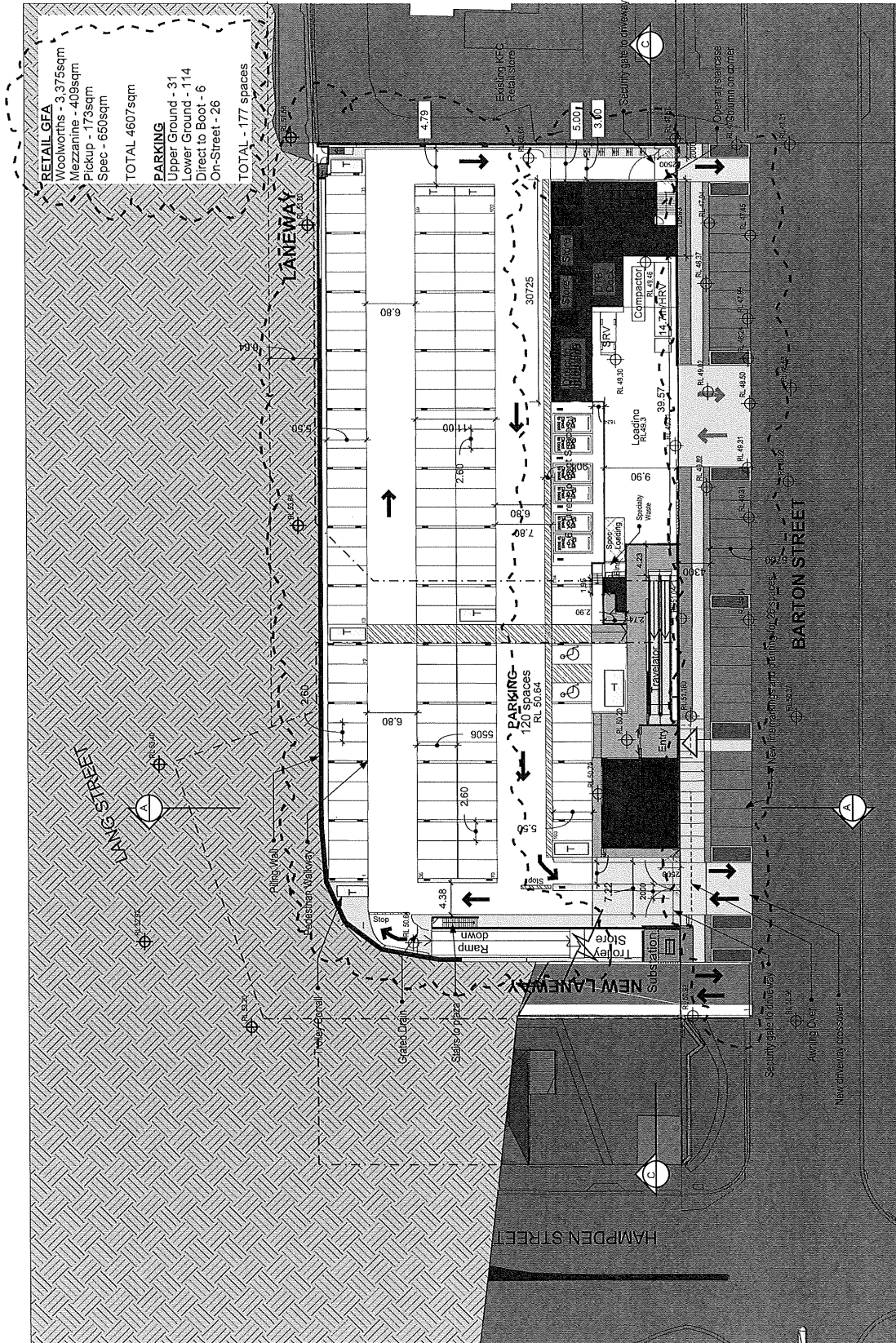


**TURF ON EVEN GRADE PLANTING**



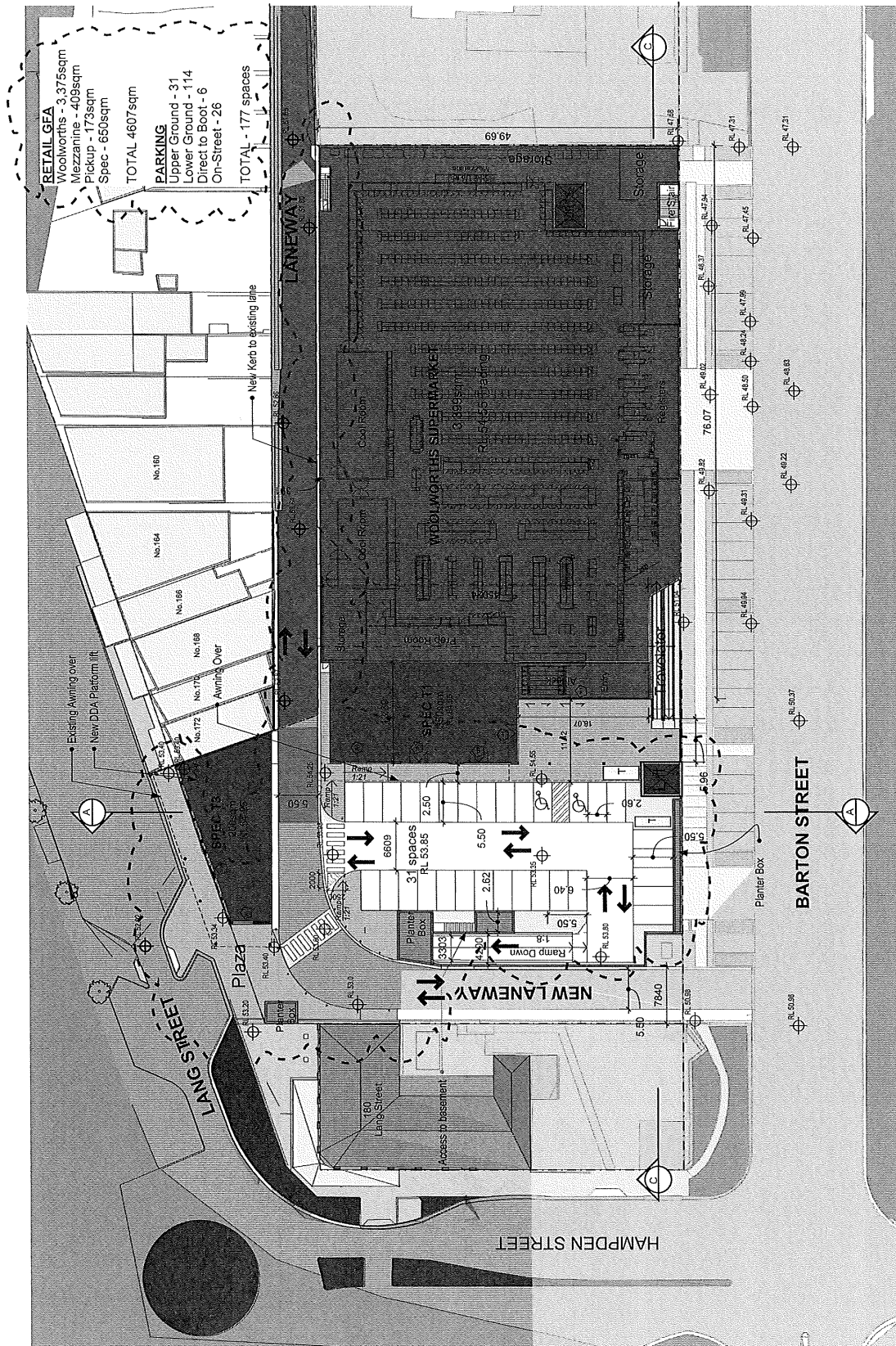
**SHRUB AND ACCESS PLANTING**

VOTRANT NO124 PTY LTD PROJECT NO: 2201	NORTH 	This drawing is protected by copyright. It may only be used for the purposes for which it was issued. Filled ground levels on the plan are subject to site conditions. Do not scale from drawings. Figured dimensions are to be given preference over scale.	PROJECT TITLE: PUBLIC DOMAIN PLAN PART 2 Drawing Scale: 1:200@A3 ISSUED FOR: 21/08/2023 DEVELOPMENT APPLICATION Revision: B
			Drawing Title: PUBLIC DOMAIN PLAN PART 2 Drawing Scale: 1:200@A3 ISSUE DATE: 21/08/2023 DA08

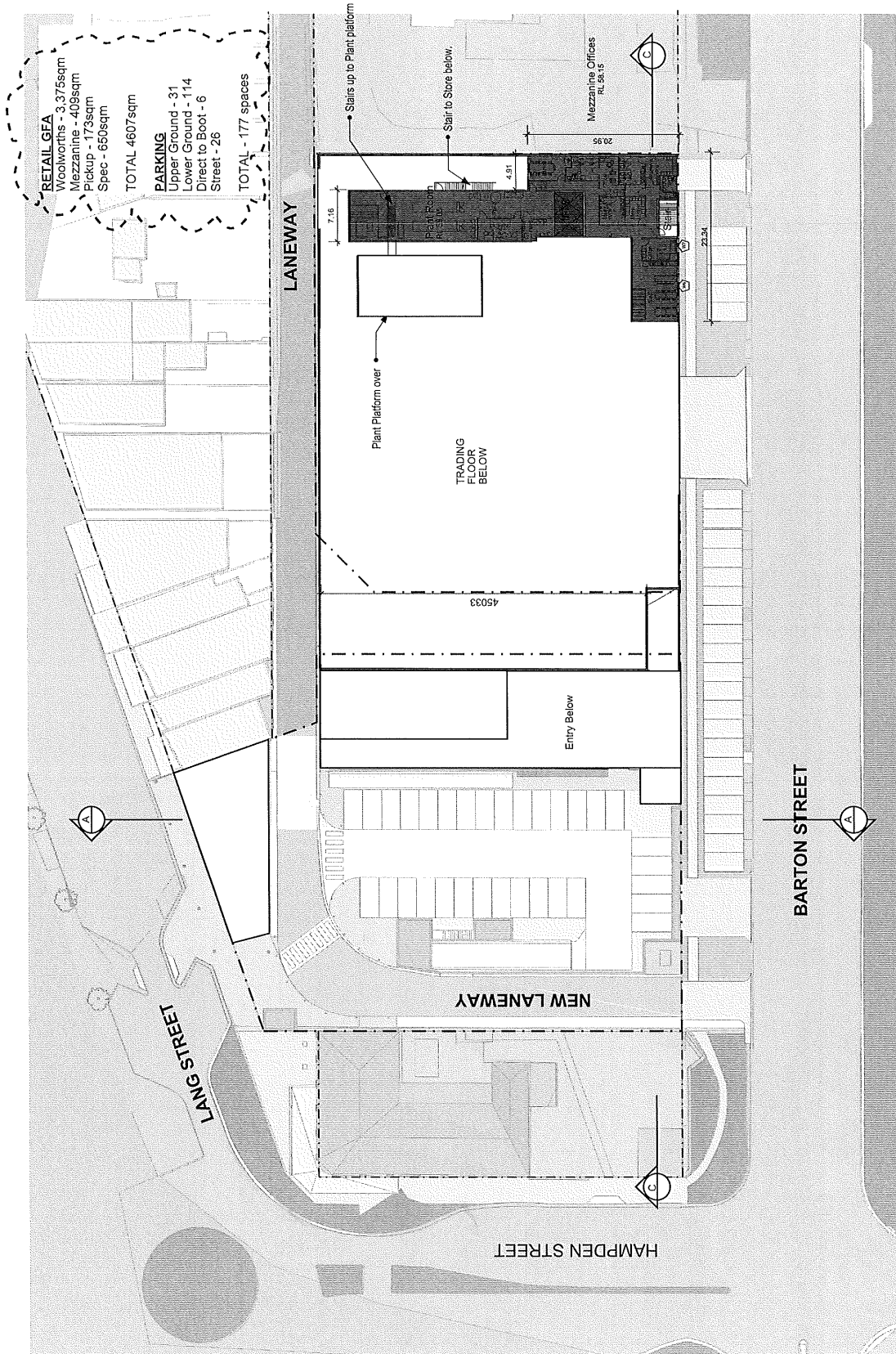


VOTRANT NO 124 PTY LTD PROJECT NO: 2201	This drawing is protected by copyright. It may only be used for the purpose for which it was issued. Finished ground levels on the plan are subject to site conditions. Do not scale from drawings. Figured dimensions are to be given preference over scale.	NORTH	PROJECT TITLE 174-178 LANG STREET, KURRI KURRI DEVELOPMENT APPLICATION	Drawing Title LOWER GROUND FLOOR	Drawing Scale 1:500@A3	Drawing DA10
			ISSUED FOR 21/08/2023	Revision B		

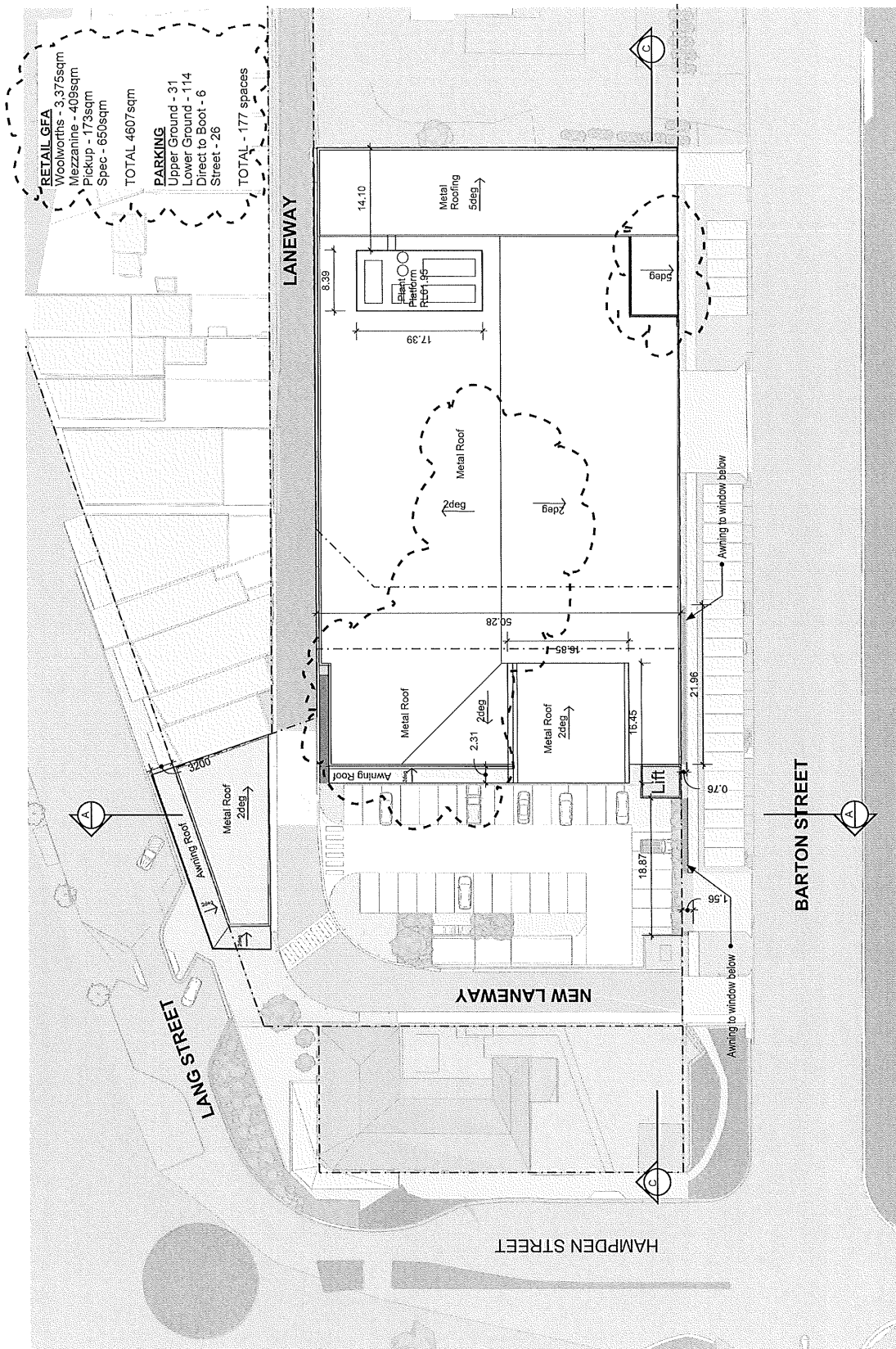




VOTRAINT NO.124 PTY. LTD PROJECT NO. 2201	NORTH	This drawing is protected by copyright. It may only be used for the purpose for which it was issued. Finished ground levels on the plan are subject to site conditions. Do not scale from drawings. Figured dimensions are to be given preference over scale.	PROJECT TITLE: 174-178 LANG STREET, KURRI KURRI DEVELOPMENT APPLICATION	Drawing Title: UPPER GROUND FLOOR Drawing Scale: 1:500@A3 Issued For: 21/08/2023 Revision: B	Drawing: DA11
			Drawing Title: UPPER GROUND FLOOR Drawing Scale: 1:500@A3 Issued For: 21/08/2023 Revision: B	Drawing: DA11	




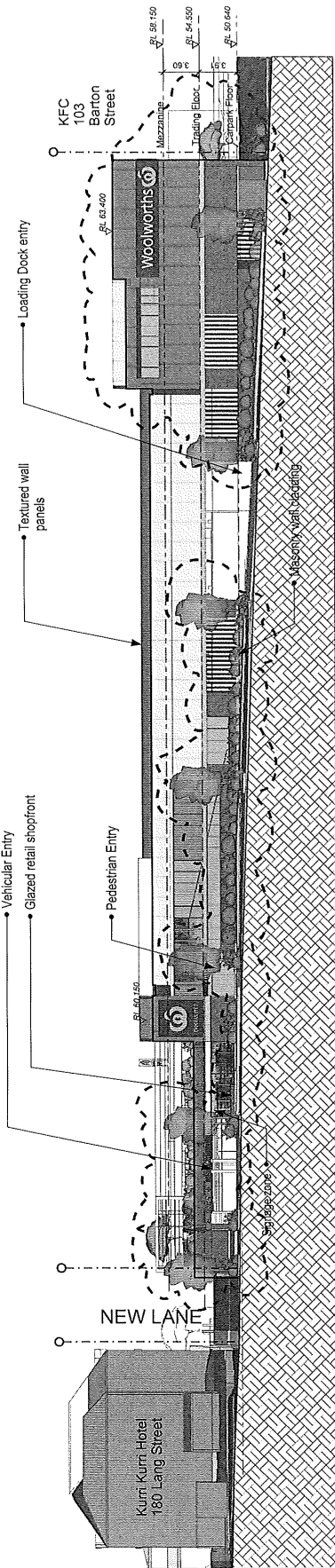
<p>VOTRAINT NO124 PTY. LTD PROJECT NO: 2201</p>	<p>This drawing is provided by copyright. It may only be used for the purpose for which it was issued. Finished ground levels on the plan are subject to site conditions. Do not scale from drawings. Figured dimensions are to be given preference over scale.</p>	<p><b>MEZZANINE FLOOR</b> Drawing 1:500@A3 21/08/2023 <b>DA12</b> B</p>
<p>PROJECT TITLE: 174-178 LANG STREET, KURRI KURRI ISSUED FOR: DEVELOPMENT APPLICATION Drawing Title: DEVELOPMENT APPLICATION Drawing Scale: 1:500@A3 Issue Date: 21/08/2023 Revision: B</p>		<p><b>NORTH</b></p>



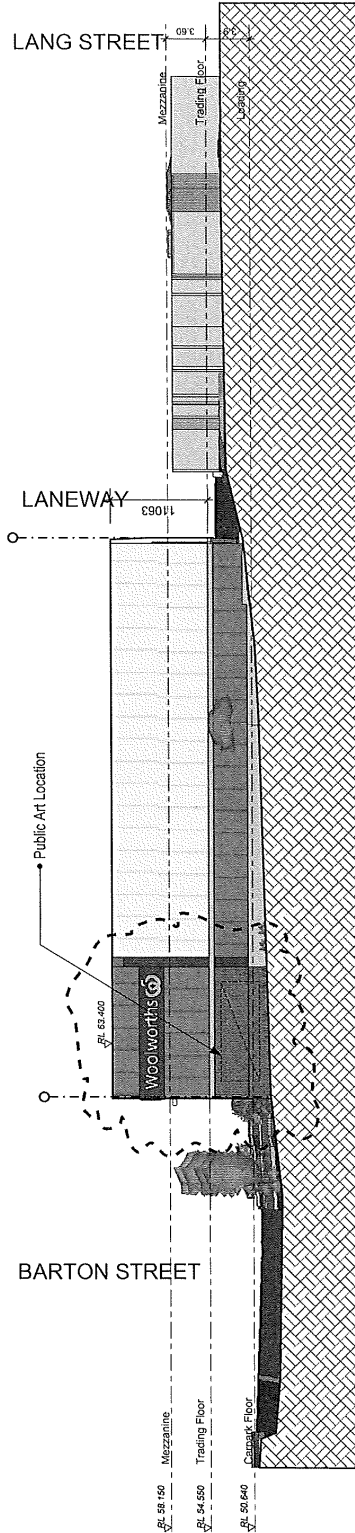
**RETAIL GFA**  
Woolworths - 3,375sqm  
Mezzanine - 409sqm  
Pickup - 173sqm  
Spec - 650sqm  
TOTAL 4607sqm

**PARKING**  
Upper Ground - 31  
Lower Ground - 114  
Direct to Boot - 6  
Street - 26  
TOTAL - 177 spaces

VOTRANT NO:124 PTY, LTD PROJECT NO: 2201	This drawing is protected by copyright. It may only be used for the purpose for which it was issued. Finished ground levels on the plan are subject to site conditions. Do not scale from drawings. Figured dimensions are to be given preference over scale.	 NORTH	PROJECT TITLE 174-178 LANG STREET, KURRI KURRI DEVELOPMENT APPLICATION	Drawing Title 174-178 LANG STREET, KURRI KURRI ISSUED FOR	ROOF LEVEL 1:500@A3 21/08/2023
			DA13 B	Revision	Issue Date



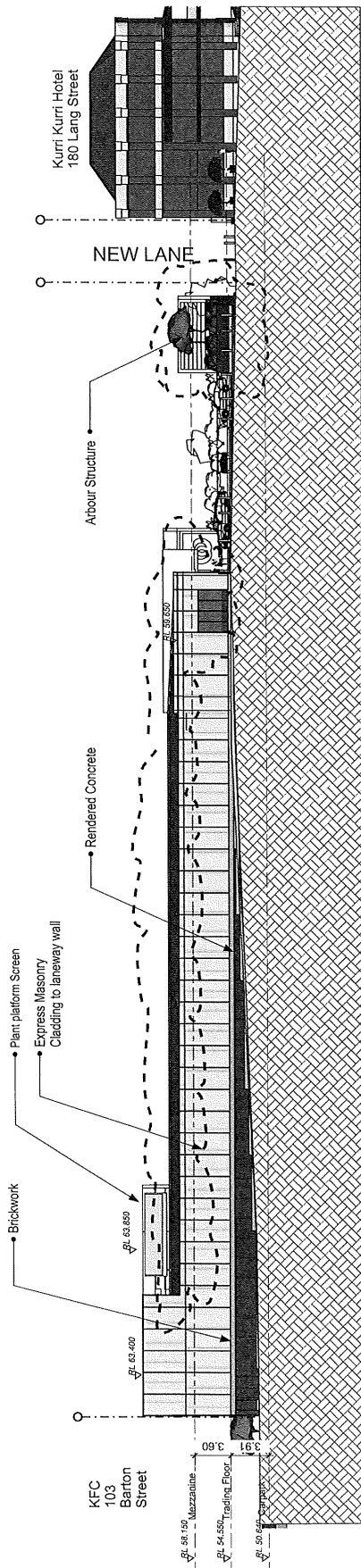
SOUTH ELEVATION (BARTON STREET)



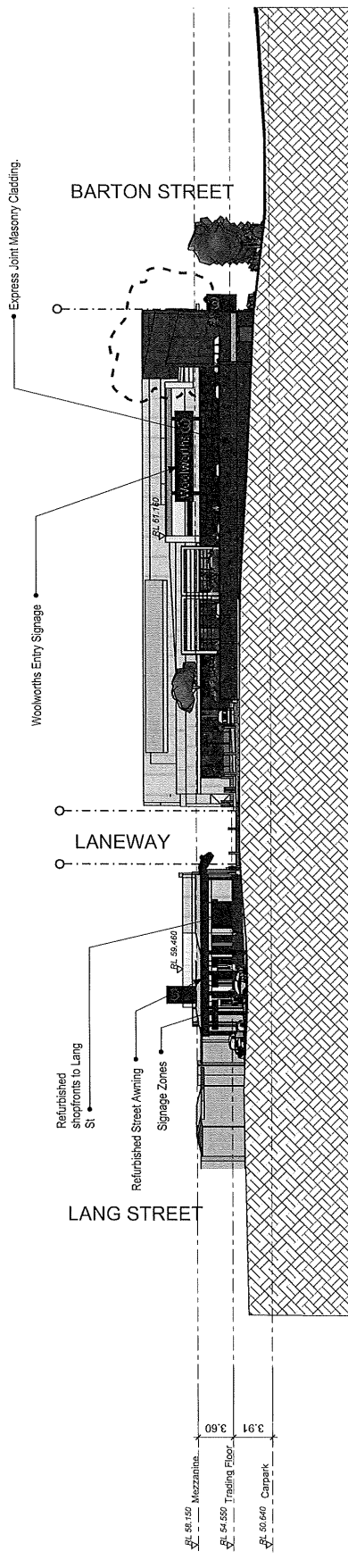
EAST ELEVATION

- MATERIALS LEGEND**
- BRK1 - Brickwork
  - CON1 - Masonry Wall Panels
  - CON2 - Concrete Textured
  - CON3 - Concrete Blockwork
  - PT1 - White Painted Finish
  - GL1 - Glass Panels
  - PD1 - Powdercoated Window Frames
  - PD2 - Powdercoated Screens

VOTRAINT NO124 PTY, LTD PROJECT NO: 2201	This drawing is prepared by copyright. It may only be used for the purposes for which it was issued. Finished ground levels on the plan are subject to site conditions. Do not scale from drawings. Figured dimensions are to be given preference over scale.	PROJECT TITLE: 174-178 LANG STREET, KURRI KURRI DEVELOPMENT APPLICATION	Drawing Title: ELEVATIONS - SOUTH & EAST	Drawing Scale: 1:400@A3	Drawing No: DA20
		DEVELOPMENT APPLICATION	ISSUE FOR: 21/08/2023	Revision: B	Revision: B



NORTH ELEVATION (LANEWAY)



WEST ELEVATION (NEW LANEWAY)

- MATERIALS LEGEND**
- BRK1 - Brickwork
  - CON1 - Masonry Wall Panels
  - CON2 - Concrete Textured
  - CON3 - Concrete Blockwork
  - PT1 - White Painted Finish
  - GL1 - Glass Panels
  - PD1 - Powdercoated Window Frames
  - PD2 - Powdercoated Screens

VOTRANT NO 124 PTY, LTD PROJECT NO: 2201	This drawing is prepared by copyright. It may only be used for the purposes for which it was issued. Finished ground levels on the plan are subject to site conditions. Do not scale from drawings. Figured dimensions are to be given preference over scale.	PROJECT TITLE: 174-178 LANG STREET, KURRI KURRI DEVELOPMENT APPLICATION	Drawing Title: ELEVATIONS- NORTH & WEST Drawing Scale: 1:400@A3 Issue Date: 21/08/2023	Drawing: DA21 Revision: B

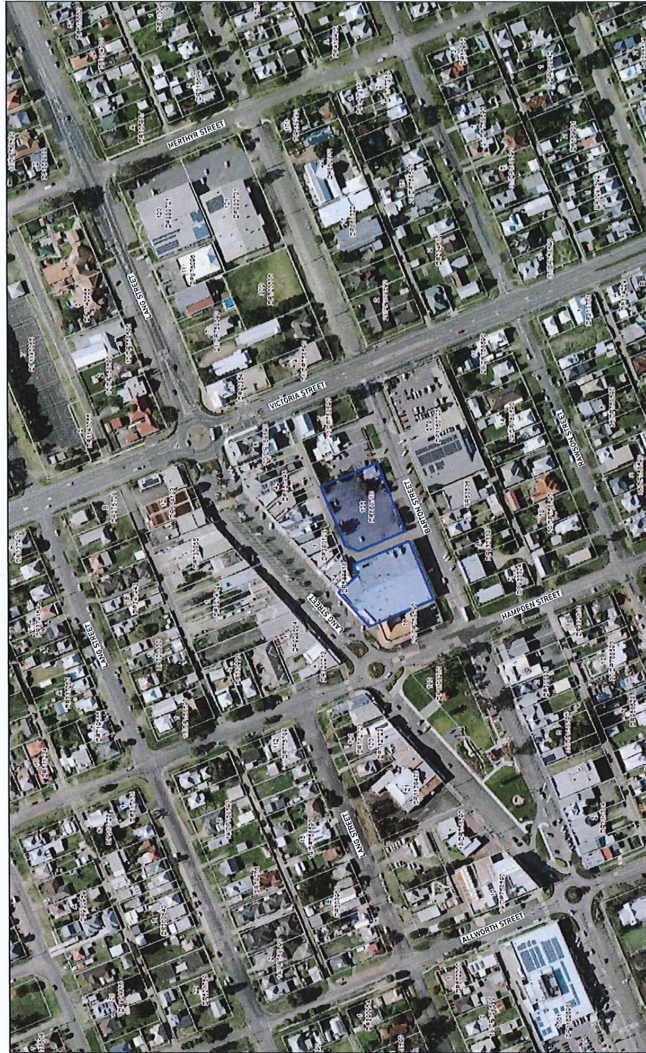
# CONCEPT CIVIL ENGINEERING PLANS

## WOOLWORTHS, KURRI KURRI LOT 136 DP 869710 174-178 LANG STREET, KURRI KURRI

- NOTES**  
GENERAL
- THESE DRAWINGS ARE TO BE READ IN CONJUNCTION WITH THE CONDITIONS STATED IN COUNCIL'S DEVELOPMENT APPROVAL AND THE APPROVED CONSTRUCTION PERMITS.
  - WHERE DRAWINGS ARE NOTED AS PRELIMINARY ISSUES, THEY SHOULD NOT BE USED TO OBTAIN A CONSTRUCTION CERTIFICATE NOR USED FOR CONSTRUCTION PURPOSES.
  - EXISTING UNDERGROUND SERVICES (E.G. STORMWATER AND SEWER) ARE TO BE LOCATED AND DEPICTED AS FAR AS IS REASONABLY PRACTICABLE. ANY UNIDENTIFIED SERVICES SHALL NOT BE OBTAINED BY SCALING. ALL LEVELS SHALL BE OBTAINED FROM ESTABLISHED BENCH MARKS AS DIRECTED BY THE SITE SUPERVISOR.
  - ALL EXISTING UNDERGROUND SERVICES MUST BE LOCATED AND EXPOSED PRIOR TO LATHWORKS COMMENCING AND IT IS THE RESPONSIBILITY OF THOSE PERSONS USING THIS PLAN TO CONFIRM BOTH LOCATION AND LEVEL OF THESE UTILITIES IN CONJUNCTION WITH THE COUNCIL'S PLANNING DEPARTMENT.
  - THE CONTRACTOR SHALL HAVE A REGISTERED SURVEYOR CONFIRM EXISTING SURVEY MARKS ARE LIKELY TO BE DISTURBED BY THE PROPOSED WORKS AND PROVIDE A SUBMITTAL TO THE SURVEYOR FOR THE RELOCATION OF SUCH MARKS.
  - THE CONTRACTOR SHALL OBTAIN A REGISTERED SURVEYOR CONFIRM EXISTING SURVEY MARKS ARE LIKELY TO BE DISTURBED BY THE PROPOSED WORKS AND PROVIDE A SUBMITTAL TO THE SURVEYOR FOR THE RELOCATION OF SUCH MARKS.
  - THE CONTRACTOR SHALL OBTAIN A REGISTERED SURVEYOR CONFIRM EXISTING SURVEY MARKS ARE LIKELY TO BE DISTURBED BY THE PROPOSED WORKS AND PROVIDE A SUBMITTAL TO THE SURVEYOR FOR THE RELOCATION OF SUCH MARKS.

### SHEET LIST

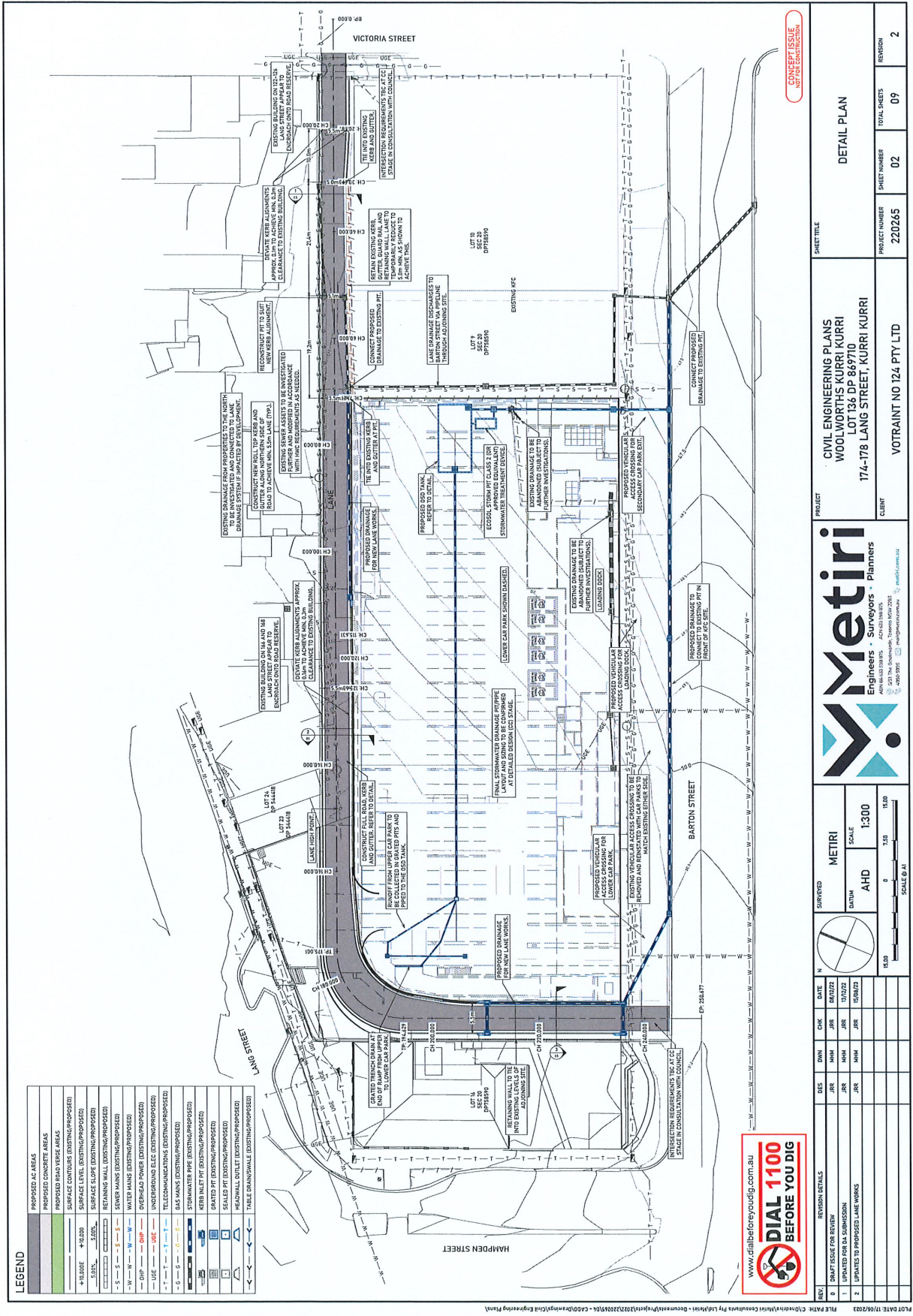
SHEET NO.	SHEET TITLE
01	COVER SHEET
02	GENERAL NOTES
03	SECTION & SEGMENT CONTROL PLAN
04	SECTION & SEGMENT CONTROL DETAILS
05	TYPICAL SECTIONS & DETAILS
06	ROAD PROFILES
07	DATE ESTIMATION CALCULATIONS
08	VEHICLE DIMENSIONS PLAN



LOCALITY PLAN

REV.	0	DESIGN DETAILS	DES	DWN	CHK	DATE	DATE	SURVEYED	 METIRI SCALE AHD																					
	1	DRAFT ISSUE FOR REVIEW	JRR	MHM	JRR	17/02/22	17/02/22																							
	2	UPDATES TO PROPOSED LAINE WORKS	JRR	MHM	JRR	15/06/23																								
<table border="1"> <tr> <td>PROJECT</td> <td colspan="2">CIVIL ENGINEERING PLANS WOOLWORTHS KURRI KURRI LOT 136 DP 869710</td> <td colspan="2">SHEET TITLE</td> <td colspan="2">COVER SHEET</td> </tr> <tr> <td>CLIENT</td> <td colspan="2">VOTRAINT NO 124 PTY LTD</td> <td>PROJECT NUMBER</td> <td>220265</td> <td>SHEET NUMBER</td> <td>01</td> </tr> <tr> <td colspan="3"></td> <td>TOTAL SHEETS</td> <td>09</td> <td>REVISION</td> <td>2</td> </tr> </table>										PROJECT	CIVIL ENGINEERING PLANS WOOLWORTHS KURRI KURRI LOT 136 DP 869710		SHEET TITLE		COVER SHEET		CLIENT	VOTRAINT NO 124 PTY LTD		PROJECT NUMBER	220265	SHEET NUMBER	01				TOTAL SHEETS	09	REVISION	2
PROJECT	CIVIL ENGINEERING PLANS WOOLWORTHS KURRI KURRI LOT 136 DP 869710		SHEET TITLE		COVER SHEET																									
CLIENT	VOTRAINT NO 124 PTY LTD		PROJECT NUMBER	220265	SHEET NUMBER	01																								
			TOTAL SHEETS	09	REVISION	2																								

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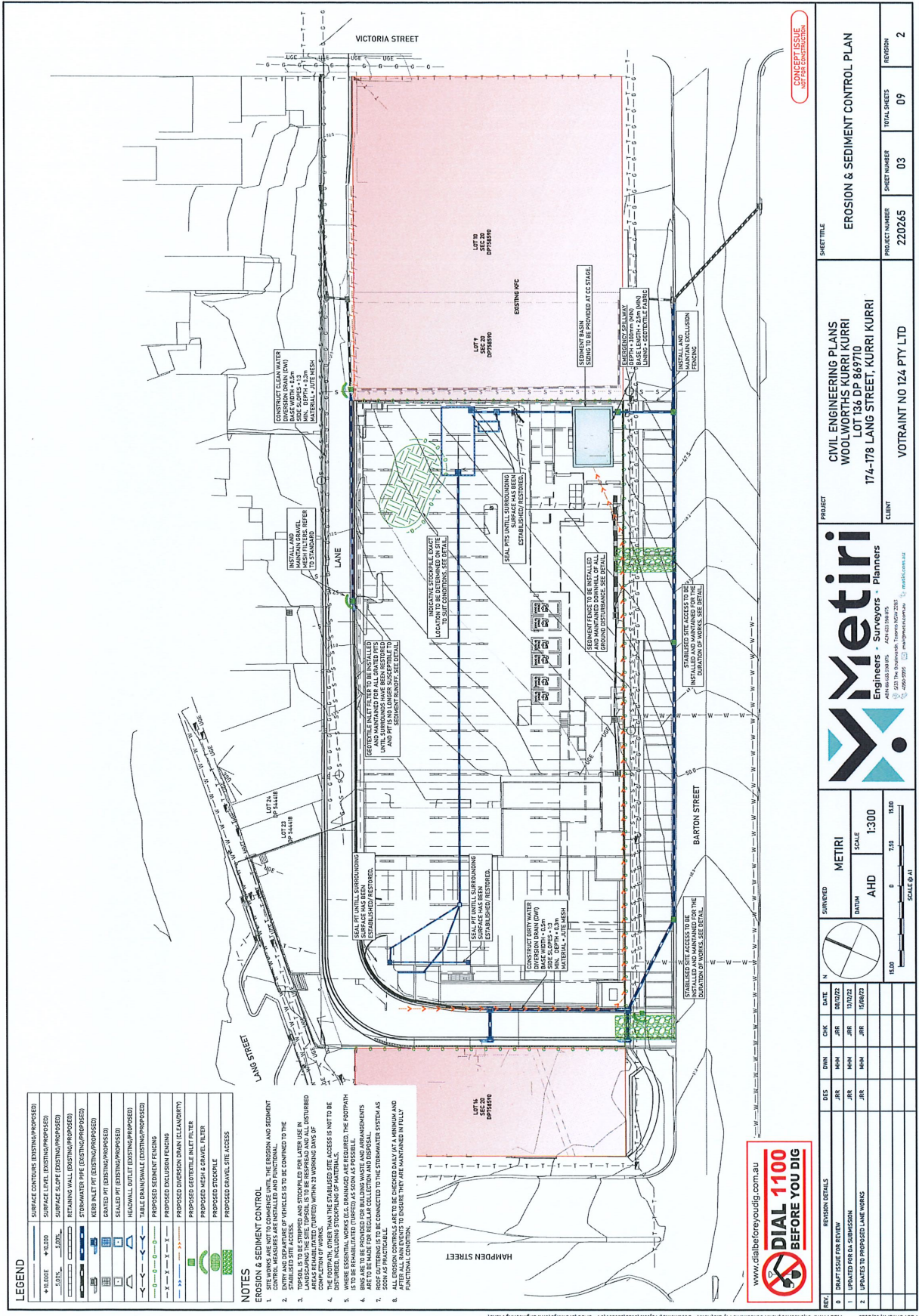


CONCEPT ISSUE  
FOR INFORMATION

<b>PROJECT</b> CIVIL ENGINEERING PLANS WOOLWORTHS KURRI KURRI LOT 136 DP 869710 174-178 LANG STREET, KURRI KURRI		<b>SHEET TITLE</b> DETAIL PLAN	
<b>CLIENT</b> VOTRANT NO 124 PTY LTD		<b>PROJECT NUMBER</b> 220265	<b>SHEET NUMBER</b> 02
<b>DATE</b> 15/08/23		<b>SCALE</b> 1:300	
<b>REVISIONS</b>		<b>TOTAL SHEETS</b> 09	
1. DRAFT ISSUE FOR REVIEW 2. UPDATED FOR DA SUBMISSION 3. UPDATED TO PROPOSED LANE WORKS		<b>REVISION</b> 2	<b>REVISION</b> 2



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**LEGEND**

	SURFACE CONTOURS (EXISTING/PROPOSED)
	SURFACE LEVEL (EXISTING/PROPOSED)
	SURFACE SLOPE (EXISTING/PROPOSED)
	RETAINING WALL (EXISTING/PROPOSED)
	STORMWATER PIPE (EXISTING/PROPOSED)
	HERB INLET PIT (EXISTING/PROPOSED)
	SEALED PIT (EXISTING/PROPOSED)
	HEADWALL OUTLET (EXISTING/PROPOSED)
	TABLE DRAIN/SWALE (EXISTING/PROPOSED)
	PROPOSED SEDIMENT FENCING
	PROPOSED EXCLUSION FENCING
	PROPOSED DIVERSION DRAIN (CLEANABILITY)
	PROPOSED GEOTEXTILE INLET FILTER
	PROPOSED MESH & GRAVEL FILTER
	PROPOSED STOCKPILE
	PROPOSED GRAVEL SITE ACCESS

**NOTES**

**EROSION & SEDIMENT CONTROL**

- SITE WORKS ARE NOT TO COMMENCE UNTIL THE EROSION AND SEDIMENT ENTRY AND DEPARTURE OF VEHICLES IS TO BE CONFINED TO THE STABILISED SITE ACCESS.
- ALL STOCKPILES ARE TO BE COVERED FOR LATER USE IN LANDSCAPING THE SITE. TOPSOIL IS TO BE REPRODUCED AND ALL DISTURBED AREAS ARE TO BE REPRODUCED WITHIN 15 WORKING DAYS OF COMPLETION OF WORK.
- THE FOOTPATH, OTHER THAN THE STABILISED SITE ACCESS IS NOT TO BE WHERE ESSENTIAL WORKS (E.G. DRAINAGE) ARE REQUIRED, THE FOOTPATH IS TO BE REHABILITATED (TYPED) AS SOON AS POSSIBLE.
- ROOF GUTTERING IS TO BE CONNECTED TO THE STORMWATER SYSTEMS AS ARE TO BE MADE FOR REGULAR COLLECTION AND DISPOSAL.
- ALL EROSION CONTROLS ARE TO BE CHECKED DAILY (AT A MINIMUM) AND AFTER ALL MAIN WORKS TO ENSURE THEY ARE MAINTAINED IN FULLY FUNCTIONAL CONDITION.

**CONCEPT ISSUE**  
NOT FOR CONSTRUCTION

PROJECT TITLE		EROSION & SEDIMENT CONTROL PLAN	
PROJECT		CIVIL ENGINEERING PLANS WOOLWORTHS KURRI KURRI LOT 136 DP 869710 174-178 LANG STREET, KURRI KURRI	
CLIENT	VOTRAINT NO 124 PTY LTD	PROJECT NUMBER	220265
SHEET NUMBER	03	TOTAL SHEETS	09
REVISION	2		

**Metiri**  
Engineering Surveys - Planners

303 The Esplanade, Toronto M5S 2S5  
416-463-3400  
www.metiri.com.au

SURVEYED		METRI	
DATE	17/02/22	SCALE	1:300
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CHECKED	JRR	SCALE (A1)	15.00

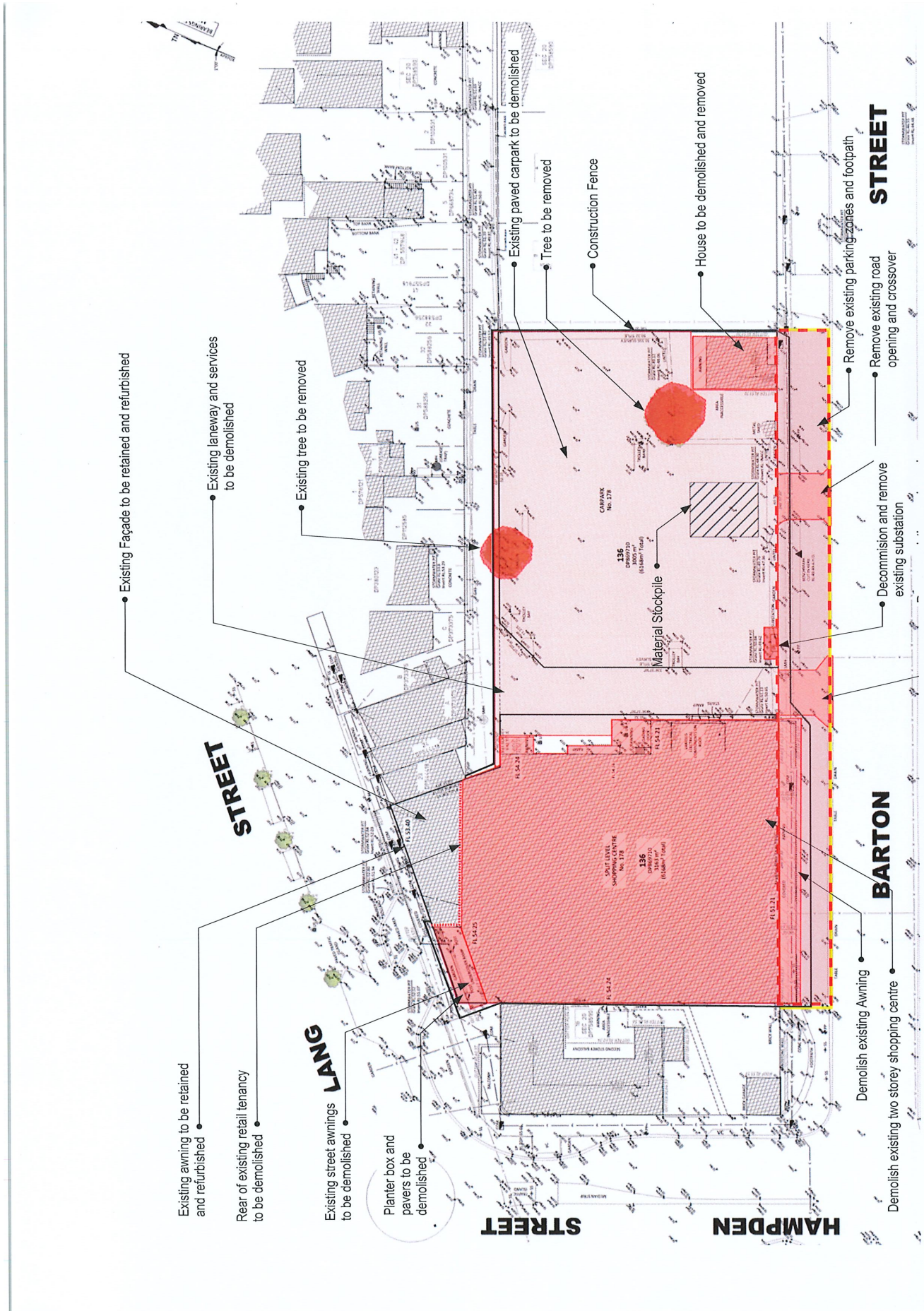
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2	UPDATED FOR DA SUBMISSION	17/02/22	JRR	JRR	JRR
3	UPDATED TO PROPOSED LANE WORKS	15/04/22	JRR	JRR	JRR

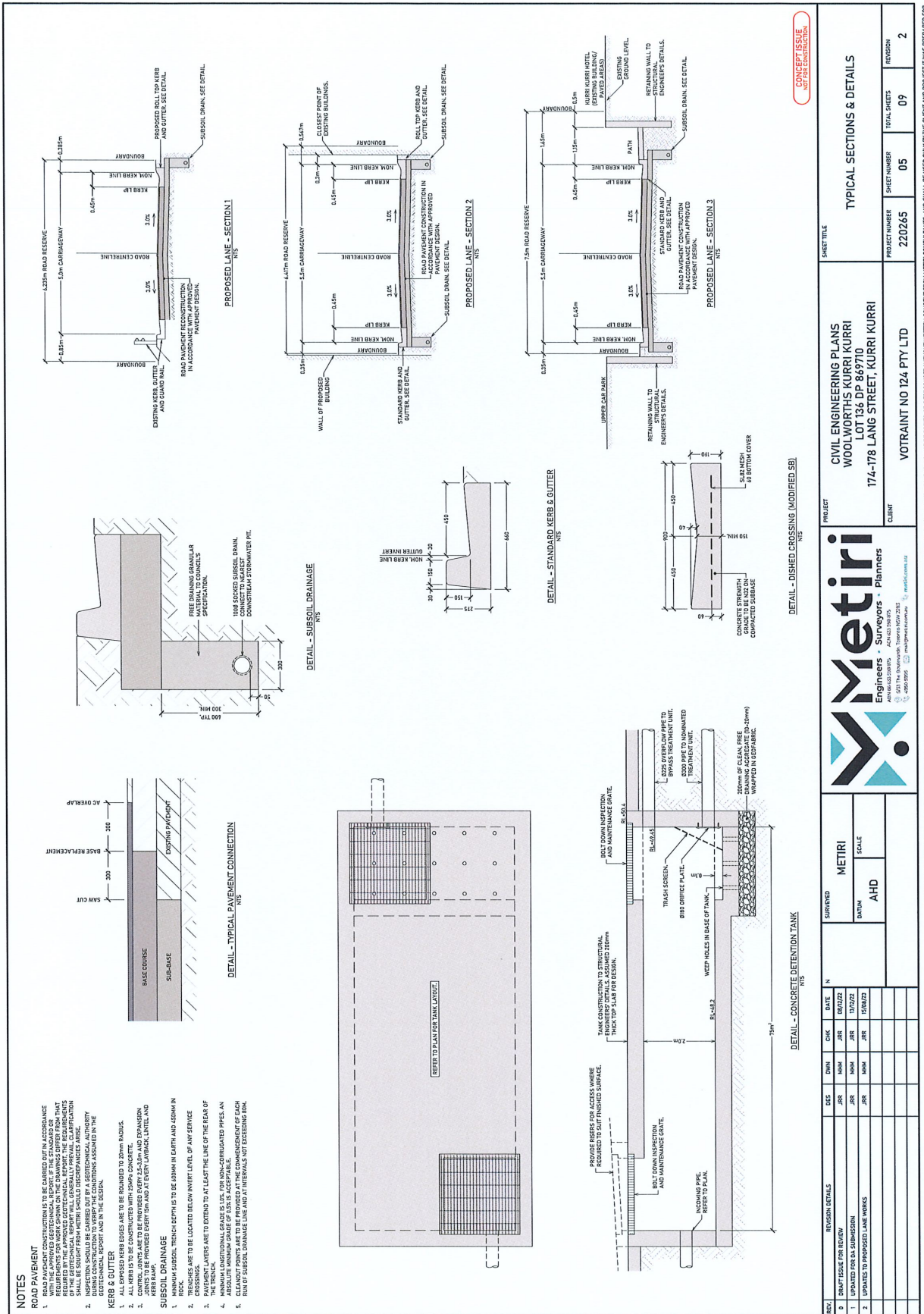


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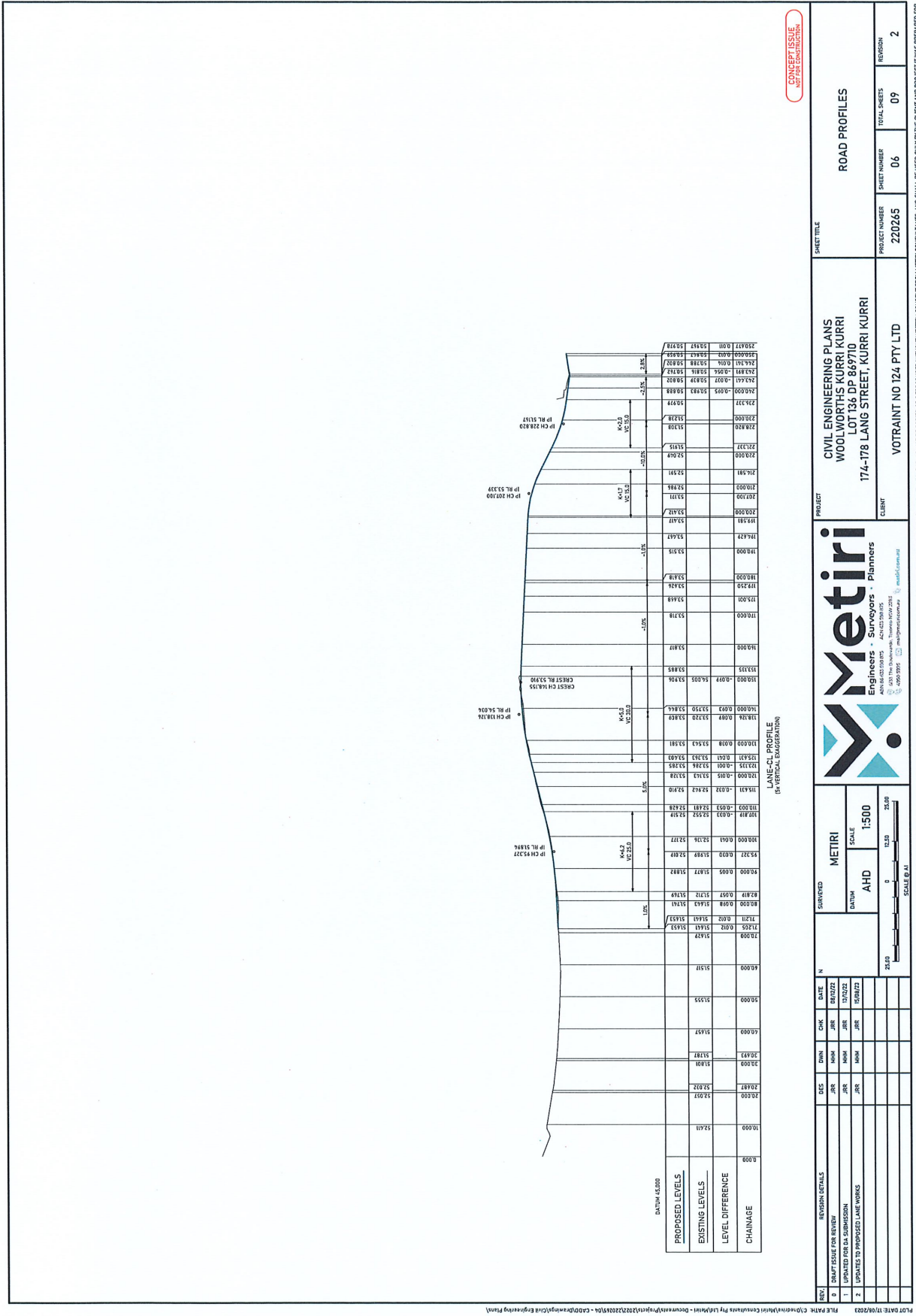
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2	ISSUED FOR DA SUBMISSION	15/08/22	JRR	15/08/22	JRR	MHM	JRR	15/08/22	
3	UPDATES TO PROPOSED LANE WORKS		JRR		JRR	MHM	JRR		

PROJECT		CIVIL ENGINEERING PLANS	
CLIENT		WOOLWORTHS KURRI KURRI	
PROJECT NUMBER		LOT 136 DP 869710	
SHEET NUMBER		174-178 LANG STREET, KURRI KURRI	
TOTAL SHEETS		05	
REVISION		2	
PROJECT NUMBER		220265	
CLIENT		VOTRAINT NO 124 PTY LTD	

METIRI		SCALE	
AHD		DATE	



CONCEPT ISSUE  
NOT FOR CONSTRUCTION

REV.	DESCRIPTION	DATE	BY	CHK
0	ISSUED FOR REVIEW	17/02/22	JRR	JRR
1	UPDATED FOR DA SUBMISSION	15/FEB/22	JRR	JRR
2	UPDATES TO PROPOSED LANE WORKS		JRR	JRR

DES	DWN	CHK
JRR	MHM	JRR
JRR	MHM	JRR
JRR	MHM	JRR

REVISION DETAILS	DATE	BY	CHK
ISSUED FOR REVIEW	17/02/22	JRR	JRR
UPDATED FOR DA SUBMISSION	15/FEB/22	JRR	JRR
UPDATES TO PROPOSED LANE WORKS		JRR	JRR

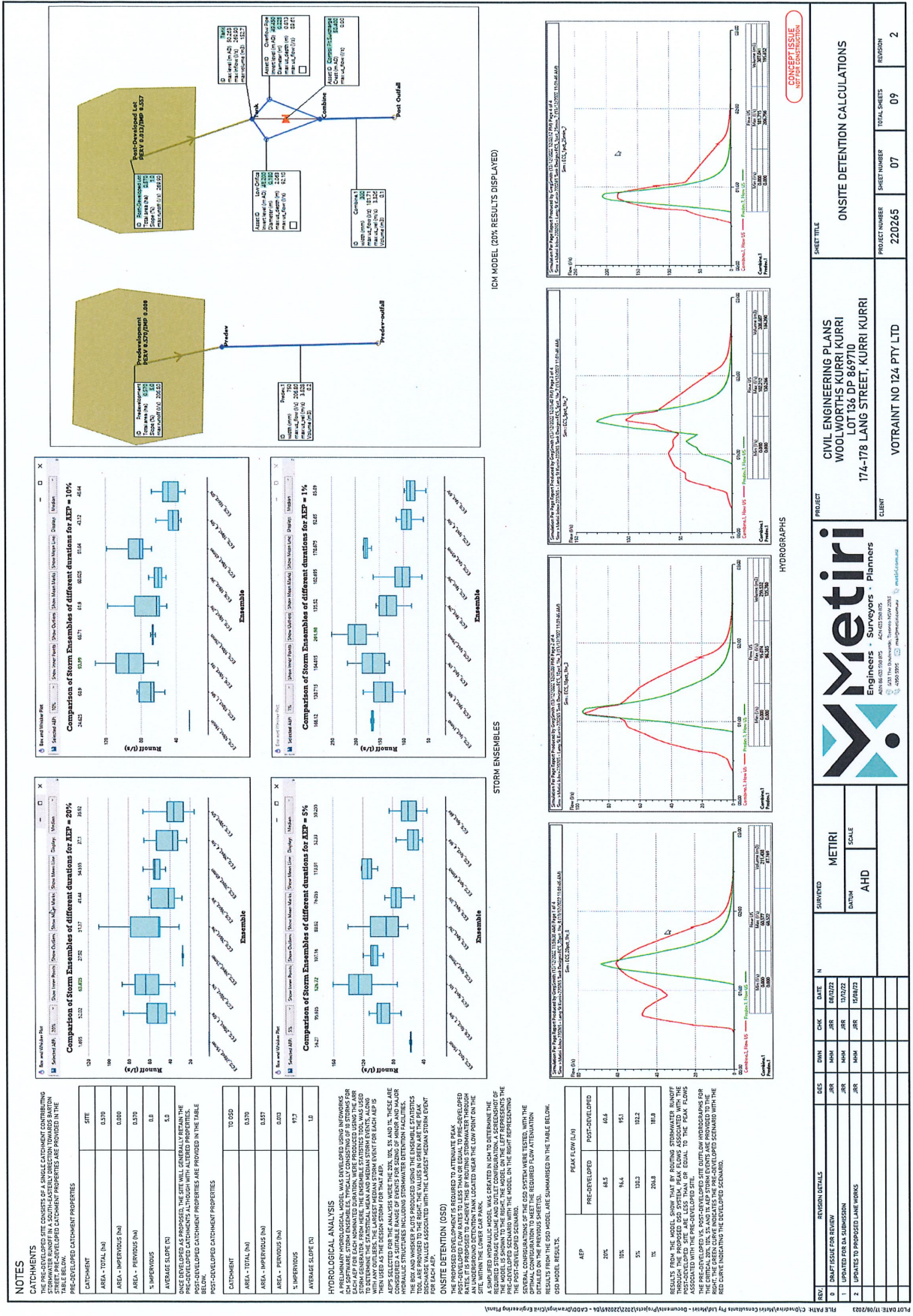
PROJECT	CIVIL ENGINEERING PLANS WOOLWORTHS KURRI KURRI LOT 136 DP 869710 174-178 LANG STREET, KURRI KURRI
CLIENT	VOTRAINT NO 124 PTY LTD
SHEET NUMBER	220265
TOTAL SHEETS	09
REVISION	2

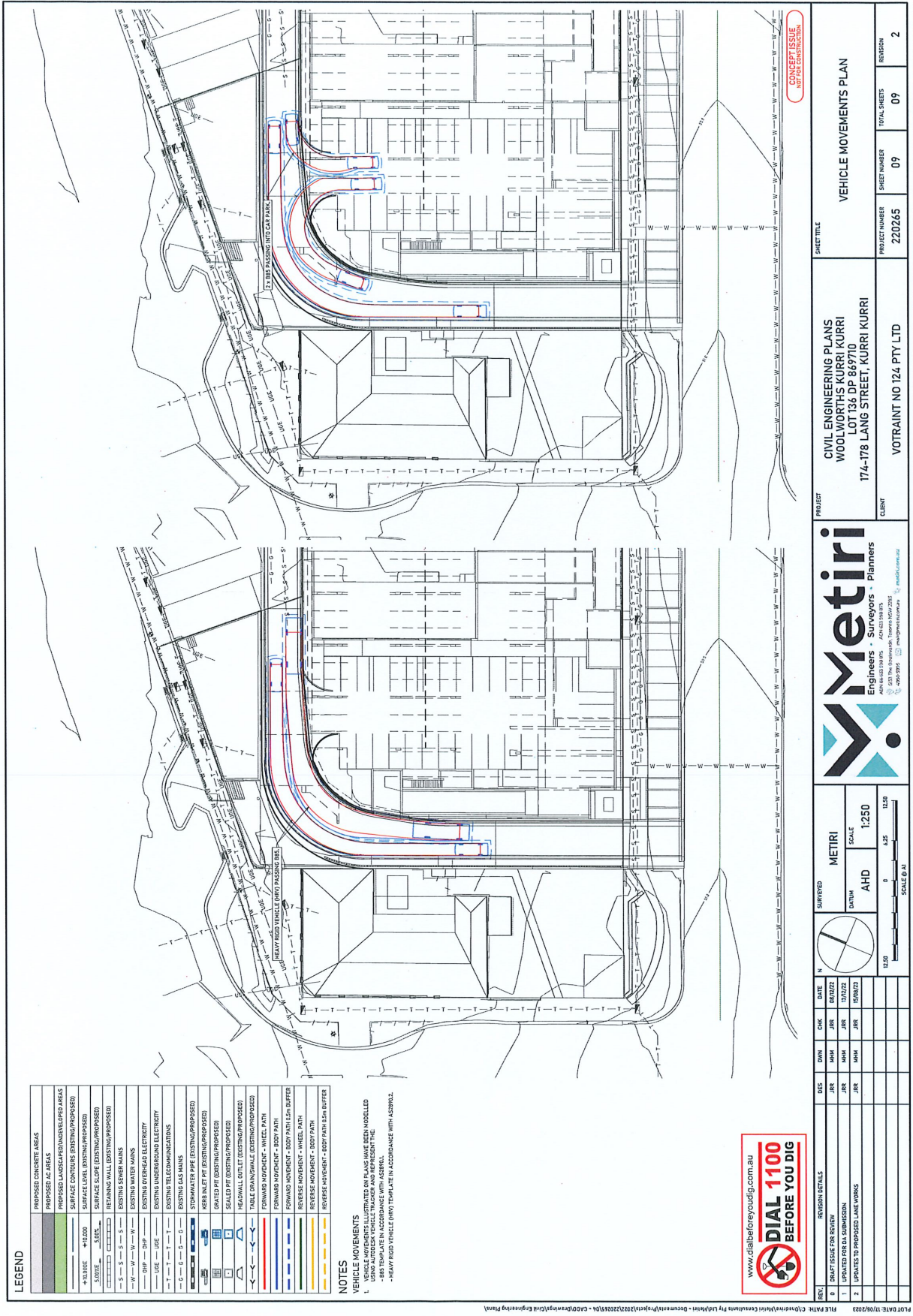
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DATE	17/02/22
BY	JRR
CHK	JRR

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Property | Event | Construction

Financial & Commercial Cost Management  
Quantity Surveying  
Contract Management  
Independent Certifier & Superintendent

Contract & Procurement Strategy Advisors  
Sport & Event Advisors  
Management Consultants



4th September 2023

Mr Michael Christian

c/o- Votrant No 124 Pty Ltd

Dear Michael,

**178 Lang St, Kurri Kurri Redevelopment**

**PUBLIC BENEFIT- QUANTITY SURVEYOR'S REPORT**

As discussed, we understand you are now in the process of obtaining your consent for your Woolworths development at Kurri Kurri.

In order to finalise your VPA offer for the works which are being undertaken and which will benefit the Council / community we have extrapolate the cost of these works from our estimate attached.

The scope of the works is as the updated DA drawings Rev b, 05, 07 ,08, 20, 21 and 35 and the Civil Drawings attached to you email 1/9/2023.

1 Construction of 'New Laneway' split into the following extents		
	\$ Excluding GST	Comment
a. Northern extent along the site inside boundary	277,440	Refer to attached summary of the estimate for scope details includes preliminaries and on-costs
B1 Western extent along the site inside boundary -	143,519	
B2 Western extent along the site outside boundary --	13,910	
c Northern extent beyond /outside r boundary connecting to Victoria Avenue -	197,372	

**Xmirus Pty Limited**

ABN: 16 155 983 627

Level 10, 3 Spring Street  
Sydney NSW 2000 Australia  
PO Box R1897 Royal Exchange 1225

t: +61 2 9233 3772 | xmirus.com.au | #xmirus | e: info@xmirus.com.au







2 Embellished of the public domain		
	\$ Excluding GST	Comment
Plaza -inside boundary	80,223	
Plaza -outside boundary	100,580	

3 Barton Street		
Parking & Landscaping	173,266	
Stormwater drainage	75,173	

4 Stormwater Drainage		
	\$ Excluding GST	Comment
Inside site boundary	160,169	The extent of stormwater drainage shown ion the Civil drawings is extensive. Part of these works are as a result of the laneways benefiting the council and the connections into Barton Street and Victoria Street as detailed below
Outside site boundary to Northern Lane	47,973	
5 External Services		
Original allowance for external services excluding stormwater	53,500	
<b>Total as attached estimate</b>	<b>1,323,125</b>	

**EXCLUSIONS**

The following major items are specifically excluded from the cost estimate above and should be considered in your development feasibility

- Holding Costs
- Land & legal Costs
- Finance costs and interest charges
- Development approval special or additional contributions as a condition of DA
- Staging / Phasing costs
- Escalation
- Contingencies



- Goods & Services TAX (GST)
- Site remediation works beyond the scope mentioned in the Estimate.
- Traffic calming and road upgrade works to Barton Street, Hampden Street and Lang street
- Development Management Fee
- EPA preparation fee and levies for disposal of contaminated materials
- Changes in law, standards, and codes
- Removal of contaminated building materials and dewatering

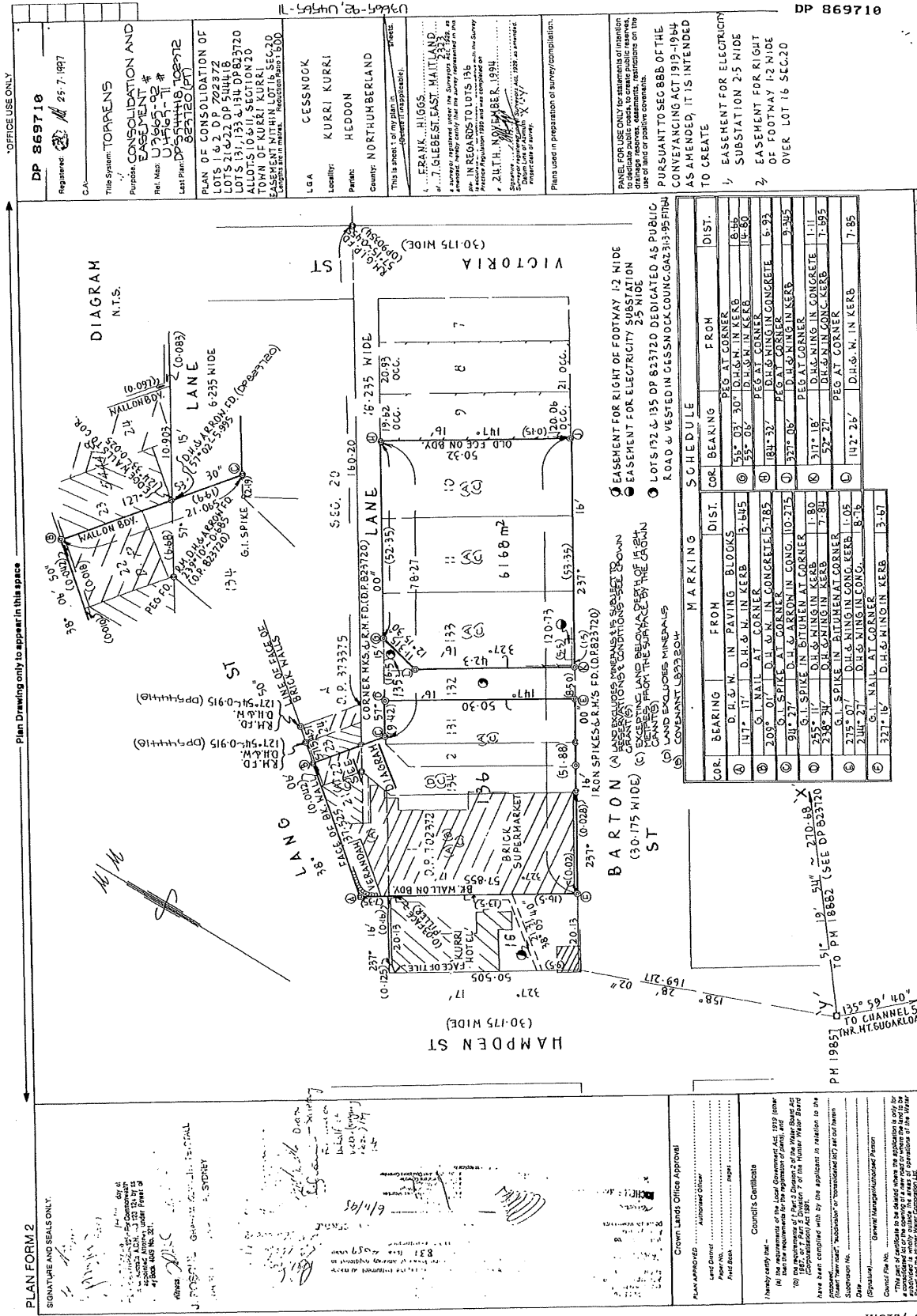
We trust the report is in accordance with your requirements and look forward to discussing the estimate further.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Bob Richardson', written over a horizontal line.

Bob Richardson  
Managing Director

enc: JN 220277



**PLAN FORM 2**

Signature and seals area for the applicant and relevant authorities.

Handwritten notes and dates: 6/11/19, 19/04/20, 23/07/2020.

**PLAN DRAWING ONLY TO APPEAR IN THIS SPACE**

**OFFICE USE ONLY**

DP 869710 Registered: 25/7/1997

Title System: TORPENS

Purpose: CONSOLIDATION AND EASEMENT

Ref. Map: U2165-02

Last Plan: DP 823720

PLAN OF CONSOLIDATION OF LOTS 1 & 2, DP 823720

LOT 1 (30.175) & LOT 2 (30.175) ALDERS SECTION 20

ALDERS SECTION 20, TOWN OF KURRI KURRI

EASEMENT WITHIN LOT 1 & 2, SEC. 20

Lengths are in meters. Fractional parts 1/100

LGA: CESSNOOK

Locality: KURRI KURRI

Parish: HEDDON

County: NORTHERLAND

This is sheet 1 of my plan (see adjacent sheets).

FRANK HIGGS  
7 GLEBE ST, EAST MAITLAND  
NSW 2325  
I, the undersigned, being duly sworn, depose and say that I am the person who prepared the survey, and that the survey was prepared in accordance with the provisions of the Survey Act 1981 and the provisions of the Survey Regulations 1993 and was completed on 24/11/2019.

Signature: FRANK HIGGS  
Date: 24/11/2019

Printed name of surveyor: FRANK HIGGS  
Printed name of firm: HIGGS SURVEYS

Printed name of person in preparation of survey/compilation: FRANK HIGGS

PANEL FOR USE ONLY for statements of intention for the proposed use, including details of drainage networks, easements, particulates on the use of land or positive covenants.

PURSUANT TO SECTION 88B OF THE CONVEYANCING ACT 1919-1944 AS AMENDED, IT IS INTENDED TO CREATE

1. EASEMENT FOR ELECTRICITY SUBSTATION 2.5 MIDE

2. EASEMENT FOR RIGHT OF FOOTWAY 1.2 MIDE OVER LOT 1 & 2



Strategic Planning



2022/23

# ANNUAL MONITORING REPORT



CESSNOCK CITY COUNCIL



*Journey Through Time*, created by local school students and artist Steven Campbell.

**Acknowledgement of Country**

Cessnock City Council acknowledges that within its local government area boundaries are the traditional lands of the Wonnarua people, the Awabakal people and the Darkinjung people. We acknowledge these Aboriginal peoples as the traditional custodians of the land on which our offices and operations are located, and pay our respects to Elders past and present. We also acknowledge all other Aboriginal and Torres Strait Islander people who now live within the Cessnock Local Government Area.

WARNING: Aboriginal and Torres Strait Islander people are warned that this document may contain images of people who have died.

**Disclaimer**

While every reasonable effort has been made to ensure that this document is correct at the time of printing, Cessnock City Council, its agents and employees, disclaim any and all liability to any person in respect of anything or the consequences of anything done or omitted to be done in reliance upon the whole or any part of this document.

The data contained in this report has been extracted from Council's Corporate application system. Data may vary from figures reported by the NSW Planning Portal and the ABS.

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## TERMINOLOGY

### Abbreviations

ACRONYM	EXPANSION
ABS	Australian Bureau of Statistics
CCC	Cessnock City Council
CPP	Community Participation Plan
CSP	Community Strategic Plan
DCP	Development Control Plan
DPE	Department of Planning and Environment
EP&A Act	Environmental Planning and Assessment Act 1979
GNMP	Greater Newcastle Metropolitan Plan
HRP	Hunter Regional Plan
IP&R	Integrated Planning and Reporting
LALC	Local Aboriginal Land Council
LEP	Local Environmental Plan
LGA	Local Government Area
LSPS	Local Strategic Planning Statement
NSW	New South Wales
TfNSW	Transport for NSW
UGMP	Urban Growth Management Plan
URA	Urban Release Area

### Timeframes

INTERMEDIATE	SHORT TERM	MEDIUM TERM	LONG TERM	ONGOING
0-2 Years	3-5 Years	5-10 Years	10+ Years	Actions that can/ will be undertaken through the lifespan of the strategy



## DEMOGRAPHICS

The following provides a snapshot of the current characteristics of our community and how this has changed over the past year, and with the benefit of some of the Census data, the past 5 years.

### Population

The Cessnock Local Government Areas has an estimated residential population of 65,878. This is an increase of 1,758 people since 2021 and represents a growth rate of 2.74%. This growth rate is significantly higher than the growth rate of regional NSW which over the same period as 0.98%.

The high growth rate may be attributed to a combination of reasons. Higher than anticipated growth was occurring before the COVID-19 pandemic, driven by the region's amenity and character, the proximity to Newcastle and easy access to the Hunter Expressway. Since the pandemic, the higher growth in many region's has been driven and sustained by the movement of people away from the cities into regional areas. However, there is still a high level of uncertainty about the endurance of these higher growth rates given the hiatus in the pandemic, return-to-work policies, inflation and the likelihood of higher interest rates. This AMR will report on these trends from year to year.

### Household type

In Cessnock City, 28.0% of households were made up of couples with children, 23.2% were lone person households and 25.4% couples without children in 2021. The largest increase between 2016 and 2021 was couples without children (+931 people).

### Household size

The most dominant household size in Cessnock LGA is 2 person households (33.7%), followed by lone person households (24.4%).

### Tenure

In Cessnock City, 67.5% of households were purchasing or fully owned their home, 23.3% were renting privately, and 2.8% were in social housing in 2021. The number of Mortgages increased by 1,891 between 2016-2021. All tenure types increased apart from social housing that observed a reduction of 24 persons.

### Dwellings

The most common dwelling type was a detached dwelling (89.8%) and dwellings with 3 bedrooms (41.9%).

## CESSNOCK SNAPSHOT



<sup>1</sup> Forecast ID ... July 2023.  
<sup>2</sup> Greater Cessnock Jobs Strategy 2036 ... July 2021



## EMPLOYMENT LAND

In April 2023, the Department of Planning and Environment (DPE) implemented planning reforms in relation to Employment Land. These reforms changed the way in which land for commercial and industrial uses is zoned, and the land uses permitted.

Table 1 below outlines the conversions of the previous business and industrial zones to the new Employment Zones.

**TABLE 1: BUSINESS AND INDUSTRIAL ZONE CONVERSIONS TO EMPLOYMENT ZONES**

Previous zone	Current zone
B1 Neighbourhood Centre	E1 Local Centre
B2 Local Centre	
B3 Commercial Core	E2 Commercial Centre
B4 Mixed Use	MUI Mixed Use
B7 Business Park	E3 Productivity Support
IN1 General Industrial	E4 General Industry
IN2 Light Industrial	
IN3 Heavy Industrial	E5 Heavy Industry

This has meant that there has been an adjustment to the areas of land available for employment purposes, based on the new zones, as shown in figure 1 below.

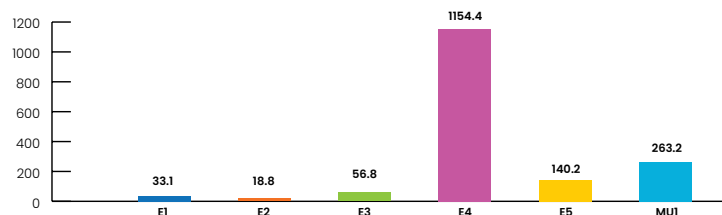


Figure 1: Hectares of land by Employment Zone



In 2022/23 forty-five Development applications related to commercial and industrial development approved. Most of these were located in the Cessnock Commercial Centre, at Branxton relating to the Huntlee Development, and many related to commercial activities within the Vineyards. The most common commercial developments were shop fit-out, refurbishment and change of use. Industrial related developments included depots and self-storage establishments.

Studies that were completed to support the Local Strategic Planning Statement (LSPS) indicate that there was a substantial supply of land for employment purposes to accommodate future growth. Given it has

been a number of years since the studies supporting the LSPS were undertaken Council has undertaken an analysis of aerial imagery to understand what portion of our employment lands remain vacant and available for development. This shows that Cessnock has 428ha of developed employment land and 351ha of employment related land that is vacant. This is a significant reduction of the land reported as being available in the last report (approximately 1200ha), as land constrained by either biodiversity or flooding has been removed. In some instances (e.g. Regrowth Kurri Kurri), this constraint will be addressed through Biocertification, freeing up this land for employment purposes.

**TABLE 2: DEVELOPED, UNDEVELOPED BUSINESS AND INDUSTRIAL ZONED LAND IN THE LGA<sup>3</sup>**

Zone	Zoned Land (Ha)	Land Already Developed (Ha)	Undeveloped Land (Ha)	
			Zoned Land that is Constrained (Ha)	Available Zoned Land (Ha)
E1	33.1	19.5	3.6	10.0
E2	18.8	17.5	1.2	0.0
E3	56.8	19.3	25.7	11.9
E4	1154.4	143.6	800.4	210.5
E5	140.2	98.6	20.3	21.4
MU1	263.2	129.7	36.2	97.4
<b>Total</b>	<b>1666.6</b>	<b>428.1</b>	<b>887.4</b>	<b>351.1</b>
		<b>26%</b>	<b>53%</b>	<b>21%</b>

Council intends to conduct a full review of employment lands within the coming year.



<sup>3</sup> The methodology to calculate these figures has been updated from that utilised in the last AMR to provide finer scale assessment of land capacity. Roads zoned as industrial and commercial have not been included.

## RESIDENTIAL LAND

1009 Residential dwellings were approved in 2022-2023. This is considerably lower than the 1570 last year, but on par with the 958 dwellings reported in 2020-2021. Of these, 660 were single dwellings, 76 dual occupancies, 197 Secondary dwellings and 2 multi units, (Figure: 2).

The number of dual occupancies (76) has dropped compared to the past two years with 103 and 108. There were no seniors housing approved in 2022-2023, however there has been a marked increase in the number of secondary dwelling approvals.

In terms of the type of development occurring in each URA, single dwellings continue to be the dominant use. Over 85% of all dwellings being delivered within URAs are single dwellings. Combined, dual occupancies and secondary dwellings make up the remainder of dwelling types. The last three years have not seen any multi-units approved in the URAs.

One hundred and twenty-one subdivision certificates were issued in 2022-2023, resulting in the delivery of 762 lots.

### CESSNOCK SNAPSHOT



**1,009**  
Residential dwellings applications approved



**319**  
Construction certificates



**866**  
Occupation certificates



**121**  
Sub-division certificates issued

TABLE 3: RESIDENTIAL DAs APPROVED BY TYPE OF DWELLING IN THE LAST THREE YEARS			
	2022-2023	2021-2022	2020-2021
Single dwelling	660	812	774
Tourist accommodation	74	15	76
Dual occupancy	76	103	108
Secondary dwelling	197	104	0
Seniors Living	0	206	0
Multi unit development	0	325	0
Group homes	0	5	0

A comparison of the types of residential DAs approved in 2022-2023 (Figure: 2), and 2021-2022 (Figure: 3) and 2020-2021 (Figure 4).

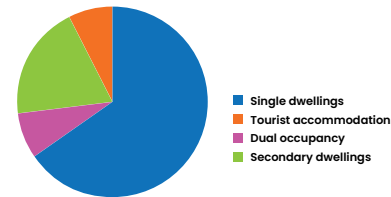
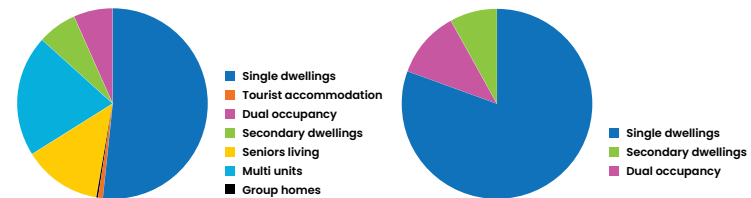


Figure 2: Residential DAs approved by type of dwelling (2022/23)



Figures 3&4: Residential DAs approved by type of dwelling in 2021/22 (left) and 2020/21 (right)

When dwellings are approved, the consent is valid for 5 years and there can be a lag before a Construction Certificate (CC) and Occupation Certificate (OC) are issued. Additionally, not all dwellings that are approved will go on to be constructed. For example, in the past year 1009 residential applications have been approved, 295 CCs issued and 195 OCs issued.

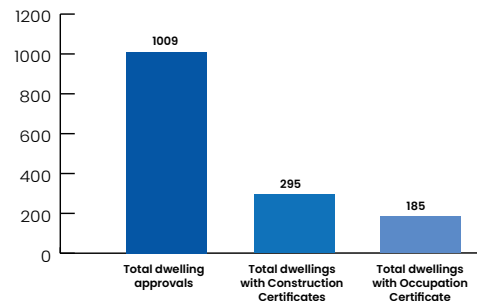


Figure 5: Dwellings approved and Construction Certificates/Occupation Certificates (2022/23)



## Where is Growth Occurring

As expected most of the residential development occurred in the Urban Release Areas (URAs). Huntlee, Bellbird Heights and Avery's Village were the most active in 2022-2023. Compared with last year (2021-2022), Huntlee and Avery's Village were most active.

Table 3 and Figure 4 show a breakdown of the type of development by URA and zone.

URA	Single Dwell	Dual Occu	Second Dwell	Tourist Accom	Seniors Liv	Multi-Unit Dev	Total of Dwells
Avery's Village	59	13	35	0	0	0	107
Bellbird Heights	12	0	4	0	0	0	16
Bellbird North	34	0	2	0	0	0	36
Cliftleigh	70	0	1	0	0	0	71
Lovedale							
Integrated Tourist	1	0	0	0	0	0	1
Govt. Rd	0	0	1	0	0	0	1
Heddon Greta	1	0	1	0	0	0	2
Huntlee	213	6	9	0	0	0	228
Kitchener	2	0	0	0	0	0	2
Nulkaba BC10	12	0	0	0	0	0	12
Paxton	0	0	1	0	0	0	1
Rose Hill	1	0	0	0	0	0	1
The Vintage	16	0	0	0	0	0	16
Valley View Place	19	0	1	0	0	0	20
West Street Greta	4	0	1	0	0	0	5
Infill Land	216	57	141	74	0	2	490
<b>Grand Total</b>	<b>660</b>	<b>76</b>	<b>197</b>	<b>74</b>	<b>0</b>	<b>2</b>	<b>1009</b>

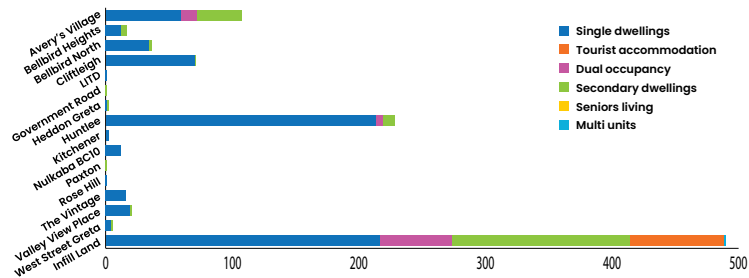


Figure 6: A breakdown of the type of development by URA and infill development

The RU2 Rural Landscape and RU5 Villages zone still saw considerable growth with over 100 residential DAs approved in these two zones. This shows that while growth in the more urban R2 and R3 zone is important growth is still occurring in the rural area and villages zones and infrastructure and services need to be provided to these areas.

The amount of infill development in the Cessnock LGA over the past 12 months has increased by 10%. In 2020-2021 Cessnock had 36% of residential development as infill. In 2021-2022 this increased to 46.5%. In 2022-2023, this increased to 48.6%, demonstrating an increased trend in providing infill development. Much of this growth can be attributed to the high number of secondary dwellings being delivered.

The Greater Newcastle Metropolitan Plan (GNMP) has a target of 60% of development occurring as infill housing and 40% as greenfield, split across the whole of the GNMP area. The revised Hunter Regional Plan (HRP) 2041 increases the target for infill development to 80%.

	2022-2023	2021-2022	2020-2021
Infill	48.6%	46.5%	36%
Greenfield (URAs)	51.4%	53.5%	64%

For the purpose of this report infill development is counted as residential development that occurred outside the URAs.



## Urban Release Areas (URAs)

### Cessnock has 22 Urban Release Areas:

- Anvil Creek
- Avery's Village
- Black Hill
- Branxton Street Greta
- Bellbird North
- Bellbird Heights
- Cessnock BC5
- Cliftleigh
- Government Road
- Heddon Greta
- Huntlee
- Kitchener
- Kurri Kurri Regrowth (formerly Hydro sit)
- Lovedale Integrated Tourist Development site (formerly Golden Bear)
- Millfield CC5
- Mount View Road Millfield
- Nulkaba BC10
- Paxton
- Rose Hill
- Valley View Place
- The Vintage
- West and Wyndham Street

Over the past five years subdivision certificates have consistently been issued for new lots in the URAs (Figure 7). Lot approvals peaked in 2020-2021, predominantly related to the subdivision approval for the Bellbird Heights URA. This past year (2022-2023) has seen the lowest rate of lot approvals across the five-year period, with only 20 lots being approved.

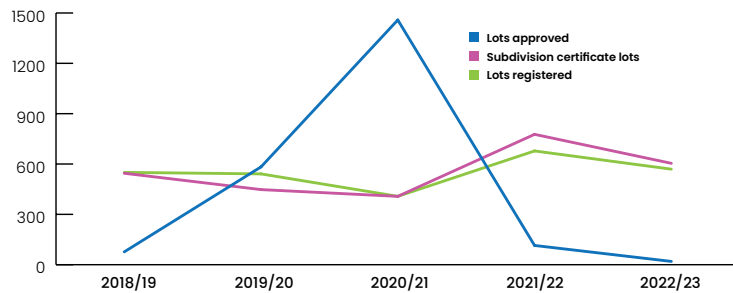
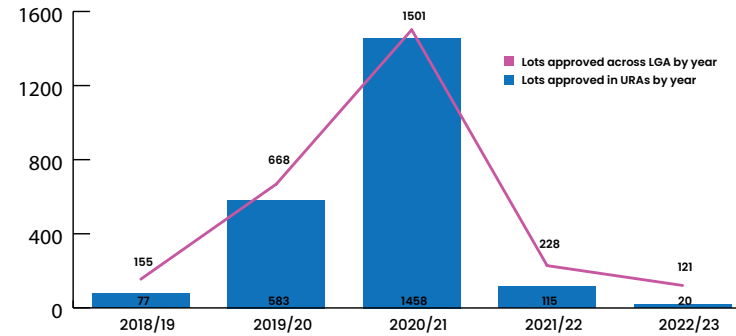


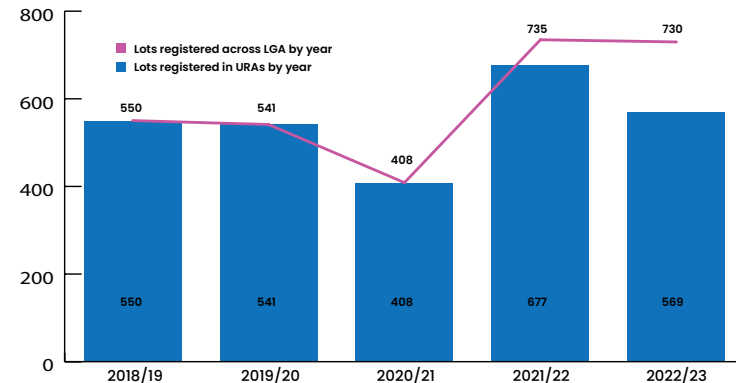
Figure 7: Five-year trend for residential lots approved, subdivision certificates and lots registered in the URAs

TABLE 6: FIVE-YEAR TREND FOR URA RESIDENTIAL LOTS (2018-23)					
	2018/18	2019/20	2020/21	2021/22	2022/23
Lots approved	77	583	1458	115	20
Subdivision certificates issues	545	448	408	776	604
Lots registered	550	541	408	677	569



Figures 8&9: Five-year comparison of lots approved across the LGA and in URAs

Figures 8 and 9 demonstrate that the bulk of new lots approved between 2019 and 2021 are within URAs. More recently, new lot approvals are becoming more prevalent within infill areas, accounting for approximately half of all lots approved in 2021-2022 and more than five times as many in 2022-2023.



Figures 10&11: Five-year comparison of lots registered across the LGA and in URAs

The registration of lots however presents a different picture (figures 10 and 11). The overwhelming majority of lots released in the past five years has occurred within URAs.

In the past five years, Avery's Village, Bellbird, Cliftleigh and Huntlee have consistently had high activity levels however Bellbird North has started releasing lots in the last few years (Figure 12). Cliftleigh is now nearing completion, however Huntlee and Bellbird North are expected to continue to release lots in the future.

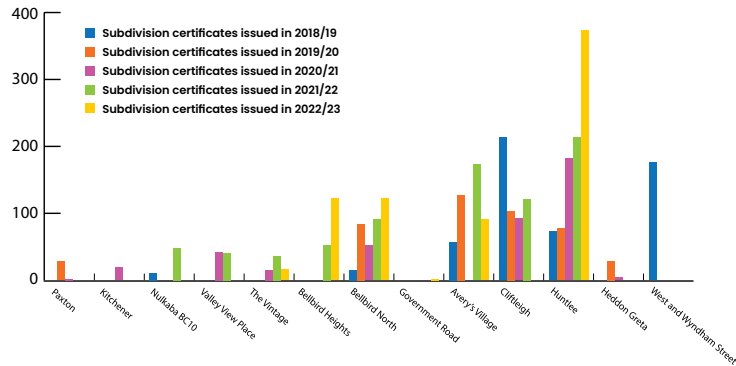


Figure 12: Five-year comparison for subdivision certificates issued in URAs  
 Note: URAs that have not released lots in the past five years have not been included in Figure 12.

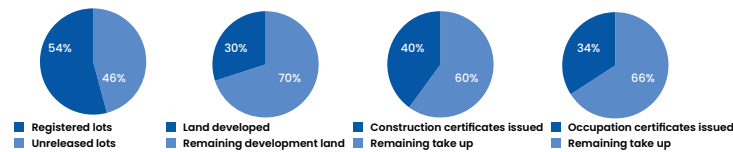
### Progress of each URA

The following represents how each of the URAs are progressing in terms of:

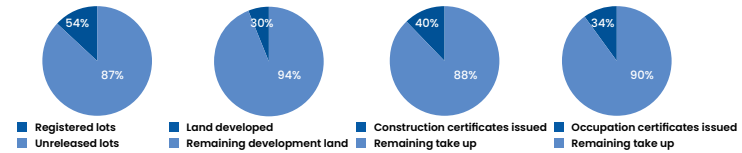
1. Number of registered lots (those with DA approval and a subdivision certificate issued) vs number of unreleased lots (those with DA approval but without a subdivision certificate)
2. Area of land developed (with approved and registered lots) vs remaining land with development potential
3. Number of lots with Construction Certificates issued vs number of lots remaining without
4. Number of lots with Occupation Certificates issued vs number of lots remaining without

Note: No Subdivision Certificates have been issued in Anvil Creek, Blackhill, Branxton Street Greta, Cessnock BC5, Lovedale Integrated Tourist Development, Government Road, Kurri Kurri Regrowth, Millfield CC5 and Mount View Road, Millfield.

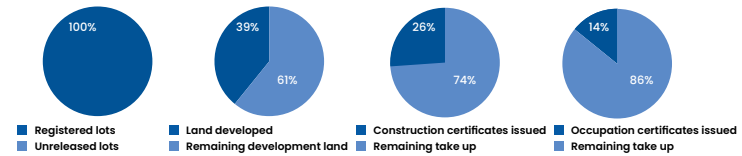
#### Avery's Village



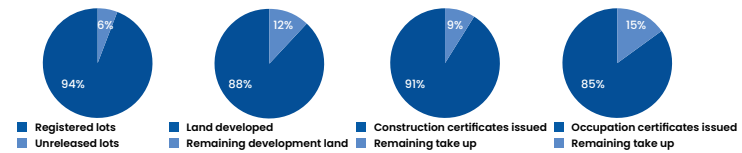
#### Bellbird North



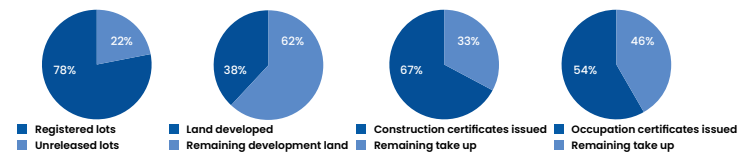
#### Bellbird Heights



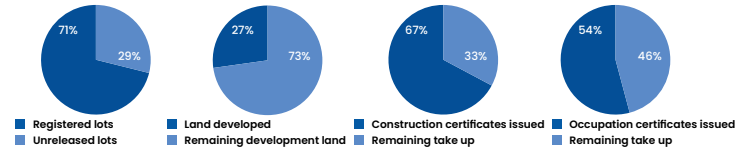
#### Cliftleigh



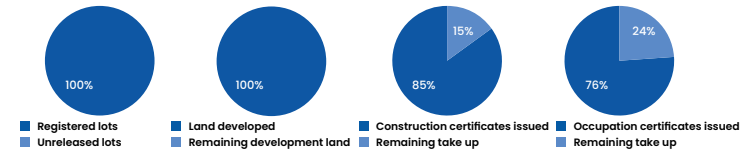
#### Heddon Greta



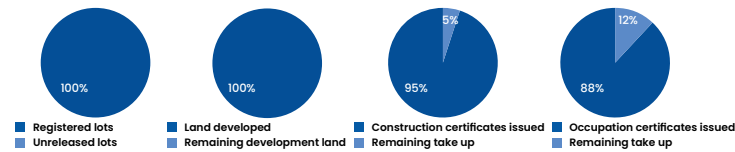
Huntlee



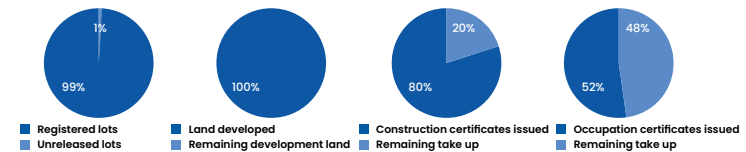
Rose Hill



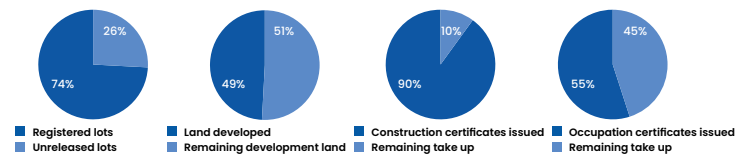
Kitchener



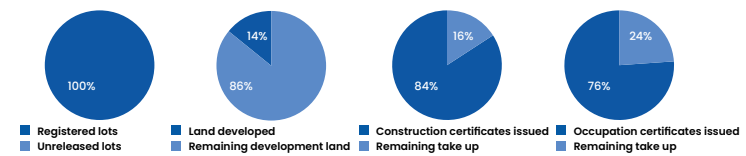
Valley View Place



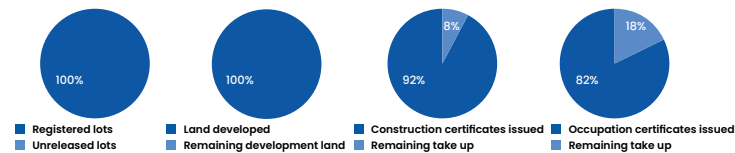
Nukulba BC10



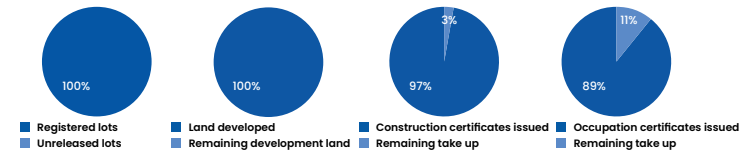
The Vintage

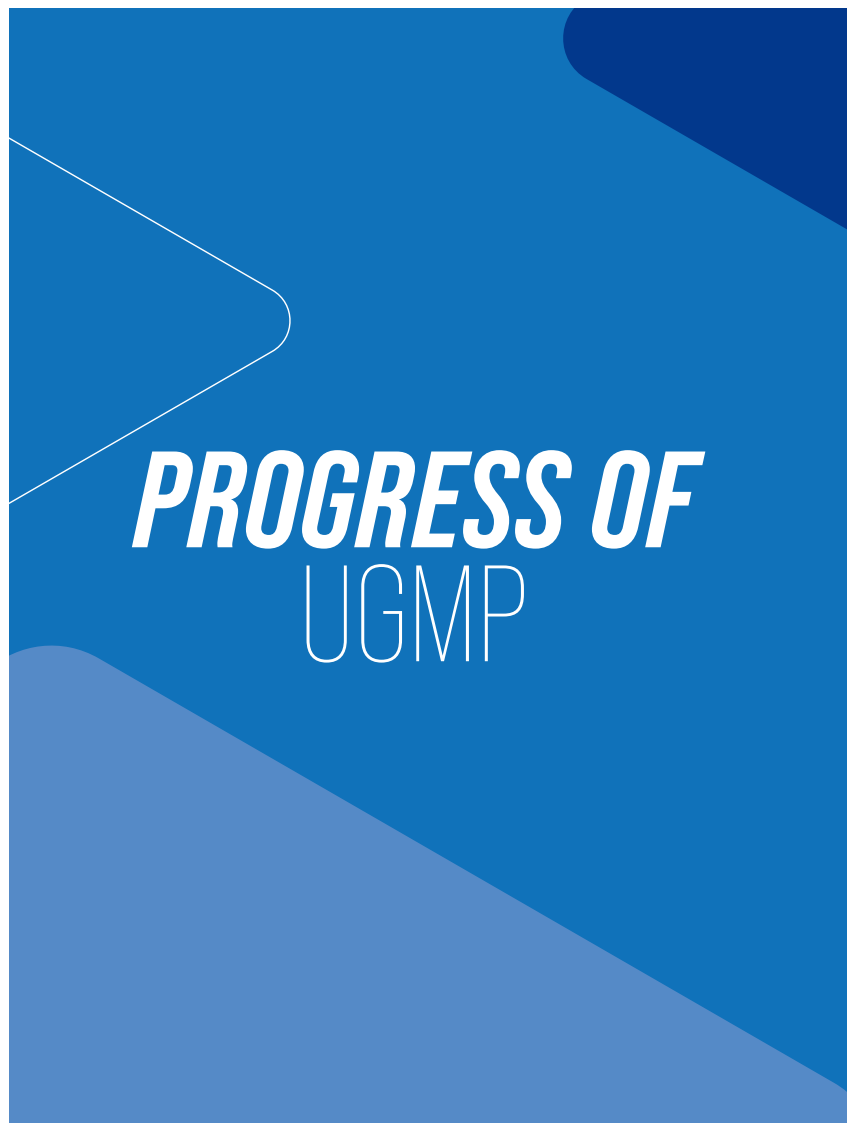


Paxton



West and Wyndham Street





## PROGRESS OF URBAN GROWTH MANAGEMENT PLAN (UGMP)

The Urban Growth Management Plan (UGMP) is intended to guide the future release of land to support the growth of our community. The UGMP provides for three different lifestyle opportunities across the region and it allows Council to consider place strategies/structure plans and planning proposals for new residential land within each of these categories when the supply for that category reaches 15 years or less.

Based on a scenario of 630 dwellings per annum and the market lot size<sup>4</sup> scenario Cessnock has the following supply.

Lifestyle category	Current supply (30 June 2023)	Previous reported supply (As of 30 June 2022 – Adoption of the Interim Review UGMP)	Previous reported supply (30 June 2021)	Previous reported supply (March 2021 – Adoption of UGMP)
Village lifestyle	12 years	12 years	12 years	11 years
Established Urban	16 years	16 years	18 years	20 years
Commuter Urban	20 years	17 years	21 years	22.5 years

To address the shortfall in the Village lifestyle category, Council commenced the Structure Planning Process for the Nulkaba Investigation area. The draft Structure Plan is expected to be exhibited shortly.

The supply within the Commuter Urban category has increased with the rezoning of the Regrowth Kurri Kurri site in December 2022. This site has the capacity to deliver in the order of 1500 residential lots.

The supply in the Established Urban category, remains above the 15-year supply threshold. Notwithstanding, Council has endorsed the preparation of a Structure Plan (Place Strategy) for the Sawyers Gully Urban Investigation Area (SGUIA) in October 2021.

Additionally, The UGMP (Interim Review) 2022 contains an exemption for 3 lots on Main Road, Cliftleigh to progress prior to the 15-year threshold being reached reasons for this outlined in the Interim UGMP.

The UGMP (Interim Review) on Council's webpage along with the methodology statement should be read in full for further information on how these figures were derived.

4. Market lot size is the lot size that is delivered by the development industry. This compares to the minimum lot size which is an LEP development control.





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## PROGRESS OF STRATEGIC PLANNING STRATEGIES AND PLANS

This section provides an overview of the progress of actions within strategic planning strategies and plans. This year, two new Strategic Plans have been adopted, including the Heddon Greta – Cliftleigh Structure Plan and the Climate Change Resilience Plan.

TABLE 8: ACTIONS MONITOR: STRATEGIC PLANNING STRATEGIES AND PLANS				
Project ID	Actions	Timeframe		
		Short (0-2yrs)	Med (3-5yrs)	Ongoing/ Long (5+yrs)
<b>Local Strategic Planning Statement (LSPS)</b>				
Planning Priority 1	1. Prepare a Local Housing Strategy that:		COMPLETED	
Planning Priority 1	Analyses local housing needs and housing preferences.		COMPLETED	
Planning Priority 1	Responds to the spectrum of housing types and needs across the local government area.		COMPLETED	
Planning Priority 1	Prioritises the delivery of infill housing within existing urban areas		COMPLETED	
Planning Priority 1	Meets social and affordable housing requirements for low and very low-income households.		COMPLETED	
Planning Priority 1	Considers the extent of the existing R3 Medium Density Residential zone in Cessnock, Kurri Kurri, Weston and Branxton.			•
Planning Priority 1	Considers opportunities for medium-density development along the Cessnock to Maitland Growth Corridor.			•
Planning Priority 1	2. Prepare an Urban Growth Management Strategy including a sequencing strategy for future development		COMPLETED	
Planning Priority 1	3. Prepare a corridor plan for the Cliftleigh – Heddon Greta Corridor.		COMPLETED	

TABLE 8: ACTIONS MONITOR: STRATEGIC PLANNING STRATEGIES AND PLANS				
Project ID	Actions	Timeframe		
		Short (0-2yrs)	Med (3-5yrs)	Ongoing/ Long (5+yrs)
Planning Priority 1	To ensure the area is adequately serviced and new growth is integrated with the existing residential areas.			
Planning Priority 1	4. Prepare an annual monitoring report.			•
Planning Priority 1	To report on land and housing supply and demand.			•
Planning Priority 1	To inform when it is necessary to investigate the provision of additional land for development.	•		
Planning Priority 1	To record the use and uptake of employment land over the life of the strategy.			•
Planning Priority 1	To inform when it is necessary to investigate the provision of additional employment land.	•		
Planning Priority 1	5. Review the Cessnock Local Environmental Plan.	•		
Planning Priority 1	To permit higher density development, such as shop-top housing, in B2 Local Centre, B3 Commercial Core and B4 Mixed Use zones where considered appropriate in respect to environmental constraints.			•
Planning Priority 1	To review the extent of the existing R3 Medium Density Residential zone in the Kurri Kurri, Cessnock, Weston and Branxton commercial centres and opportunities for medium density development along the Cessnock to Maitland Growth Corridor			•
Planning Priority 1	To review the zoning in urban release areas to encourage medium-density development around commercial centres and areas of high amenity.	•		

TABLE 8: ACTIONS MONITOR: STRATEGIC PLANNING STRATEGIES AND PLANS				
Project ID	Actions	Timeframe		
		Short (0-2yrs)	Med (3-5yrs)	Ongoing/ Long (5+yrs)
Planning Priority 4	To review minimum lot size and subdivision controls to promote higher density around urban centres, key transport nodes and along major road corridors.		•	
Planning Priority 4	To review the minimum lot size and zoning requirements at Bellbird. In particular, the minimum lot size at Echidna Close and the rural zoning at Edden Street, Bellbird.	•		
Planning Priority 6	To review the land-uses in the E4 Environmental Living zone.		•	
Planning Priority 7	To rezone residual parcels of land from the Hunter Express Way.		•	
Planning Priority 8	To review the extent and application of the RU4 Primary Production zone subject to the recommendations of the Vineyards District Discussion Paper.	•		
Planning Priority 8	To ensure that land-uses are compatible with the rural landscape.	•		
Planning Priority 8	To investigate the inclusion of all rural zones in Clause 5.3 Development near zone boundaries.	•		
Planning Priority 8	To investigate the merit of introducing a RU6 Transition zone to buffer rural and environmental zones.	•		
Planning Priority 9	To ensure land-uses and controls in the Vineyard District are compatible with the scenic rural character of the area and the long-term economic sustainability of the District.		•	
Planning Priority 10	To provide flexibility for new tourism development in suitable locations.		•	
Planning Priority 11	To align the zoning of centres to reflect the centres hierarchy.		•	

TABLE 8: ACTIONS MONITOR: STRATEGIC PLANNING STRATEGIES AND PLANS				
Project ID	Actions	Timeframe		
		Short (0-2yrs)	Med (3-5yrs)	Ongoing/ Long (5+yrs)
Planning Priority 11	To ensure permitted development is consistent with the objectives of each zone.	•		
Planning Priority 11	Investigate the extent of the B4 Zone at Huntlee, to provide a clear direction as to Huntlee's future role in the centre hierarchy.		•	
Planning Priority 11	To ensure the extent of the B3 Commercial Core, B4 Mixed Use and B7 Business Park zones are appropriately utilised in the Cessnock Town Centre.	•		
Planning Priority 11	Investigate the extent and value of the B4 Mixed Use Development Zone at Weston.	•		
Planning Priority 13	Investigate the extent of industrial zoning within the Hunter Economic Zone (HEZ) in consultation with landowners and State government agencies and rezone significant environmental lands to an appropriate environmental zone.		•	
Planning Priority 14	To redefine and simplify the employment zones.		•	
Planning Priority 17	To investigate the use of environmental zones.		•	
Planning Priority 17	To investigate the use of buffer zones between areas of high environmental value (e.g. National Parks) and urban areas		•	
Planning Priority 17	To ensure the land-uses permissible in each of the environmental zones are consistent with the objectives of the zone.		•	
Planning Priority 17	To investigate the extent of industrial zoning within the Hunter Economic Zone in consultation with landowners and state government agencies, with the aim of rezoning significant environmental areas to an appropriate environmental zone.		•	

**TABLE 8: ACTIONS MONITOR: STRATEGIC PLANNING STRATEGIES AND PLANS**

Project ID	Actions	Timeframe		
		Short (0-2yrs)	Med (3-5yrs)	Ongoing/ Long (5+yrs)
Planning Priority 17	To examine the urban release areas and rezone riparian corridors to an appropriate environmental zone.	•		
Planning Priority 17	To investigate the introduction of planning controls to reduce land-use conflict for lands of high environmental value.	•		
Planning Priority 18	To rezone the Crown Land within the National Park Corridor to an appropriate Environmental Zone in consultation with the NSW State Government.	•		
Planning Priority 19	To ensure significant riparian corridors and water bodies are zoned to an appropriate environmental zone.	•		
Planning Priority 20	To ensure that the zoning and land-uses for land that is significantly affected by natural hazards (e.g. flooding and bushfire) reflect the risk.	•		
Planning Priority 20	To identify lands that may be suitable for renewable energy projects and reflect that through zoning.		•	
Planning Priority 20	To identify opportunities for urban agriculture and other measures to improve food security.		•	
Planning Priority 20	To ensure that the zoning and land-uses for land that is significantly affected by natural hazards (e.g. flooding and bushfire) reflect the risk.	•		
Planning Priority 22	To investigate options to add scenic protection controls.	•		
Planning Priority 22	To review the minimum lot sizes applicable to rural and environmental zones to avoid fragmentation of rural land.		•	
Planning Priority 22	To ensure permitted land-uses are compatible with the rural character and amenity of the Vineyards District.	•		

**TABLE 8: ACTIONS MONITOR: STRATEGIC PLANNING STRATEGIES AND PLANS**

Project ID	Actions	Timeframe		
		Short (0-2yrs)	Med (3-5yrs)	Ongoing/ Long (5+yrs)
Planning Priority 22	To investigate the viability of the RU6 Transition zone or a local provision to provide buffers.		•	
Planning Priority 22	To investigate local policy relating to dwelling entitlements.	•		
Planning Priority 24	To ensure heritage items and heritage conservation areas are appropriately identified and protected;	•		
Planning Priority 24	To consider how Aboriginal cultural heritage and cultural landscapes can be protected; and	•		
Planning Priority 24	To recognise heritage as it relates to the character of an area -considering ways to identify clusters of places and items which contribute to the significant character of a place.	•		
Planning Priority 27	To ensure major events are permitted in strategic centres and other suitable locations.		•	
Planning Priority 27	To enable land-uses that support events, such as tourist and visitor accommodation, function centres, to be permissible in strategic centres and other suitable locations.		•	
Planning Priority 28	To ensure that permitted development is consistent with the objectives of the RU5 Village zone.	•		
Planning Priority 30	To consider if dual occupancies and multi-unit dwellings are appropriate in the villages.		•	
Planning Priority 30	To provide minimum lot sizes in the RU5 Village zones that promote higher density and housing diversity where reticulated sewer and water are connected, and the site is not otherwise constraints.	•		
Planning Priority 1	6. Review the Cessnock Development Control Plan.	•		

TABLE 8: ACTIONS MONITOR: STRATEGIC PLANNING STRATEGIES AND PLANS				
Project ID	Actions	Timeframe		
		Short (0-2yrs)	Med (3-5yrs)	Ongoing/ Long (5+yrs)
Planning Priority 1	To include development controls for dual occupancy and medium-density development that maintains the neighbourhood character.	•		
Planning Priority 2	To include development controls that encourage affordable and adaptable housing.	•		
Planning Priority 3	To ensure that there are adequate design standards for buildings in our centres.	•		
Planning Priority 19	To ensure the preservation of green corridors and water sensitive urban design principles	•		
Planning Priority 3	To include provisions to encourage increased place making in our centres.	•		
Planning Priority 4	To ensure adequate guidance is provided for access requirements.	•		
Planning Priority 4	To include provisions to encourage energy efficiency and greening of buildings.	•		
Planning Priority 6	To include criteria to guide the rezoning of land to E4 Environmental Living.		•	
Planning Priority 23	To ensure objectives and controls appropriately reflect the different character areas within the Vineyards District.	•		
Planning Priority 8	To ensure higher risk, non-agricultural land-uses are managed appropriately.	•		
Planning Priority 8	To introduce effective buffer distances to protect existing and potential rural land-uses from incompatible development.	•		
Planning Priority 8	To ensure objectives and controls are sufficiently robust to protect important agricultural activities from inappropriate development, including urban encroachment, land fragmentation and inappropriate forms of residential and tourism development.	•		

TABLE 8: ACTIONS MONITOR: STRATEGIC PLANNING STRATEGIES AND PLANS				
Project ID	Actions	Timeframe		
		Short (0-2yrs)	Med (3-5yrs)	Ongoing/ Long (5+yrs)
Planning Priority 9	To provide clear development standards for the range of non-agricultural development that is permitted in the Vineyards District.	•		
Planning Priority 9	To provide clear development standards for the range of non-agricultural development that is permitted in rural and environmental areas and the Vineyards District.	•		
Planning Priority 14	To provide guidance on appropriate design and building in rural and other sensitive areas. Provide clear design and building standards for industrial development.	•		
Planning Priority 17	To update the trees and vegetation management provisions.	•		
Planning Priority 17	To review and update the tree species list to ensure that it contains primarily local native species.	•		
Planning Priority 17	To introduce effective buffer distances to environmental lands from incompatible development.	•		
Planning Priority 19	To introduce Water Sensitive Urban Design (WSUD) controls.	•		
Planning Priority 19	To review stormwater management standards.	•		
Planning Priority 20	To review development controls to ensure that they build resilience and that development is appropriate for the level of risk.	•		
Planning Priority 20	To prepare development controls to improve building performance and include sustainable development initiatives.	•		
Planning Priority 20	To review planning controls to encourage investment in renewable energy.		•	

TABLE 8: ACTIONS MONITOR: STRATEGIC PLANNING STRATEGIES AND PLANS				
Project ID	Actions	Timeframe		
		Short (0-2yrs)	Med (3-5yrs)	Ongoing/ Long (5+yrs)
Planning Priority 20	To include land-use policies that reduce resource consumption and minimise waste generation.	●		
Planning Priority 20	To prepare development controls to improve building performance and include sustainable development initiatives.	●		
Planning Priority 21	To include best practice policies for subdivision and development.	●		
Planning Priority 21	To include controls relating to rehabilitation and remediation of degraded land.	●		
Planning Priority 22	To include development controls that minimise the impact of urban development at the rural – urban interface.	●		
Planning Priority 22	Identify visually significant views and tree-lined local roads and provide controls to protect these assets.	●		
Planning Priority 23	To ensure an appropriate level of protection for each 'character area' with the Vineyards District.	●		
Planning Priority 23	To ensure the 'Significant Areas' map provides sufficient protection to valuable landscape elements.	●		
Planning Priority 24	To include controls for development in heritage conservation areas.	●		
Planning Priority 25	To provide guidance on developing heritage items and in conservation areas, including provisions for adaptive reuse and disabled access.	●		
Planning Priority 26	To ensure that eco-tourism is sensitively designed and minimises environmental impact.	●		
Planning Priority 26	To ensure that agri-based tourism supports the viability of agriculture.	●		

TABLE 8: ACTIONS MONITOR: STRATEGIC PLANNING STRATEGIES AND PLANS				
Project ID	Actions	Timeframe		
		Short (0-2yrs)	Med (3-5yrs)	Ongoing/ Long (5+yrs)
Planning Priority 29	To include development controls to inform development at Wollombi.	●		
Planning Priority 4	7. Review Council's development contribution framework-		COMPLETED	
Planning Priority 2	To ensure that appropriate infrastructure is funded by the developer.		COMPLETED	
Planning Priority 4	To contribute to the active transport works in Council's Traffic and Transport Strategy.		COMPLETED	
Planning Priority 2	To ensure that appropriate infrastructure is funded by the developer.		COMPLETED	
Planning Priority 5	To incentivise infill development within existing urban areas.		COMPLETED	
Planning Priority 9	To repeal the Tourism S94 Plan.		COMPLETED	
Planning Priority 9	To capture contributions from tourist-related development under council's Section 712 Levy Contributions Plan.		COMPLETED	
Planning Priority 10	To ensure that tourism development contributes to infrastructure provision and town centre improvements.		COMPLETED	
Planning Priority 26	To ensure that community infrastructure needed to support nature based and recreational tourism is appropriately funded.	●		
Planning Priority 27	To provide funding mechanisms to capture contributions from events, festivals and other tourist activities to support the provision of related infrastructure.	●		
Planning Priority 3	8. Review the Parking and Access Strategy for the Cessnock Commercial Centre.		●	
Planning Priority 3	9. Continue to apply for government funding to implement the public domain works that are identified in Council's endorsed town centre strategies and masterplans.			●

TABLE 8: ACTIONS MONITOR: STRATEGIC PLANNING STRATEGIES AND PLANS				
Project ID	Actions	Timeframe		
		Short (0-2yrs)	Med (3-5yrs)	Ongoing/ Long (5+yrs)
Planning Priority 3	10. Continue to capture development contributions and investigate alternative funding options to complete town centre public domain works.			•
Planning Priority 3	11. Prepare a town centre place-making strategy to encourage development and investment that will increase activation, amenity and use of existing sites in our centres.		•	
Planning Priority 3	12. Target the Local Heritage Fund to façade improvement for heritage buildings in our centres.	•		
Planning Priority 29	13. Prepare a villages strategy that:			
Planning Priority 28	Identifies key features of each village.		•	
Planning Priority 28	Identifies opportunities for improvements to the public domain in each village.		•	
Planning Priority 28	14. Council will prepare a Local Character Study and Local Character Statement for residential land in relevant City locations		•	
Planning Priority 26	15. Investigate options for a cycleway and trail through the Vineyard District.		•	
Planning Priority 18	16. Prepare a Greener Places, Urban Forest Policy and Street Tree Policy.		•	
Planning Priority 4	17. Continue to implement Council's adopted plans for access and mobility, recreation and open space, traffic and transport and community.			•
Planning Priority 4	18. Undertake a movement and place study for our roads in major urban areas.		•	
Planning Priority 4	19. Support a place based planning approach to better guide planning and urban design outcomes for urban areas.		•	

TABLE 8: ACTIONS MONITOR: STRATEGIC PLANNING STRATEGIES AND PLANS				
Project ID	Actions	Timeframe		
		Short (0-2yrs)	Med (3-5yrs)	Ongoing/ Long (5+yrs)
Planning Priority 5	20. Council will continue to monitor residential land supply.			•
Planning Priority 5	21. Council will continue to participate in the Hunter Urban Development Program.			•
Planning Priority 6	22. Undertake an Environmental Lands Study.		•	
Planning Priority 8	23. Investigate a precinct planning approach for the rural and environmental areas to reflect the different character and capabilities of land across the region.		•	
Planning Priority 8	24. Identify and map important agricultural land, significant agricultural landscapes and sensitive view sheds.		•	
Planning Priority 8	25. Lobby the State Government to realign the Viticulture Critical Industry Cluster boundary with the RU4 Primary Production Small Lots Zone and the important viticultural land map to ensure uniform status across the Vineyards District.			•
Planning Priority 8	26. Investigate policy options to protect the region's productive agricultural land from fragmentation and inappropriate development.		•	
Planning Priority 8	27. Investigate the viability of new and emerging agricultural industries and how to support diversification of the sector through local planning policies.	•		
Planning Priority 8	28. Prepare a Rural Lands Policy.	•		
Planning Priority 9	29. Continue to facilitate the Vineyard District Community Working Group for the Vineyards District Project.		•	
Planning Priority 11	30. Progress the 'Hydro' Planning Proposal.		•	

TABLE 8: ACTIONS MONITOR: STRATEGIC PLANNING STRATEGIES AND PLANS				
Project ID	Actions	Timeframe		
		Short (0-2yrs)	Med (3-5yrs)	Ongoing/ Long (5+yrs)
Planning Priority 11	Apply a new B5 Business Development Zone to the Hydro site south of the expressway and north of the existing Kurri Kurri Industrial Estate.		•	
Planning Priority 13	With the inclusion of employment land to encourage a range of appropriate industries and specialised retail premises.		•	
Planning Priority 12	31. Engage with local business chambers and public organisations to determine how the local planning framework can be modified to support their continued growth and diversification.	•		
Planning Priority 12	32. Lobby the State and Federal governments to encourage new public organisations, including health and education services to establish in the local government area.			•
Planning Priority 12	33. Investigate opportunities to incentivise the creation of shared workspaces in our centres.		•	
Planning Priority 12	34. Lobby for a university presence that capitalises on the LGA's strengths.		•	
Planning Priority 12	35. Continue to implement place-making and public domain strategies and continue to apply for funding to support the City's centres.			•
Planning Priority 15	36. Continue to implement the Cessnock Airport Master Plan.			•
Planning Priority 15	37. Continue to implement Council's Economic Development Strategy.			•
Planning Priority 15	38. Continue to implement the Cessnock Traffic and Transport Strategy.			•
Planning Priority 15	39. Investigate park and ride facilities and commuter parking at public transport nodes and HEX interchanges in collaboration with the RMS.		•	

TABLE 8: ACTIONS MONITOR: STRATEGIC PLANNING STRATEGIES AND PLANS				
Project ID	Actions	Timeframe		
		Short (0-2yrs)	Med (3-5yrs)	Ongoing/ Long (5+yrs)
Planning Priority 15	40. Investigate amending land-use zones in areas affected by significant changes to the road network.		•	
Planning Priority 15	41. Preserve the rail corridor for potential future use.			•
Planning Priority 15	42. Investigate and plan for the provision of a university campus in the LGA.		•	
Planning Priority 16	43. Prepare a Smart City Strategy.			•
Planning Priority 16	44. Lobby for broader internet and mobile coverage.			•
Planning Priority 17	45. Prepare an Environmental Strategy.		•	
Planning Priority 17	46. Investigate if it is appropriate to introduce a sensitive land map with a clause that requires Council to consider the environmental qualities of the land in any planning proposals or development applications.	•		
Planning Priority 24	47. Engage with Austar, Local Aboriginal Land Councils and other major land holders about the future management of their lands and to reflect the environmental value of these lands in the Environmental Lands Study.	•		
Planning Priority 17	48. Enhance development and implement green and blue grids within new and existing urban areas.		•	
Planning Priority 18	49. Continue to implement actions from Council's Biodiversity Strategy 2014.			•
Planning Priority 18	50. Investigate planning mechanisms to provide greater protection for areas of high biodiversity and biodiversity corridors.	•		



TABLE 8: ACTIONS MONITOR: STRATEGIC PLANNING STRATEGIES AND PLANS				
Project ID	Actions	Timeframe		
		Short (0-2yrs)	Med (3-5yrs)	Ongoing/ Long (5+yrs)
Planning Priority 18	51. Investigate the possibility of Council making strategic land purchases for the purpose of establishing Biodiversity Stewardship Sites*.		•	
Planning Priority 18	52. Work collaboratively with stakeholders to identify lands of high biodiversity and strategies to protect and enhance these areas.		•	
Planning Priority 18	53. Work with the state government to ensure the long-term protection of regionally significant biodiversity corridors e.g. the Watagan to Stockton Link through strategic bio-certification.			•
Planning Priority 18	54. Continue to implement the Cessnock Biodiversity Management Plan.			•
Planning Priority 18	55. Investigate funding and grant opportunities to support environmental improvement works.			•
Planning Priority 18	56. Prepare a policy on the protection of watercourses and drainage channels.		•	
Planning Priority 19	57. Investigate the zoning of lots that contain significant waterbodies to ensure the type, location and extent of zoning is appropriate.	•		
Planning Priority 19	58. Apply for grant funding for projects that improve water security, water quality and the condition of urban waterways.			•
Planning Priority 19	59. Implement a water-sampling program to establish a base line for monitoring the success of the Environmental Strategy.	•		
Planning Priority 19	60. Work with Hunter Water to:			•
Planning Priority 19	Naturalise and potentially increase capacity of water and drainage channels throughout the LGA subject to flooding assessments; and		•	

TABLE 8: ACTIONS MONITOR: STRATEGIC PLANNING STRATEGIES AND PLANS				
Project ID	Actions	Timeframe		
		Short (0-2yrs)	Med (3-5yrs)	Ongoing/ Long (5+yrs)
Planning Priority 19	Undertake specific water saving and improvement initiatives related to recycled water usage and integrated water management solutions.			•
Planning Priority 20	61. Prepare a Climate Change Policy and Strategy.		•	
Planning Priority 21	62. Prepare a Green Building Policy.			•
Planning Priority 24	63. Prepare an Aboriginal Cultural Heritage Management Strategy in consultation with local Aboriginal people and groups.	•		
Planning Priority 24	64. Undertake Phase 2 of the Aboriginal Heritage Study.		COMPLETED	
Planning Priority 24	Continue to apply for funding to continue the local heritage small grants program and heritage advisory service.			•
Planning Priority 25	66. Prepare a Heritage Strategy.			
Planning Priority 25	To recognise, protect, enhance and promote heritage items and heritage conservation areas.	•		
Planning Priority 25	To promote key heritage attractions.	•		
Planning Priority 25	Investigate the merit of a heritage interpretation plan to provide guidance and strategies on communicating the significance of heritage items and heritage conservation areas to the local community and visitors.	•		
Planning Priority 24	67. Continue to apply for funding to continue the Cessnock City Council Local Heritage Small Grants program and heritage advisory service.			•

TABLE 8: ACTIONS MONITOR: STRATEGIC PLANNING STRATEGIES AND PLANS

Project ID	Actions	Timeframe		
		Short (0-2yrs)	Med (3-5yrs)	Ongoing/ Long (5+yrs)
Planning Priority 26	68. Promote the Watagan and Yengo National Parks as destinations of natural and Aboriginal significance.			•
Planning Priority 26	69. Prioritise the implementation of the Richmond Vale Rail Trail.	•		
Planning Priority 27	70. Continue to undertake the Vineyards District project.	•		
Planning Priority 28	71. Continue the implementation of the town centre public domain plans.			•
Planning Priority 28	72. Investigate and identify precincts that require local character statements.		•	
Planning Priority 22	To remove reference to the R5 Large Lot Residential zone in Clause 4.2A of the LEP.		•	
Planning Priority 22	To update the LEP Dwelling Entitlements Map to include parcels of land that have been identified as having an entitlement.	•		
Planning Priority 23	To ensure the zone applied to the Cessnock LGA Vineyards District and the land-uses it nominates as permissible are compatible with the rural character and amenity of the area.	•		



TABLE 8: ACTIONS MONITOR: STRATEGIC PLANNING STRATEGIES AND PLANS

Project ID	Actions	Timeframe		
		Short (0-2yrs)	Med (3-5yrs)	Ongoing/ Long (5+yrs)
<b>Branxton Sub-Regional Strategy – Land Use Strategy and Plan</b>				
GE01	Endorse the Key Guiding Principles provided by this strategy		COMPLETED	
GE02	Review housing supply and demand every 5 years to ensure that this Strategy is up to date and on track.		COMPLETED	
GE03	Develop and/or maintain development controls within Huntlee, Branxton, East Branxton and Greta that complements similar development controls in each of the other areas.		COMPLETED	
GE04	Monitor the supply and demand for integrated golfing tourism and residential development, and amend land use provisions accordingly.			•
LZN01	Investigate rezoning RMS owned land to be integrated with the Huntlee precinct			•



TABLE 8: ACTIONS MONITOR: STRATEGIC PLANNING STRATEGIES AND PLANS				
Project ID	Actions	Timeframe		
		Short (0-2yrs)	Med (3-5yrs)	Ongoing/ Long (5+yrs)
LZN02	Review business zoning regime for Branxton, Greta and Huntlee to ensure the zoning for each area complements the other two without jeopardising their future viability.		COMPLETED	
LZN03	Review land use provisions/zoning in rural areas in relation to commercial activities		•	
LZN04	Review the extent of B4 Mixed Use zoning within the Huntlee precinct at least every 5 years to be consistent with approved or appropriately proposed development.			•
LZN05	Review residential zoning regime for Branxton, Branxton East, Greta and Huntlee to ensure the land use provisions and development controls in each area complements the others.		COMPLETED	
LZN06	Review zoning for Greta Migrant Camp with consideration of applying an SP3 Tourist zone across the site, consistent with the zoning approach for similar tourist developments within the Cessnock Local Government Area. Areas currently zoned E2 Environmental Conservation should be maintained as E2 zoning.			•
LZN07	Review the extent of the R5 zoned land in Greta with consideration of applying an R2 Low Density Residential zoning where the land can be appropriately serviced.			•
ENV01	Address flooding issues effecting the western portion of the Huntlee precinct			•
ENV02	Complete the floodplain risk management plans for Branxton and Greta with consideration of a flood planning level for industrial and commercial development.		COMPLETED	
ENV03	Review Branxton Wastewater Treatment Works buffers			•

TABLE 8: ACTIONS MONITOR: STRATEGIC PLANNING STRATEGIES AND PLANS				
Project ID	Actions	Timeframe		
		Short (0-2yrs)	Med (3-5yrs)	Ongoing/ Long (5+yrs)
TIN01	Establish appropriate setbacks to significant interregional transport corridors			•
TIN02	Extend reticulated sewer from the Huntlee precinct to North Rothbury			•



TABLE 8: ACTIONS MONITOR: STRATEGIC PLANNING STRATEGIES AND PLANS				
Project ID	Actions	Timeframe		
		Short (0-2yrs)	Med (3-5yrs)	Ongoing/ Long (5+yrs)
<b>Branxton Town Masterplan</b>				
MS01	Increase amenity and activity in main street with new development and business that provide for the convenience and day-to-day needs of residents and visitors, including tourism uses in the vicinity of the Town Centre.			•
MS02	Permit shop top housing and mixed use development in the Town Centre.		COMPLETED	
MS03	Implement streetscape improvements such as street trees, wider footpaths and street furniture as detailed in a Public Domain Plan.			•
MS04	Formalise pedestrian crossings to improve safety and connection.			•
MS05	Rationalise driveway crossings along the southern side of the main street in longer term.			•
C01	Improve existing vehicular and pedestrian/cyclist connections to and from the medical centre, particularly travelling west.		•	
C02	Plan for new connections at the rear of commercial properties on the northern side of Maitland Street to minimise vehicular reliance on the main street.		COMPLETED	
C03	Plan for new mid-block pedestrian laneway from Maitland Street to the existing / extended vehicle laneway.		COMPLETED	
C04	Locate parking and loading facilities so that they operate efficiently and do not intrude on the public realm.		COMPLETED	

TABLE 8: ACTIONS MONITOR: STRATEGIC PLANNING STRATEGIES AND PLANS				
Project ID	Actions	Timeframe		
		Short (0-2yrs)	Med (3-5yrs)	Ongoing/ Long (5+yrs)
	Integrate a Traffic and Transport Strategy for Branxton into a DCP. This strategy, and associated guidelines, should: <ul style="list-style-type: none"> <li>Identify the network of streets linking the Town Centre to adjoining areas;</li> <li>Establish a hierarchy of roads, to provide for growth in traffic volumes and cater for;</li> <li>Establish a hierarchy of roads, to provide for growth in traffic volumes and cater for future diversion of heavy traffic;</li> <li>Establish a system of connected paths between the Town Centre and surrounding open space and recreation areas, public transport areas (school bus interchange, Branxton train station), community facilities (preschool and primary school, churches, community centres), residential areas;</li> <li>Identify the streets and lanes that will be shared spaces, providing for the needs of pedestrians, cyclists and vehicles;</li> <li>Support a street network that offers alternative routes to destinations, in order to increase permeability and to spread traffic; and</li> <li>Identify design requirements and opportunities to enhance the public domain.</li> </ul>			•
C05				•
AG01	Establish street trees to improve the look of key approaches along the New England Highway, Cessnock Road and Clift Street.			•
AG02	Create subtle 'gateways' near the Maitland Street/Clift Street intersection and Maitland Street/Cessnock Road intersection, through the use of measures such as appropriate signage, public art and public spaces.			•
RE01	Improve pedestrian/cyclist connections to Miller Park.			•

TABLE 8: ACTIONS MONITOR: STRATEGIC PLANNING STRATEGIES AND PLANS				
Project ID	Actions	Timeframe		
		Short (0-2yrs)	Med (3-5yrs)	Ongoing/ Long (5+yrs)
RE02	Improve connections between main street and Branxton Park, and retain gathering space at Branxton Park in association with memorials.		COMPLETED	
RE03	Consult with Branxton Golf Club regarding potential to improve links with Town Centre.		COMPLETED	
PA01	Consult with Royal Federal Hotel and the IGA Supermarket over the potential to rationalise existing car parking for these businesses with a view to improve vehicular and pedestrian connection.		COMPLETED	
PA02	Remove parking time restrictions along Maitland Street.	●		
PA03	Consult with Golf Course and adjoining landowners to investigate opportunities to extend the public car park at the corner of Maitland Street and Cessnock Road.		COMPLETED	
PA04	Replace part of the public car park on the corner of Maitland Street and Cessnock Road with a new public space.			●
HE01	Protect view corridors within Branxton Town Centre to the surrounding rural setting.		COMPLETED	
HE02	Ensure future streetscape improvements acknowledge the existing heritage and do not incorporate inappropriate, more contemporary treatments such as raised thresholds, excessive use of 'blisters' along kerb lines and dominant signage and 'gateway' features.		COMPLETED	
HE03	Establish appropriate guidelines to encourage future development to complement the existing heritage character.		COMPLETED	
HE04	Remove unnecessary and out of character signage, and other traffic management devices in Town Centre.			●

TABLE 8: ACTIONS MONITOR: STRATEGIC PLANNING STRATEGIES AND PLANS				
Project ID	Actions	Timeframe		
		Short (0-2yrs)	Med (3-5yrs)	Ongoing/ Long (5+yrs)
HE05	Promote heritage character with heritage appropriate signage.		COMPLETED	
FD01	Encourage infill mixed use and residential development to increase the population in the Town Centre, including seniors and smaller lot housing within 400 metres walking radius of the core business area.		COMPLETED	
FD02	Review the business zoning scheme to retain commercial activities on land currently zoned R2.			●
FD03	Complete floodplain risk management plans, and consider a separate commercial flood planning level		COMPLETED	
FD04	Retain two-storey height limits along both sides of Maitland Street.		COMPLETED	
FD05	Encourage commercial development by requiring commercial land uses are provided for all new development at ground level along either side of Maitland Street between Clift Street and Cessnock Road.		COMPLETED	
FD06	Maintain a fine-grained urban form of facades along Maitland Street within the Town Centre to encourage local businesses to establish.		COMPLETED	

TABLE 8: ACTIONS MONITOR: STRATEGIC PLANNING STRATEGIES AND PLANS				
Project ID	Actions	Timeframe		
		Short (0-2yrs)	Med (3-5yrs)	Ongoing/ Long (5+yrs)
<b>Branxton Public Domain Plan and Implementation Plan</b>				
Section 1: Public Domain Plan Objectives 1.1 Vision	<ul style="list-style-type: none"> <li>To revitalise the main street (Maitland Street)</li> <li>Increase/improve connectivity to and within the town centre</li> <li>To improve approaches and gateways</li> <li>To strengthen relationships to recreation areas</li> <li>To rationalise parking</li> <li>To respond to unique heritage and rural setting</li> <li>To enable and encourage future development</li> </ul>		COMPLETED	
1.3 Open Spaces and public squares	Formalise car park area and line car parks.			•
1.3 Open Space and public squares (Branxton Oval)	Allow developers to offset some car parking deficiencies within the town centre to the oval by way of contributions or planning agreements to fund improvements to the car park.			•
1.3 Open Space and public squares (Branxton Oval)	Improve the setting of the historic rotunda and the cenotaph.		COMPLETED	
1.3 Open Space and public squares (Branxton Oval)	Provide pedestrian and vehicular signage to and from the Oval from the town centre.		COMPLETED	
1.3 Open Space and public squares (Branxton Oval)	Improve the circulation of vehicles around the car park.			•
1.3 Open Space and public squares (Branxton Oval)	Improve pedestrian pavements along John Rose Avenue.		COMPLETED	
1.3 Open Space and public squares (Branxton Oval)	Upgrade amenities.			•

TABLE 8: ACTIONS MONITOR: STRATEGIC PLANNING STRATEGIES AND PLANS				
Project ID	Actions	Timeframe		
		Short (0-2yrs)	Med (3-5yrs)	Ongoing/ Long (5+yrs)
1.3 Open Space and public squares (Branxton Oval)	Provide additional facilities to facilitate the interchange and to protect the rotunda and cenotaph.		COMPLETED	
1.3 Open Space and public squares (Branxton Oval)	To provide additional signage to direct RV campers to the camping area and stipulate the terms of use.		COMPLETED	
1.3 Open Space and public squares (Miller Park)	Directional signage will be provided in the town centre to direct visitors to the park.			•
1.3 Open Space and public squares (Visitor Entry Statement and Parking Area)	A visitor entry statement and parking area is proposed at the eastern gateway to the town centre. This area will provide new town signage, picnic tables and interpretation signage. The area will allow planting of large trees to further improve the gateway to the centre. It may also be a site for local artwork			•



TABLE 8: ACTIONS MONITOR: STRATEGIC PLANNING STRATEGIES AND PLANS				
Project ID	Actions	Timeframe		
		Short (0-2yrs)	Med (3-5yrs)	Ongoing/ Long (5+yrs)
<b>Cessnock CBD Masterplan</b>				
Access & Movement 1	Create low speed environments in the CBD and identify streets which have the potential to become 40 km/h high pedestrian activity zones and/or shared zones, e.g. Cooper Street and parts of Charlton Street.		•	
Access & Movement 2	Create a robust access network throughout the western CBD area, e.g. connecting Charlton Street between Hall Street and Aberdare Road, formalising the link to Wollombi Road through the Council-owned carpark and creating new links across the drainage channels.		•	
Access & Movement 3	Investigate and liaise with RMS regarding the potential to realign Vincent Street and Allandale Road.		•	
Access & Movement 4	Increase the number of safe pedestrian crossing points on Council roads throughout the CBD. Liaise with RMS to identify opportunities for additional crossing points along Wollombi Road.			•
Access & Movement 5	Investigate existing intersection treatments and roundabouts, which are often hazardous for pedestrians, e.g. at Charlton/Cooper Streets and along Cumberland Street. (Links to KP2.1)			•
Access & Movement 6	Identify locations with poor footpath pavement and upgrade pavement quality to improve access for less mobile people, e.g. laneways off Vincent Street and southern side of Cooper Street between Vincent and Cumberland Streets.			•
Access & Movement 7	Improve and maintain the walking path to Bridges Hill Park.			•

TABLE 8: ACTIONS MONITOR: STRATEGIC PLANNING STRATEGIES AND PLANS				
Project ID	Actions	Timeframe		
		Short (0-2yrs)	Med (3-5yrs)	Ongoing/ Long (5+yrs)
Access & Movement 8	Improve public transport options, e.g. increase frequency of existing bus services and work with state/federal government to investigate potential of train services (see Cessnock 2020 Community Plan).			•
Access & Movement 9	Review / update the 1995 Bicycle Plan to coordinate investment in a network of safe and coherent bicycle routes (both on- and off-road), link into regional (tourist) bike routes.			•
Access & Movement 10	Provide basic secure bicycle lock-up rings across the CBD and establish highly visible bike parking spots at key locations, e.g. the library, the Art Gallery and major retailers.			•
Access & Movement 11	Consolidate carparking to free up valuable development land and to increase the attractiveness of the CBD, e.g. through provision of carparking on regular shaped land parcels or the establishment of multi-level carparks.			•
Access & Movement 12	Investigate optimal location and number of accessible car parking spaces in the CBD.			•



TABLE 8: ACTIONS MONITOR: STRATEGIC PLANNING STRATEGIES AND PLANS				
Project ID	Actions	Timeframe		
		Short (0-2yrs)	Med (3-5yrs)	Ongoing/ Long (5+yrs)
Public Domain 1	Investigate the opportunity to partner with the TAFE to develop central parklands, which could incorporate a playground, water sensitive urban design measures and opportunities for community gardens. (Links to KP4.1)			•
Public Domain 2	Establish Vincent Street as an 'eat-street' where people can enjoy outdoor cafes and al-fresco dining.			•
Public Domain 3	Upgrade important public open spaces such as H.J Sternbeck Lions Park, e.g. by investigating tenure of the Telstra building, adding a temporary cafe/coffee cart, a small water feature and/or public art and redesign the park so it feels more comfortable to be/sit in.			•
Public Domain 4	Investigate how to deal with the open drainage channels that meander through the western area of the CBD, e.g. investigate beautification of channel edges, opportunities for walking/cycle links, widening of sections to establish green open space, realignment of sections and/or culverts to enable improved connections and new links. (Links to KP3.1, 3.2, 3.3).			•
Public Domain 5	Improve surveillance of the public domain, e.g. by creating a more permeable access network, consolidating large areas of carparking into multi-level carparks (AMI1), attracting more residents that live in the CBD and encouraging a night-time economy that attracts a wide range of people.			•
Public Domain 6	Provide high levels of lighting throughout the CBD, in particular along key pedestrian routes such as the laneways off Vincent Street.			•
Public Domain 7	Investigate the benefits of expanding the number of people living in and using the CBD and develop mechanisms for implementation.			•

TABLE 8: ACTIONS MONITOR: STRATEGIC PLANNING STRATEGIES AND PLANS				
Project ID	Actions	Timeframe		
		Short (0-2yrs)	Med (3-5yrs)	Ongoing/ Long (5+yrs)
Public Domain 8	Develop a public art strategy, which links into the idea of an Arts Precinct in the CBD outlined in the Cessnock 2020 Community Plan and the Social and Cultural Plan 2009-2014. Identify key locations, e.g. the northern gateway, and commission artists, seek funding and consider temporary, interactive and light installations.			•
Public Domain 9	Develop a signage and interpretive strategy that aids way finding to enables visitors to discover the 'hidden' facilities of Cessnock including the shopping precincts and carparks. Integrate with the signage/branding strategy.			•
Public Domain 10	Continue a coordinated approach to street furniture and elements, creating a constancy of style and 'brand' of the CBD, while reducing visual clutter.			•
Urban Form & Aesthetics 1	Review the DCP to ensure that building facades located on terminating vistas are well designed. Maintain and frame important vistas along streets to buildings and places of heritage, architectural and/or landscape significance, i.e. long-distance views along east-west streets towards the rural surrounds.			•
Urban Form & Aesthetics 2	Review the DCP to maintain and reinforce a consistent height limit throughout the CBD of 2-3 levels. Consider heights that would not impact on the visual curtilage of heritage buildings.			•
Urban Form & Aesthetics 3	Develop a detailed brief/study for redevelopment of the Council Administration building into a 2-3 level Council Hub. Investigate the inclusion of a larger Cessnock City Library (2,000-2,500sqm) with 'active' frontages to Vincent and Cooper Streets and access to quality open space.			•



TABLE 8: ACTIONS MONITOR: STRATEGIC PLANNING STRATEGIES AND PLANS

Project ID	Actions	Timeframe		
		Short (0-2yrs)	Med (3-5yrs)	Ongoing/ Long (5+yrs)
Urban Form & Aesthetics 4	Investigate the opportunity to temporarily relocate some of Councils services during a potential redevelopment of the Council Chambers into under-utilised buildings (with a preference to preserve historic building stock) along Vincent Street to lift their value/ useability in the future.			•
Urban Form & Aesthetics 5	Develop a heritage colour and material palette for buildings along the main street which integrates with the street furniture and signage strategy (PD9, PD10).			•
Urban Form & Aesthetics 6	Develop a 'historic main street' place-making strategy with the aim to 'repair the walls' of Vincent Street (provision of high quality and distinctive shopfronts and signage) and make the CBD more attractive for tourists, e.g. by subsidising free paint to shop/property owners (consistent with the heritage palette).			•
Economic Opportunities 1	Provide incentives for existing businesses in the CBD to expand or reinvest, e.g. reduced Council rates for a set period of time for desirable businesses or businesses looking to contribute to training and apprentice programs for local residents.			•
Economic Opportunities 2	Focus on creating a stronger local character by retaining historic and 'character' buildings. Investigate incentives such as exemptions (eg from rates and utilities during construction) as well as appropriate planning controls as a means to either reduce the cost of maintenance or reduce the 'opportunity cost' of retaining a building (rather than demolishing and rebuilding).			•

TABLE 8: ACTIONS MONITOR: STRATEGIC PLANNING STRATEGIES AND PLANS

Project ID	Actions	Timeframe		
		Short (0-2yrs)	Med (3-5yrs)	Ongoing/ Long (5+yrs)
Economic Opportunities 3	Develop a comprehensive and integrated marketing strategy to attract new industries and entrepreneurs into the CBD with a focus on targeting artists/craftsmen, green/ sustainable, knowledge, food & wine, tourism and creative industries, e.g. rental subsidies or grant systems for start-up businesses, sponsored benefits and/or through links with the TAFE.			•
Economic Opportunities 4	Encourage alternative types of retail, e.g. fresh food markets and wine bars.			•
Economic Opportunities 5	Identify and implement events within the CBD that reactivate the centre both at night and during the day, e.g. buskers, evening street markets, weekend food markets, concerts, swap markets, street fairs and art events.			•
Economic Opportunities 6	Investigate opportunities within the western CBD area to improve access and create rectangular shaped blocks that can be used more efficiently (linked to AM2, PD4, PD5 initiatives). Investigate opportunities for potential land-swaps and/or amalgamation to facilitate this and focus on identifying win-win solutions.			•
Economic Opportunities 7	Continue to work closely with local businesses, organisations and the community to foster integrated decision making and participation in shaping the future of the Cessnock CBD.			•
Economic Opportunities 8	Investigate the opportunity to expand the Cessnock Regional Art Gallery and consider to include a local heritage museum and a cafe/ restaurant. Combining/co-locating multiple uses in this 'cultural hub' or 'heritage centre' would create a stronger destination/attraction for tourist and increase revenue sources.			•

TABLE 8: ACTIONS MONITOR: STRATEGIC PLANNING STRATEGIES AND PLANS

Project ID	Actions	Timeframe		
		Short (0-2yrs)	Med (3-5yrs)	Ongoing/ Long (5+yrs)
<b>Kurri Kurri District Strategy</b>				
A.3.3.1	Through the Four Year Delivery Plan, monitor and regularly review housing and employment demands and the availability and capacity of zoned land.			•
A.3.3.2	Investigate policy measures to preserve the existing scale of development along major residential and commercial streetscapes.			•



TABLE 8: ACTIONS MONITOR: STRATEGIC PLANNING STRATEGIES AND PLANS

Project ID	Actions	Timeframe		
		Short (0-2yrs)	Med (3-5yrs)	Ongoing/ Long (5+yrs)
A.3.3.3	Continue to progressively renew and construct infrastructure and public facilities in the District in line with Council's adopted strategies.			•
A.3.3.4	Prepare a street tree planting program for the District.			•
A.3.4.1	In conjunction with the Kurri Kurri Business Chamber, promote the District to industries and services that are reliant on good connectivity, such as service industries, freight and logistics, emergency services and healthcare.			•
A.3.4.2	Implement the Cessnock Cycling Strategy and Pedestrian Access and Mobility Plan.			•
A.3.4.3	Implement and promote key elements of the draft Traffic and Transport Strategy.			•
A.3.4.4	Through policy control and development incentives, encourage private development to incorporate improvements to the pedestrian environment and public domain.			•
A.3.4.5	Lobby State Government to upgrade the intersection of Hart Road and Government Road and the intersection of Orange Street and Cessnock Road.			•
A.3.4.6	Enhance the pedestrian and cyclist environment between Log of Knowledge Park and the Kurri Kurri Commercial Centre as a priority.			•
A.3.5.1	Reinforce the role of the commercial centres by encouraging, protecting and guiding commercial development within the District's established centres.			•
A.3.5.2	Implement the masterplans for the Kurri Kurri and Weston commercial centres.			•

TABLE 8: ACTIONS MONITOR: STRATEGIC PLANNING STRATEGIES AND PLANS

Project ID	Actions	Timeframe		
		Short (0-2yrs)	Med (3-5yrs)	Ongoing/ Long (5+yrs)
A.3.5.3	Redefine the extent of the B4 Mixed Use Zone at Weston			•
A.3.5.4	In conjunction with local stakeholders, explore opportunities to extend the Richmond Vale Rail Trail to connect with key tourist assets in the District.			•
A.3.5.5	Explore opportunities for additional directional signage from the Hunter Expressway and within the Kurri Kurri Commercial Centre.			•
A.3.5.6	Council to pursue and maintain 'RV Friendly Town' status for Kurri Kurri.			•
A.3.5.7	Lobby the Department of Health for incentives to attract general practitioners to the Kurri Kurri District.			•
A.3.5.8	Investigate appropriate planning provisions to regulate the siting and built form of commercial development in the District.			•
A.3.5.9	Continue to build on the District's strengths, including public art and local festivals, to help differentiate the District's centres from those nearby.			•
A.3.5.10	Coordinate the branding of the District's commercial centres with Council's Signage Strategy.			•
A.3.5.11	Implement provisions in the Local Environmental Plan and Development Control Plan to manage the environmental constraints impacting development in the Kurri Kurri Industrial Precinct.			•
A.3.5.12	Review the IN2 Light Industrial Zone Land Use Table with a view of encouraging a wider range of industrial related land uses.		COMPLETED	
A.3.5.13	Engage with the owners of the Hunter Economic Zone to determine an appropriate outcome for the land.			•

TABLE 8: ACTIONS MONITOR: STRATEGIC PLANNING STRATEGIES AND PLANS

Project ID	Actions	Timeframe		
		Short (0-2yrs)	Med (3-5yrs)	Ongoing/ Long (5+yrs)
A.3.6.1	Investigate planning provisions that encourage greater diversity of residential accommodation in the District.		COMPLETED	
A.3.6.2	Market the strengths of Kurri Kurri and Weston to attract a greater proportion of the Region's future housing demand.			•
A.3.6.3	Encourage increased density in accessible and unconstrained areas of the District.		COMPLETED	
A.3.6.4	Encourage development of seniors' housing and residential care facilities in accessible and unconstrained locations near the District's commercial centres.			•
A.3.7.1	Implement the Cessnock Recreation and Open Space Strategic Plan.			•



TABLE 8: ACTIONS MONITOR: STRATEGIC PLANNING STRATEGIES AND PLANS				
Project ID	Actions	Timeframe		
		Short (0-2yrs)	Med (3-5yrs)	Ongoing/ Long (5+yrs)
<b>Kurri Kurri District Strategy – Commercial Centre Masterplan</b>				
1.1 _ Green	Review the DCP to discourage 'big box' type commercial developments (large footprint shops, food and retail outlets) with off street car parking – particularly on Victoria Street, Mitchell Avenue and Lang Street – to maintain a rich, active streetscape and vibrant Commercial Centre.	•		
1.2	Review the DCP to encourage retail and food outlets to develop active street frontages and address and activate smaller laneways in particular.	•		
1.3	Review the DCP to ensure height controls (on Lang Street and Barton Street in particular) to retain streetscape and 'country town' character. Building heights should not impact on the visual curtilage of heritage buildings.	•		
1.4	Establish height controls on key sites to protect significant views to significant buildings. Ensure long distance views along streets are maintained and framed where possible.	•		
1.5	Review the DCP to encourage a continuous awning along Barton Street between Allworth and Hampden Street and Lang Street between Allworth and Mitchell Avenue to create a pedestrian scale.	•		
1.6	Retain larger lots sizes (4,000m2) to provide separation between each Commercial Centre and retain the country town character.	•		
1.7	Ensure future development discourages off street car parking on Lang Street which creates car dominated streetscapes, increases large commercial signs and sterilises future infill retail / shops.	•		

TABLE 8: ACTIONS MONITOR: STRATEGIC PLANNING STRATEGIES AND PLANS				
Project ID	Actions	Timeframe		
		Short (0-2yrs)	Med (3-5yrs)	Ongoing/ Long (5+yrs)
1.8	Investigate the feasibility of relocating the existing netball courts at Molly Worthington Park and redeveloping the site.	•		
1.9	Review the DCP to encourage two or three storey mixed use commercial / retail with residential above the former Workers Club site, 238 Lang Street (Goodyear Auto Care) and the	•		
1.10	Review the DCP to ensure development activates frontages and entries address the street.	•		
2.1 _ Apricot	Install footpaths and kerb ramps on all streets with 500m of the Commercial Centre Precinct to improve pedestrian safety and encourage pedestrian movements.		•	
2.2	Provide pedestrian crossing points on Lang Street and Barton Street to encourage safe pedestrian connections within the Kurri Kurri Commercial Centre.	•		
2.3	Provide a network of safe cycleways from the Kurri Kurri Commercial Centre to key destinations in the District, including schools, the TAFE and the Kurri Kurri Hospital.		•	
2.4	Provide amenities to encourage cycling into the Commercial Centre including: improved road surfaces and signage on bicycle routes, bicycle racks along Lang Street and an end of trip facility in Rotary Park.		•	
2.5	Implement a 40km per hour zone on Barton Streets between Allworth Street and Victoria Street to improve safety for pedestrians and cyclists.		•	
2.6	Implement recreation vehicle parking on Hampden Street near the Commercial Centre and Rotary Park.		•	

TABLE 8: ACTIONS MONITOR: STRATEGIC PLANNING STRATEGIES AND PLANS				
Project ID	Actions	Timeframe		
		Short (0-2yrs)	Med (3-5yrs)	Ongoing/ Long (5+yrs)
2.7	Provide tourist Coach Parking on Hampden Street with good access to the amenities of Rotary Park.	•		
2.8	Retain Jones Lane between Brunker and Lang Street to retain fine grain pedestrian and cyclist circulation patterns.			•
2.9	Develop a signage strategy for the Commercial Centre to assist in way finding and improve pedestrian movement.		•	
3.1 Purple	Provide a unified streetscape palette including paving, furniture and lighting, which reflects the country town character.			•
3.2	Provide street trees and low shrub planting in kerb extensions within the Commercial Centre to calm traffic, improve safety, visual amenity and 'green' the streetscape in accordance with a tree planting program for the District.			•
3.3	Prepare a Street Tree Masterplan and ongoing tree planting program for streets outside the Study Area to create a sense of arrival into the Commercial Centre.	•		
3.4	Upgrade nominated footpaths in the Kurri Kurri Commercial Centre with a consistent palette to improve visual amenity, provide a unified street, remove trip hazards and allow for outdoor dining.		•	
3.5	Undertake a lighting upgrade to provide pedestrian scale lighting throughout the Commercial Centre and parks to improve pedestrian safety and amenity.		•	
3.6	Investigate opportunities to illuminate key buildings and heritage facades to create a strong sense of character and provide night time amenity.	•		

TABLE 8: ACTIONS MONITOR: STRATEGIC PLANNING STRATEGIES AND PLANS				
Project ID	Actions	Timeframe		
		Short (0-2yrs)	Med (3-5yrs)	Ongoing/ Long (5+yrs)
3.7	Establish a temporary mural / artwork & banner pole artwork program to encourage repeat visitation.	•		
3.8	Integrate and coordinate the installation of the LGA Wayfinding Signage Manual to align with the proposed Masterplan.	•		
3.9	Provide a unified streetscape palette including paving, furniture and lighting, which reflects the country town character.	•		
4.1 Blue	Undertake upgrades to Rotary Park to sympathetically consolidate existing elements and create a flexible 'Village Green' and Park for community events.		•	
4.2	Relocate and upgrade with public toilets at Rotary Park with toilet facilities, including accessibility amenities and baby change facilities.		•	
4.3	Limit the installation of additional embellishments in Rotary Park to ensure the space remains usable for local events.	•		
4.4	Investigate the opportunity to provide a playground with amenities in the western portion of the Molly Worthington Netball Courts Site.		•	

TABLE 8: ACTIONS MONITOR: STRATEGIC PLANNING STRATEGIES AND PLANS				
Project ID	Actions	Timeframe		
		Short (0-2yrs)	Med (3-5yrs)	Ongoing/ Long (5+yrs)
<b>Weston Commercial Centre Masterplan</b>				
1.1	Review the DCP to discourage 'big box' type commercial developments (large footprint shops, food and retail outlets) with off street car parking, particularly on Station Street and Cessnock Road to maintain a vibrant Commercial Centre.	•		
1.2	Review the DCP to encourage retail and food outlets to develop active street frontages and address and activate smaller laneways (in particular the laneway between Cessnock Road and First Street).	•		
1.3	Review the DCP to ensure height controls (on Station Street in particular) to retain streetscape and Town character. Building heights should not impact on the visual curtilage of heritage buildings.	•		
1.4	Retain larger lots sizes (4,000m2) on the periphery of Town to provide separation between each Commercial Centre and retain the rural town character	•		
1.5	Review the DCP to restrict developments with double driveways in the Commercial Centre to prevent retail and commercial uses being sterilised.	•		
1.6	Review the DCP to ensure development activates frontages and entries address the street.	•		
2.1	Install footpaths and kerb ramps on all streets within 250m of the Commercial Centre to improve pedestrian safety and encourage pedestrian movement.		•	

TABLE 8: ACTIONS MONITOR: STRATEGIC PLANNING STRATEGIES AND PLANS				
Project ID	Actions	Timeframe		
		Short (0-2yrs)	Med (3-5yrs)	Ongoing/ Long (5+yrs)
2.2	Relocate the existing bus stop on the Western side of Station Street so that it is adjacent to the Criterion Hotel to facilitate buses merging and turning right into First Street.	•		
2.3	Provide pedestrian crossing points on Station Street, between Cessnock Road and First Street, to encourage safe pedestrian connections in the Commercial Centre.		•	
2.4	Provide a network of safe cycle ways from the Commercial Centre to key destinations in the District, including schools, TAFE and the Kurri Kurri District Hospital.		•	
2.5	Provide amenities to encourage cycling into the Commercial Centre, including improved road surfaces, signage on bicycle routes and bicycle racks along Station Street.		•	
2.6	Establish a shared path along Swamp Creek from Chinaman Hollow to the Weston Primary School and beyond, including connections from First to Tenth Streets and Swanson Street.		•	
2.7	Investigate an improved cycle connection to Kurri Kurri via Embelton Street to the south of Weston.		•	
2.8	Investigate the opportunity to establish a shared path between Grover Street (Weston) to Boundary Street (Kurri Kurri).		•	
2.9	Implement a 40km per hour zone on Station Street between Third Street and Cessnock Road to improve safety for pedestrians and cyclists.		•	
2.10	Develop a signage strategy for the Commercial Centre to assist in way finding and pedestrian and cyclist movement.		•	

**TABLE 8: ACTIONS MONITOR: STRATEGIC PLANNING STRATEGIES AND PLANS**

Project ID	Actions	Timeframe		
		Short (0-2yrs)	Med (3-5yrs)	Ongoing/ Long (5+yrs)
3.1	Provide a unified street scape palette, including paving, furniture and lighting, which reflects the rural town character.			•
3.2	Provide street trees and low shrub planting in kerb extensions within the Commercial Centre to calm traffic, improve safety, visual amenity and 'green' the streetscape in accordance with a tree planting program for the District.			•
3.3	Prepare a Street Tree Masterplan and ongoing tree planting program for streets outside of the Study Area to create a sense of arrival into the Commercial Centre.	•		
3.4	Upgrade nominated footpaths in the Weston Commercial Centre with a consistent palette to improve visual amenity, provide a unified street, remove trip hazards and allow for outdoor dining.		•	
3.5	Undertake a lighting upgrade to provide pedestrian scale lighting throughout the Commercial Centre and parks to improve pedestrian safety and amenity.		•	
3.6	Investigate opportunities to illuminate heritage buildings facades and railway water tank to create a strong sense of character and provide night time amenity.		•	
3.7	Investigate the opportunity to establish a regular 'everyday' food growers market in Weston.		•	
4.1	Undertake upgrades to Memorial Park to sympathetically consolidate existing elements and create a flexible space for passive recreation.			•

**TABLE 8: ACTIONS MONITOR: STRATEGIC PLANNING STRATEGIES AND PLANS**

Project ID	Actions	Timeframe		
		Short (0-2yrs)	Med (3-5yrs)	Ongoing/ Long (5+yrs)
4.2	Undertake minor upgrades to Bluey Frame park including the provision of a swing to address the gap in the network of playgrounds in Weston to ensure residents live within 500 meters of a playground.		•	



TABLE 8: ACTIONS MONITOR: STRATEGIC PLANNING STRATEGIES AND PLANS				
Project ID	Actions	Timeframe		
		Short (0-2yrs)	Med (3-5yrs)	Ongoing/ Long (5+yrs)
<b>Climate Change Resilience Plan</b>				
W1	<ul style="list-style-type: none"> <li>Develop a Sustainable Events guideline for event managers, including Council, and stallholders to improve sustainability of events including waste minimisation.</li> <li>Guideline would form part of conditions for Local Government Act and Development Application approvals.</li> </ul>		•	
W2	Implementation of food organics and garden organics (FOGO) waste collection program across the LGA. The FOGO waste collection program will be accompanied by extensive educational program to divert organic waste from landfill.		•	
W3	Undertake a review of resource/material use across Council operations to identify opportunities for increased uptake of recyclable/alternative materials in line with current and emerging technologies.		•	
W4	Advocate for State and Federal Government leadership and financing for development of alternative waste treatment processes and facilities			•
W5	Investigate carbon offsetting opportunities to balance emissions from Council's waste facility		•	
W6	Construct and extend the methane capture system at Council's existing waste facility. Investigate the potential for the methane capture system to facilitate waste to energy generation and use.		•	
W7	Investigate alternative and innovative treatments/measures to stabilise waste materials prior to placement in landfill.			•

TABLE 8: ACTIONS MONITOR: STRATEGIC PLANNING STRATEGIES AND PLANS				
Project ID	Actions	Timeframe		
		Short (0-2yrs)	Med (3-5yrs)	Ongoing/ Long (5+yrs)
W8	Ensure partnerships are established and secured/ continued to progress the circular economy within the Hunter Region.			•
W9	Advocate to the Australian Federal and NSW State Governments for changes in packaging/ product standards to facilitate more sustainable or recyclable packaging materials and extension of product stewardship schemes.			•
FP1	Review Council fleet policy to support and incentivise uptake of hybrid and plug-in hybrid vehicles and promote higher efficiency standards where dual-fuel alternatives are not available.	•		
FP2	Develop and implement business case for electric vehicle trial within passenger pool fleet and installation of EV charging infrastructure for large scale fleet transition by 2030.	•		
FP3	Undertake a Council fleet transition plan including: <ul style="list-style-type: none"> <li>Timing and proportion of fleet targets for transition to zero emission or electric vehicles</li> <li>Incentives for uptake of staff electric vehicles</li> <li>Options for passenger, light and heavy vehicle transition</li> </ul>		•	
FP4	Establish electric vehicle charging points at Council Administration building and depot to facilitate uptake of electric vehicles.		•	
FP5	Investigate the transition of Council operational plant and equipment to electric and battery powered options or other low/zero emission alternatives such as hydrogen fuel cells.		•	



TABLE 8: ACTIONS MONITOR: STRATEGIC PLANNING STRATEGIES AND PLANS				
Project ID	Actions	Timeframe		
		Short (0-2yrs)	Med (3-5yrs)	Ongoing/ Long (5+yrs)
IF1	Undertake innovative trials to assess sustainable options for road and maintenance activities including:			
	• Recycling of old road pavement in-situ			•
	• Exploring materials requiring minimisation of excavation			•
	• Recycling of excavated materials			•
IF2	Working with suppliers to increase appropriate use of recycled materials			•
	Support Council facility managers to understand and implement sustainability practices, such as reduced energy, water use and waste.			•
IF3	New and replacement sporting field lighting installations will utilise LED fittings or similar low-energy fittings			•
IF4	Progressively transition Council facilities from gas energy supply as opportunities arise			•
IF5	Develop a sustainable buildings/infrastructure guideline for Council facilities including new facilities and upgrade projects.		•	
IF6	Continue implementation of the LED bulk replacement program for streetlights			•
IF7	Update flood studies in accordance with latest version of Australia Rainfall and Runoff assuming a warmer (0.5-1.5oc increase) baseline scenario			•
IF8	Identify opportunities in open space areas to incorporate latest research and best practice to ensure urban landscapes can adapt to future climate. New open space projects will be designed to incorporate best practice and latest research in adaptive design.			•

TABLE 8: ACTIONS MONITOR: STRATEGIC PLANNING STRATEGIES AND PLANS				
Project ID	Actions	Timeframe		
		Short (0-2yrs)	Med (3-5yrs)	Ongoing/ Long (5+yrs)
IF9	Review and update Council Asset Management Plans to incorporate current best practice climate adaptation actions including sustainable procurement measures.		•	
E1	Establish a Council energy and emissions data system. The data system will assist in decision-making and help track progress towards Council's target of net zero emissions		•	
E2	Continue to install behind the meter solar PV where feasible			•
E3	Undertake continuing energy audits across Council facilities to provide options for further emission reduction investment.			•
E4	Establish an innovative public reporting platform for Council's Greenhouse gas emissions, energy use and supply (renewable and grid).		•	
E5	Continue membership of the Cities Power Partnership			•
E6	Continue participation in the State Government's Cities and Communities Program including mentoring to upskill Council's workforce			•
E7	Secure and implement a renewable Power Purchase Agreement for Council operations.		•	
E8	Investigate potential options for establishment of renewable energy generation facility(s) on Council owned or managed land.		•	
CPP1	Update the Local Emergency Management Plan to incorporate potential climate change impacts and prepare community for effects of climate change.	•		

TABLE 8: ACTIONS MONITOR: STRATEGIC PLANNING STRATEGIES AND PLANS				
Project ID	Actions	Timeframe		
		Short (0-2yrs)	Med (3-5yrs)	Ongoing/ Long (5+yrs)
CPP2	Prepare a waste emergency management subplan to assess risk to waste management infrastructure and outline operational capabilities during anticipated increased frequency of emergency events. Ensure the subplan is formally recognised in the emergency management framework.	•		
CPP3	Review emergency management plans to ensure they adequately respond to new climate change data as it becomes available		•	
CPP4	Investigate the use of additional early warning networks to increase community preparedness for natural disasters and impacts of climate change.		•	
CPP5	Review the Hunter and Central Coast Enabling Regional Adaptation Report for application to Council internal processes and asset management		•	
CPP6	Establish a Council climate change steering committee with representation across all departments of Council to assist in implementation of climate change actions.	•		
CPP7	Initiate organisational review of Council policies, processes and operational practices to ensure alignment with net zero emissions target.	•	•	
CPP8	Review the Cessnock Climate Change Risk Assessment and Adaptation Plan including: <ul style="list-style-type: none"> <li>• Predicted cost of climate change to Council service delivery and public infrastructure assets</li> <li>• Risk and resilience pathway planning</li> <li>• Risk reduction and mitigation options</li> </ul>		•	
CPP9	Establish climate change planning objectives/ assessment into Council's project management framework and implement in project planning and delivery.		•	

TABLE 8: ACTIONS MONITOR: STRATEGIC PLANNING STRATEGIES AND PLANS				
Project ID	Actions	Timeframe		
		Short (0-2yrs)	Med (3-5yrs)	Ongoing/ Long (5+yrs)
CPP10	Strengthen the environmental and sustainability considerations, including emission and waste reduction, in Council's Procurement Policy and application in procurement documentation	•		
CPP11	Continue to fund emissions reduction activities via the Revolving Energy Fund	•		
CPP12	Increase seed funding to the Revolving Energy Fund to facilitate further innovative actions and projects while existing mitigation projects pay back initial capital investment.	•		
DPI	Undertake a review of Council's Development Control Plan (DCP) to promote the uptake of green infrastructure such as green roofs and walls.		•	
DP2	Review the requirements of Council's DCP to promote resilient development through innovative building, infrastructure and landscape design to facilitate adaptation to a changing climate.		•	
DP3	Investigate the potential for inclusion of provisions within the Council's DCP for installation of community batteries within new subdivisions and major developments		•	
DP4	Investigate inclusion of an ecologically sustainable development chapter to the existing Development Control Plan (DCP) including objectives relating to greenhouse gas emissions, waste minimisation and water efficiency above the current NSW Building Sustainability Index (BASIX) and National Construction Code requirements.		•	
DP5	Investigate changes to planning instruments such as the Local Environment Plan to encourage increased dwelling density in appropriate parts of the LGA.		•	

**TABLE 8: ACTIONS MONITOR: STRATEGIC PLANNING STRATEGIES AND PLANS**

Project ID	Actions	Timeframe		
		Short (0-2yrs)	Med (3-5yrs)	Ongoing/ Long (5+yrs)
DP6	Investigate changes to the Development Control Plan (DCP) to facilitate uptake of electric vehicles in residential areas, such as requiring charging points in new development.		•	
CR1	Develop an on-going emissions profile for the Cessnock Local Government Area and establish a community information platform to illustrate community emission reduction progress.		•	
CR2	Establish a range of community sustainability and environmental awards to incentivise communitydriven change		•	
CR3	Investigate potential environmental upgrade finance programs for local businesses. Partner with appropriate funders to support local businesses to uptake sustainable building upgrades including solar photovoltaic systems and batteries and water efficiency installations		•	
CR4	Investigate and promote collaborative bulk-buy programs for solar panels or other cost-effective programs that increase adoption of renewable energy across the community		•	
CR5	Undertake a promotion program for the 'share and repair' economy within the community to reduce waste to landfill		•	
CR6	Investigate opportunities for community renewable energy projects such as neighbourhood batteries	•		
CR7	Implement programs and activities designed to increase householder preparedness for natural disasters and climate change		•	

**TABLE 8: ACTIONS MONITOR: STRATEGIC PLANNING STRATEGIES AND PLANS**

Project ID	Actions	Timeframe		
		Short (0-2yrs)	Med (3-5yrs)	Ongoing/ Long (5+yrs)
CR8	Pursue funding for installation of public electric vehicle charging stations at a number of accessible locations across the LGA. Charging stations should be powered by on-site renewables where possible. Charging stations may be considered in association with supporting partners.		•	
CR9	Advocate for improved public transport infrastructure in proximity to urban areas/ towns			•
CR10	Design and deliver a sustainability and environmental education plan to expand existing programs and focus on community capacity to take sustainable practical actions.			•
CR11	Promote NSW State Government energy efficiency programs to local businesses and manufacturers to increase uptake of efficiency practices			•
CR12	Pursue partnerships with local business representatives or associations to educate and adopt sustainable practices such as circular economy, energy and waste reduction while promoting environmental and financial outcomes.			•
CR13	Implement a series of initiatives which assist with community connection before, during and after natural disasters (including bushfires) and facilitate greater community resilience.			•
CR14	Advocate to the NSW State Government for improvement to legislated sustainability performance requirements e.g. BASIX			•
CR15	Advocate for State and Federal Government support for businesses and the community to accelerate the transition to a net zero emissions economy.			•

TABLE 8: ACTIONS MONITOR: STRATEGIC PLANNING STRATEGIES AND PLANS

Project ID	Actions	Timeframe		
		Short (0-2yrs)	Med (3-5yrs)	Ongoing/ Long (5+yrs)
CR16	Provide opportunities to support local food production and consumption through farmers markets, community gardens and community supported agriculture programs to ensure food security in a changing climate			•
CR17	Promote circular economy, energy efficiency and waste reduction initiatives that benefit the business community.			•



TABLE 8: ACTIONS MONITOR: STRATEGIC PLANNING STRATEGIES AND PLANS

Project ID	Actions	Timeframe		
		Short (0-2yrs)	Med (3-5yrs)	Ongoing/ Long (5+yrs)
<b>Flying Fox Management</b>				
1.1	Provision of car/clothes-line/swimming pool covers or high pressure cleaners based upon selection criteria during times of high flying-fox population occupancy		•	
1.2	Air conditioner and clothes dryer subsidies based upon selection criteria		•	
1.3	Assistance with costs for tree removal – waiving of Council Tree Removal Application Fee – based on proximity to camp		•	
1.4	Financial assistance with s91 licence fees – based on proximity to camp and safety requirements		•	
1.5	Waiving DA application fees for carports and garages – based upon selection criteria		•	
2.1	Advice on backyard vegetation management including removal to discourage flying-foxes or fragrant species to mask odour		•	
2.2	Develop consistent regional information regarding health concerns from flying-foxes		COMPLETED	
2.3	Develop consistent regional information regarding flying-fox nomadic behavior		COMPLETED	
2.4	Develop a community education kit to assist residents to understand flying-fox movement patterns and reduce conflicts with camps		COMPLETED	
2.5	Information on who to call when sick, injured or dead flying-foxes are seen			•
3.1	Assessment of vegetation condition improvement in core of camp site, to make boundary less attractive for roosting		•	
3.2	Removal of damaged vegetation and establishment of replacement vegetation		•	

TABLE 8: ACTIONS MONITOR: STRATEGIC PLANNING STRATEGIES AND PLANS				
Project ID	Actions	Timeframe		
		Short (0-2yrs)	Med (3-5yrs)	Ongoing/ Long (5+yrs)
3.3	Strategically plant endemic foraging habitat trees away from residential areas along southern side of reserve		•	
4.1	Installation of interpretative signage		COMPLETED	
4.2	Management of footpath due to persons walking on the road due to flying-fox proximity		•	
5.1	Wildlife carer response when reports of injured or dead flying-foxes			•
5.2	Notification of residents and carers of any events that will impact on camp site or flying-fox population			•
5.3	Follow DPE heat stress guidelines about when intervention is allowable		COMPLETED	
6.1	Control of weeds throughout camp area-targeting exotic tree species known to act as potential roosting and foraging habitat. Weeding should only be undertaken when camp is empty		COMPLETED	
6.2	Fire hazard reduction planning and maintenance		•	
6.3	Assessment for potentially dangerous trees		•	
6.4	Asset Protection Zone maintenance as part of bushfire risk		•	
6.5	Routine mowing in and around camp and school			•
6.6	Use of high pressure cleaners to remove faecal matter from school grounds		•	
7.1	Quarterly flying-fox animal counts to assist with determining likely national population			•

TABLE 8: ACTIONS MONITOR: STRATEGIC PLANNING STRATEGIES AND PLANS				
Project ID	Actions	Timeframe		
		Short (0-2yrs)	Med (3-5yrs)	Ongoing/ Long (5+yrs)
7.2	Collection and provision of count information, and other data collected when responding to calls			•
7.3	Collection and dissemination of data related to flying-foxes and vegetation that may impact on local or regional flying-fox populations		•	
8.1	Review land use planning provisions that impact on the camp site		•	
8.2	Review of camp management plan		•	
8.3	Protocol development: Fire		•	
8.3	Protocol development: Heat stress		COMPLETED	
8.3	Protocol development: Community response to dead/injured animals		COMPLETED	
8.3	Protocol development: School		•	
8.3	Protocol development: Hospital		•	
8.3	Protocol development: Equine		•	
8.3	Protocol development: Viticulture		•	

TABLE 8B: ACTIONS MONITOR: STRATEGIC PLANNING STRATEGIES AND PLANS			
Actions	Timeframe		
	Short (0-2yrs)	Med (3-5yrs)	Ongoing/ Long (5+yrs)
<b>Cessnock Commercial Precinct Project - Implementation Plan</b>			
• Town Square - North	•		
• Cooper Street Shared Zone	•		
• Keene Street Carpark	•		
• Keene Street Extension	•		
• Wallombi Road Upgrade		•	
• Maitland Road Upgrade		•	
• Vincent Street Upgrade - allowance		•	
• Cumberland Street Upgrade		•	
• Charlton Street Extension			•
• Wade Street			•
• Ferguson Street			•
• Sperry Street			•
• Allandale Road			•
• Westcott Street			•
• Milfield Street			•

TABLE 8B: ACTIONS MONITOR: STRATEGIC PLANNING STRATEGIES AND PLANS			
Actions	Timeframe		
	Short (0-2yrs)	Med (3-5yrs)	Ongoing/ Long (5+yrs)
• Edward Street			•
• Laneways (two)			•
• Darwin Street			•
• Charlton Street (Hall St to Snape St)	•		
• Snape Street (Vincent St to South Ave)	•		
• Town Square - South		•	
• Charlton Street Public Carpark		•	
• Civic Park Upgrade		•	
• Cumberland Street (Snape St to Cooper St)		•	
• Vincent Street (Hall St to Snape St) - allowance		•	
• Charlton Street (Town Sq to Hall St)		•	
• Laneways (four)		•	
• Market Street			•
• North Avenue			•
• Darwin Street (North St to South St)			•
• Hall Street			•

TABLE 8B: ACTIONS MONITOR: STRATEGIC PLANNING STRATEGIES AND PLANS

Actions	Timeframe		
	Short (0-2yrs)	Med (3-5yrs)	Ongoing/ Long (5+yrs)
• South Avenue			•
• Bridge Street			•
• Castlemaine Street			•
• Vincent Street (Snape St to Gordon Ave) - allowance		•	
• Southern Bypass/Enterprise Road			•
• Charlton Street (South of Snape St)			•
• Cessnock Street			•
• Railway Street			•
• Edgeworth Street			•
• Gordon Avenue			•



TABLE 8B: ACTIONS MONITOR: STRATEGIC PLANNING STRATEGIES AND PLANS

Actions	Timeframe		
	Short (0-2yrs)	Med (3-5yrs)	Ongoing/ Long (5+yrs)
<b>Heddon Greta – Cliftleigh Corridor Structure Plan</b>			
Undertake additional planting of vegetation to increase canopy cover in existing District Level Parks.		•	
Seek opportunities for the embellishment of Cliftleigh Meadows Park to provide: <ul style="list-style-type: none"> <li>• Toilets / Amenities</li> <li>• BBQs</li> <li>• Bicycle parking infrastructure</li> <li>• Practice Hoops</li> <li>• Additional shade structures</li> <li>• Fencing</li> <li>• Additional lighting</li> <li>• Passive and active surveillance</li> <li>• Skate Park</li> <li>• Off leash dog area</li> </ul>		•	
If opportunity arises, investigate the purchase of land in/around Forbes Crescent for a future local park.			•
Provide in principle support for the negotiation of a local level park within are new subdivision which occurs within the Heddon Greta URA.		•	
Seek opportunities for the embellishment of Hedleigh Park to provide: <ul style="list-style-type: none"> <li>• Toilets / Amenities</li> <li>• Bicycle parking infrastructure</li> <li>• Practice Hoops</li> <li>• Shade structures</li> <li>• Fencing</li> <li>• Additional lighting</li> <li>• Passive and active surveillance</li> </ul>		•	
Undertake additional planting of vegetation to increase canopy cover in Hill Top Park and Hedleigh Park.		•	
Creation of nature/walking trails along riparian corridors and the Wallis Creek floodplain.		•	

TABLE 8B: ACTIONS MONITOR: STRATEGIC PLANNING STRATEGIES AND PLANS			
Actions	Timeframe		
	Short (0-2yrs)	Med (3-5yrs)	Ongoing/ Long (5+yrs)
Investigate opportunities to provide seating and tree plantings within stormwater detention/retention areas to provide opportunities for passive recreation (e.g. Forbes Crescent, Cliftleigh and Averys Village URAs) and improve stormwater management.			•
Undertake discussions with emergency service agencies (e.g. Fire and Rescue, SES, Ambulance NSW etc.) to identify the need for location of such services within the Corridor	•		
Develop concepts and plans for the delivery of the multi-purpose community facility within the Hydro development.		•	
Through revisions to the Traffic & Transport Strategy, investigate opportunities to provide for improved internal pedestrian / cycleway connectivity within the existing (original) urban areas of Heddon Greta through the strategic location of pedestrian/shared pathways on local roads.		•	
Investigate opportunities to reactivate the main South Maitland Railway line for passenger services to connect to Maitland Station.			•
Investigate opportunities for the creation of a shared pathway along the Glen Ayr / Ayrfield Spur line, with extension to connect to Maitland Station and to the Richmond Vale Trail head at Pelaw Main.			•
Investigate an additional Park and Ride Commuter hub on McLeod Road			•
Provision of bicycle parking facilities at the proposed Commuter Car Park, and in localities close to businesses within the Corridor			•
Through the comprehensive review of residential zonings and provisions of CLEP 2011, seek to ensure that any future subdivision within Heddon Greta appropriately responds to natural features of the land and existing character of adjoining development by providing for lot sizes comparable with the existing character of development in which they are located.		•	
Establishment of natural features and additional planting along the corridor to soften hard infrastructure, including vegetation which provides canopy cover			•
Alternative pavement treatments to shared pathways and/or footpaths, particularly in areas proximate to local businesses	•		

TABLE 8B: ACTIONS MONITOR: STRATEGIC PLANNING STRATEGIES AND PLANS			
Actions	Timeframe		
	Short (0-2yrs)	Med (3-5yrs)	Ongoing/ Long (5+yrs)
Utilise the proposed intersection treatments identified in this plan to inform further discussions with TfNSW through the MRI95 Working Group.	•		
Consider introducing laneways or service roads for access to private dwellings along MRI95, supported by an urban design plan.	•		
Ensure there are multiple safe pedestrian crossing opportunities of MR 195 at accessible locations within the Corridor.		•	
Investigate options (such as additional speed signage and traffic calming devices and pedestrian crossings) to improve road safety within the local roads within the Corridor.		•	
Investigate the suitability of connection of Clift Street to Stanford Road		•	
Design an investigation program (with potential for expansion across the LGA) to assess current local road and drainage infrastructure and identify and prioritise upgrades to improve existing conditions.			•
Through the review of CDCP 2010, review design standards for local roads, including carriageway and pavement widths, and kerb types.		•	
Undertake discussions with Hunter Water to determine the capability/ feasibility of connecting existing large lot residential areas to the reticulated sewerage network.	•		
Main Road North - During the next review of the UGMP, identify the Main Road North Investigation Area described by this plan as a URA for immediate investigation.		•	
Main Road East - Through the comprehensive review of residential zonings and provisions of CLEP 2011, consideration be given to rezoning the area to a more suitable urban / conservation zone, reflective of the existing residential character.		•	
Stanford Road South - Consider opportunities to permit small scale food and drink premises (cafes) on the corner of Stanford Road and MRI95 in consultation with landowners and TfNSW. This should be considered with opportunities to improve public domain (such as paving, pedestrian crossings, plantings etc.).		•	



TABLE 8B: ACTIONS MONITOR: STRATEGIC PLANNING STRATEGIES AND PLANS			
Actions	Timeframe		
	Short (0-2yrs)	Med (3-5yrs)	Ongoing/ Long (5+yrs)
Averys Lane South Extension - Subject to progression of the Averys Lane South Planning Proposal, and in consultation with landowners, consider a rezoning to enable a residential zone.		•	
Kurri TAFE & Surrounds - Through the comprehensive review of CLEP 2011 and in consultation with Kurri Kurri TAFE, consideration be given to rezoning the area to a more suitable zone, reflective of the existing land uses.		•	
Kurri Golf Course - Provide in principle support for the investigation of future ancillary land use opportunities for Kurri Kurri Golf Course by nominating it as an investigation area within the UGMP.		•	



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TABLE 8B: ACTIONS MONITOR: STRATEGIC PLANNING STRATEGIES AND PLANS			
Actions	Timeframe		
	Short (0-2yrs)	Med (3-5yrs)	Ongoing/ Long (5+yrs)
<b>Housing Strategy Management</b>			
Add a fee waiver category of 'Registered Community Housing Providers' and waive fees for planning proposals and development applications where the proposal includes social or community housing.	•		
Lobby the NSW State Government to change the land-use term, 'boarding houses' and 'new generation boarding houses' to reflect the modern approach to the construction and management of this type of accommodation such as 'co-living housing'.			•
Support community housing providers to help educate the community about co-living housing.			•
Review its development controls for co-living housing: <ul style="list-style-type: none"> <li>to incorporate best design and management practice;</li> <li>to describe for the purposes of clause 30A of the State Environmental Planning Policy (Affordable Rental Housing) 2009 what the 'character of the local area' means for our area.</li> </ul>	•		
Review its contributions framework to support registered Community Housing Providers who provide social and community housing.	•		
Investigate opportunities to participate in the provision of social, community and affordable housing through joint venture or other initiatives.			•
Comprehensively review the Cessnock Local Environmental Plan, to encourage housing diversity.	•		
Comprehensively review the Cessnock Development Control Plan	•		
Provide a submission to the Department of Planning, Industry and Environment on the SEPP (Housing Diversity) Explanation of Intend Effects.	•		
Continue to operate in accordance with the NSW Government Protocol for Homeless People in Public Places.			•


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TABLE 8B: ACTIONS MONITOR: STRATEGIC PLANNING STRATEGIES AND PLANS			
Actions	Timeframe		
	Short (0-2yrs)	Med (3-5yrs)	Ongoing/ Long (5+yrs)
Continue to be a member of the Big Ideas on Homelessness Network and work towards developing a regional strategy for homelessness and a 'Common Ground' facility in Newcastle to serve the wider regional community.			•
Continue to advocate for Community Housing Providers and their work in our community.			•
Continue to advocate for access to specialist housing services for our community.			•
Advocate for the establishment of co-located specialist services for our community.			•
Advocate for the use of enhanced technology in the provision of specialist disability services.			•
Consult with Development Industry representatives to: <ul style="list-style-type: none"> <li>Understand why there have been very few seniors' living developments built in our area</li> <li>Identify any barriers that may exist to providing seniors' housing development.</li> </ul>	•		
Remove any reasonable barriers to seniors' living development.			•
Add a fee waiver category of 'Registered Community Housing Providers' and waive fees for planning proposals and development applications where the proposal includes housing for homeless people.			•
Maintain timeframes and improve regulatory efficiencies where possible.			•
Continue to lead on Local Government e-planning initiatives.			•
Undertake a comprehensive review of the Cessnock Local Environmental Plan 2011 to: <ul style="list-style-type: none"> <li>Review residential and business land-use zones and the residential uses therein</li> <li>Review the extent and location of the R3 Medium Density zone</li> </ul>	•		
Work collaboratively with representatives of the housing industry to review the development controls in the Cessnock Local Environmental Plan and Cessnock Development Control Plan.	•		

TABLE 8B: ACTIONS MONITOR: STRATEGIC PLANNING STRATEGIES AND PLANS			
Actions	Timeframe		
	Short (0-2yrs)	Med (3-5yrs)	Ongoing/ Long (5+yrs)
Prepare an Urban Growth Management Plan.	•		
Prepare a Greener Places, Urban Forest Policy and Street Tree Policy.			•
Continue to implement town centre public domain plans for Cessnock, Branxton, Kurri Kurri and Weston.			•
Continue to implement Council's Pedestrian Access and Mobility Plan.			•
Lobby the NSW State Government to review the timing of section 7.11/7.12 contributions to reduce the financial burden on the development and housing industries			•
Prepare a town centre place-making strategy.			•
Review review minimum lot size and subdivision controls in the Cessnock Local Environmental Plan to promote higher density around urban centres, key transport nodes and along major road corridors.			•
Continue to implement Council's adopted plan for access and mobility, recreation and open space, traffic and transport and community.			•
Consider additional greenfield land when the land supply falls within a 10-15 year threshold in accordance with the Urban Growth Management Plan.			•
Prepare an Annual Monitoring Report.			•
Review its contributions framework to: <ul style="list-style-type: none"> <li>Ensure that it is transparent and accountable</li> <li>Ensure that infrastructure is identified in the contribution frameworks, appropriately funded and development is sequenced in a manner that funds these items</li> </ul>			•
Lobby the State Government to consolidate the number of residential uses in the Standard Instrument.			•
Advocate for the ongoing reform of the NSW Planning System.			•

TABLE 8B: ACTIONS MONITOR: STRATEGIC PLANNING STRATEGIES AND PLANS			
Actions	Timeframe		
	Short (0-2yrs)	Med (3-5yrs)	Ongoing/ Long (5+yrs)
<p>Review the Cessnock Local Environmental Plan 2011 to:</p> <ul style="list-style-type: none"> <li>Ensure that residential uses are consistent with the objectives of the zone</li> <li>Review to extent of the R3 Medium Density Zone around each of the town centres include Cessnock, Kurri Kurri, Branxton and Weston</li> <li>Consider additional permitted uses (APUs) for medium-density developments R2 Low Density Residential zones where:                             <ol style="list-style-type: none"> <li>The lots/adjoins an existing R3 Medium Density; or</li> <li>The APU and development application is determined concurrently.</li> <li>The lot is within 400m of the Bellbird to Maitland Growth Corridor or the Maitland Corridor along the New England Highway; and</li> <li>Engagement with the adjoining affected residents is undertaken and their feedback is considered in the design of the development.</li> </ol> </li> </ul>			•
<p>Encourage infill development and promote that Council's s7.11 contributions are significantly less in existing, established urban areas.</p>			•
<p>Review the Cessnock Local Environmental Plan:</p> <ul style="list-style-type: none"> <li>To reduce, where practical the number of local provisions and zones.</li> <li>To ensure that the types of development that are permitted in each zone are consistent with the zone objectives</li> <li>To ensure that the aims of the Cessnock Local Environmental Plan and zone objectives provide a robust, decision-making framework</li> </ul>			•
<p>Review the Cessnock Development Control Plan:</p> <ul style="list-style-type: none"> <li>To remove redundant controls and supporting information.</li> <li>To update the format and language and improve the overall usability of the document.</li> <li>To include guidance on merit-based, decision making.</li> <li>To ensure that the aims of the Cessnock</li> <li>Development Control Plan and development control objectives provide a robust, decision-making framework.</li> <li>To ensure that controls relating to medium-density development are effective and reasonable and produce feasible development outcomes.</li> </ul>			•

TABLE 8B: ACTIONS MONITOR: STRATEGIC PLANNING STRATEGIES AND PLANS			
Actions	Timeframe		
	Short (0-2yrs)	Med (3-5yrs)	Ongoing/ Long (5+yrs)
<p>Maintain application tracker and be responsive to technological improvements to improve interactivity with the community.</p>			•
<p>Provide information to the property development sector about the demand for greater housing diversity.</p>	•		
<p>Undertake feasibility analyses of medium density development typologies in areas where council would like to encourage higherdensity development and share this information with the development and housing industries.</p>		•	

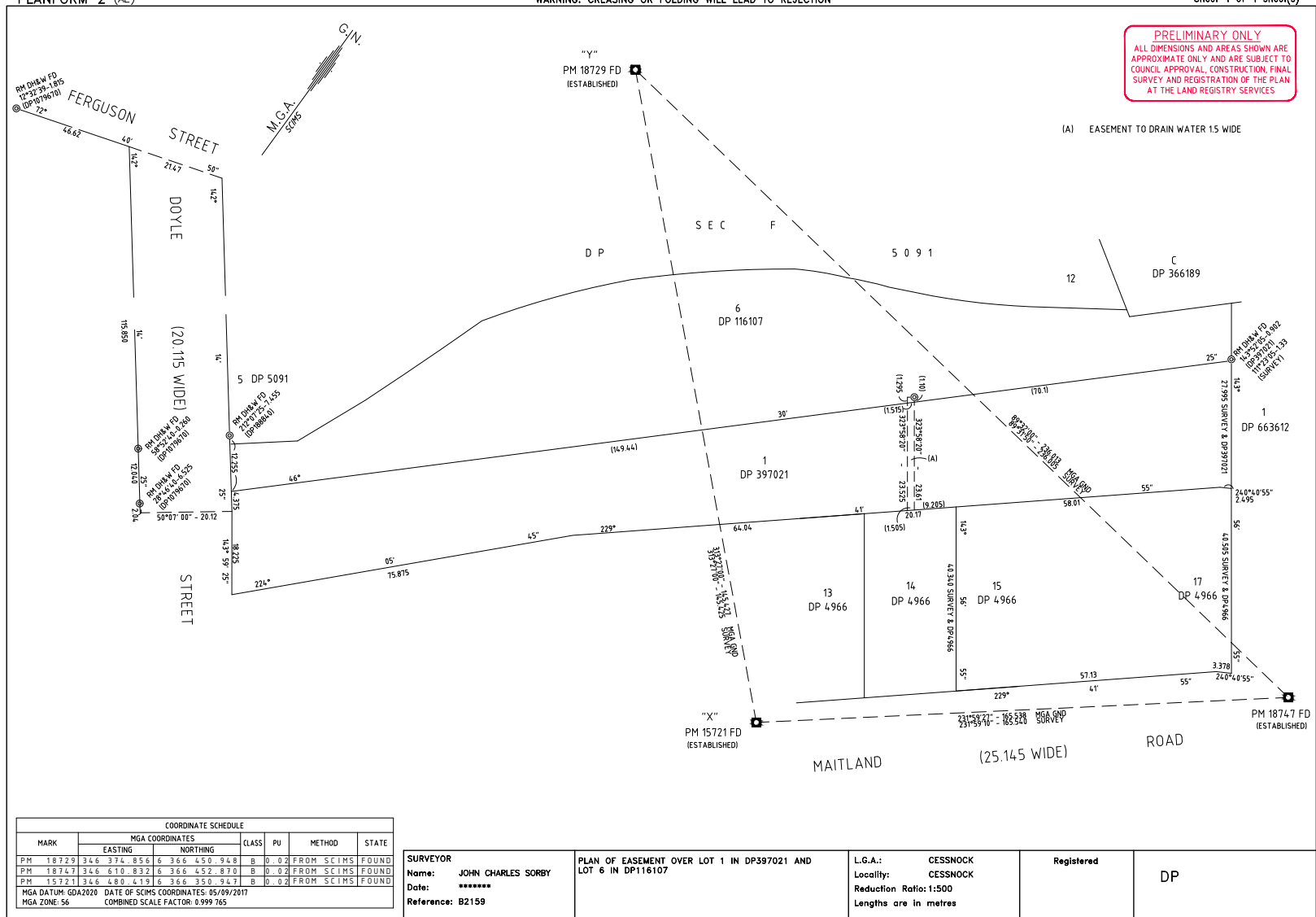




PLANFORM 2 (A2)

WARNING: CREASING OR FOLDING WILL LEAD TO REJECTION

Sheet 1 of 1 sheet(s)



COORDINATE SCHEDULE						
MARK	MGA COORDINATES		CLASS	PU	METHOD	STATE
	EASTING	NORTHING				
PM 18729	346 374.856	6 366 450.948	B	0.02	FROM SCIMS	FOUND
PM 18747	346 610.832	6 366 452.870	B	0.02	FROM SCIMS	FOUND
PM 15721	346 080.419	6 366 350.947	B	0.02	FROM SCIMS	FOUND
MGA DATUM: GDA2020 DATE OF SCIMS COORDINATES: 05/09/2017						
MGA ZONE: 56 COMBINED SCALE FACTOR: 0.999 765						

**SURVEYOR**  
 Name: JOHN CHARLES SORBY  
 Date: \*\*\*\*\*  
 Reference: B2159

**PLAN OF EASEMENT OVER LOT 1 IN DP397021 AND LOT 6 IN DP116107**

L.G.A.: CESSNOCK  
 Locality: CESSNOCK  
 Reduction Ratio: 1:500  
 Lengths are in metres

Registered

DP

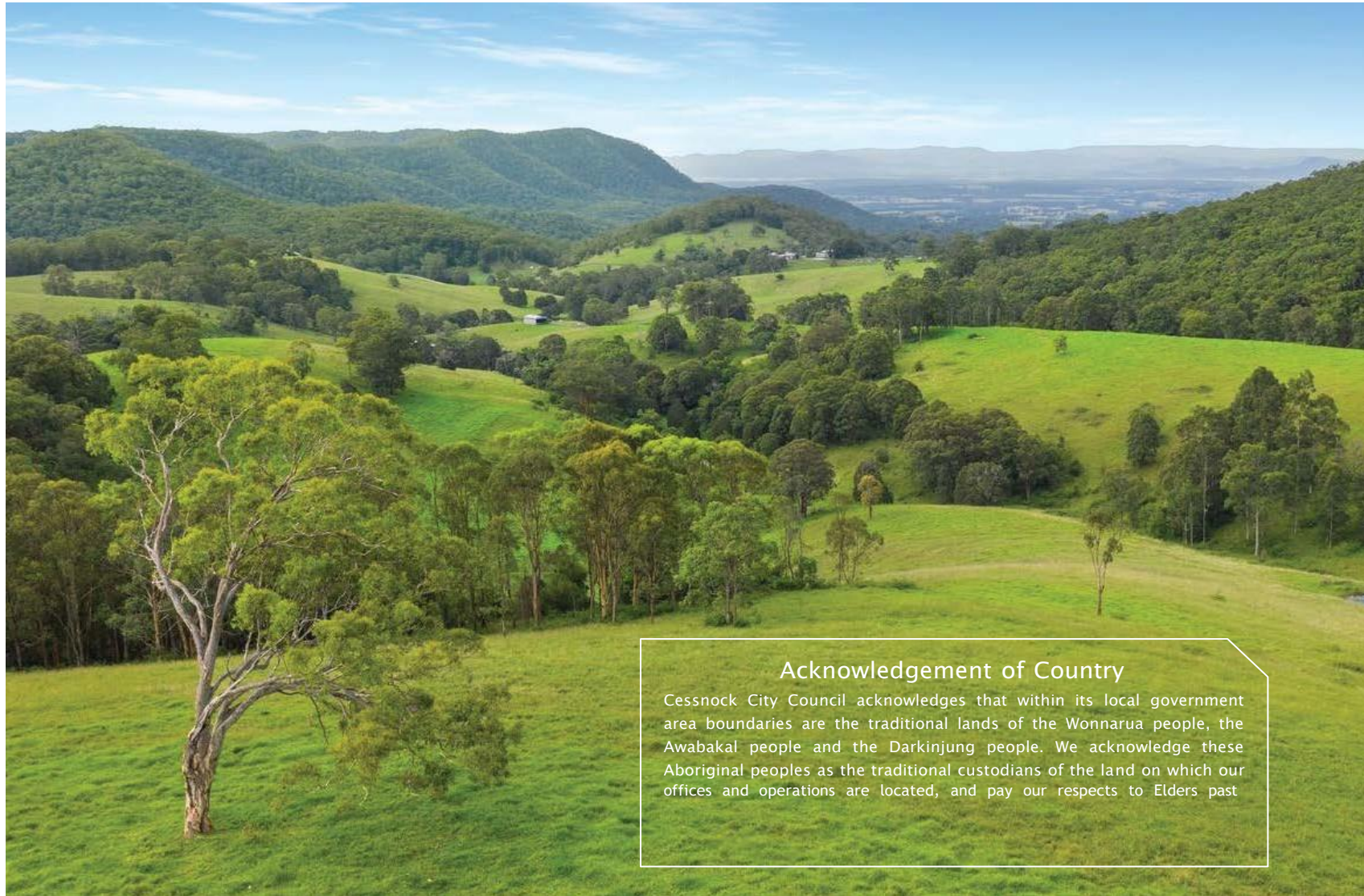
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# CESSNOCK

Operational Plan  
Quarter 1 2023-24

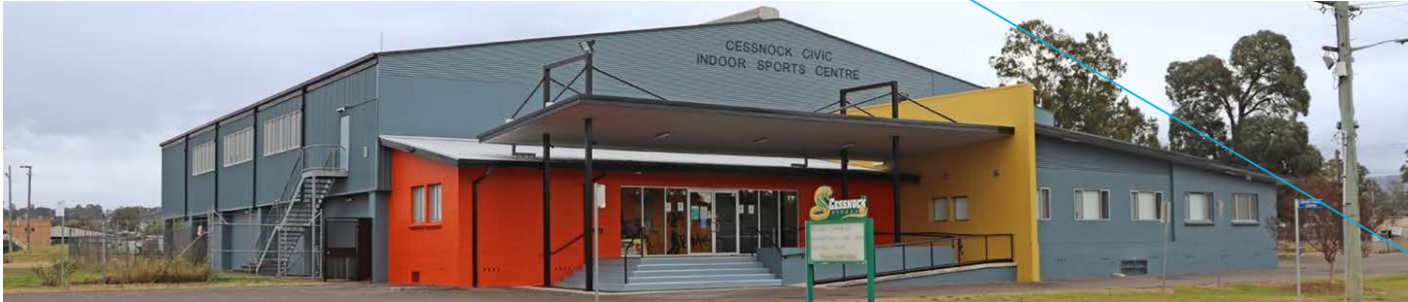
▶▶▶▶▶  
Planning for  
our people,  
our place,  
our future



### Acknowledgement of Country

Cessnock City Council acknowledges that within its local government area boundaries are the traditional lands of the Wonnarua people, the Awabakal people and the Darkinjung people. We acknowledge these Aboriginal peoples as the traditional custodians of the land on which our offices and operations are located, and pay our respects to Elders past

OPERATIONAL PLAN 2023-24 QUARTER 1 REVIEW – CESSNOCK CITY COUNCIL



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## Welcome

### Acknowledgement of Country

Cessnock City Council acknowledges that within its local government area boundaries are the Traditional Lands of the Wonnarua people, the Awabakal people, and the Darkinjung people.

We acknowledge these Aboriginal peoples as the traditional custodians of the land on which our offices and operations are located, and pay our respects to Elders past and present. We also acknowledge all other Aboriginal and Torres Strait Islander people who now live within the Cessnock local Government Area.



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## Navigating this report



**Outcomes** These are the community's long-term priorities and aspirations for the city, as set out in the Community Strategic Plan. They contribute to achieving the city's vision. Council has a custodial role in working towards realising these objectives; however, it is not wholly responsible for achieving them. Other partners, such as state agencies and community groups, have an important role to play in achieving these outcomes.

**Objectives** Our objectives guide us to achieve our outcomes over the four-year period of our delivery program.

**Strategies** Align strategic directions to core functions and sustainability and achieving long-term objectives.

**Actions** Our actions are the activities and projects we commit to undertake each year, through delivery of our operational plan, to achieve our strategies under our objectives

- ▶▶ **NOT DUE TO START** Indicates resources are not currently available to undertake this action during this reporting period
- ▶ **IN PROGRESS** Indicates an action is likely to be achieved in the following reporting period
- ✓ **COMPLETE** Indicates an action was achieved during the reporting period
- **NOT PROGRESSING** Generally indicates potential inhibitors to an action being undertaken in this reporting period
- ▶▶ **DEFERRED** Indicates an action has been carried over to the next reporting period
- ⓘ **AT RISK** Indicates inhibitors to an action being undertaken

OPERATIONAL PLAN 2023-24 QUARTER 1 REVIEW – CESSNOCK CITY COUNCIL

**Community's desired outcome**  **1 A connected, safe & creative community**

This desired outcome relates to community wellbeing, connectedness and safety.  
 Community engagement participants continue to express the desire for a healthy, active, engaged, and cohesive community that maintains its unique local identity and friendliness into the future.



Council will undertake the following services to achieve the objectives established in the **Community Strategic Plan, Cessnock 2036:**

- Building Assessment and Regulation
- Building Maintenance
- Cemetery Maintenance
- Cultural Development
- Compliance
- Economic Development
- Environmental Health
- Environmental Services
- Executive Support
- Library Services
- Media and Communications
- Performing Arts Centre
- Recreation Facility Maintenance
- Recreation Facility Management
- Traffic Management
- Strategic Land Use Planning

### 1: A connected, safe and creative community

#### 1.1: Promoting social connections and wellbeing

##### 1.1.1: Engage with the community in reconciliation activities

Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
1.1.1.a	Organise an event to recognise National Reconciliation Week	Not Due To Start		Reconciliation Week will be held May 2024.	Community and Cultural Development Manager
1.1.1.b	Coordinate and promote a community program of activities and events for NAIDOC Week	Complete		NAIDOC Week 2023 For Our Elders was held 2-9 July 2023. The program listed 11 events and included Council facilitated events and events delivered by other	Community and Cultural Development Manager

OPERATIONAL PLAN 2023-24 QUARTER 1 REVIEW – CESSNOCK CITY COUNCIL

Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
				agencies, namely Barkuma's NAIDOC Family Fun Day, Kiray Putjung Aboriginal Corporation Family Fun Day and artworks at Little Yengo Gallery Wollombi.	
1.1.1.c	Engage with the community in reconciliation initiatives and in developing a next action plan	In Progress	▶	The development of the next reconciliation action plan is well underway and includes consulting with the Aboriginal and Torres Strait Islander Committee and local organisations.	Community and Cultural Development Manager

1.1.2: Develop and deliver programs to engage young people

Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
1.1.2.a	Deliver inclusive programming for Council's Cessnock Youth Centre and Outreach Service (CYCOS) that engages and encourages young people to participate in a diverse range of social, recreational and educational activities and aligns with the Cessnock City Council Youth Engagement Strategy	In Progress	▶	The service is always considering new opportunities to engage young people in consultation and includes Youth Ambassadors.	Community and Cultural Development Manager
1.1.2.b	Deliver inclusive programming strategy through Cessnock Youth Centre and Outreach Service	In Progress	▶	Recruitment is underway for the position Aboriginal Community Youth Worker.	Community and Cultural Development Manager

OPERATIONAL PLAN 2023-24 QUARTER 1 REVIEW – CESSNOCK CITY COUNCIL

Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
	(CYCOS) that engages First Nations peoples, their families and community groups to participate in a diverse range of social, recreational and educational activities				
1.1.2.c	Continue working in partnership with external organisations to implement youth based community programs that promote and encourage health and wellbeing	In Progress	▶	Council's youth service, Cessnock Youth Centre and Outreach Service (CYCOS) always considers opportunities to deliver health and wellbeing initiatives and includes sessions delivered within school programs.	Community and Cultural Development Manager
1.1.2.d	Develop a 2024 Youth Week program that is inclusive, engaging and celebrates young people	Not Due To Start	▶▶	Youth Week will be held 2024.	Community and Cultural Development Manager
1.1.2.e	Promote and deliver diverse and inclusive activities including during school holidays engaging with children, young people and families across the Cessnock Local Government Area	In Progress	▶	The July and September school holiday program included events at Cessnock and Kurri Kurri Libraries, Council's Youth Service - Cessnock Youth Centre and Outreach Service (CYCOS) and Performance Arts Culture Cessnock (PACC).	Community and Cultural Development Manager
1.1.2.f	Further promote the positive image and value of young people and strengthen the presence of Cessnock Youth Centre & Outreach	In Progress	▶	Council's youth service continues to work in collaboration with the Youth Ambassadors. During the next reporting quarter, the youth service will progress	Community and Cultural Development Manager

OPERATIONAL PLAN 2023-24 QUARTER 1 REVIEW – CESSNOCK CITY COUNCIL

Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
	<p>Service (CYCOS) within the community.</p> <p>Targets:                      Rebranding of the service investigated in consultation with the community.                      Support the running of the Youth Ambassadors Group who work together to identify and inform program opportunities and decision making.</p>			investigations for rebranding of the service.	

1.1.4: Develop and deliver a program of community and civic events

Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
1.1.4.a	Coordinate and promote a community program of activities for the 2024 Cessnock City Seniors Festival	In Progress		Planning for the 2024 Seniors Festival has commenced, and a funding grant has been lodged in consultation with the Seniors Festival Reference Group.	Community and Cultural Development Manager
1.1.4.b	Organise and deliver throughout December a diverse program of Christmas events engaging children, young people and families	Not Due To Start		Planning will commence in the next reporting Quarter.	Community and Cultural Development Manager

OPERATIONAL PLAN 2023-24 QUARTER 1 REVIEW – CESSNOCK CITY COUNCIL

Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
1.1.4.c	Organise ceremonies (and associated activities) for civic events such as Australia Day, Mayoral Scholarships and Citizenship presentations	In Progress	▶	<p>The Citizenship Ceremony on the 13 September was successful with 40 conferees becoming citizens, this being 1 of the largest ceremonies held by Cessnock City Council. Cessnock West Public School Choir gave a great performance and was the first choir to perform at a Cessnock Citizenship Ceremony. The Australian themed morning tea was very popular.</p> <p>The date for the Freeman of the City Award Ceremony is set for the 1 December 2023 with planning underway.</p> <p>Australia Day Ceremony arrangements ongoing, attended Grant Funding information session 19 September, submissions open 1 October.</p>	Executive Assistant to Mayor
1.1.4.d	Develop program to ensure Banner Poles use is maximised to advertise Council and community events	In Progress	▶	<p>A generic banner design has been developed for the banner poles in Branxton, Cessnock, Kurri Kurri and Greta. The generic designed banners have been manufactured and were installed on banner poles in August 2023. Staff will review the design once installed to identify any improvements.</p>	Economic Development & Tourism Manager

OPERATIONAL PLAN 2023-24 QUARTER 1 REVIEW – CESSNOCK CITY COUNCIL

1.2: Strengthening community culture

1.2.1: Continue to promote the range of community services across the local government area


Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
1.2.1.a	Update the Cessnock Local Government Area Community Directory and provide ongoing community awareness and promotion for the Community Events Calendar	Not Due To Start	▶▶	To commence in the next reporting Quarter.	Community and Cultural Development Manager

1.2.2: Collaborate with the community to develop and deliver services


Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
1.2.2.b	Be an active member of collaborative network groups that strive for inclusive, safer and healthier communities and in partnership with stakeholders deliver diverse and innovative community development initiatives	In Progress	▶	Planning has commenced for Cessnock Walks Kawuma by the Cessnock Anti Violence Network and Council is a member of the network.	Community and Cultural Development Manager




OPERATIONAL PLAN 2023-24 QUARTER 1 REVIEW – CESSNOCK CITY COUNCIL

Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
1.2.2.c	Promote and administer Council's Community and Cultural Development Dollar for Dollar Grant Scheme	In Progress		The funding program is now called Community, Sporting and Environment Grant. The funding round opened August 2023 and applications closed 15 September 2023. The received applications will be considered by Council's Community Engagement, Awards and Grants Committee.	Community and Cultural Development Manager

1.2.3: Continue implementation of the Community Infrastructure Strategic Plan

Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
1.2.3.a	Liaise with community groups who operate from Council owned cultural facilities, to provide a welcoming, engaging, inclusive, safe and accessible environment	In Progress		Engagement has occurred throughout the reporting period with volunteers from Marthaville Arts and Cultural Centre, Wollombi Cultural Centre and Richmond Main Preservation Society.	Community and Cultural Development Manager

1.2.4: Provide and manage a range of community, sporting and aquatic facilities

Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
1.2.4.a	Complete refurbishment works for the creation of a cultural hub at	In Progress		Construction works are complete. A pram ramp was constructed connecting the	Community and Cultural Development Manager

OPERATIONAL PLAN 2023-24 QUARTER 1 REVIEW – CESSNOCK CITY COUNCIL

Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
	Performance, Arts, Culture, Cessnock (PACC)			carpark to the new accessible entrance adjacent to Aberdare Road. The launch of the refurbished Performance Arts Culture Cessnock (PACC) will be held 13 October 2023.	
1.2.4.b	Investigate and pursue funding opportunities for renewal works to the Kurri Kurri Library amenities and ensure the design informing future works provides for an accessible toilet	In Progress	▶	A detailed design has been prepared and next stage of the process is Development Application lodgement.	Community and Cultural Development Manager
1.2.4.c	Deliver road safety education and awareness programs on identified road safety priorities under the joint Local Government Road Safety Program and CCC Road Safety Strategic Plan 2020-2024.	In Progress	▶	Motorcycle Safety - Joe Rider - project implementation ongoing. Induction of volunteer riders. Pre ride meeting with volunteers conducted. Campaign week 9-13 October. Safety around schools - Work with Bellbird Public School & Greta Public School. Public Transport Safety - Investigate and inspect multiple sites for Bus Stop upgrade program. Prepare and submit CPTIGs funding application. Pedestrian safety - Site inspections shared path program - Pelaw Main Caravan Safety - Liaise with contractor to lock in dates. Drink Driving - Liquor Accord Courtesy Bus actions with licensed premises	Infrastructure Manager

OPERATIONAL PLAN 2023-24 QUARTER 1 REVIEW – CESSNOCK CITY COUNCIL

Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
1.2.4.d	Promote and deliver Council's Dollar for Dollar programs to community groups including the eligibility criteria for infrastructure projects that seek to improve Council owned and/or managed community facilities to be welcoming, engaging, inclusive, safe and accessible	In Progress	▶	Round 1 of the grants closed on 15 September with 5 applications received for assessment.	Open Space and Community Facilities Manager
1.2.4.e	Prepare and submit applications for funding to improve and/or construct community, sporting and aquatic facilities	In Progress	▶	<p>Council submitted a \$53,000 funding application for upgraded floodlighting at Orange St Oval through NSW Football Legacy Fund (Infrastructure Round Two).</p> <p>A \$115,337 funding application for the upgrade of Macquarie Ave Park (Cessnock) was submitted through NSW Office of Responsible Gambling's ClubsGRANTS Category 3 (Infrastructure Grant 2023/24). The project involves upgrading the existing local playspace, improving accessibility and offering play opportunities for children and young people.</p> <p>Two funding applications were submitted through the Department of Infrastructure, Transport, Regional Development, Communications and the Arts Investing in Our Communities Program following on</p>	Open Space and Community Facilities Manager

OPERATIONAL PLAN 2023-24 QUARTER 1 REVIEW – CESSNOCK CITY COUNCIL

Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
				from a Federal Election commitment. A \$1M application was made for Kurri Kurri Sportsground upgrades that will improve the amenity, function and inclusivity of the facility and a \$7.5M application was made for Stage 1 works associated with the development of the Booth Park Netball Facility.	
1.2.4.f	Support community groups to manage facilities in conjunction with Council by providing assistance and advice within resources where appropriate.	In Progress	▶	Assistance and support for the management of facilities includes: Cessnock Tennis Club, North Cessnock Community Hall, Cessnock Rugby League Football Club, Greta Preschool, Branxton Croquet Club and Greta Branxton Football Club.	Open Space and Community Facilities Manager

1.2.5: Develop and implement adopted masterplans for community facilities

Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
1.2.5.a	Continue to develop masterplan for community, sporting and aquatic facilities.	In Progress	▶	Engagement with key stakeholders has commenced for the development of the Margaret Johns Park Masterplan. Broader community engagement will occur through an online survey in October. The masterplan will establish a strategic vision for the recreation and sports precinct, improving access and use of the site.	Open Space and Community Facilities Manager

OPERATIONAL PLAN 2023-24 QUARTER 1 REVIEW – CESSNOCK CITY COUNCIL

Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
				<p>A draft masterplan for Drain Oval has been developed and will be placed on public exhibition in October 2023.</p> <p>The draft Kurri Kurri Sports Precinct Masterplan is currently being finalised. It is anticipated the draft masterplan will be placed on public exhibition late October to allow for community feedback prior to Christmas.</p>	

1.2.6: Provide a variety of interment options to the community

ction ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
1.2.6.a	Implement the Cessnock City Council Cemeteries Masterplan.	In Progress	▶	New security fencing is complete at Cessnock Cemetery. The works included the installation of security fencing along the southern boundary which now concludes the entire fence renewal for Cessnock Cemetery Nulkaba.	Open Space and Community Facilities Manager

OPERATIONAL PLAN 2023-24 QUARTER 1 REVIEW – CESSNOCK CITY COUNCIL

1.3: Promoting safe communities

1.3.1: Participate in collaborative partnerships to prevent crime

Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
1.3.1.a	Collaborate through participation on the Cessnock City Liquor Accord and Community Safety Precinct Committee.	In Progress	▶	Liaise with Liquor Accord President on joint project and Good Sports rep attending next meeting in October.	Infrastructure Manager

1.3.2: Carry out regulatory and education programs to protect residential amenity and community health and safety

Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
1.3.2.a	Assess requests for additional, changes to existing, and special event alcohol-free zones.	In Progress	▶	Reported to Ordinary Meeting Council for suspension of AFZ for annual Stomp Festival. Arranged procurement of updated date decals for Postie Bike GP SEAFZ for 2023 event.	Infrastructure Manager
1.3.2.b	Implement internal Road Safety in the Workplace training to improve health and safety through awareness and compliance with road rules	Complete	✔	Regular information emailed to all staff on road rules, double demerit periods, Road rule awareness week and National Road Safety Week. Staff engagement for National Road Safety Week. Worked collaboratively with People & Culture on road safety in the workplace. Road Safety topic as part of Safety Day training.	Infrastructure Manager

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Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
1.3.2.c	Conduct two Graduated Licensing Scheme Workshops for supervisors and learners\drivers.	In Progress	▶	Commence planning for 1 November workshop.	Infrastructure Manager
1.3.2.d	Engage with Schools within the Cessnock LGA regarding road safety around schools.	In Progress	▶	Liaised with: Bellbird Public School Principal regarding parent driving behaviour issues. Greta Public School - set up consultation on road safety issue. Bookings with schools commenced for Kindergarten Orientation talks.	Infrastructure Manager

1.3.3: Continue to comprehensively and professional process construction certificates and complying development certificates

Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
1.3.3.a	Upon receipt of all required information, assess and determine Complying Development Certificate applications within 10 days and Construction Certificate applications within 25 days from the date of lodgement.	In Progress	▶	YTD, Council has determined 26 Construction Certificates with an average of 23 calendar days (with stop the clock) CDC applications determined is 0.	Compliance Services Manager

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1.3.4: Continue development and delivery of road safety projects under the local government program in line with Council’s Road Safety Strategic Plan 2020-2024

Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
1.3.4.a	Implement next steps of local government road safety project from the Road Safety Strategic Plan	In Progress	▶	Complete safety assessments of projects to ensure elements of the strategic plan are implemented appropriately.	Infrastructure Manager

1.3.5: Improve the safety of the road network

Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
1.3.5.a	Provide designs and documentation for traffic facilities and road works listed in the adopted Capital Works Program to improve the safety of the road environment.	In Progress	▶	Liaised with: Bellbird Public School Principal regarding parent driving behaviour issues. Greta Public School - set up consultation on road safety issue. Bookings with schools commenced for Kindergarten Orientation talks	Infrastructure Manager
1.3.5.b	On-going assessment of applications for Restricted Access Vehicle movements within the LGA.	In Progress	▶	All applications are being assessed in a timely manner.	Infrastructure Manager
1.3.5.c	Research and respond to road safety and road engineering enquiries.	In Progress	▶	Completed 46 customer enquiries/Investigation.	Infrastructure Manager



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Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
1.3.5.d	Prepare reports for, and facilitate the Local Development Committee (Traffic).	In Progress	▶	Reports being prepared on an ongoing basis for monthly meetings.	Infrastructure Manager
1.3.5.e	Collaborate with partners to develop and maintain a public street lighting network to improve the safety of the road network.	In Progress	▶	Current LED upgrade at 75%. No current timeline for completion.	Infrastructure Manager
1.3.5.f	Oversee the accelerated replacement of existing eligible street lights with energy efficient LEDs.	In Progress	▶	75% of network currently replaced. timeline to be established after consultation with Ausgrid	Infrastructure Manager
1.3.5.g	Fullfill legislative obligations as per the National Rail Safety Regulator in relation to road/rail interface within the Cessnock LGA.	In Progress	▶	Continued consultation with roads authority to ensure ongoing compliance.	Infrastructure Manager
1.3.5.h	Review Transport for NSW detailed crash/fatality reports and attend crash sites to access potential associated road condition factors.	In Progress	▶	Maintaining communication lines with the roads authority, monitoring data and participating in investigations if and when required.	Infrastructure Manager
1.3.5.i	Investigate and process invoices in relation to Public Lighting maintenance and electricity usage for public lighting within the road reserve.	In Progress	▶	Paid as received from Ausgrid. Current LED replacement at 75% network competition. nil outstanding invoices.	Infrastructure Manager

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1.4.2: Continue implementation of the priority projects from the Cessnock City Library Review, Report and Strategy (2014 -2024)

Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
1.4.2.a	Develop and promote Cessnock City Library digital services including 24/7 eBranch	In Progress	▶	Promotions of the 24/7 eBranch regularly occurs on the Library Facebook.	Community and Cultural Development Manager
1.4.2.b	Develop and deliver diverse and inclusive lifelong learning programs, arts and local history exhibitions at Cessnock Library and Kurri Kurri Library Branches	In Progress	▶	Lifelong learning programs, arts and local history exhibitions have been well received by the community. The Cessnock Library Branch curated an exhibition in the foyer commemorating 100 years since the 1923 Bellbird Mining Disaster.	Community and Cultural Development Manager
1.4.2.c	Commence the development of the next Cessnock City Library Strategic Plan	In Progress	▶	An evaluation of the 2014-2024 Cessnock City Library Strategic Plan has occurred and will assist to inform the next plan.	Community and Cultural Development Manager

1.4: Fostering an articulate and creative community

1.4.1: Develop and deliver the Performance, Arts, Culture, Cessnock season program

Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
1.4.1.a	Deliver an engaging Performance, Arts, Culture, Cessnock (PACC) season with programming strategy that considers Councils community plans, diversity and inclusion	In Progress	▶	The 2023 Season Two program has attracted strong interest, and we have experienced sell out shows for a number of performances.	Community and Cultural Development Manager

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1.1: Promoting social connections and wellbeing





1.1.1: Engage with the community in reconciliation activities

Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
1.1.1.a	Organise an event to recognise National Reconciliation Week	Not Due To Start	▶▶	Reconciliation Week will be held May 2024.	Community and Cultural Development Manager
1.1.1.b	Coordinate and promote a community program of activities and events for NAIDOC Week	Complete	✓	NAIDOC Week 2023 For Our Elders was held 2-9 July 2023. The program listed 11 events and included Council facilitated events and events delivered by other agencies, namely Barkuma's NAIDOC Family Fun Day, Kiray Putjung Aboriginal Corporation Family Fun Day and artworks at Little Yengo Gallery Wollombi.	Community and Cultural Development Manager
1.1.1.c	Engage with the community in reconciliation initiatives and in developing a next action plan	In Progress	▶	The development of the next reconciliation action plan is well underway and includes consulting with the Aboriginal and Torres Strait Islander Committee and local organisations.	Community and Cultural Development Manager

1.1.2: Develop and deliver programs to engage young people

Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
1.1.2.a	Deliver inclusive programming for Council's Cessnock Youth Centre	In Progress		The service is always considering new opportunities to engage young people in	Community and Cultural Development Manager

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Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
	and Outreach Service (CYCOS) that engages and encourages young people to participate in a diverse range of social, recreational and educational activities and aligns with the Cessnock City Council Youth Engagement Strategy			consultation and includes Youth Ambassadors.	
1.1.2.b	Deliver inclusive programming strategy through Cessnock Youth Centre and Outreach Service (CYCOS) that engages First Nations peoples, their families and community groups to participate in a diverse range of social, recreational and educational activities	In Progress		Recruitment is underway for the position Aboriginal Community Youth Worker.	Community and Cultural Development Manager
1.1.2.c	Continue working in partnership with external organisations to implement youth based community programs that promote and encourage health and wellbeing	In Progress		Council's youth service, Cessnock Youth Centre and Outreach Service (CYCOS) always considers opportunities to deliver health and wellbeing initiatives and includes sessions delivered within school programs.	Community and Cultural Development Manager
1.1.2.d	Develop a 2024 Youth Week program that is inclusive, engaging and celebrates young people	Not Due To Start		Youth Week will be held 2024.	Community and Cultural Development Manager

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Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
1.1.2.e	Promote and deliver diverse and inclusive activities including during school holidays engaging with children, young people and families across the Cessnock Local Government Area	In Progress	▶	The July and September school holiday program included events at Cessnock and Kurri Kurri Libraries, Council's Youth Service - Cessnock Youth Centre and Outreach Service (CYCOS) and Performance Arts Culture Cessnock (PACC).	Community and Cultural Development Manager
1.1.2.f	Further promote the positive image and value of young people and strengthen the presence of Cessnock Youth Centre & Outreach Service (CYCOS) within the community.  Targets: Rebranding of the service investigated in consultation with the community. Support the running of the Youth Ambassadors Group who work together to identify and inform program opportunities and decision making.	In Progress	▶	Council's youth service continues to work in collaboration with the Youth Ambassadors. During the next reporting quarter, the youth service will progress investigations for rebranding of the service.	Community and Cultural Development Manager

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1.1.4: Develop and deliver a program of community and civic events


Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
1.1.4.a	Coordinate and promote a community program of activities for the 2024 Cessnock City Seniors Festival	In Progress	▶	Planning for the 2024 Seniors Festival has commenced, and a funding grant has been lodged in consultation with the Seniors Festival Reference Group.	Community and Cultural Development Manager
1.1.4.b	Organise and deliver throughout December a diverse program of Christmas events engaging children, young people and families	Not Due To Start	▶▶	Planning will commence in the next reporting Quarter.	Community and Cultural Development Manager
1.1.4.c	Organise ceremonies (and associated activities) for civic events such as Australia Day, Mayoral Scholarships and Citizenship presentations	In Progress	▶	<p>The Citizenship Ceremony on the 13 September was successful with 40 conferees becoming citizens, this being 1 of the largest ceremonies held by Cessnock City Council. Cessnock West Public School Choir gave a great performance and was the first choir to perform at a Cessnock Citizenship Ceremony. The Australian themed morning tea was very popular.</p> <p>The date for the Freeman of the City Award Ceremony is set for the 1 December 2023 with planning underway.</p> <p>Australia Day Ceremony arrangements ongoing, attended Grant Funding</p>	Executive Assistant to Mayor

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Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
				information session 19 September, submissions open 1 October.	
1.1.4.d	Develop program to ensure Banner Poles use is maximised to advertise Council and community events	In Progress		A generic banner design has been developed for the banner poles in Branxton, Cessnock, Kurri Kurri and Greta. The generic designed banners have been manufactured and were installed on banner poles in August 2023. Staff will review the design once installed to identify any improvements.	Economic Development & Tourism Manager

1.2: Strengthening community culture

1.2.1: Continue to promote the range of community services across the local government area

Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
1.2.1.a	Update the Cessnock Local Government Area Community Directory and provide ongoing community awareness and promotion for the Community Events Calendar	Not Due To Start		To commence in the next reporting Quarter.	Community and Cultural Development Manager

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1.2.2: Collaborate with the community to develop and deliver services

Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
1.2.2.b	Be an active member of collaborative network groups that strive for inclusive, safer and healthier communities and in partnership with stakeholders deliver diverse and innovative community development initiatives	In Progress	▶	Planning has commenced for Cessnock Walks Kawuma by the Cessnock Anti Violence Network and Council is a member of the network.	Community and Cultural Development Manager
1.2.2.c	Promote and administer Council's Community and Cultural Development Dollar for Dollar Grant Scheme	In Progress	▶	The funding program is now called Community, Sporting and Environment Grant. The funding round opened August 2023 and applications closed 15 September 2023. The received applications will be considered by Council's Community Engagement, Awards and Grants Committee.	Community and Cultural Development Manager

1.2.3: Continue implementation of the Community Infrastructure Strategic Plan

Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
1.2.3.a	Liaise with community groups who operate from Council owned cultural facilities, to provide a welcoming, engaging, inclusive, safe and accessible environment	In Progress	▶	Engagement has occurred throughout the reporting period with volunteers from Marthaville Arts and Cultural Centre, Wollombi Cultural Centre and Richmond Main Preservation Society.	Community and Cultural Development Manager



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1.2.4: Provide and manage a range of community, sporting and aquatic facilities

Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
1.2.4.a	Complete refurbishment works for the creation of a cultural hub at Performance, Arts, Culture, Cessnock (PACC)	In Progress	▶	Construction works are complete. A pram ramp was constructed connecting the carpark to the new accessible entrance adjacent to Aberdare Road. The launch of the refurbished Performance Arts Culture Cessnock (PACC) will be held 13 October 2023.	Community and Cultural Development Manager
1.2.4.b	Investigate and pursue funding opportunities for renewal works to the Kurri Kurri Library amenities and ensure the design informing future works provides for an accessible toilet	In Progress	▶	A detailed design has been prepared and next stage of the process is Development Application lodgement.	Community and Cultural Development Manager
1.2.4.c	Deliver road safety education and awareness programs on identified road safety priorities under the joint Local Government Road Safety Program and CCC Road Safety Strategic Plan 2020-2024.	In Progress	▶	Motorcycle Safety - Joe Rider - project implementation ongoing. Induction of volunteer riders. Pre ride meeting with volunteers conducted. Campaign week 9-13 October. Safety around schools - Work with Bellbird Public School & Greta Public School. Public Transport Safety - Investigate and inspect multiple sites for Bus Stop upgrade program. Prepare and submit CPTIGs funding application. Pedestrian safety - Site inspections shared path program - Pelaw Main Caravan Safety - Liaise with contractor to lock in dates. Drink Driving - Liquor	Infrastructure Manager

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Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
				Accord Courtesy Bus actions with licensed premises	
1.2.4.d	Promote and deliver Council's Dollar for Dollar programs to community groups including the eligibility criteria for infrastructure projects that seek to improve Council owned and/or managed community facilities to be welcoming, engaging, inclusive, safe and accessible	In Progress	▶	Round 1 of the grants closed on 15 September with 5 applications received for assessment.	Open Space and Community Facilities Manager
1.2.4.e	Prepare and submit applications for funding to improve and/or construct community, sporting and aquatic facilities	In Progress	▶	<p>Council submitted a \$53,000 funding application for upgraded floodlighting at Orange St Oval through NSW Football Legacy Fund (Infrastructure Round Two).</p> <p>A \$115,337 funding application for the upgrade of Macquarie Ave Park (Cessnock) was submitted through NSW Office of Responsible Gambling's ClubsGRANTS Category 3 (Infrastructure Grant 2023/24). The project involves upgrading the existing local playspace, improving accessibility and offering play opportunities for children and young people.</p> <p>Two funding applications were submitted through the Department of Infrastructure, Transport, Regional Development,</p>	Open Space and Community Facilities Manager

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Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
				Communications and the Arts Investing in Our Communities Program following on from a Federal Election commitment. A \$1M application was made for Kurri Kurri Sportsground upgrades that will improve the amenity, function and inclusivity of the facility and a \$7.5M application was made for Stage 1 works associated with the development of the Booth Park Netball Facility.	
1.2.4.f	Support community groups to manage facilities in conjunction with Council by providing assistance and advice within resources where appropriate.	In Progress	▶	Assistance and support for the management of facilities includes: Cessnock Tennis Club, North Cessnock Community Hall, Cessnock Rugby League Football Club, Greta Preschool, Branxton Croquet Club and Greta Branxton Football Club.	Open Space and Community Facilities Manager

1.2.5: Develop and implement adopted masterplans for community facilities

Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
1.2.5.a	Continue to develop masterplan for community, sporting and aquatic facilities.	In Progress	▶	Engagement with key stakeholders has commenced for the development of the Margaret Johns Park Masterplan. Broader community engagement will occur through an online survey in October. The masterplan will establish a strategic vision	Open Space and Community Facilities Manager

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Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
				<p>for the recreation and sports precinct, improving access and use of the site.</p> <p>A draft masterplan for Drain Oval has been developed and will be placed on public exhibition in October 2023.</p> <p>The draft Kurri Kurri Sports Precinct Masterplan is currently being finalised. It is anticipated the draft masterplan will be placed on public exhibition late October to allow for community feedback prior to Christmas.</p>	

1.2.6: Provide a variety of interment options to the community

Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
1.2.6.a	Implement the Cessnock City Council Cemeteries Masterplan.	In Progress	▶	New security fencing is complete at Cessnock Cemetery. The works included the installation of security fencing along the southern boundary which now concludes the entire fence renewal for Cessnock Cemetery Nulkaba.	Open Space and Community Facilities Manager

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1.3: Promoting safe communities

1.3.1: Participate in collaborative partnerships to prevent crime

Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
1.3.1.a	Collaborate through participation on the Cessnock City Liquor Accord and Community Safety Precinct Committee.	In Progress	▶	Liaise with Liquor Accord President on joint project and Good Sports rep attending next meeting in October.	Infrastructure Manager

1.3.2: Carry out regulatory and education programs to protect residential amenity and community health and safety

Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
1.3.2.a	Assess requests for additional, changes to existing, and special event alcohol-free zones.	In Progress	▶	Reported to Ordinary Meeting Council for suspension of AFZ for annual Stomp Festival. Arranged procurement of updated date decals for Postie Bike GP SEAFZ for 2023 event.	Infrastructure Manager
1.3.2.b	Implement internal Road Safety in the Workplace training to improve health and safety through awareness and compliance with road rules	Complete	✓	Regular information emailed to all staff on road rules, double demerit periods, Road rule awareness week and National Road Safety Week. Staff engagement for National Road Safety Week. Worked collaboratively with People & Culture on road safety in the workplace. Road Safety topic as part of Safety Day training.	Infrastructure Manager

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Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
1.3.2.c	Conduct two Graduated Licensing Scheme Workshops for supervisors and learners\drivers.	In Progress	▶	Commence planning for 1 November workshop.	Infrastructure Manager
1.3.2.d	Engage with Schools within the Cessnock LGA regarding road safety around schools.	In Progress	▶	Liaised with: Bellbird Public School Principal regarding parent driving behaviour issues. Greta Public School - set up consultation on road safety issue. Bookings with schools commenced for Kindergarten Orientation talks.	Infrastructure Manager

1.3.3: Continue to comprehensively and professional process construction certificates and complying development certificates

Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
1.3.3.a	Upon receipt of all required information, assess and determine Complying Development Certificate applications within 10 days and Construction Certificate applications within 25 days from the date of lodgement.	In Progress	▶	YTD, Council has determined 26 Construction Certificates with an average of 23 calendar days (with stop the clock) CDC applications determined is 0.	Compliance Services Manager

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1.3.4: Continue development and delivery of road safety projects under the local government program in line with Council’s Road Safety Strategic Plan 2020-2024

Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
1.3.4.a	Implement next steps of local government road safety project from the Road Safety Strategic Plan	In Progress	▶	Complete safety assessments of projects to ensure elements of the strategic plan are implemented appropriately.	Infrastructure Manager

1.3.5: Improve the safety of the road network

Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
1.3.5.a	Provide designs and documentation for traffic facilities and road works listed in the adopted Capital Works Program to improve the safety of the road environment.	In Progress	▶	Liaised with: Bellbird Public School Principal regarding parent driving behaviour issues. Greta Public School - set up consultation on road safety issue. Bookings with schools commenced for Kindergarten Orientation talks	Infrastructure Manager
1.3.5.b	On-going assessment of applications for Restricted Access Vehicle movements within the LGA.	In Progress	▶	All applications are being assessed in a timely manner.	Infrastructure Manager
1.3.5.c	Research and respond to road safety and road engineering enquiries.	In Progress	▶	Completed 46 customer enquiries/Investigation.	Infrastructure Manager

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Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
1.3.5.d	Prepare reports for, and facilitate the Local Development Committee (Traffic).	In Progress	▶	Reports being prepared on an ongoing basis for monthly meetings.	Infrastructure Manager
1.3.5.e	Collaborate with partners to develop and maintain a public street lighting network to improve the safety of the road network.	In Progress	▶	Current LED upgrade at 75%. No current timeline for completion.	Infrastructure Manager
1.3.5.f	Oversee the accelerated replacement of existing eligible street lights with energy efficient LEDs.	In Progress	▶	75% of network currently replaced. timeline to be established after consultation with Ausgrid	Infrastructure Manager
1.3.5.g	Fullfill legislative obligations as per the National Rail Safety Regulator in relation to road/rail interface within the Cessnock LGA.	In Progress	▶	Continued consultation with roads authority to ensure ongoing compliance.	Infrastructure Manager
1.3.5.h	Review Transport for NSW detailed crash/fatality reports and attend crash sites to access potential associated road condition factors.	In Progress	▶	Maintaining communication lines with the roads authority, monitoring data and participating in investigations if and when required.	Infrastructure Manager
1.3.5.i	Investigate and process invoices in relation to Public Lighting maintenance and electricity usage for public lighting within the road reserve.	In Progress	▶	Paid as received from Ausgrid. Current LED replacement at 75% network competition. nil outstanding invoices.	Infrastructure Manager



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1.4.2: Continue implementation of the priority projects from the Cessnock City Library Review, Report and Strategy (2014-2024)

Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
1.4.2.a	Develop and promote Cessnock City Library digital services including 24/7 eBranch	In Progress	▶	Promotions of the 24/7 eBranch regularly occurs on the Library Facebook.	Community and Cultural Development Manager
1.4.2.b	Develop and deliver diverse and inclusive lifelong learning programs, arts and local history exhibitions at Cessnock Library and Kurri Kurri Library Branches	In Progress	▶	Lifelong learning programs, arts and local history exhibitions have been well received by the community. The Cessnock Library Branch curated an exhibition in the foyer commemorating 100 years since the 1923 Bellbird Mining Disaster.	Community and Cultural Development Manager
1.4.2.c	Commence the development of the next Cessnock City Library Strategic Plan	In Progress	▶	An evaluation of the 2014-2024 Cessnock City Library Strategic Plan has occurred and will assist to inform the next plan.	Community and Cultural Development Manager

1.4: Fostering an articulate and creative community

1.4.1: Develop and deliver the Performance, Arts, Culture, Cessnock season program

Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
1.4.1.a	Deliver an engaging Performance, Arts, Culture, Cessnock (PACC) season with programming strategy that considers Councils community plans, diversity and inclusion	In Progress	▶	The 2023 Season Two program has attracted strong interest, and we have experienced sell out shows for a number of performances.	Community and Cultural Development Manager

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Capital Works Projects

Community Buildings Construction Program (CBC)

Project ID	Project Name	Action Status	Status	Comments
WDC-2023-001	extend administration building - council works depot	Progressing	▶	Extension progressing well. - Roof and wall sheeting complete - Internal lining complete - Paint, electrical and carpet currently underway

Library Books

Project ID	Project Name	Action Status	Status	Comments
CL-2023-001	library books - Cessnock Library	Progressing	▶	Library book purchases will be made throughout the year.

Cultural & Community Buildings Renewal Program (RBC)

Project ID	Project Name	Action Status	Status	Comments
RBC-2022-005	refurbishment - Performance Art Culture Cessnock	Progressing	▶	Construction works complete. A pram ramp connecting the Performance Arts Culture Cessnock (PACC) carpark to the new access ramp constructed. The PACC launch is scheduled for 13 October 2023.
RBC-2022-007	Rural Fire Service facility upgrades and extensions - various building	Progressing	▶	Facility upgrades are complete at 9 RFS stations across the LGA via the Bushfire Local Economic Recovery Fund. Works are progressing at Bucketty RFS Station which includes a new extension to the rear of the building.
RBC-2022-008	LED lighting - Performance Art Culture Cessnock	Progressing	▶	LED lights have been installed and grant funds are being acquitted.

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Project ID	Project Name	Action Status	Status	Comments
RBC-2023-002	flooring - Bellbird Community Hall	Progressing	▶	A Request for Quotation is currently being drafted. The timeframe for works is being confirmed based on access to the hall in between user groups.
RBC-2023-005	painting - various community buildings	Progressing	▶	Procurement has commenced for the external painting of Abermain Plaza Hall.
RBC-2023-006	new airconditioning - Branxton Hall	Progressing	▶	The installation of ducted air conditioning has commenced. The vents and system have been installed with electrical works remaining.
RBC-2023-018	deck replacement - Richmond main administration building	Progressing	▶	Procurement has commenced with the Request for Quotation submissions due to be evaluated in October 2023
RBC-2023-019	renewal program - various community and cultural buildings	Progressing	▶	This project involves an upgrade to Kearsley Community Hall Men's bathroom. Works are progressing.
RBC-2024-001	air conditioning renewal and replace - Performance Art Culture Cessnock	Complete	✓	Works completed September 2023 with theatre and foyer air-conditioner systems replaced.
RBC-2024-003	Kitchen upgrade - Pokolbin Community Hall	Not Due To Start	▶▶	Works are due to commence in Quarter 4 following the peak wedding season.
RBC-2024-004	roof replacement - Richmond Main	Not Due To Start	▶▶	Project not due to commence until Quarter 4
RBC-2024-10	VRA improvements and demolition - Kurri Kurri	Progressing	▶	A site meeting has been held with VRA volunteers. A scope of works is currently being confirmed.

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Recreation Buildings Renewal Program (RBR)

Project ID	Project Name	Action Status	Status	Comments
RBR-2024-001	tennis clubhouse improvements - Mulbring Park	Progressing	▶	The scope of works has been confirmed and includes new air conditioning, kitchen cupboards, lighting and internal painting. Works are due to commence in November 2023.
RBR-2024-005	roof replacement/painting fascia gutter, eaves, posts, doors - Turner Park Aberdare	Progressing	▶	Procurement has commenced for the roof replacement and associated works.
RBR-2024-008	roof ventilation remediation and automated rollers - Cessnock Civic Indoor Sports Centre	Not Due To Start	▶▶	To commence in the next reporting Quarter.
RBR-2024-009	toilet block renewal - Booth Park, Kurri Kurri	Not Due To Start	▶▶	Works are due to commence in Quarter 4.

Pools Facilities Renewal Program (RFP)

Project ID	Project Name	Action Status	Status	Comments
RFP-2022-001	aquatic facilities renewal program - various swimming centres	Progressing	▶	Cessnock Pool - Fencing has been installed around the splashpad, concreting works have been completed around the plant room and a new slip resistant surfacing has been applied to the changerooms. New lighting has also been installed at Branxton and Cessnock pools.  Kurri Kurri Aquatic & Fitness Centre - Procurement has commenced for replacement of the UV system.

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## Community's desired outcome

This desired outcome identifies the need to attract a diverse range of businesses, industries, and services together with improved access to education, training, and employment opportunities to ensure we have a sustainable and prosperous economy into the future.



## 2 A sustainable and prosperous economy

Council will undertake the following services to achieve the objectives established in the **Cessnock Community Strategic Plan 2036**:

- Economic Development
- Hunter Valley Visitors Information Centre services
- Strategic Economic Research & Analysis
- Strategic Land Use Planning

## 2: A sustainable and prosperous economy

### 2.1: Diversifying and growing our economy

#### 2.1.1: Identify opportunities and advocate for economic development and infrastructure funding

Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
2.1.1.a	Undertake research for economic analysis and reporting, prepare publications, submissions, and discussion papers and collate economic development information	In Progress	▶	Council has been successful in receiving a NSW Government Resources for Regions Program grant for the Visitor Information Centre Park (\$602,421) and been successful in receiving a \$4.2m	Economic Development & Tourism Manager

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Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
	pertaining to major funding attraction.			grant for flood improvements to Thomas Street, North Rothbury.	
2.1.1.b	Complete the construction of the Hunter Valley Visitor Information Centre (VIC) Park and Landscaping Plan using Resources for Regions grant funding.	In Progress	▶	The Awning construction has been completed in accordance with DA 8/2022/627/1 and Construction Certificate Application Number 10/2022/627/1. The Amphitheatre is 90% complete with minor works and opening event yet to be completed.	Economic Development & Tourism Manager
2.1.1.c	Develop a business case for the repurpose of the former Richmond Main Colliery site to determine if the site has the potential to generate revenue.	In Progress	▶	Project on hold until the future of the Richmond Main Colliery site is determined.	Economic Development & Tourism Manager
2.1.1.d	Submit a minimum of three grant applications that align with the Cessnock City Council Economic Growth Agenda and social priorities for the community.	In Progress	▶	A \$12,295,245 grant application for Wollombi Road has been submitted under the Federal Governments Growing Regions grant program. \$2,500 has been received in grant funding to deliver a Small Business Month Event.	Economic Development & Tourism Manager

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2.1.2: Continue to implement the Business Investment Attraction Program

Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
2.1.2.a	Collaborate with Advance Greater Cessnock partners and the NSW Investment Concierge Service to facilitate and accommodate investment leads.	In Progress	▶	Council completed an Investment Attraction Workshop with the Department of Regional NSW to identify opportunities to attract niche and valuable businesses to th Cessnock LGA that align with the Greater Cessnock Jobs Strategy.	Economic Development & Tourism Manager
2.1.2.b	Use the Investment Attraction Suite and Advance Greater Cessnock Website to promote greater Cessnock as a viable and profitable location to establish a new business or to grow an existing business.	In Progress	▶	The Greater Cessnock Investment Attraction Suite and Economic Advocacy Agenda have been updated and placed on Councils website. Council are undertaking an Advance Greater Cessnock webite refresh to improve the user experience and improve investment attraction.	Economic Development & Tourism Manager
2.1.2.c	Provide an investment attraction concierge service as detailed in the Greater Cessnock Investment Prospectus to facilitate and accommodate investment leads and to assist businesses in establishing a new business.	In Progress	▶	Council provides business support information and investment attraction documents on the Advance Greater Cessnock website, provides free economic and social demographic data to the community via the idcommunity website and REMPLAN website and works with the Department of Regional NSW to progress investment leads. A personalised investment attraction services has been provided to business owners and the Department of Regional NSW who are seeking investment within	Economic Development & Tourism Manager

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Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
				the Cessnock local government area. Areas of interest for investors have been at Cessnock Airport, in tourism infrastructure, tourism accommodation, retail and manufacturing.	

2.1.3: Provide support for activation of commercial centres, business engagement, promotion and support of business growth

Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
2.1.3.a	Support Advance Cessnock City partnership through providing economic development grants and sponsorship for projects which improve the business environment, build capacity and capabilities amongst businesses, stimulate investment, enterprise and job creation as well as enhance the city's image.	In Progress	▶	Ten Advance Greater Cessnock Partners projects have been funded by Council to the value of \$125,000 under the Economic Development Grants and Sponsorship Program. These projects include event sponsorship, Town Coordinator funding, Kurri Kurri Visitor information Centre financial support, business support training and business awards sponsorship.	Economic Development & Tourism Manager
2.1.3.b	Support and nurture existing economic activity in the Cessnock local government area by running 10 Support Local campaigns to boost local spending and increase engagement with local businesses.	In Progress	▶	Council plan to run 12 'Support Local' competitions, ads campaigns and business stories, with \$500 in monthly prizes awarded in prizes to winners. Support Local & Product Champion promotions were made on the www.advancecessnock.com.au website and @advancecessnock social media	Economic Development & Tourism Manager




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Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
				channels. A Business Toolkit to promote Supporting Local Businesses has been produced and is now available online at <a href="http://www.advancecessnock.com.au">www.advancecessnock.com.au</a> .	
2.1.3.c	Using bushfire recovery funding construct a new aircraft apron at Cessnock Airport that will allow activation of commercial land at the Western Airport Terminal.	Not Progressing		The RFS Aviation Fire Base taxiway and hardstand detailed designs have ben completed. The tender value to complete the works were in excess of the funding available and for this reason the project has been cancelled due to a lack of funding.	Economic Development & Tourism Manager

2.2: Achieving more sustainable employment opportunities

2.2.1: Develop and communicate employment related information to businesses

Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
2.2.1.a	Provide monthly Advance Greater Cessnock business news updates, provide critical and relevant information to businesses via the Advance Greater Cessnock website	In Progress		The Advance Greater Cessnock eNews is sent out to 4500 business related recipients fortnightly. Critical business alerts and updates have been sent out to our business database when appropriate. Some examples of business alerts include but not limited to bushfire recovery correspondence, flood recovery grants, multiple tourism campaigns. Other information provided in the eNews included promotion of the Hunter Valley	Economic Development & Tourism Manager



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Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
				business events, grants and funding opportunities, Cessnock City Council Support Local Program competition information, local business profiles and business development opportunities.	

2.2.2: Create a skilled and employment ready workforce

Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
2.2.2.a	Use the Greater Cessnock Jobs Strategy 2036, employment data and collaboration to support local Job Active Service Providers to improve employment and training outcomes.	In Progress	▶	The following actions are being progressed from the Greater Cessnock Jobs Strategy 2036: - Council provides the Advance Cessnock City Website Jobs Portal to promote local employment opportunities - A monthly Support Local campaign is being delivered with \$500 in prizes being given away to support business - Two rounds of the Visitor Economy Grants and Sponsorship Program are being run - A proposed amendment to the Cessnock LEP has been drafted to make event approvals more efficient - An investment attraction workshop was held with the Department of Regional	Economic Development & Tourism Manager

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Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
				NSW to identify niche business opportunities within the Cessnock LGA	
2.2.2.b	Deliver the Employment Shuttle Service - Cessnock to Wine Country utilising Resources for Regions Grant Funding	At Risk		The proposed Job Shuttle project partner is having trouble gaining approval to use their vehicles for this project. The project may not be able to proceed in its current form.	Economic Development & Tourism Manager
2.2.2.c	Communicate training and skill development opportunities to the community via the Advance Greater Cessnock website, Advance Greater Cessnock Business eNews Letter and other available media channels.	In Progress		The Advance Greater Cessnock eNews is sent out to 4500 business related recipients fortnightly. Critical business alerts and updates have been sent out to our business database when appropriate. Some examples of business alerts include but not limited to bushfire recovery correspondence, flood recovery grants, multiple tourism campaigns. Other information provided in the eNews included promotion of the Hunter Valley business events, grants and funding opportunities, Cessnock City Council Support Local Program competition, local business profiles, training opportunities and business development opportunities.	Economic Development & Tourism Manager

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2.2.3: Provide and promote graduate, apprenticeship and traineeship programs with Council



Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
2.2.3.a	Continue to implement the graduate, trainee and apprenticeship framework	In Progress	▶	An Engineering Graduate Program was developed and will be presented to ELT for endorsement in August 2023. Consultation with each Business Unit is currently underway to establish required Apprentices, Undergraduates and Trainees for 23/24 recruitment period.	People and Culture Manager

2.3: Increasing tourism opportunities and visitation in the area

2.3.1: Collaboratively identify markets and promote the local government area's tourism industry

Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
2.3.1.a	Deliver the Cessnock City Council related actions generated from the Hunter Valley Wine Tourism Alliance.	In Progress	▶	Alliance meetings have been held on 14 Aug 2023. Projects progressed by the Alliance include: - Advocating for improved mobile and internet connectivity - Hunter Valley Monopoly has been completed and delivered for sale - Successful grant funding application by Cessnock City Council relating to tourism include \$602,421 for the Visitor Centre Park and \$341,249 for an All Abilities Hot Air Balloon.	Economic Development & Tourism Manager

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Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
2.3.1.b	Provide a joint tourism service with Hunter Valley Wine and Tourism Association that provides destination marketing and in destination tourism services for the benefit of regional tourism.	In Progress		The Hunter Valley Visitor Information Centre and Hunter Valley Wine and Tourist Association provide tourism services to 300 members. These services include destination marketing, winecountry.com website updates, product and experience bookings, event attraction, conference attraction, in destination visitor services, product sales, industry update eNewsletters, training opportunities and the production of the annual Hunter Valley Magazine and Map.	Economic Development & Tourism Manager
2.3.1.c	Deliver the priority actions from the Hunter Valley Destination Management Plan using budgeted resources.	In Progress		The following Hunter Valley Destination Management Plan projects are being progressed: - Visitor Information Centre (VIC) Park Project grant application has been successful in receiving \$602,421 with work planned to be completed by December 2023 - Apex Park Masterplan has been adoption following community consultation - VIC bookable product expansion project has started with 80+ contracts in place - Hunter Valley Monopoly has been developed and launched on 25 Aug 2023 - Round 1 and 2 of the Visitor Economic Grants and Sponsorship Program have been delivered - The Shiraz to Shore trail concept is	Economic Development & Tourism Manager

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Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
				being developed in partnership with the Hunter Joint Organisation of Councils - The \$341,249 Accessible Hot Air Balloon project is due to be launched in September 2023	
2.3.1.d	Maintain and grow Council's tourism and business image library to allow for effective promotion of tourism products and business offerings.	In Progress	▶	Council have funded the creation of 40 business videos using grant funding and created All Abilities Hot Air Balloon video and still images to promote the all abilities tourism product.	Economic Development & Tourism Manager

2.3.2: Promote and grow the Hunter Valley Visitor Information Centre

Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
2.3.2.a	Provide quality visitor services to Level 1 Accreditation standards for 364 days a year.	In Progress	▶	Council was notified by the program manager NSW Accredited Visitor Information Centres, on 8 Sep 2022 that the Hunter Valley Visitor Information Centre has received a successful accreditation review and maintains accreditation. Council is providing visitor services in accordance with accreditation standards for 364 days a year.	Economic Development & Tourism Manager
2.3.2.b	Promote and sell Hunter Valley products through the Hunter Valley	In Progress	▶	Sales are currently as planned.	Economic Development & Tourism Manager

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Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
	Visitor Information Centre Gift Shop.				
2.3.2.c	Promote and sell Hunter Valley experiences through the Hunter Valley Visitor Information Centre booking system.	In Progress	▶	Progressing as planned.	Economic Development & Tourism Manager

Capital Works Projects

*Branxton Town Centre Program (CTB)*

Project ID	Project Name	Action Status	Status	Comments
CTB-2021-001	upgrade - Branxton Town Centre: stage 2	Complete	✓	Project completed.
CTB-2023-001	Church Street to Anvil Creek Bridge North Side - Branxton Town Centre	Progressing	▶	Planning and design works commenced, community consultation to be completed prior to moving to detailed design.

*Kurri Kurri Town Centre Program (CTK)*

Project ID	Project Name	Action Status	Status	Comments
CTK-2020-001	upgrade commercial centre: associated roadworks - phase 2 detailed design - phase 3 construction Kurri Kurri Commercial Centre	Deferred	▶▶	Completed investigation, continued procurement of design.

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Project ID	Project Name	Action Status	Status	Comments
CTK-2021-001	associated road works: - stage 1 Lang Street Kurri Kurri	Progressing	▶	Construction works continuing and keeping community informed of works schedule periodically.

*Cessnock Civic Precinct Revitalisation Program (RCC)*

Project ID	Project Name	Action Status	Status	Comments
RCC-2022-001	Civic Precinct Upgrade: stage 2 (library shared zone ) - Cessnock CBD	Progressing	▶	Construction commenced, anticipated completion this FY.

*Visitors Information Centre*

Project ID	Project Name	Action Status	Status	Comments
VIC-2024-001	Park project - retaining wall and concrete path: Hunter Valley Visitors Information Centre	Progressing	▶	The Visitor Information Centre Outdoor Cinema and Amphitheatre Project is 90% complete will the awning, retaining wall, path, signage and landscaping complete. Some minor works are yet to be completed and the Park Opening Event is planned for 9 Dec 2023.



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### Community's desired outcome

**This desired outcome focuses on the conservation and preservation of the natural environment whilst balancing development and acting on climate change.**

It supports our aspiration to achieve a sustainable, resilient, and healthy community and environment.



## 3

### A sustainable and healthy environment

Council will undertake the following services to achieve the objectives established in the **Cessnock Community Strategic Plan 2036**:

- Compliance
- Environmental Health
- Environmental Services
- Open Space Management
- Strategic Environmental Planning
- Roads & Drainage Construction
- Strategic Land Use Planning
- Strategic Asset Planning
- Waste Services

### 3: A sustainable and healthy environment

3.1: Protecting and enhancing the natural environment and the rural character of the area

3.1.1: Finalise Cessnock City Planning Strategy and commence implementation

Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
3.1.1.a	Continue the planning for the Nulkaba Urban Investigation Area	In Progress	▶	Requests for quotations for social impact assessment sought	Strategic Planning Manager
3.1.1.b	Continue review of Cessnock LEP 2011.	In Progress	▶	mapping and draft instrument prepared for rural lands (pending PC opinion) - draft residential theme issues/options paper delivered for internal review	Strategic Planning Manager

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Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
3.1.1.c	Continue review of the Cessnock DCP 2010 chapters.	In Progress		Tourist accommodation in rural and environmental zones DCP Chapter exhibition closed 6 September - Hydro DCP Chapter adopted by Council at September meeting - draft Centres and Administration DCP Chapters commenced exhibition (concludes 12 October)	Strategic Planning Manager

3.1.2: Undertake a strategic land use review of the urban villages in the local government area

Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
3.1.2.a	Great North Road Conservation Management Plan	Complete		This project was completed. 2022/23	Strategic Planning Manager

3.1.3: Progress the review of land use planning controls within the vineyard district

Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
3.1.3.a	Progress the Vineyards Planning Proposal (including DCP) and Place Strategy.	In Progress		Discussions with DPE have been held to discuss the Planning Proposal and draft Place Strategy Principles. Inception meeting being scheduled. Place strategy being drafted.	Strategic Planning Manager

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3.1.4: Continue implementation of the Biodiversity Strategy and manage Council's environmental assets

Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
3.1.4.a	Implement biodiversity education programs	In Progress	▶	The Bushland Festival was held on the weekend of 9-10th September at the PoppetHead Park. Approximately 800-1200 people attended the event participating in activities focused on promoting and increasing education and awareness of biodiversity such as Tasmania devil's from Aussie Ark, flora and fauna education and guided bushwalks. Staff are reviewing feedback from attendees to gauge what aspects of the event can be improved including approving potential sponsors for next year. Another initiative was undertaken on 20 September working with local Landcare groups to remove weeds, seed collection and other works.	Environment and Waste Services Manager
3.1.4.b	Implement the Cessnock City Council Tree Strategy.	In Progress	▶	The Cessnock Tree Strategy was used to inform the project brief for the design and planning tender for the Wollombi Road Upgrade project, influencing the retention and species of street trees. A tree giveaway event was also held in September.	Open Space and Community Facilities Manager
3.1.4.c	Update standard conditions of development consent and roadside	In Progress	▶	Engineering standards in the process of being updated.	Infrastructure Manager

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Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
	drainage elements in Engineering Requirements for Development.				

3.1.5: Continue the implementation of the Climate Change Resilience Plan

Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
3.1.5.a	Continue to work on energy efficiency of Council facilities under the Revolving Energy Fund	In Progress	▶	Options for new electricity (larges sites & streetlighting) contracts from 1 July 2024 being explored and summarised in report to council for October. Participating in Revolving Energy Fund group formed by HJO and exploring options for expanding fund parameters to actions in the Climate Resilience Strategy.	Environment and Waste Services Manager
3.1.5.b	Continue the implementation of the Climate Change Resilience Plan	In Progress	▶	Staff participated in the Huner Joint Organisation Landfill Emissions Working Group who are investigating methods of accurate measurement of emissions in order to explore actions to manage emissions from landfills. These investigation will also support expanding the scope of the Revolving Energy Fund (sections CP11 &12 of the Climate Action Resilience Plan).	Environment and Waste Services Manager

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3.1.6: Manage the risk and improve resilience to extreme weather events, flooding, bushfires, mine subsidence and land contamination

Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
3.1.6.a	Facilitate Council's Floodplain Management Committee.	In Progress	▶	Study's continuing, reports and agenda being prepared for next meeting and all reporting complete.	Infrastructure Manager
3.1.6.b	Continue former waste sites contaminated land program to determine Councils remediation strategy with key stakeholders including risk and financial impacts	In Progress	▶	Investigation and active monitoring continues with these sites. Whilst a number are complete with RAP and Auditor sign off, the remaining sites (namely Old Cessnock and Abermain) are presenting a number of issues of concern and are being worked through to develop the RAP. The following documentation is also being prepared with the assistance of council's consultant PRM: Hollingshed St Greta OMR update and summary report to address audit comments; Cessnock OMR update and response to audit comments; and Cessnock Trend Analysis Report. Upon completion of all RAP, a final report covering all sites will be presented to Council for consideration of priority.	Environment and Waste Services Manager
3.1.6.b	Implement high priority projects from the Greta/Anvil Creek Flood Study including investigation of flood mitigation works.	In Progress	▶	Submitting funding applications for works based on consultation with the department of planning.	Infrastructure Manager

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Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
3.1.6.c	Continue the review of the Infrastructure Plan to suit planned expansion of new infrastructure for future development in collaboration with Strategic Planning.	In Progress	▶	Collaboration of directorates within Council and also the department of planning to understand projected future needs and how that translates into construction and maintenance projects.	Infrastructure Manager
3.1.6.d	Seek funding for delivery of Floodplain Management Program	In Progress	▶	Grant applications submitted at every opportunity when the criteria permits.	Infrastructure Manager
3.1.6.e	Investigate and design high priority works identified in the Stormwater, Waterway and Floodplain Strategy.	In Progress	▶	Consideration of flood plain management study is a key factor in all project planning.	Infrastructure Manager
3.1.6.f	Manage declared dams in accordance with NSW Dams Safety legislation.	In Progress	▶	Ongoing consultation with Dam Safety NSW to achieve compliance.	Infrastructure Manager
3.1.6.h	Contribute to assessing the flood impacts of development.	In Progress	▶	Provision of pre submission flood planning certificates for development purposes in conjunction with consideration with all flood plain risk plans.	Infrastructure Manager
3.1.6.i	Raise community awareness about the implications of developing flood impacted land through the availability of information on Council's website and Planning Certificates.	In Progress	▶	Provision of pre submission flood planning certificates for development purposes in conjunction with consideration with all flood plain risk plans.	Infrastructure Manager

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3.1.7: Protect and enhance the natural environment and environmental health

Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
3.1.7.a	Inspect commercial and residential on-site sewerage management systems in accordance with risk based priority routine inspection program.	In Progress	▶	Council's Environmental Health Unit implements an environmental and public health focused program involving the monitoring and regulating of properties that have an onsite sewage management system (e.g. Septic tank). Systems are categorized and inspected based on their risk to environment and/or public health. Inspection frequency ranges from yearly (high risk) to once every 7-10 years (low risk). Council has completed (100%) of the scheduled routine inspections for September with 88% of inspections scheduled YTD completed meeting the base target rate of >80%.	Compliance Services Manager
3.1.7.b	Conduct routine inspection of all food and regulated premises, including public pools and skin penetration premises in accordance with the NSW Food Authority Partnership and relevant legislative requirements.	In Progress	▶	Council's Environmental Health Unit implements a public health focused program involving the monitoring and regulating of businesses selling food or high risk skin penetration beauty therapy/body art (e.g. tattooists). Businesses are categorized and inspected based on their public health risk and/or compliance history. Inspections are conducted at least annually but more frequently where required. Council has completed 10% of the annual scheduled inspections (YTD)	Compliance Services Manager

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Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
3.1.7.c	Implementation of Council's invasive weed species management program including the Regional Weeds Action Plan	In Progress		Council continues to actively manage invasive weed species throughout the area. Works schedules are adopted based on environmental and seasonal conditions. Activities undertaken this first Quarter include the inspection and treatment of over 115 properties including special eradication works related to the NSW prohibited matter - Frogbit ( <i>Limnobium laevigatum</i> ). Other activities such as DrumMuster resulted in collection of 1461 containers.	Environment and Waste Services Manager
3.1.7.d	Continue community engagement and education relating to environmental initiatives	In Progress		Staff facilitated a community native plant and compost giveaway on 23 Sept. Over 1000 native tube stock and 160 bags of compost were given away within an hour which exceeded expectations. Other initiatives in planning are Green Teachers Network, schools plant giveaway and attendance at the Millfield Spring Fair in August.	Environment and Waste Services Manager
3.1.7.e	Support environment and sustainability community groups within the LGA to implement awareness and on-ground projects	In Progress		Round 1 of Sustainable Communities Grants closed 15 Sept. Assessment undertaken and report drafted for 18 October Committee meeting. 4 entries into Sustainable communities - Tidy Towns awards submitted and judging for overall award held 15 Sept.	Environment and Waste Services Manager



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3.2: Better utilisation of existing open space

3.2.1: Continue to implement the Recreation and Open Space Strategy 2019

Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
3.2.1.a	Continue implementation of the recommendations from the Recreation & Open Space Strategic Plan 2019.	In Progress		A methodology has been completed for Council's Tennis Strategy. Community engagement is planned to take place over the next 2 months that will inform the development of the strategy.	Open Space and Community Facilities Manager
3.2.1.b	Implement Off Leash Dog Exercise Area Strategy.	Complete		Greta Central Park off leash dog exercise area is complete and will soon be open for the community to use.	Open Space and Community Facilities Manager
3.2.1.c	Progress Civic Park project to consolidate Council land and create a large development for adaptive reuse.	Not Progressing		Initial demolition works have been commenced. Currently undergoing analysis for future works for rehabilitation of site.	Chief Financial Officer
3.2.1.d	Implement Skate and BMX Strategy	In Progress		<p>A second round of community engagement has been held for the Bridges Hill Skatepark Upgrade outlining the draft concept plan. The draft concept plan was well received, and the consultants will be making a few changes before Council places the draft plan on public exhibition.</p> <p>A tender has been let for the construction of a new regional skatepark at Mount View Park, with the tender closing in October 2023.</p>	Open Space and Community Facilities Manager

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Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
				Works are progressing well at Carmichael Park Regional BMX Facility with works expected to be complete prior to the Christmas school holidays.	
3.2.1.e	Develop Generic Plan of Management for Parks	Not Due To Start	▶▶	project is not due to commence until early 2024.	Open Space and Community Facilities Manager

3.2.2: Develop and update Plans of Management

Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
3.2.2.a	Develop and update Plans of Management.	In Progress	▶	The draft Generic Plan of Management (General Community Use) is currently with Crown Lands for review. Following approval of the draft Plan of Management from the Minister, the draft Plan of Management will be reported to Council.	Open Space and Community Facilities Manager



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3.2.3: Continue to implement the adopted masterplans for Council's recreation and community facilities and spaces

Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
3.2.3.a	Continue to implement the adopted masterplans for Council's recreation and community facilities spaces.	In Progress	▶	Stage 3 works at Col Brown Rotary Park are progressing and expected to be completed in December 2023. The works include accessibility and amenities upgrades in line with the adopted masterplan. Other works informed by adopted masterplans that have been undertaken include Bridges Hill Skatepark Upgrade, Cessnock and Branxton Cemetery boundary fence installation, Carmichael Park Sporting Facilities Upgrades, Miller Park Sporting Facilities Upgrades, Greta Central Off Leash Dog Exercise Area and Field Lighting.	Open Space and Community Facilities Manager
3.2.3.b	To benefit local sporting associations and community service groups, develop and establish a procedural framework for granting long-term tenure of land and facilities designated for community use.	In Progress	▶	Approved by ELT and MAT briefed on changes. Policy is now in initial implementation phase for licences.	Chief Financial Officer


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3.2.4: Provide and maintain recreation facilities, streetscapes and public open space

Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
3.2.4.a	Undertake routine maintenance in accordance with available resources and schedules.	In Progress		Council staff are undertaking irrigation maintenance and irrigation controller programming to maintain moisture levels as the season becomes hotter and dryer. Applications of insecticide and herbicide are underway to control weeds and insects, and fertiliser is also being applied to most fields as well as some trace elements for soil amendments. Line marking is being undertaken for summer sports and goal posts are being removed. Johns Park and Kurri Kurri sportsground have had sub surface drainage installed.	Open Space and Community Facilities Manager
3.2.4.b	Asset Management Plans for Buildings and Open Space are updated	In Progress		On target to be completed by June 2024.	Asset Planning Manager

3.3: Better resource recovery and waste management

3.3.1: Continue to develop and maintain Council's Waste Management Centre

Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
3.3.1.a	Design a permanent Administration and Education Centre, including staff	In Progress		Initial planning and preparations continue in relation to a new administration and education centre at the CWMC. The	Environment and Waste Services Manager

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Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
	amenities, for the waste transfer station and landfill operation			ability to deliver this project is dependent on the decision relating to the new landfill extension development.	

3.3.2: Continue landfill extension project

Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
3.3.2.a	Continue management of Biodiversity Offset area for the landfill extension project	In Progress	▶	Action continues in relation to Stage 1 works of the Biodiversity Offset Management Plan such as feral and invasive species controls. Planning and preparations have commenced in relation to implementing stage 2 works which includes initiatives such as the demolition and remediation of the dilapidated structures within the site.	Environment and Waste Services Manager
3.3.2.b	Continue preparation of landfill extension area to access operational cover material for landfill	In Progress	▶	Planning and preparations continue in relation to the new landfill extension development. The ability to access operational cover material for landfill is dependent on the decision relating to the new landfill extension.	Environment and Waste Services Manager

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3.3.3: Continue implementation of projects from the Waste and Resource Recovery Strategy 2020-25

Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
3.3.3.a	Continue to appropriately manage problem wastes to reduce potential pollution to the environment	In Progress	▶	Continued efforts are undertaken to manage problem wastes, including: - waste audits identifying types of problem wastes generated (i.e. soft plastics, styrofoam, lithium-ion batteries, solar panels)/ - Enhancing opportunities to segregate problem wastes from general waste - Evaluating new technologies and practices to increase the redirection of waste materials traditionally destined for landfill.	Environment and Waste Services Manager
3.3.3.b	Develop policies and procedures to increase the efficiency of waste services	In Progress	▶	Staff have identified a number of waste and resource recovery procedures that will support council working towards achieving the Waste and Resource Recovery Strategy. Work will continue during the year to adopt and implement these procedures based on priority and availability of resources.	Environment and Waste Services Manager
3.3.3.c	Continue to appropriately manage problem wastes to reduce potential pollution to the environment. Task: Review soil acceptance and classification requirements for landfill disposal on our site. (100%)	In Progress	▶	Problem waste such as mattresses, tyres, batteries, sharps and waste oil continue to be diverted from landfill via community initiatives such as Mattresses drop off day and Chemical Clean-outs. Ongoing services are provided to residents for recycling of problem wastes at the	Environment and Waste Services Manager

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Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
				Cessnock Community Recycling Centre via NSW EPA government funding.	

3.3.4: Continue to provide an efficient and effective Waste Management Service

Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
3.3.4.a	Continue to implement a waste avoidance and reuse community engagement program targeting attitudes to consumption	In Progress		The Less is More waste avoidance program has been completed with the entire grant budget spent. The final report for the EPA funded program, which includes an evaluation of the program, is also in the main part complete. Work has commenced on developing an ongoing program to support and facilitate the community's efforts to reduce waste including plans for 2 more clothing swap events and food waste minimisation program to start in Quarter 2.	Environment and Waste Services Manager
3.3.4.b	Manage the organics contract and work with Solo and regional partners to deliver kerbside organics collection	Not Due To Start		Bin audit postponed to October 2024 after deferment of FOGO commencement till June 2025. Request for Quotes to provide this service will be released in February 2024. Working with processing contractor to ensure acceptance of food by this time is completed.	Environment and Waste Services Manager

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Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
3.3.4.c	Work with HRR to deliver the kerbside recycling collection	In Progress	▶	Update from Hunter Resource Recovery in August advised that draft Tender documents are undergoing legal review, consultants are preparing the Probity and Evaluation plans and ACCC approvals have been lodged. Issues concerning uncertainties in the recycling industry may cause delay in the tender being issued. Contingencies for any delays caused by this are being developed.	Environment and Waste Services Manager
3.3.4.d	Operate the Cessnock Waste Management Centre in accordance with the Environment Protection License and relevant legislation and to encourage resource recovery	In Progress	▶	Operations undertaken by council in relation to waste and resource recovery at the Cessnock Waste Management Centre are regularly reviewed and monitored to ensure compliance with the Environmental Protection License (EPL). Monitoring consists of reviewing methods and locations of landfill activities, leachate levels, surface and groundwater testing, audits of recyclable materials to ensure landfill diversion targets are on track.	Environment and Waste Services Manager



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3.3.5: Continue to implement programs that reduce littering and illegal dumping

Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
3.3.5.a	Implement Regional Illegal Dumping operation in conjunction with Hunter Joint Organisation of Councils.	In Progress	▶	Council's illegal dumping program is implemented in conjunction with Hunter Joint Organisation and the joint funding agreement between Council, Hunter Joint Organisation and NSW Environmental Protection Authority.	Compliance Services Manager
3.3.5.b	Undertake litter programs such as Adopt-a-Road and Clean Up Australia Day. Participate in the EPA's Litter Prevention Initiative, subject to grant funding	In Progress	▶	Adopt-a-Road renewals progressing with new signs being installed around the LGA. Clean up Aust. Day not due to start planning till Jan 24 for March 24 event.	Environment and Waste Services Manager
3.3.5.c	Undertake illegal dumping cleanups and prevention programs, subject to grant funding.	In Progress	▶	Council has employed an Environmental Compliance Officer who is responding to all illegal dumping reports and working in conjunction with major landholders across the local government areas. In September, Council has responded to 26 illegal dumping reports.	Compliance Services Manager

Capital Works Projects

Recreation Buildings Construction Program (CBR)

Project ID	Project Name	Action Status	Status	Comments
CRB-2024-001	Public amenities construction - Cliftleigh	Progressing	▶	Works have commenced on site with the amenities building kit arriving late September.

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Drainage Construction Program (CDR)

Project ID	Project Name	Action Status	Status	Comments
CDR-2021-003	upgrade drainage: design - Booth Street Kurri Kurri	Progressing		Design works commenced.
CDR-2021-008	upgrade drainage - Cessnock Road Branxton	Progressing		Design consultant engaged, design works about to commence.
CDR-2022-001	upgrade drainage: construction - Trenchard Street Heddon Greta	Progressing		Design consultant engaged, design works about to commence.
CDR-2022-002	upgrade drainage: investigation, design, construction - Northcote Street Kurri Kurri	Progressing		Design works continuing.
CDR-2022-003	upgrade drainage: design - Mansfield & Bell Streets Greta	Progressing		Design works continuing.
CDR-2022-004	upgrade drainage: investigation and design - Keelendi Road Bellbird Heights	Progressing		Design works commenced.
CDR-2022-006	upgrade drainage: design and construction - Whitburn Street Greta	Progressing		Design works commenced.
CDR-2023-001	drainage: minor investigation and works - various locations	Progressing		Addressing minor drainage issues as they arise from normal operations.
CDR-2023-010	upgrade drainage - Hospital Road Weston	Progressing		Design works nearing completion.

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Project ID	Project Name	Action Status	Status	Comments
CDR-2023-011	drainage renewal - various locations	Progressing	▶	Addressing minor issues as they arise during normal operations.
CDR-2023-012	roadside drainage program - various locations	Progressing	▶	Addressing minor issues as they arise during normal operations.
CDR-2024-001	reconstruct drainage - Government Road Cessnock	Progressing	▶	Design works commenced.
CDR-2024-011	upgrade drainage: investigate, design, construct - Main Road Heddon Greta	Progressing	▶	Design works commenced.
CDR-2024-014	upgrade drainage: design Coronation Street Kurri Kurri	Progressing	▶	Design works commenced.

Recreation Facilities Construction Program (CFR)

Project ID	Project Name	Action Status	Status	Comments
CFR-2023-003	carpark and access road upgrade - Carmichael Park Cessnock: staged	Progressing	▶	Finalising design for road works.
CFR-2023-005	playground shade program - various locations	Not Due To Start	▶▶	Confirming site location and scope of works.
CFR-2023-006	netball facility - Booth Park Kurri Kurri: business case	Complete	✓	The business case is complete
CFR-2024-004	sportsground upgrades - Kurri Kurri	Not Due To Start	▶▶	Currently awaiting outcome of grant application (federal election funding commitment). Timeframes will be confirmed following receipt of funding deed.

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Project ID	Project Name	Action Status	Status	Comments
CFR-2024-005	netball facilities - Kurri Kurri	Not Due To Start	▶▶	Currently awaiting outcome of grant application for a new netball facility at Booth Park, Kurri Kurri.
CFR-2024-006	skate park upgrade - Bridges Hill Park	Progressing	▶	A second round of community engagement was completed in September with the community and stakeholders commenting on a draft concept plan. Skatepark designers are now collating feedback from the engagement sessions following which a draft concept plan will be placed on public exhibition.
CFR-2024-007	Fenced Off Lesh Dog Exercise Area: Greta Central Oval	Complete	✓	This project is complete. The existing off leash area has been fenced, supporting infrastructure has been installed including a bin, picnic shelter, seating and access to water, and new turf has been laid.
CFR-2024-009	tennis court upgrade - George Jeffrey Park	Progressing	▶	Works are due to commence in October.
CFR-2024-010	floodlighting - Greta Central Oval	Progressing	▶	Footings for the new lights have been installed and poles are due to be erected in October.
CFR-2024-011	multipurpose courts - Miller Park, Greta	Progressing	▶	Works have commenced, multipurpose courts are formed up with asphalt being laid. Following the courts being cured court surfacing will be installed.
CFR-2024-012	local playspace - Averys Lane	Progressing	▶	A consultant has been engaged with draft concept plans currently being developed for a new local playspace.

Waste Facilities Construction Program

Project ID	Project Name	Action Status	Status	Comments
CFW-2021-003	new landfill development - Cessnock Waste facility	Progressing	▶	Financial modeling and business case continuing to be prepared for report to ELT and Council scheduled for October/November 2023

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Project ID	Project Name	Action Status	Status	Comments
CFW-2021-004	biodiversity offset - Cessnock Waste Management Centre: signage and Stage 2 fencing	Progressing	▶	Planning and preparations underway in relation to demolition of dilapidated structures and ongoing remediation of the site in accordance with management plan.
CFW-2021-005	stage 1 remediation - former sanitary depot Kurri Kurri	Not Due To Start	▶▶	The former Kurri Kurri sanitary depot remediation works will be undertaken as part of adopted RAP across the LGA based on priority and available resources.
CFW-2021-006	capping design - Cessnock Waste facility	Not Due To Start	▶▶	Capping design being finalised as part of new landfill extension.
CFW-2022-001	environmental planning - revolving energy improvement program: RID program	Progressing	▶	Discussions continuing with council building asset managers to investigate new opportunities and improvements to current arrangements.
CFW-2023-001	recycling pad pavement rehabilitation - Cessnock Waste facility	Not Due To Start	▶▶	Design has been completed. Works are scheduled for Q1 2024/25.
CFW-2024-001	remediation of former landfill sites - various locations	Progressing	▶	RAPs being finalised for Cessnock and Abermain with remediation works being planned based on priority and available resource.

*Floodplain Management Program (PMF)*

Project ID	Project Name	Action Status	Status	Comments
PMF-2018-002	investigation bund wall - Cessnock FRMSP	Progressing	▶	Stage 1 is currently out to tender. Stage 2 design is almost finalised and will be out to tender early 2024.
PMF-2021-003	detention basin improvement - Mount View	Progressing	▶	Consulting with Dam Safety NSW to confirm design requirements for improvement works.

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Project ID	Project Name	Action Status	Status	Comments
PMF-2022-002	Flood mitigation - Heddon Greta	Progressing	▶	Options investigation has commenced.
PMF-2022-003	restoration plan - Black Creek	Progressing	▶	Options refinement investigation underway to inform future design & construction activities.
PMF-2022-004	floodplain risk management - Greta	Progressing	▶	Ground, Hydraulic Structure and Floor Level Survey underway to inform Flood Risk Modification Options. Community Surveys completed.
PMF-2022-005	flood risk management - Black Creek: Stage 2	Progressing	▶	Ground, Hydraulic Structure and Floor Level Survey underway to inform Flood Risk Modification Options. Community Surveys completed.
PMF-2022-006	flood mitigation construction - South Cessnock	Progressing	▶	Stage 1 is currently out to tender. Stage 2 design is almost finalised and will be out to tender early 2024.
PMF-2022-007	flash flood warning system - Abermain and Weston	Complete	✓	Project completed.
PMF-2022-008	flash flood warning system - Cessnock	Complete	✓	Project complete.

Recreation Facilities Renewal Program (RFR)

Project ID	Project Name	Action Status	Status	Comments
RFR-2023-001	Multi-purpose courts and associated hit-up walls - Carmichael Park	Progressing	▶	1.The surfacing for the multipurpose court will be completed by the end of October. 2. The hit up wall has been installed and surfacing will also be completed by the end of October.
RFR-2023-005	playground edging and surface program - various playgrounds	Progressing	▶	Procurement has commenced for the replacement of a portion of the safety surfacing at Maybury Peace Park, Weston.

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Project ID	Project Name	Action Status	Status	Comments
RFR-2023-006	parks and reserves asset renewal - various locations	Not Due To Start	▶▶▶	Projects and scope of works being investigated.
RFR-2023-007	sporting facilities: light pole and/or LED replacement program - various sporting facilities	Not Due To Start	▶▶▶	Currently awaiting outcome of grant application for new LED lights at Orange Street Oval, Abermain.
RFR-2023-008	fence replacement program	Progressing	▶	Contractor engaged to complete front boundary fence to Harle street playground. Works will commence following the playground upgrade.
RFR-2023-009	irrigation replacement - various locations	Progressing	▶	A preferred contractor has been engaged and locations identified for replacement of controllers. Works are due to commence in October.
RFR-2024-001	Hockey surface replacement - Cessnock Hockey	Progressing	▶	Submissions are continuing to be evaluated and consultation is ongoing with the committee regarding type of surface to be installed.
RFR-2024-002	multi-purpose court relocation - Orange Street	Progressing	▶	Procurement has commenced for the installation of a new multipurpose court at Centenary Park, Abermain.
RFR-2024-003	playground upgrade - Macquarie Avenue Cessnock	Not Due To Start	▶▶▶	Currently awaiting outcome of grant application. Timing to be confirmed once outcome is known
RFR-2024-004	renew practice cricket wicket - Margaret John Park	Not Due To Start	▶▶▶	Awaiting development of Masterplan for the site prior to commencing renewal works.
RFR-2024-005	skate park remediation - various sporting facilities	Not Due To Start	▶▶▶	Confirming remediation location, works are not due to commence until Quarter 3.

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*Recreation Pre-Construction Design*

Project ID	Project Name	Action Status	Status	Comments
RPC-2023-001	pre-construction design of recreation facilities - various locations	Progressing	▶	number of pre-construction projects have been completed including survey works to support the development of Margaret Johns Park Masterplan, an engineering report has been completed for the replacement of the deck at Richmond Main and a geotechnical report and site survey for a new multipurpose court at Abermain.

*Waste Major Plant*

Project ID	Project Name	Action Status	Status	Comments
WMP-2023-001	heavy plant - waste services collection	Not Due To Start	▶▶	Tender documentation completed and released. Given constraints in availability and supply of plant (estimated 18 month delay), two vehicles will be supplied in staged delivery.
WPM-2023-002	heavy plant - Waste Services Disposal	Not Due To Start	▶▶	Replacement of waste services plant to be considered in consultation with Plant & Fleet Superintendent





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**Community’s desired outcome**  **4 Accessible infrastructure, services and facilities**


This desired outcome identifies the local, state, and federal infrastructure, services and facilities needed to serve the current and future community of Cessnock whilst ensuring there is adequate access to these facilities and services. Accessible infrastructure, services and facilities.

Council will undertake the following services to achieve the objectives established in the **Cessnock Community Strategic Plan 2036**:

- Building maintenance
- Cessnock Airport
- Community Development
- Delivery of Capital Works Program
- Plant and Fleet Management
- Procurement and Stores
- Recreation Facility Management
- Roads Administration and Approvals
- Roads and Drainage Construction
- Roads and Drainage Maintenance
- Strategic Land Use Planning
- Strategic Asset Planning

4: Accessible infrastructure, services and facilities

- 4.1: Better transport links
  - 4.1.1: Advocate for increased funding for road and community transport and associated infrastructure

Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
4.1.1.a	Prepare applications for available grant funding to improve commuter, freight and tourism transport links.	In Progress		Grant funding bodies being monitored and applications being made as the opportunity arises in line with the protocol for grant applications.	Infrastructure Manager

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Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
4.1.1.b	Continue upgrade of Public Transport stops to ensure DDA compliance and apply for available funding in accordance with grant funding guidelines and timeframes	In Progress	▶	Existing upgrade projects being implemented and new applications for compliance upgrades being submitted when possible.	Infrastructure Manager

4.1.2: Continue implementation of the Traffic and Transport Strategy

Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
4.1.2.a	Continue to investigate and design the upgrade of Wollombi Road, Bellbird to Cessnock as per the Cessnock LGA Traffic and Transport Strategy and City Wide Contributions Plan	In Progress	▶	As part of state grant funded project prelim engineer has been engaged to complete investigation and design.	Infrastructure Manager
4.1.2.b	Seek funding opportunities for the high priority upgrade of Wollombi Road, Cessnock as per the Cessnock LGA Traffic & Transport Strategy.	In Progress	▶	Applications being made for additional funding to contribute towards the WRUP.	Infrastructure Manager

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4.1.3: Continue implementation of the Pedestrian Access and Mobility Plan

Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
4.1.3.a	Implement the pathway project from the Pedestrian Access and Mobility Plan	In Progress	▶	Strategic context being applied where relevant in existing and proposed projects.	Infrastructure Manager

4.1.4: Continue implementation of the Trails Strategy

Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
4.1.4.a	Implement the Trails Strategy	In Progress	▶	A Trails Reference Group (TRG) Meeting was held Thursday 7 September at Council to discuss the Shiraz to Shore project. Hunter Joint Organisation (HJO) presented an overview of the project, and then the TRG discussed the draft concept plan, potential opportunities and issues.	Open Space and Community Facilities Manager

4.1.5: Contribute to investigations and planning for the Richmond Vale Rail Trail

Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
4.1.5.a	Progress the trail development to detailed design for the Richmond Vale Trail where resources permit.	In Progress	▶	REF complete and assessing options for grant applications in conjunction with the Hunter JO.	Infrastructure Manager

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4.1.7: Continue implementation of the Section 7.11 City Wide Infrastructure Contributions Plans

Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
4.1.7.a	Complete a review of Council's Section 7.11 and Section 7.12 Contribution Plan	In Progress	▶	Costings for revised work schedule being obtained before organising workshop with Councillors	Strategic Planning Manager

4.2: Improving the road network

4.2.1: Develop prioritised capital works programs in line with adopted asset management plans

Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
4.2.1.a	Develop and deliver prioritised Capital Works Programs in line with adopted Asset Management Plans.	In Progress	▶	Asset Planning team enabling preparation of future year operational plans.	Infrastructure Manager
4.2.1.b	Progress procurement and contract management to deliver the Cessnock LGA Traffic & Transport Strategy.	In Progress	▶	Existing T&T strategy being reviewed and suitable consultants have been engaged to complete process.	Infrastructure Manager
4.2.1.c	Development and Transfer of Crown Roads (Road Standards).	In Progress	▶	Ongoing consultation with CL in relation to the ownership, improvement and transfer of ownership of roads.	Infrastructure Manager
4.2.1.d	Develop guidelines for the opening of roads	In Progress	▶	Continue application of planning portal process in conjunction with consultation with utility authorities to ensure road	Infrastructure Manager

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Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
				openings are rectified promptly to maintain service levels.	

4.2.2: Deliver prioritised on ground capital works and maintenance programs

Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
4.2.2.a	Contribute to delivery of the annual Capital Works Program.	In Progress	▶	All business units within the directorate working towards delivering the capital works program for this FY.	Infrastructure Manager
4.2.2.b	Continue implementation of the Plant and Fleet Management review to ensure efficient and effective use of resources.	In Progress	▶	Ongoing from last financial year. Improvements planned to asset planning and management, service notifications and tracking and replacement program development.	Works and Operations Manager

4.2.3: Continue to improve support services and facilities to assist works delivery and service provision

Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
4.2.3.a	Complete the priority projects from the heavy plant and equipment service improvement project.	In Progress	▶	Ongoing from last financial year. Improvements planned to asset planning and management, service notifications and tracking and replacement program development.	Works and Operations Manager

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Capital Works Projects






Bridge Construction Program (CBS)

Project ID	Project Name	Action Status	Status	Comments
CBS-2017-004	bridge replacement - Yango Creek Road Wollombi	Complete	✓	Project complete.
CBS-2018-005	bridge replacement - Kline Street Weston	Progressing	▶	Construction underway - Bridge deck has been poured and contractor is now preparing road approaches on either side and following completion of pavement all necessary safety treatments will be installed prior to project completion.
CBS-2018-006	bridge replacement - Watagan Creek #3 Laguna	Progressing	▶	Construction not yet commenced - Contract awarded and design commenced, anticipated commencement of construction in early 2024.
CBS-2022-002	bridge replacement - Watagan Creek #1 Laguna Bridge	Progressing	▶	Contractor Engagement - Infrastructure team securing additional funding prior to engaging contractor.
CBS-2022-003	bridge replacement - Westcott Street Cessnock	Progressing	▶	Contract Awarded for Design and Construct. Design work in progress (80% completed).
CBS-2025-001	bridge replacement - Deasys Road Pokolbin	Not Due To Start	▶▶	Future year project not due to start.




Traffic Facilities Program (CFT)

Project ID	Project Name	Action Status	Status	Comments
CFT-2019-003	high pedestrian activity area - intersection Wollombi Road and Great North Road Wollombi Village	At Risk	ⓘ	Considering measures to ensure project meets objectives without triggering requirement for additional budget.

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Project ID	Project Name	Action Status	Status	Comments
CFT-2021-006	upgrade bus stops for Disability Discrimination Act Compliance - various bus stops	Progressing		Program continuing with roll out of bus stop upgrades. New application completed & submitted for 23/24 CPTIGS funding for additional shelters & upgrades.
CFT-2022-001	pedestrian refuge - Mount View and McGrane Street Cessnock	Progressing		Engaged contractor to complete works.
CFT-2022-002	intersection works - Kerlew Street and Occident Street Nulkaba	Not progressing		No works planned budget to be reallocated.
CFT-2023-006	bus stop upgrades to DDA compliance - various locations	Progressing		Program continuing with roll out of bus stop upgrades. New application completed & submitted for 23/24 CPTIGS funding for additional shelters & upgrades.
CFT-2024-007	extension to Wollombi Road - Wollombi Road Cessnock: grant funding dependent	Progressing		Commenced preliminary engineering investigations and continuing community consultation.

Pathway Construction Program (CPW)

Project ID	Project Name	Action Status	Status	Comments
CPW-2018-005	shared pathway - Branxton to Greta	At Risk		Project delayed due to issues with inground services and consultation with utility authorities associated with services. Construction contract out to tender pre-xmas and works scheduled to commence in early 2024.
CPW-2020-001	shared pathway - stage 2: Bridge Street Cessnock	Complete		Project completed.
CPW-2021-015	connecting pathway - Weston: First Street from Station Street to Government Road	Complete		Project completed.



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Project ID	Project Name	Action Status	Status	Comments
CPW-2021-017	shared pathway - Cessnock: Cessnock CBD to Bridges Hill Park via Aberdare	Complete	✓	Project completed.
CPW-2022-002	shared pathway - Greta: High Street to Greta Railway Station via Nelson Street	Progressing	▶	Construction work progressing well and project is on track.
CPW-2022-003	shared pathway - Pelaw Main: Stanford Street from Log of Knowledge Park to Neath Street	Progressing	▶	Project design work has commenced and construction is anticipated to commence in 2024.
CPW-2022-004	shared pathway - Nulkaba: Bridges Hill Park to Lomas Lane via Manning Park, Drain Oval and Wine Country Drive	Progressing	▶	Design and construction progressing. Council are in consultation with TfNSW to manage scope and budget in order for key objectives to be met.
CPW-2022-005	shared pathway - Cessnock: CBD to West Cessnock Public School	Progressing	▶	Construction works have commenced and are on track to be completed pre xmas 2023.
CPW-2023-002	pathway and bus shelters - Cessnock: Government Road Anzac Avenue to URA	Not progressing	■	DA not yet determined.
CPW-2024-004	pathway construction - Quarrilylong Street, Cessnock	Complete	✓	Project completed.
CPW-2024-004	shared pathway - Cessnock to Abermain	Progressing	▶	Design contract is yet to be awarded.







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Local Road Construction Program (CRL)


Project ID	Project Name	Action Status	Status	Comments
CRL-2018-002	power relocation - Frame Drive Weston	Not progressing		Project to be removed from Operational plan.
CRL-2023-003	street lighting upgrade - Gingers Lane Sawyers Gully	Not Due To Start		Contract in the process of being awarded, works schedule to follow. Anticipated project completion 2024.

Safer Roads Program (CRR)




Project ID	Project Name	Action Status	Status	Comments
CRR-2020-002	road upgrade - George Downes Drive Bucketty	Progressing		Contract in the process of being awarded. Works schedule to follow.
CRR-2023-001 (CLS-2023-001)??	road upgrade - Sandy Creek Road Mount Vincent	Progressing		Construction commenced, anticipated completion by end of current FY.
CRR-2023-002 (CLS-2023-002)??	road upgrade - Abernethy Street Kitchener	Progressing		Design documentation completed.
CRR-2023-003 (CLS-2023-003)??	road upgrade - Old Maitland Road Bishops Bridge	Progressing		Project brief being finalised and plan to go to tender for design in coming months.

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*Pre-Construction Design Program*

Project ID	Project Name	Action Status	Status	Comments
DCP-2023-001	pre-construction design: design and contracts - various locations	Progressing		Being allocated as the need arises due to planned operational requirements.


*Natural Disaster Rehabilitation*

Project ID	Project Name	Action Status	Status	Comments
NDR-2022-002	flood gates and warning system	Progressing		Confirming construction delivery method and then confirm when works will commence.
NDR-2024-001	natural disaster rehabilitation: Yango Creek Road causeway	Progressing		Progress being made via mandatory consultation and approval via TfNSW.
NDR-2024-002	natural disaster rehabilitation: Rhino Corner - Glenloona Road, Laguna	Progressing		Progress being made via mandatory consultation and approval via TfNSW.

*Plant and Fleet Acquisition*










Project ID	Project Name	Action Status	Status	Comments
PFA-2024-001	fleet vehicles	Progressing		Replacement program in line with agreement ongoing
PFA-2024-002	major plant - council works depot	Progressing		Utilisation rates regularly reviewed to identify plant requirements for 10 year plant replacement program.

*Airport Renewal Program*

Project ID	Project Name	Action Status	Status	Comments
PRA-2024-001	replacement of museum hangar - Cessnock Airport	Not Due To Start		Not a funded project at this stage

OPERATIONAL PLAN 2023-24 QUARTER 1 REVIEW – CESSNOCK CITY COUNCIL










Local Road Renewal Program (RRL)

Project ID	Project Name	Action Status	Status	Comments
RRL-2018-010	road rehabilitation - Mount View Road Cessnock	Progressing		Construction commenced, anticipated completion this FY.
RRL-2020-005	road rehabilitation - Aberdare Street Kitchener	Progressing		Design documentation completed.
RRL-2020-011	road rehabilitation - Kitchener: Quorrobolong Road from Stanford Street north to CH2830	Complete		Project completed.
RRL-2021-008	road rehabilitation - Mansfield Street Greta	Progressing		Detailed project brief completed.
RRL-2021-012	road upgrade - Old Maitland Road Sawyers Gully	Not progressing		Awaiting outcome of property acquisition.
RRL-2022-002	renew car parks - various locations	Progressing		Works in planning stages as condition of assets being assessed.
RRL-2023-001	reseal local roads - various locations	Progressing		Various locations scheduled
RRI-2023-001(RRR-2023-001)??	reseal local roads - various locations	Progressing		Maintenance crews preparing for scheduled reseal works.
RRL-2023-002	road rehabilitation - Murrays Run Road Murrays Run	Progressing		Contractor engaged. Communication with residents in relation to works schedule commencing.

OPERATIONAL PLAN 2023-24 QUARTER 1 REVIEW – CESSNOCK CITY COUNCIL

Project ID	Project Name	Action Status	Status	Comments
RRL-2023-004	road rehabilitation - Richmond Vale Road Richmond Vale	Progressing	▶	Detailed project brief prepared.
RRL-2023-005	road rehabilitation - Sawyers Gully Road	Progressing	▶	Design consultant engaged and construction anticipated to commence in current FY.
RRL-2024-004	road rehabilitation - Sandy Creek Road Quorrobolong	Not Due To Start	▶▶▶	No funding confirmed for Operational Plan 2022-23
RRL-2024-009	road rehabilitation - Dalwood Road East Branxton	Progressing	▶	Detailed project brief prepared.
RRL-2024-010	road rehabilitation - Heddon Street Heddon Greta	Progressing	▶	Detailed drainage investigation underway that involves private land holders, geotech has provided an interim road pavement treatment that is planned to be implemented this FY (waiting on contractor to confirm timing).
RRL-2024-012	road rehabilitation - Middle Road Paxton	Progressing	▶	Detailed brief prepared.
RRL-2024-015	road rehabilitation - Deakin Street Kurri Kurri	Progressing	▶	Detailed brief prepared.
RRL-2024-016	Road rehabilitation: investigation and design - Abernethy Street Abernethy	Progressing	▶	Detailed brief prepared.
RRL-2024-017	Road rehabilitation: investigation and design - Adams Street Heddon Greta	Progressing	▶	Detailed brief prepared.

OPERATIONAL PLAN 2023-24 QUARTER 1 REVIEW – CESSNOCK CITY COUNCIL

Project ID	Project Name	Action Status	Status	Comments
RRL-2024-018	Road rehabilitation: investigation and design - Marrowbone Road Pokolbin	Progressing		Detailed brief prepared.
RRL-2024-019	Road rehabilitation: investigation and design - Middle Road Paxton	Progressing		Detailed brief prepared.
RRL-2024-020	Road rehabilitation: investigation and design - Bathurst Street Abermain	Not Due To Start		Future project, not due to commence.
RRL-2024-021	Road rehabilitation: investigation and design - Bellamy Street Millfield	Not Due To Start		Future project, not due to commence.
RRL-2024-022	road reconstruction - various local roads	Not Due To Start		Future project, not due to commence.
RRL-2024-023	Road rehabilitation: investigation and design - Goulburn Street Abermain	Not progressing		Not progressing.
RRL-2024-024	Road rehabilitation: investigation and design - Hetton Street Bellbird	Not progressing		Project has been de-prioritised, will be allocated to future years.
RRL-2024-025	Road rehabilitation: investigation and design - Murrays Run Road Murrays Run	Progressing		Combined with other Murray's Run project.
RRL-2024-026	Road rehabilitation: investigation and design - Quorrobolong Road Kitchener	Progressing		Detailed project brief prepared.

OPERATIONAL PLAN 2023-24 QUARTER 1 REVIEW – CESSNOCK CITY COUNCIL

Project ID	Project Name	Action Status	Status	Comments
RRL-2024-027	Road rehabilitation: investigation and design - Swanson Street Weston	Progressing	▶	Detailed project brief prepared.
RRL-2024-028	Road rehabilitation: investigation and design - Wilderness Road Rothbury	Progressing	▶	Detailed project brief prepared.

*Regional Road Renewal Program (RRR)*

Project ID	Project Name	Action Status	Status	Comments
RRR-2022-002	slope stabilisation - Great North Road	Progressing	▶	Completed as part of emergency response to bulk landslips project.
RRR-2023-002	road rehabilitaton - Millfield: Wollombi Road to Hayes Road towards Cedar Creek	Complete	✔	Project completed.
RRR-2024-002	road rehabilitation - Millfield: Wollombi Road - Hayes Road towards Cedar Creek Road	Complete	✔	Project completed.
RRR-2024-003	road rehabilitation - One Mile Creek Great Main: Wollombi Road towards Bellbird	Complete	✔	Project completed.
RRR-2024-004	road upgrade - Cessnock / Bellbird: Wollombi Road - Allandale Road to Abbotsford Street	Progressing	▶	Prelim design engineer engaged, field investigations commenced.
RRR-2024-005	road rehabilitation: construction - Orange Street Abermain	Progressing	▶	Design documentation nearing completion and works scheduled to commence in early 2024.

OPERATIONAL PLAN 2023-24 QUARTER 1 REVIEW – CESSNOCK CITY COUNCIL

Project ID	Project Name	Action Status	Status	Comments
RRR-2024-006	road upgrade: stage 2 - Wollombi Road West Avenue Bellbird to Vincent Street Cessnock	Progressing	▶	Prelim design engineer engaged and field investigation works commenced.

*Works Depot Construction Program*

Project ID	Project Name	Action Status	Status	Comments
WDC-2023-002	remediation of fuel cell - Council Works Depot	Deferred	▶▶	This project has been deferred.



OPERATIONAL PLAN 2023-24 QUARTER 1 REVIEW – CESSNOCK CITY COUNCIL

**Community's desired outcome**  **5 Civic leadership and effective governance**

**This desired outcome focuses on the need for strong civic leadership and effective governance with an engaged community actively participating in decision making processes affecting their future**


Council will undertake the following services to achieve the objectives established in the **Cessnock Community Strategic Plan 2036**:

- Accounts payable
- Accounts receivable
- Administration
- Corporate Planning projects
- Customer Service
- Development Assessment
- Enterprise Risk Management
- Executive Support
- Financial Accounting
- Geographic Information Systems
- Governance
- People & Culture
- Information Technology
- Insurance Management
- Integrated Planning and Reporting
- Internal Audit
- Internal Business Support
- Legal Services
- Management Accounting
- Media and Communications
- Payroll
- Property Administration
- Rates Management
- Records Management
- Strategic Property Management

### 5: Civic leadership and effective governance

#### 5.1: Fostering and supporting community leadership

##### 5.1.3: Our Council is committed to implementing our Community's vision

Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
5.1.3.a	Meet with groups on a regular basis and provide assistance where required.	In Progress		Meetings and discussions have been held with Branxton, North End and Ellalong community hall s355 volunteer management committees. Support was provided to committee members in regard to planned upgrades, dollar for dollar	Open Space and Community Facilities Manager



OPERATIONAL PLAN 2023-24 QUARTER 1 REVIEW – CESSNOCK CITY COUNCIL

Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
				grants and transitioning to online bookings.	

5.2: Encouraging more community participation in decision making

5.2.1: Continue implementation of the projects from the Communications and Engagement Strategy

Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
5.2.1.a	Increase opportunities for our Council to collaborate with community members.	In Progress	▶	Community engagement activities increased 45% year on year in q1. Higher focus on face-to-face sessions, and focus on proactively linking with existing community events (going where the people are). Activity commenced along with planning underway to develop a schedule of proactive community engagement pop ups in CY24.	Communications and Engagement Manager
5.2.1.b	Undertake engagement with stakeholders, residents, community members/groups and businesses regarding Council projects, programs, strategies and services.	In Progress	▶	29 community engagement pages published in the first Quarter (45% increase year on year), accompanied by a higher number of face-to-face sessions and interactive digital engagement Key engagement projects delivered include Kurri Kurri Town Centre upgrade, Bridges Hill Skatepark upgrade, Adjusting our ward boundaries, and the Comprehensive Development Control Plan Review -	Communications and Engagement Manager

OPERATIONAL PLAN 2023-24 QUARTER 1 REVIEW – CESSNOCK CITY COUNCIL

Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
				Tourist Accommodation on Rural and Conservation Land.	
5.2.1.c	Finalise actions from the Engagement Strategy.	In Progress	▶	Most milestone-based actions complete and ongoing actions in place. Small number of outstanding actions and summary report to be completed in q2.	Communications and Engagement Manager
5.2.1.d	Undertake a review of the Engagement Strategy.	In Progress	▶	Timeline for review set. Complete by 30 June.	Communications and Engagement Manager

5.2.2: Actively participate in and collaborate with the Hunter Joint Organisation to promote the interests of the local government area

Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
5.2.2.a	Actively participate in and collaborate with Hunter Joint Organisation to promote the interests of the LGA.	In Progress	▶	Meeting attended as and when required.	General Manager

OPERATIONAL PLAN 2023-24 QUARTER 1 REVIEW – CESSNOCK CITY COUNCIL

5.2.3: Continue to monitor and respond to the State Government's local government reform programs to improve the financial sustainability of councils

Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
5.2.3.a	Monitor and respond to the State Government's local government reform program.	In Progress	▶	Engaging on an as needs basis.	Chief Financial Officer

5.3: Ensuring Council is accountable and responsive to the community

5.3.1: Continue implementation of the Customer Service Strategy

Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
5.3.1.a	Build an organisation which has a focus on the customer by having well trained staff who are committed to providing a quality service.	In Progress	▶	NLGCSN Learnt Training Program to support, improve team knowledge and customer experience, has commenced with our Customer Relations Team working towards completing training in relation to Handling customer complaints, phone skills, delivering excellent customer service, and the witness.	Business Support and Customer Relations Manager
5.3.1.b	Review Council's Customer Service Strategy, Action Plan and Charter	In Progress	▶	The draft Customer Experience (CX) Strategy (internal document) has been developed in conjunction with Proto Partners. The purpose of the CX Strategy is to support Council in providing practical initiatives to be undertaken to deliver on	Business Support and Customer Relations Manager

OPERATIONAL PLAN 2023-24 QUARTER 1 REVIEW – CESSNOCK CITY COUNCIL

Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
				the CX Vision. The CX Strategy will support the prioritisation of initiatives, drive innovation and excellence. The Draft Customer Experience Strategy (internal document) will be reported to Council's Executive Leadership Team in October 2023.	

5.3.2: Conduct regular development consultation forums

Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
5.3.2.a	Conduct regular development consultation forums.	In Progress	▶	The second Development Consultation Forum of 2023 is scheduled to be held in October or November 2023. The Forum will focus predominantly on strategic planning matters, noting that the exact topics are currently being finalised.	Development Services Manager

5.3.3: Efficiently and effectively process development applications and respond to planning enquiries

Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
5.3.3.a	Efficiently and effectively process development applications and	In Progress	▶	DA's (and related Applications) are processed efficiently and effectively as indicated by determination timeframes	Development Services Manager

OPERATIONAL PLAN 2023-24 QUARTER 1 REVIEW – CESSNOCK CITY COUNCIL

Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
	respond to planning-related enquiries.			which are well under the NSW state average. Statistics in respect of average turnaround times have been impacted by high workloads associated with the increase in development activity, and staff vacancies. Planning related inquiries are responded to promptly and accurately through Council's Duty Planning Services, Development Assessment Officers and Pre-DA Meetings with prospective applicants.	
5.3.3.b	Continue the expansion of the application programming interface (API) between the NSW Planning Portal (ePlanning) and Council's systems.	In Progress	▶	Revised development types have been updated in the NSW Planning Portal, as a result Council's internal processes have been reviewed to reflect changes add to the portal.	Business Support and Customer Relations Manager
5.3.3.c	Assess mitigation of the impact of traffic generating development.	In Progress	▶	Proposed and future development has been considered in the assumptions for the update of the T&T strategy.	Infrastructure Manager
5.3.3.d	Review and propose updated standards for road widths, kerb and gutter, pathways and bus shelters contained in Council's Engineering Requirements for Development.	In Progress	▶	Council is in the process of updating the engineering guidelines and will monitor implementation as required.	Infrastructure Manager
5.3.3.e	Continue to review and enhance our internal processes and workflows in line with the Department of Planning and	In Progress	▶	Review undertaken of DA related templates in accordance with the revised Community Participation Plan and Portal Conditions Review. Review undertaken of Critical Stage Inspection process and procedures	Business Support and Customer Relations Manager

OPERATIONAL PLAN 2023-24 QUARTER 1 REVIEW – CESSNOCK CITY COUNCIL

Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
	Environment's Development Assessment Best Practice Guide.			in accordance with Department of Fair trading requirements under Building and Development Certifiers Regulation 2020 s2.	

5.3.5: Continue to embed a culture of Enterprise Risk Management throughout the Council

Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
5.3.5.a	Continue to ensure and improve the safety and wellbeing of Council's workforce	In Progress	▶	Continuing to ensure and improve the safety and wellbeing of Council's workforce including the improved utilisation of the online safety reporting system, the awarding of the StateCover Return to Work Award in recognition of Council's ongoing commitment to injured workers return to work and our strategy to continually review and improve the return to work processes. There has also been a significant reduction in lost time injuries and an increase in incident reporting.	People and Culture Manager
5.3.5.b	Ensure Council's Enterprise Risk Management Management (ERM) framework is continued to be embedded in all operations of Council and develop Key Performance Indicators (KPI) to assess and report	In Progress	▶	BCP plans and Maximum acceptable outage (MAO) for Council services has been reviewed and further training and testing arranged. A review of Council's Risk matrix and risk registers continues. Council's project, volunteer and contractor	People and Culture Manager

OPERATIONAL PLAN 2023-24 QUARTER 1 REVIEW – CESSNOCK CITY COUNCIL

Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
	to the Executive Leadership Team on the ERM framework			framework is also under review.	

OPERATIONAL PLAN 2023-24 QUARTER 1 REVIEW – CESSNOCK CITY COUNCIL

5.3.6: Undertake Service Delivery reviews and implement recommendations to improve productivity throughout the council






Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
5.3.6.a	Implement plan to complete Service Delivery reviews	Not Due To Start	▶▶	Start expected in second half of the year.	Chief Financial Officer
5.3.6.b	Review recruitment and human resource processes with a focus on reducing approval steps and improving efficiency	In Progress	▶	A Business Improvement Specialist role added to establishment and a service review is currently being undertaken.	People and Culture Manager
5.3.6.c	Review asset management processes and systems to provide evidence-based outcomes that inform the allocation of priorities identified in Councils Asset Management Plans for inclusion in Councils Long Term Financial Plan.	In Progress	▶	Following previous audit and appointment of Asset Planning Manager the AMS and subordinate AMP's are being reviewed and are progressing towards implementation.	Infrastructure Manager

5.3.7: Continue to manage Council governance functions and statutory requirements


Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
5.3.7.a	Provide staff with awareness, tools, and knowledge to assist them in meeting their governance and statutory compliance obligations.	In Progress	▶	Governance support is continuing as required	Chief Financial Officer




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Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
5.3.7.b	Carry out governance functions, provide advice and conduct education programs to comply with legislation and best practice including in relation to delegations, legislative interpretation, compliance, complaints, UCCs, GIPA, PPIP, Copyright, PID, Fraud and Corruption Prevention, Policy, etc. (Governance).	In Progress		Governance providing updates and support as required.	Chief Financial Officer
5.3.7.c	Review and update Council's Fraud Control and Corruption Prevention Framework to align with best practice	In Progress		Governance completing actions as per Internal Audit report	Chief Financial Officer
5.3.7.d	Undertake the annual review (and update) of the Investment Policy.	Not Due To Start		Not due until June.	Chief Financial Officer
5.3.7.e	Develop the Operational Plan	Not Due To Start		An initial meeting has been held with Finance and Communications to map out the timeline and engagement strategy. The timeline is being prepared for submission to the ELT	Chief Financial Officer
5.3.7.f	Prepare the Cessnock City Annual Report.	In Progress		The first draft of the Annual Report has been submitted to graphic design for preparation. A meeting will be arranged prior to the October ELT meeting to finalise the draft for submission.	Chief Financial Officer


OPERATIONAL PLAN 2023-24 QUARTER 1 REVIEW – CESSNOCK CITY COUNCIL

Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
5.3.7.g	Undertake a review of the Public Art Policy	In Progress		Review of the Public Art Policy was tabled to the Ordinary Meeting of Council held 20 September 2023 and the exhibition period has commenced.	Community and Cultural Development Manager

5.3.8: Continue to identify and implement Financial Sustainability Initiatives

Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
5.3.8.a	Develop a Financial Strategy integrated with the Long Term Financial Plan, Asset Management Plans, Workforce Plan to determine future funding requirements for council	Not Due To Start		Part of budget process commencing in November.	Chief Financial Officer

5.3.9: Ensure Council develops and improves Information Technology and Communication systems to meet organisation requirements

Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
5.3.9.a	Collaborate on integration opportunities between project managements tools/systems with Authority and PULSE	In Progress		Working in conjunction with Asset Planning	Chief Financial Officer

OPERATIONAL PLAN 2023-24 QUARTER 1 REVIEW – CESSNOCK CITY COUNCIL

Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
5.3.9.b	Share information regarding the status of current Capital Works particularly with respect to traffic disruptions and construction works.	In Progress	▶	Council providing regular communications on projects and the impacts to traffic via website, social media and direct consultation with business' and residents.	Infrastructure Manager

5.3.10: Implement the Workforce Management Strategy

Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
5.3.10.a	Develop and implement strategies to assist in reducing Council's unplanned leave usage	In Progress	▶	Detailed reports have been run on each business unit showing information regarding high and excessive use of personal leave. This information has been distributed to the respective Directors, Managers and Coordinators. People and Culture are assisting leaders to understand the data and where required facilitate respectful discussions with relevant staff. This process is ongoing.	People and Culture Manager
5.3.10.b	Commence undertaking relevant actions within Council's Leadership Framework for 2023-24	In Progress	▶	Annual Leadership Days for Level 1 and Level 2 Leaders (Supervisors and Emerging Leaders) has been confirmed for October 19, 20 and 26 2023 and Annual Executive and Senior Leadership Day has been confirmed for October 27 2023. The draft programs are being preparing for both the Level 1 & 2 and the	People and Culture Manager

OPERATIONAL PLAN 2023-24 QUARTER 1 REVIEW – CESSNOCK CITY COUNCIL

Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
				Level 3 & 4. Blue Bus organisational wide training ran through to the end of July 2023 with periodic sessions until the end of the year to capture all staff and new starters.	
5.3.10.c	Review and if required update the Council's 2020-2024 EEO Management Plan	Not Due To Start	▶▶	The plan will be reviewed and updated to incorporate the diversity strategy. Research into best practice currently being undertaken. The plan is to introduce a new Strategy by June 2024. Work has been undertaken to introduce a new Veterans Employment section on Council's website, a question in the application process re whether an applicant has formally served in an Australian defence force and ensuring feedback on applications are provided for veterans where requested.	People and Culture Manager
5.3.10.d	Continue to implement the succession planning and talent management framework	In Progress	▶	This action is in progress.	People and Culture Manager
5.3.10.e	Develop and deliver a Diversity Plan to strengthen the representation at all levels of the organisation of identifiable groups within the community including those with disability, youth, women, Aboriginal and Torres Strait Islander and	Not Due To Start	▶▶	The delivery of the Diversity Plan will come in the form of a review and update to the EEO Management Plan. Research being undertaken by newly appointed Senior People and Culture adviser and this project is one of their key priorities. Minor changes have been made to our 2023 advertisements, include a diversity	People and Culture Manager

OPERATIONAL PLAN 2023-24 QUARTER 1 REVIEW – CESSNOCK CITY COUNCIL

Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
	people from non-english speaking background			statement and refer people to our recruitment team that require assistance in applying for positions at Council. Also Council has introduced the Veterans Employment Program. Council's website has been updated to include a Diversity Statement and information on the Veterans Employment Program. New plan will be delivered in early 2024.	
5.3.10.f	Continue to implement the Child Safe Standards	In Progress	▶	Child Safe Behavioral Standards are drafted, Child Safe Policy is in draft and Council's Commitment to Child Safety is in final draft. Consultation with the internal working group is underway and within the next month wider organisation consultation can take place. Regular working group meetings taking place to progress the various actions.	People and Culture Manager

5.3.11: Review the need to apply for a Special Rate Variation to manage the burden of increasing cost of Council to maintain assets and meet community requirements

Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
5.3.11.a	Undertake a project to assess the need for a possible Special Rate Variation application	In Progress	▶	Modelling and timelines are underway.	Chief Financial Officer

OPERATIONAL PLAN 2023-24 QUARTER 1 REVIEW – CESSNOCK CITY COUNCIL

Action ID	Operational Plan 2022-23 Action	Status	Traffic Lights	Comments	Responsible Officer
5.3.11.b	Enhance Council Long Term Financial Plan (LTFP) to ensure that the LTFP becomes part of the IP&R documents to facilitate scenario analysis for Special Rate Variation.	Not Due To Start	▶▶	Will commence in budget period	Chief Financial Officer

Capital Works Projects

Other Fixed Assets

Project ID	Project Name	Action Status	Status	Comments
OFA-2023-003	Hot Air Balloon	Progressing	▶	The vehicle and trailer have been purchased and delivered. The Hot Air Balloon test flight occurred on 11 Sep 2023 successfully. The launch media event and first flight is scheduled for 27 Sep 2023. The vehicle wrap will be completed when images of the balloon can be taken. Extension granted to December 2023 due to COVID delays.





CESSNOCK  
CITY COUNCIL

2023  
2024

Planning for our people,  
our place, our future

**CESSNOCK**

▶▶▶▶▶

QUARTERLY BUDGET REVIEW STATEMENT  
Quarter 1 September 2023

[www.cessnock.nsw.gov.au](http://www.cessnock.nsw.gov.au)



## Welcome Acknowledgement of Country

Cessnock City Council acknowledges that within its local government area boundaries are the Traditional Lands of the Wonnarua people, the Awabakal people, and the Darkinjung people.

We also acknowledge all other Aboriginal and Torres Strait Islander people who now live within the Cessnock Local Government area



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Report by Responsible Accounting Officer

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2021:

It is my opinion that the Quarterly Budget Review Statement for Cessnock City Council for the quarter ended 30 September 2023 indicates that Council's projected financial position at 30 June 2024 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure. As noted previously the ongoing increase in capital works will continue to place a pressure on the bottom line particularly through loss on disposal of assets. This can be sustained in the short to medium period but will require adjustments to budgets in the future through additional income or a reduction in expenditure or services.

Signed:



**Matthew Plumridge – Responsible Accounting Officer**

Date:

25/10/2023

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Income and Expenses Budget Review Statement

Operating Statement	Original Budget	Approved Changes		Current Budget	Variations	Notes	Projected Year End	Budget YTD	Actual YTD
	2023-24	Carry Forwards	Other than by QBR Sep	2023-24	for this Sept Qtr		Result	Figures	Figures
<b>Income</b>	\$	\$	\$	\$	\$		\$	\$	\$
Rates and Annual Charges	63,854,126	-		63,854,126	1,926,500	1	65,780,626	63,884,919	65,005,781
User Charges and Fees	9,768,342	-		9,768,342	143,000	2	9,911,342	2,754,281	2,828,638
Interest and Investment Revenues	1,507,500	-		1,507,500	370,000	3	1,877,500	434,882	804,161
Other Revenues	2,334,718	-		2,334,718	45,000	4	2,379,718	533,682	557,740
Grants and Contributions - Operating	11,703,348	26,000		11,729,348	216,293	5	11,945,641	999,045	635,871
Grants and Contributions - Capital	36,697,570	-		36,697,570	3,586,611	6	40,284,181	9,174,387	12,184,742
Net gain from disposal of assets		-	-	-			-	-	-
<b>Total Income from Continuing Operations</b>	<b>125,865,604</b>	<b>26,000</b>	<b>-</b>	<b>125,891,604</b>	<b>6,287,404</b>		<b>132,179,008</b>	<b>77,781,196</b>	<b>82,016,934</b>
<b>Expenses</b>									
Employee Costs	39,793,772	6,315		39,800,087	1,617,554	7	41,417,641	11,525,864	11,816,526
Borrowing Costs	418,702	-		418,702	-		418,702	104,676	60,768
Materials and Contracts	21,041,442	180,041		21,221,483	1,672,998	8	22,894,481	5,462,618	5,601,384
Legal Costs	642,000	-	-	642,000	-		642,000	158,752	76,326
Consultants	731,678	47,000		778,678	-		778,678	168,252	60,068
Depreciation	18,572,438	-	-	18,572,438	-		18,572,438	4,259,187	3,976,283
Other Expenses	11,469,685	-	-	11,469,685	226,045	9	11,695,730	3,785,395	2,998,046
Net Loss from disposal of assets	2,500,000	-	-	2,500,000	2,500,000	10	5,000,000	-	-
<b>Total Expenses from Continuing Operations</b>	<b>95,169,717</b>	<b>233,356</b>	<b>-</b>	<b>95,403,073</b>	<b>6,016,597</b>		<b>101,419,670</b>	<b>25,464,744</b>	<b>24,589,400</b>
<b>Operating Surplus/(Deficit)</b>	<b>30,695,887</b>	<b>(207,356)</b>	<b>-</b>	<b>30,488,531</b>	<b>270,807</b>		<b>30,759,338</b>	<b>52,316,452</b>	<b>57,427,534</b>
<b>Net Operating Result before Capital Items</b>	<b>(6,001,683)</b>	<b>(207,356)</b>	<b>-</b>	<b>(6,209,039)</b>	<b>(3,315,804)</b>		<b>(9,524,843)</b>	<b>43,142,065</b>	<b>45,242,792</b>



## Operating Performance

Comments related to Year to Date (YTD) operating performance

The YTD net operating result before capital income is a surplus of \$45.2m (4.9% favourable to YTD budget of \$43.1m).

### Rates and Annual Charges (YTD variance favourable \$1,120,862 or 1.8%)

Council levies rates and annual charges for the whole year in July, however ratepayers are provided the option to make payments in quarterly instalments throughout the year due in August, November, February and May.

Income is recognised up front in accordance with the Australian Accounting Standards and Local Government Code of Accounting Practice and Financial Reporting (Guidelines), therefore the Actual YTD figures represent the full year of levied income despite timing differences in payment receipts. There is a general increase in Residential Rates (\$1mn) and Domestic Waste Management Charges(\$700k). The Pensioner Rebate Subsidy budgeted (revised budget \$636k) is expected to be received in Q2 2024.

### User Charges and Fees (YTD variance favourable \$74,357 or 2.7%)

Income YTD is favourable compared to budgets due to additional income for garbage tipping fees.

### Interest and investment revenues (YTD variance favourable \$369,279 or 84.9%)

Due to the increase in interest rates, yields on new investments have also increased and interest income is exceeding budget expectations. More information is available in Council's monthly investment reports.

### Other revenues (YTD variance favourable \$24,058 or 4.5%)

Closely aligned to budget YTD

**Grants and contributions (combined operating and capital YTD variance favourable \$2,647,181 or 26%)**

Budgets for grants (both operating and capital) are only included in the delivery program for known successful approved grants and variation is expected.

According to the Australian Accounting Standards, income for operating grants and contributions is recognised in the accounts when received (or invoiced, often in arrears), whereas income for capital grants is recognised when those capital works are being completed.

Changes to income for both operating and capital grants and contributions have been proposed in this quarterly budget review.

**Employee costs (YTD variance unfavourable \$290,662 or -2.5%)**

Employee costs include salaries and wages; leave entitlements; superannuation; workers compensation and fringe benefits tax. The key variance is due to an increase in workers compensation insurance expense resulting in a \$624k variance to budget. This has been included in the budget review.

**Borrowing costs (YTD variance favourable \$43,909 or 41.9%)**

The low actual costs compared to budget relate to a timing differences associated with new loans yet to be drawn down this financial year.

**Materials and contracts (YTD variance unfavourable -\$138,766 or -2.5%)**

The large unfavourable variance is mostly due to phasing differences in actual spend against budget.

**Depreciation (YTD variance favourable \$282,904 or -6.6%)**

Depreciation has been posted based on estimates until the external audit is finalised and the asset systems can be rolled to the current financial year and actual depreciation calculated.

**Other expenses (YTD variance favourable \$787,349 or 20%)**

The favourable underspend in other expenses relates to timing differences between budget phasing and actual expenses incurred. The largest variance within this category is the Insurance payments.



### Income and Expense Budget Changes

Variations to income and expenses for this March review (Notes 1 to 10)

Council has conducted a review of its operating income and expenses for this September quarterly budget review for major items and proposes a net decrease to the projected year end result of \$3.3m. Forecasts for estimated full year budgets have been based on trends and currently available information. The following notes provide commentary related to the proposed changes to operational results.

1	Increase income related to rates and annual charges		1,926,500
2	Increase income for user charges and fees related to:		143,000
	Cessnock Swimming Pool	\$ 5,000	
	Transport NSW State Road maintenance	138,000	
3	Increase income related to interest and investment revenue as improved term deposit yields on new investments.		370,000
4	Increase income related to other operating revenues:		45,000
	Cessnock Swimming Pool expected increase kiosk sales	\$ 45,000	
5	Increase income for operating grants and contributions related to:		216,293
	RSO Grant Income – RSO Salary	\$ 3,600	
	RSO Grant Income – Safer School Zone	7,500	
	RSO Grant Income – Caravan Towing	2,690	
	RSO Grant Income – Spot Joe Rider	1,864	
	RSO Grant Income – Mobility Scooter	680	
	RSO Grant Income – Local Speed	4,000	
	RSO Grant Income – Helping Learner Drivers	1,200	
	RSO Grant Income – Safer Shift Workers	4,600	
	RSO Grant Income – Motorcycling Hunter Back on your Bike	633	
	RSO Grant Income – Drink Drive	2,600	
	New Grant – Greta Oval Bush Regen	28,600	

	New Grant – FOGO	146,190	
	New Grant – Youth Week 2023	4,636	
	New Grant – Small Business Month	2,500	
	New Grant – Bushlands Festival	5,000	
6	Increased income for capital grants and contributions related to new grants or capital grants brought in to match capital project expenses (not previously recognised due to accounting standard requirements) for the following project spend:		3,586,611
	Crown Land Wollombi	\$ 38,156	
	John Park Field Improvements	259,875	
	Cessnock Hockey Surface replacement	752,895	
	Watagan Creek Bridge	136,086	
	Westcott Street Bridge	878,601	
	Mount View Road, Cessnock Rehabilitation	129,459	
	Kline Street Bridge	726,514	
	Sandy Creek Road	2,369,837	
	Wollombi Road Accelerated Infra Fund 3	1,150,000	
	RTA Accessible Hot Air Balloon	<u>112,932</u>	
	Subtotal	6,554,355	
	Offset by decreased income for capital grants due to cancellation, deferral, reclassification between capital and operating or funding adjustments of the following capital works projects:		
	Branxton Town Centre (defer to 24/25)	(\$400,000)	
	Maitland Road Bishops Bridge (defer to 24/25)	(105,000)	
	PACC Ground Floor and Access Improvements	( 31,236)	
	Fixing Local Roads Sandy Creek	(131,803)	
	Building Better Regions Fund	(690,000)	
	Resilience NSW South Cessnock	(128,445)	
	Airport RFS Aviation Fire Base Project	<u>(\$1,481,260)</u>	
	Subtotal	(2,967,744)	
7	Increased employee costs related to:		1,617,554
	Increase Digital Officer from 0.6 to 1 FTE	\$ 37,168	
	Reallocation and adjustments for staff on-costs	956,386	
	Increase Workers Compensation Insurance	624,000	
8	Increased materials and contracts related to the following:		1,672,998
	Greta Oval Bush Regeneration(new grant)	\$ 28,600	
	Youth Week 2023 (new grant)	5,004	
	Local Priority Program (grant)	21,055	
	Winter Holiday Break (grant)	2,700	
	Small Business Month (new grant)	2,500	
	Safer School Zone (new grant)	7,500	

	Caravan Towing (new grant)	2,690	
	Spot Joe Rider (new grant)	1,864	
	Mobility Scooter (new grant)	680	
	Local Speed (new grant)	4,000	
	Helping Learner Drivers (new grant)	1,200	
	Safer Shift Workers (new grant)	4,600	
	Motorcycling Hunter Back on your Bike (new grant)	633	
	Drink Drive (new grant)	2,600	
	Regional & Local Roads Repair Grant	1,989,000	
	Bushlands Festival (grant)	38,181	
	Transport NSW State Road (offset by user fees)	138,000	
	Kurri Kurri Pool Contract increase	<u>50,000</u>	
	Subtotal	2,300,807	
	Offset by reallocation of budgets across departments/projects Tourism, Economic Development and Community Engagement	(\$10,800)	
	Offset by completed/deferred projects:		
	Disadvantaged Youth Driver Training (completed)	(\$30,000)	
	Austrade Wine Country Event (completed)	( 10,000)	
	Disaster Recovery Workshop (completed)	( 31,259)	
	Business Networking Events (completed)	( 45,750)	
	FOGO (deferred 24/25)	<u>(500,000)</u>	
	Subtotal	(617,009)	
<b>9</b>	Increased other operating expenses related to:		226,045
	Property Special Risk Insurance	\$ 101,152	
	Casual Hirers Liability Insurance	10,653	
	Public/Professional Liability Insurance	56,376	
	Councillors and Officers Liability Insurance	5,352	
	Motor Vehicle Insurance	21,830	
	Crime Liability (Cyber&Fid) Insurance	5,682	
	Advertising for recruitment	25,000	
<b>10</b>	Increased estimate of net loss from disposal of assets as a result of asset replacements		2,500,000

In summary, the proposed changes in this September review, forecast a revised surplus of \$30.8m, or a net deficit of \$9.5m excluding income from capital grants and contributions.



Capital Expenditure Budget Review Statement

Capital Expenditure	Original Budget 2023-24	Carry Forwards	Revised Budget 2023-24	Variations for this Sept Qtr	Projected Year End Result	Actual YTD Figures
	\$	\$	\$	\$	\$	\$
Airport Construction Program (PCA)	1,481,260	0	1,481,260	-1,481,260	-	0
Airport Renewal Program (PRA)	400,000	0	400,000	0	400,000	0
Branxton Town Centre Program (CTB)	526,377	0	526,377	-400,000	126,377	1,550
Bridge Construction Program (CBS)	4,936,043	436,952	5,372,995	1,741,201	7,114,196	1,913,358
Cemetery Facilities Construction Program (CFC)	43,335	27,739	71,074	0	71,074	6,086
Cessnock Civic Precinct Revitalisation Program (RCC)	1,110,000	0	1,110,000	0	1,110,000	205,943
Community Buildings Construction Program (CBC)	800,000	100,670	900,670	75,000	975,670	326,210
Community Buildings Renewal Program (RBC)	416,064	763,848	1,179,912	68,113	1,248,025	727,853
Design & Contracts Pre-Construction Design (DCP)	331,601	0	331,601	-68,795	262,806	0
Drainage Construction Program (CDR)	1,127,919	0	1,127,919	318,795	1,446,714	284,462
Floodplain Management Program (PMF)	3,206,556	75,868	3,282,424	0	3,282,424	71,608
Gravel Rehab & Resheeting Program (RRG)	330,000	0	330,000	0	330,000	2,730
Kurri Town Centre Program (CTK)	2,700,000	0	2,700,000	800,000	3,500,000	1,755,891
Library Books	267,059	0	267,059	0	267,059	47,717
Local Road Construction Program (CRL)	640,000	0	640,000	36,000	676,000	606,563
Local Road Renewal Program (RRL)	11,596,698	180,000	11,776,698	2,967,967	14,744,665	4,423,274
Natural Disaster Remediation	890,000	174,753	1,064,753	0	1,064,753	558,003
Other Fixed Assets (OFA)	0	194,432	194,432	76,727	271,159	181,412
Pathways Construction Program (CPW)	6,884,957	296,363	7,181,320	554,000	7,735,320	1,325,500
Plant and Fleet Acquisitions (PFA)	5,520,000	0	5,520,000	0	5,520,000	728,134
Pool Facilities Renewal Program (RFP)	267,059	145,610	412,669	0	412,669	161,709
Recreation Buildings Renewal Program (RBR)	768,308	0	768,308	75,000	843,308	8,070
Recreation Facilities Construction Program (CFR)	9,705,992	1,357,199	11,063,191	1,159,875	12,223,066	675,580
Recreation Facilities Renewal Program (RFR)	2,083,326	0	2,083,326	-222,105	1,861,221	2,757
Recreation Pre-Construction Design (RPC)	151,525	0	151,525	0	151,525	75,718
Recreation Buildings Construction Program (CRB)	330,000	0	330,000	0	330,000	106,286
Regional Road Renewal Program (RRR)	15,009,946	0	15,009,946	-6,581,586	8,428,360	1,090,043
Safer Roads / Blackspot Program (CRR / CLS)	2,070,000	0	2,070,000	-105,000	1,965,000	1,360
Signage Program (CRV)	0	0	-	0	-	0
Traffic Facilities Program (CFT)	2,050,000	0	2,050,000	-360,000	1,690,000	31,762
Visitor Information Centre (VIC)	602,421	0	602,421	-352,600	249,821	210,122
Waste Facility Construction Program (CFW)	150,000	248,790	398,790	0	398,790	80,749
Waste Facility Remediation Program (CFW)	575,928	560,367	1,136,295	0	1,136,295	0
Waste Major Plant	680,000	0	680,000	0	680,000	0
Works Depot Construction Program	750,000	0	750,000	0	750,000	0
<b>Total Capital Expenditure</b>	<b>78,402,374</b>	<b>4,562,591</b>	<b>82,964,965</b>	<b>-1,698,668</b>	<b>81,266,297</b>	<b>15,610,452</b>

### Capital Expenditure Budget Changes

Actual Capital Expenditure for the year to 30 September 2023 was \$15.6m which equates to 19% spent from Budget of \$82.9m.

Variations to capital expenditure for this September review

All projects within the capital works program were reviewed as part of the Q1 Quarterly Budget Review Statement process and a decrease to the overall capital works program of \$1.7m is proposed. Key movements are the cancellation of the Aviation Base project, re-phasing of some projects to 2025 and new grants received.

Program	Project	Amount \$
Visitor Information Centre (VIC)	Hunter Valley Visitor Information Centre Park Project - Retaining Wall & Concrete Path	(352,600)
Airport Construction Program (PCA)	PCA-2023-005 Airport RFS Aviation Base Projects	(1,481,260)
Branxton Town Centre Program (CTB)	CTB-2023-001 Church St to Anvil Ck Bridge Nth Side	(400,000)
Bridge Construction Program (CBS)	CBS-2018-005 Kline St Weston	726,514
Bridge Construction Program (CBS)	CBS-2022-002 Watagan Creek #1 Laguna Bridge Replacement	136,086
Bridge Construction Program (CBS)	CBS-2022-003 Westcott St Cessnock Bridge Replacement	878,601
Community Buildings Renewal Program (RBC)	Cultural Services Grant Programs - Local Priority - Service Desk Kurri	9,346
Community Buildings Renewal Program (RBC)	RBC-2022-005 CPAC Refurbishment	58,767
Cultural and Community Blgs Construction Program	CBC-2022-004 New Millfield RFS Station	75,000
Design & Contracts Pre-Construction Design (DCP)	DCP-2023-001 Pre Construction Design & Contracts	(68,795)
Drainage Construction Program (CDR)	CDR-2020-006 Thomas St North Rothbury	250,000
Drainage Construction Program (CDR)	CDR-2020-007 Cruickshank Street Bellbird Upgrade	68,795
Kurri Town Centre Program (CTK)	CTK-2021-001 Lang St Kurri Roadworks	750,000
Kurri Town Centre Program (CTK)	CTK-2023-001 Col Brown Beautification – phase 2	50,000
Local Road Construction Program (CRL)	CRL-2020-001 Murrays Run Road Embankment Stabilisation	36,000
Local Road Renewal Program (RRL)	RRL-2018-010 Mount View Rd, Cessnock	379,459
Local Road Renewal Program (RRL)	RRL-2021-006 Sandy Creek Rd, Quorrobolong	(131,803)
Local Road Renewal Program (RRL)	RRL-2023-002 Murrays Run Rd Rehab-Ph1 Inv & Design	(36,000)
Local Road Renewal Program (RRL)	RRL-2024-010 Heddon St, Heddon Greta-Ph1 Inv & Design	230,000
Local Road Renewal Program (RRL)	RRL-2024-XXX Campbell St, Ellalong	50,000
Local Road Renewal Program (RRL)	RRL-2024-021 Bellamy St, Millfield - Stage 1 - Investigation and Design	(50,000)
Local Road Renewal Program (RRL)	RRR-2021-004 Paynes Crossing Rd, Paynes Crossing	156,474

Program	Project	Amount \$
Local Road Renewal Program (RRL)	RRL-2024-004 Sandy Creek Rd, Quorrobolong	2,369,837
Other Fixed Assets (OFA)	Public Library Infra Grant 2023 – Conferencing Equip	52,987
Other Fixed Assets (OFA)	Cultural Services Grant Programs - Local Priority Program 2022 Tech & Furniture	23,740
Pathways Construction Program (CPW)	CPW-2022-001 Millfield - Rose Hill Est to Wollombi	154,000
Pathways Construction Program (CPW)	CPW-2022-002 Greta Railway St to High St via Nelson	400,000
Recreation Buildings Renewal Program (RBR)	Wollombi Tennis Insurance Works	75,000
Recreation Facilities Construction Program (CFR)	CFR-2024-005 Kurri Kurri Netball Facility	900,000
Recreation Facilities Construction Program (CFR)	CFR-2024-013 Johns Park Field Improvements	259,875
Recreation Facilities Renewal Program (RFR)	RFR-2024-001 Cessnock Hockey surface replacement	(147,105)
Recreation Facilities Renewal Program (RFR)	RFR-2024-005 Various - Sporting Facilities - Skate Park Audit Remediation	(75,000)
Regional Road Renewal Program (RRR)	RRR-2022-002 Great North Road -Slope Stabilisation	177,271
Regional Road Renewal Program (RRR)	RRR-2024-004 Wollombi Road Stage 1	(6,683,000)
Regional Road Renewal Program (RRR)	RRR-2024-006 Wollombi Rd Cessnock/Bellbird Stage 2	(2,390,857)
Regional Road Renewal Program (RRR)	RRR-2024-006 Wollombi Road Stage 2	1,335,000
Regional Road Renewal Program (RRR)	RRR-2024-004 Wollombi Rd Stage 1 Early Works	980,000
Safer Roads Program (RMS Blackspot) (CRR)	CLS-2023-003 Old Maitland Rd Bishops Bridge	(105,000)
Traffic Facilities Program (CFT)	CFT-2022-002 Kerlew & Occident St Nulkaba	(360,000)
<b>Total changes proposed for the Q1 September QBRS</b>		<b>(1,698,668)</b>



**Cash and Investments**

Council’s cash and investment balance as at 30 September 2023 was \$74,054,38. All investments are held in accordance with Council’s Investment Policy and the Ministerial Investment Order and further details are available in Council’s monthly Investment Reports.

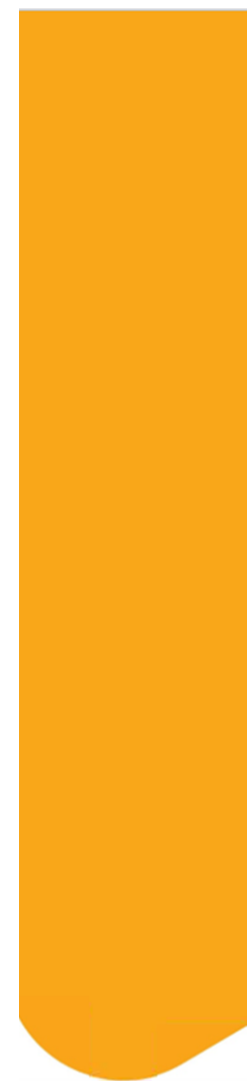
The cash at bank amount has been reconciled to the bank statements as at 30 September 2023 as per below:

Cash at bank (as per bank statement)	\$6,540,575
Less : Unpresented bank file transactions	(307,668)
Add : Unpresented Authority cashbook transactions	<u>231,619</u>
<b>Reconciled General Fund Cash as per General Ledger</b>	<b><u>\$6,464,526</u></b>

Cash Reserves

The below table shows closing cash restrictions as at 30 June 2023 included in Council’s financial statements currently under audit review as well as the original budget adopted as part of the Operational Plan 2023-24, and the year to date actual balances as at 30 September 2023, as per Council’s Investment Report.

CASH RESERVES	Actual 2022-23	Original Budget 2023-24	Actual September 2023
	\$000's	\$000's	\$000's
<b>External Restrictions</b>			
Developer Contributions	31,802	30,458	33,283
Transport NSW Hunter Expressway	182	182	182
Specific purpose Unexpended Grants	5,647	8,264	6,906
Domestic Waste Management	430	430	430
Stormwater management	926	71	1,103
<b>SUB-TOTAL</b>	<b>38,987</b>	<b>39,404</b>	<b>41,904</b>
<b>Internal Restrictions</b>			
Plant and vehicle replacement	2,794	118	2,400
Employees leave entitlement	2,519	3,286	2,519
Carry over works (General Fund)	385		586
Bridge replacement	346		295
Insurance provisions	761	691	761
Miscellaneous projects	829	605	904
Grant fund leverage	82		82
Financial Assistance Grant in advance			-
Operations and programs reserve	473	404	472
Property investment fund	3,112	2,698	3,095
Civil works	95		-
Waste depot and rehabilitation	12,448	9,672	13,626
Unexpended loan funds	2,129		2,125
Committed projects (SRV)	214		690
Security deposits / bonds	4,144	4,077	3,948
<b>SUB-TOTAL</b>	<b>30,331</b>	<b>21,552</b>	<b>31,503</b>
<b>TOTAL RESTRICTIONS</b>	<b>69,318</b>	<b>60,956</b>	<b>73,407</b>
<b>Unrestricted</b>	<b>3,767</b>	<b>6,585</b>	<b>647</b>
<b>Total Cash &amp; Investments</b>	<b>73,085</b>	<b>67,541</b>	<b>74,054</b>



Key Performance Indicators

Based on the proposed changes to budgets contained in this quarterly budget review, all core Local Government key performance indicators are estimated to meet or exceed benchmarks.

Performance Measure	Benchmark	Original Budget 2023-24	Projection 2023-24
Operating Performance Ratio	>0.00%	X	X
Own Source Operating Revenue Ratio	>60.00%	✓	✓
Unrestricted Current Ratio	>1.50x	✓	✓
Debt Service Cover Ratio	>2.00x	✓	✓
Rates and Annual Charges Outstanding Percentage	<10.00%	✓	✓
Cash Expense Cover Ratio	>3.00 mths	✓	✓





**Contracts**

Major contracts equal to or greater than \$50,000 entered into during reporting period 1 July 2023 to 30 September 2023 are summarised below:

Tender Number	Name	Purpose	Amount	Commencement Date	Completion Date	Duration Months	Included in Budget?
T2022-10Q	Saunders Civilbuild Pty Ltd	Design and Construction of Watagan Creek Road 1# Bridge, Laguna and Westcott Bridge	\$ 1,630,907.86	31/07/2023	31/07/2024	12	Yes
T2023-03	Hartcher Hall Pty Ltd Platinum Electricians NLM Prophase Electrical Solutions Pty Ltd	Electrical Maintenance & Installation on Buildings	Schedule of rates	1/07/2023	30/06/2026	36	Yes
T2023-04	Air Conditioning Industries Equans Mechanical Services Australia Pty Ltd	MAINTENANCE OF AIR CONDITIONING SYSTEMS	\$ 180,000.00	1/07/2023	30/06/2026	36	Yes
T2023-10	Precise Build Pty Ltd	Millfield Rural Fire Service Station Construction	\$ 1,018,263.94	1/07/2023	31/12/2023	6	Yes
T2023-13	B & K Revegetation	Kurri Kurri Town Centre Upgrade	\$ 3,078,659.83	3/08/2023	3/03/2024	7	Yes
T2023-16	All Kerbs & Concrete Pty Ltd Bolla Contracting Bulga Civil Earthmoving and Concreting Civil and Sons Conex Group Pty Ltd Kingsline Pty Ltd NSW Building and Civil Pty Ltd State Civil Pty Ltd	Concrete Footpath Construction and Kerbs	\$ 1,100,000.00	27/09/2023	27/09/2025	24	Yes
T2023-17	LSG Landscape & Civil / Australian Native Grasses	East End Oval Spectator Seating & Improved Access	\$ 328,493.00	1/08/2023	31/12/2023	5	Yes
T2023-18	Landmark Products Pty Ltd	Cliffleigh Public Amenities	\$ 155,430.00	31/08/2023	31/01/2024	5	Yes

T2023-19	Court Craft (Australia)	Miller Park Multi-Purpose Courts & Upgrade Jeffery Park Tennis Courts	\$ 822,499.00	1/08/2023	31/01/2024	6	Yes
T2023-27	Kellogg Brown & Root Pty Ltd	Preliminary Engineering of the Wollombi Road Upgrade, over Stages 1 and 2	\$ 1,682,704.93	31/08/2023	30/06/2024	10	Yes
T2023-37	Loyalty Management Solutions	Project Director Role, Wollombi Road	\$ 789,360.00	1/08/2023	1/02/2025	18	Yes
T022324HUN	Boral Resources (NSW) Pty Ltd Ayrshire Cres Hanson Construction Materials Pty Ltd Hunter Ready Mixed Concrete Pty Ltd Maitland Ready Mixed Concrete Pty Ltd Premier NSW Pty Ltd t/a Premier Concrete	Supply and Delivery of Readymix Concrete	Schedule of rates	1/07/2023	30/06/2027	48	Yes
T012324HUN	Accurate Asphalt and Road Repairs Pty Ltd Bitupave Limited t/a Boral Asphalt Fulton Hogan Industries New South Wales Spray Seal Fenworx Pty Ltd t/a New Pave Asphalt Colas New South Wales SuperSealing Unit Trust t/a SuperSealing ANA Industries Pty Ltd Stabilised Pavements of Australia Pty Ltd Downer EDI Works Pty Ltd	Road Resurfacing	Schedule of rates	1/07/2023	30/06/2026	36	Yes
Q2023-013	Hunter Rail & Civil	Nelson Street Greta Shared Pathway Construction	\$ 848,552.10	10/08/2023	30/06/2024	11	Yes
Q2023-173	Hazmat Services Pty Limited	Implementation of former Richmond Main Colliery Asbestos Management Plan	\$ 70,400.00	1/07/2023	30/06/2025	24	Yes
Q2023-196	GHD Pty Ltd	Survey, Geotechnical Investigations and preliminary design of Sawyers Gully Road	\$ 389,376.40	18/07/2023	26/01/2024	6	Yes
T2023-19	Court Craft (Aust) Pty Ltd	Miller Park Multi-Purpose Courts & Upgrade to George Jeffery Park Tennis Courts	\$ 822,499.01	1/08/2023	31/01/2024	6	Yes
-	Australian Community Media (ACM)	Advertising Agreement	\$ 150,000+	1/07/2023	30/06/2024	12	Yes
T2022-10	Saunders Civilbuild Pty Ltd	Kline Street Bridge Weston	\$1,000,000 +	31/07/2023	31/07/2024	12	Yes





**Other Expenses**

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high-level specialist or professional advice to assist decision making by management. Generally, it is the advisory nature of the work that differentiates a consultant from other contractors.

	Actual YTD	Budgeted Y / N
Consultancies	\$76,326	Y
Legal Fees	\$60,068	Y*

\* Due to the nature of emergent and unforeseen matters, legal fee budgets are reviewed at least quarterly and adjustments are proposed if required.

**Employee Numbers**

The following table shows approved employee numbers as at 30 September 2023 based on Full Time Equivalent (FTE) measurement which is where 1.0 FTE equals a position where the hours are contracted for the full week (either a 35 or 38 hour week). The below figure includes all positions both occupied and vacant however excludes casuals.

Employee Type	Approved FTE 2023-24*	Actual FTE 30 September 2023
Permanent	424.49	367.08
Apprentice/Trainee	23.2	25.88
Temporary	9.77	14
<b>Total Approved Full Time Equivalents</b>	<b>457.46</b>	<b>406.96</b>

\* Approved FTE for 2023-24 as per Council's Strategic Plan 2022-2026



62-78 Vincent Street, Cessnock NSW 2325 | PO Box 152 Cessnock NSW 2325  
02 4993 4100 | [council@cessnock.nsw.gov.au](mailto:council@cessnock.nsw.gov.au) | [www.cessnock.nsw.gov.au](http://www.cessnock.nsw.gov.au)

# Placeholder for Enclosure 1

Corporate and Community No. CC76/2023

Annual Report 2023-2023 - Provided Under Separate  
Cover

<b>Action Sheets Report</b>	<b>Division:</b>	Ordinary Council	<b>Date From:</b>	
	<b>Committee:</b>		<b>Date To:</b>	
	<b>Officer:</b>		<b>Printed: Tuesday, 7 November 2023 8:25:03 AM</b>	

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 18/10/2023	Walker, Whitney	Proposed Drainage Easement - 16 Cruickshank Street, Bellbird Heights	15/11/2023	20/10/2023	24/10/2023
CC63/2023 <a href="#">606</a>		Maginnity, Robert				
<p><b>24 Oct 2023 9:29am Walker, Whitney</b> Noted - Proceed with Steps to Finalise Acquisition of Easement for Drainage Purposes at 16 Cruickshank Street Bellbird Heights</p> <p><b>24 Oct 2023 9:32am Walker, Whitney - Completion</b> Completed by Walker, Whitney (action officer) on 24 October 2023 at 9:32:39 AM - Proceed with Steps in Accordance with Land Acquisition (Just Terms Compensation) Act to finalise Easement for Storm Water Drainage</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 16/08/2023	Neveltsen, Keri	Ward Boundaries - Adjustment to Enrolments	18/10/2023	23/08/2023	10/10/2023
CC45/2023 <a href="#">550</a>		Maginnity, Robert				
<p><b>23 Aug 2023 3:51pm Neveltsen, Keri - Target Date Revision</b> Target date changed by Neveltsen, Keri from 13 September 2023 to 13 September 2023 - Public Exhibition due to commence on Monday 28 August 2023, subject to confirmation by NSW Electoral Commission</p> <p><b>25 Sep 2023 11:58am Neveltsen, Keri</b> Public exhibition closes 5.00pm 25 Sept 2023. Submissions can be received up to 5.00pm 9 Oct 2023.</p> <p><b>10 Oct 2023 9:56am Anderson, India - Target Date Revision</b> Target date changed by Anderson, India from 13 September 2023 to 18 October 2023 - Ward Boundaries to be presented to Council at the Oct meeting</p> <p><b>10 Oct 2023 10:01am Neveltsen, Keri - Completion</b> Completed by Neveltsen, Keri (action officer) on 10 October 2023 at 10:01:03 AM - Public exhibition completed. At final date for submissions, 4 submissions received. Follow-up report to be considered at the October Council meeting.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 18/10/2023	Neveltsen, Keri	Adoption of Public Interest Disclosures Policy	15/11/2023	20/10/2023	31/10/2023
CC65/2023 <a href="#">608</a>		Maginnity, Robert				
<p><b>31 Oct 2023 1:56pm Neveltsen, Keri - Completion</b> Completed by Neveltsen, Keri (action officer) on 31 October 2023 at 1:56:51 PM - Policy adopted and implementation progressed.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 18/10/2023	Plumridge, Matthew	Disclosures Of Interest	15/11/2023	20/10/2023	23/10/2023
DI9/2023		Maginnity, Robert				
<p><b>23 Oct 2023 10:23am Plumridge, Matthew - Completion</b> Completed by Plumridge, Matthew (action officer) on 23 October 2023 at 10:23:52 AM - Noted</p>						

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Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
CC64/2023	Ordinary Council 18/10/2023	Neveldsen, Keri Maginness, Robert	Ward Boundaries - Adjustment to Enrolments	15/11/2023	20/10/2023	31/10/2023
<a href="#">607</a>						
<b>31 Oct 2023 1:56pm Neveldsen, Keri - Completion</b>						
Completed by Neveldsen, Keri (action officer) on 31 October 2023 at 1:56:36 PM - Adjusted ward boundaries provided to NSW Electoral Commission and confirmed.						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
CC68/2023	Ordinary Council 18/10/2023	Wade, Craig Maginness, Robert	Tender - T372324HUN Supply and Delivery Road Base Materials	15/11/2023	20/10/2023	23/10/2023
<a href="#">611</a>						
<b>23 Oct 2023 7:44am Wade, Craig - Completion</b>						
Completed by Wade, Craig (action officer) on 23 October 2023 at 7:44:48 AM - i have advised Regional Procurement of the tender decline/rejection.						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
GMU8/2023	Ordinary Council 18/10/2023	Ollerton, Lisa Liddell, Ken	Minutes of the Audit and Risk Committee Meeting held 6 September 2023	15/11/2023	20/10/2023	25/10/2023
<a href="#">601</a>						
<b>25 Oct 2023 8:34am Ollerton, Lisa</b>						
Noted.						
<b>25 Oct 2023 8:36am Ollerton, Lisa - Completion</b>						
Completed by Ollerton, Lisa (action officer) on 25 October 2023 at 8:36:41 AM - 25/10/2023 Noted.						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
PE36/2023	Ordinary Council 18/10/2023	Chadwick, Tony Johnson, Martin	Visitor Economy Grants and Sponsorship Program 2023/2024 Round 1 Applications	15/12/2023	20/10/2023	20/10/2023
<a href="#">604</a>						
<b>20 Oct 2023 10:08am Chadwick, Tony - Completion</b>						
Completed by Chadwick, Tony (action officer) on 20 October 2023 at 10:08:27 AM - All Round 1 2023/2024 Visitor Economy Grant Program applicants have been notified of their application outcome as per the Council Resolution. Payments will be made in accordance with the funding conditions agreed in the report.						

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	<b>Officer:</b>		<b>Printed: Tuesday, 7 November 2023 8:25:03 AM</b>	

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 18/10/2023	Page, Sue	Class 1 Appeal (2023/00286474) in the NSW Land and Environment Court against the Refusal of Development Application No. 8/2021/21939/1 proposing a 327 Lot Subdivision and Residue Lot to Occur in Three (3) Phases  35, 0 and 31 Government Road (Lot 35 DP 1288491, Lot 34 DP 1004648 and Lot 2 DP 1067096), Cessnock	18/10/2023	20/10/2023	20/10/2023
PE38/2023 <a href="#">599</a>		Johnson, Martin				
<p><b>20 Oct 2023 10:00am Page, Sue</b>                      MOTION Moved: Councillor Burke Seconded: Councillor Sander, 599, RESOLVED, 1. That Council notes; a. Receipt of an appeal (Reference No. 2021/00286474), in the NSW Land and Environment Court against the refusal of Development Application No. 8/2021/21939/1., b. The attached prospects of success prepared by Council's solicitors in respect of the appeal (Reference No. 2021/00286474), relating to Development Application No. 8/2021/21939/1., 2. That Council delegates the management of the appeal (Reference No. 2021/00286474), relating to Development Application No. 8/2021/21939/1, to the General Manager, including to defend the appeal and if appropriate, enter into Consent Orders or a Section 34 agreement.</p> <p><b>20 Oct 2023 10:01am Page, Sue - Completion</b>                      Completed by Page, Sue (action officer) on 20 October 2023 at 10:01:15 AM - Resolution is noted.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 18/10/2023	Lewis-Curnoe, Olivia	Reclassification of Lot at Harle Street Post Exhibition Report	15/11/2023	20/10/2023	26/10/2023
PE34/2023 <a href="#">602</a>		Johnson, Martin				
<p><b>26 Oct 2023 9:18am Lewis-Curnoe, Olivia - Completion</b>                      Completed by Lewis-Curnoe, Olivia (action officer) on 26 October 2023 at 9:18:38 AM - Council resolved to rezone the lot to Community Land - site is now reclassified</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 21/09/2022	Lewis-Curnoe, Olivia	Planning Propsoal to Rezone Land at 532 Main Road, Cliftleigh from RU2 Rural Landscape to R2 Low Density Residential.	23/10/2024	27/09/2022	26/10/2023
PE57/2022 <a href="#">256</a>		Johnson, Martin				
<p><b>27 Sep 2022 4:47pm Blake, Yvonne - Target Date Revision</b>                      Target date changed by Blake, Yvonne from 19 October 2022 to 31 October 2022 - Deferred at ordinary Council meeting held 21 September 2022 to allow for structure plan to be submitted to Council prior to its consideration.</p> <p><b>05 Oct 2022 11:45am Corken, Robert - Target Date Revision</b>                      Target date changed by Corken, Robert from 31 October 2022 to 16 February 2023 - Council deferred proposal until a structure plan was prepared for the 'whole of the investigation area.</p> <p><b>21 Nov 2022 10:44am Corken, Robert - Target Date Revision</b>                      Target date changed by Corken, Robert from 16 February 2023 to 23 October 2023 - The proposal is currently with the applicants to resolved access arrangements.</p> <p><b>24 May 2023 2:48pm Corken, Robert - Target Date Revision</b>                      Target date changed by Corken, Robert from 23 October 2023 to 23 October 2024 - With applicant to resolve access to Main Road with Transport for NSW.</p> <p><b>18 Aug 2023 1:49pm Blake, Yvonne - Reallocation</b>                      Action reassigned to Mewing, Jenny by Blake, Yvonne - Officer resigned from Council. Transferred to Acting Principal Strategic Planner for re-allocation to another Strategic Planning Officer.</p> <p><b>31 Aug 2023 2:13pm Blake, Yvonne - Reallocation</b>                      Action reassigned to Lewis-Curnoe, Olivia by Blake, Yvonne - Transferred to officer as original officer has resigned.</p>						

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**25 Sep 2023 2:02pm Lewis-Curnoe, Olivia**  
 Structure Plan/Planning Proposal not yet lodged.  
**26 Oct 2023 9:19am Lewis-Curnoe, Olivia - Completion**  
 Completed by Lewis-Curnoe, Olivia (action officer) on 26 October 2023 at 9:19:24 AM - Now reviewing new pre-planning proposal for the site

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 16/08/2023	Chadwick, Tony	Rotary Park Kurri Kurri Coloured Lighting System	22/12/2023	23/08/2023	12/10/2023
PE28/2023 <a href="#">547</a>		Johnson, Martin				
<b>12 Oct 2023 4:03pm Chadwick, Tony - Completion</b> Completed by Chadwick, Tony (action officer) on 12 October 2023 at 4:03:30 PM - The Rotary Park Coloured Light Installation Project has been awarded for implementation under Quotation Q2024-12 and will be installed by February 2024.						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 19/07/2023	Rush, Iain	Draft Hunter Power Project (Kurri Kurri Power Station) Planning Agreement	31/12/2023	24/07/2023	30/10/2023
PE25/2023 <a href="#">527</a>		Johnson, Martin				
<b>26 Jul 2023 1:43pm Rush, Iain</b> Snowy Hydro has been approached in relation to the alternative option of directing the contributions funding to the proposed Booth Park Netball Courts in Kurri Kurri. Presently awaiting a formal response from Snowy Hydro. <b>23 Aug 2023 2:34pm Rush, Iain - Target Date Revision</b> Target date changed by Rush, Iain from 16 August 2023 to 31 December 2023., Council has approached Snowy Hydro to gauge its support to amend the Draft VPA to reflect the alternative Booth Park Project. Council is awaiting formal confirmation from Snowy Hydro before resubmitting an amended Draft VPA for the councillors consideration. DPE has been contacted to extend the timeframe to enter into the VPA. <b>30 Oct 2023 2:39pm Rush, Iain - Completion</b> Completed by Rush, Iain (action officer) on 30 October 2023 at 2:39:30 PM - The developer has agreed for the contribution funds to be directed toward the alternative, Booth Park project. The VPA has been updated and reported to Council under PE33/2023.						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 20/09/2023	Worthing, Alex	Cessnock Development Control Plan 2010 - Regrowth Kurri Kurri (formerly Hydro) - Post exhibition	20/10/2023	25/09/2023	30/10/2023
PE32/2023 <a href="#">568</a>		Johnson, Martin				
<b>26 Sep 2023 12:03pm Johnson, Martin - Reallocation</b> Action reassigned to Worthing, Alex by Johnson, Martin - Allocated Project Officer <b>27 Sep 2023 2:51pm Worthing, Alex - Target Date Revision</b> Target date changed by Worthing, Alex from 18 October 2023 to 20 October 2023 - To be uploaded as adopted DCP once minutes are released <b>30 Oct 2023 8:22am Worthing, Alex</b> Regrowth Kurri uploaded to Council website as a chapter of Cessnock DCP. <b>30 Oct 2023 8:27am Worthing, Alex - Completion</b> Completed by Worthing, Alex (action officer) on 30 October 2023 at 8:27:17 AM - Adopted DCP chapter is now in force and uploaded on Council Website.						

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Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 19/07/2023	Mewing, Jenny	Amendment of Rural Lands Planning Proposal - Reinstate Dual Occupancies as a Permissible Land Use within the RU2 Rural Landscape Zone	30/11/2023	24/07/2023	23/10/2023
MM4/2023 <a href="#">525</a>		Johnson, Martin				
<p><b>26 Jul 2023 4:13pm Lorenzen, Cherie - Reallocation</b> Action reassigned to Mickleson, Peter by Lorenzen, Cherie - Reallocated to Strategic Planning team to action.</p> <p><b>26 Jul 2023 4:19pm Blake, Yvonne - Reallocation</b> Action reassigned to Johnson, Martin by Blake, Yvonne - Reallocated to Strategic Planning Manager for processing. Please keep the Mayor and EA informed of the progress of this PP.</p> <p><b>02 Aug 2023 10:06am Johnson, Martin - Reallocation</b> Action reassigned to Mewing, Jenny by Johnson, Martin - Project Officer</p> <p><b>17 Aug 2023 11:01am Mewing, Jenny</b> Revised Planning Proposal forwarded to DPE for consideration. Advice received and issued to Parliamentary Counsel to redraft instrument.</p> <p><b>17 Aug 2023 11:03am Mewing, Jenny - Target Date Revision</b> Target date changed by Mewing, Jenny from 16 August 2023 to 30 September 2023 - Revised PC instrument being reviewed</p> <p><b>24 Aug 2023 7:18am Mewing, Jenny - Target Date Revision</b> Target date changed by Mewing, Jenny from 30 September 2023 to 30 November 2023 - Draft instrument being reviewed and mapping amendments being finalised.</p> <p><b>21 Sep 2023 8:05am Mewing, Jenny</b> Awaiting final PC opinion</p> <p><b>23 Oct 2023 8:04am Mewing, Jenny - Completion</b> Completed by Mewing, Jenny (action officer) on 23 October 2023 at 8:04:21 AM - Amendment made/gazetted 13 October 2023</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 18/10/2023	Goodbun, Nathan	Minutes of the Local Traffic Committee Meeting held 18 September 2023	15/11/2023	20/10/2023	25/10/2023
WI34/2023 <a href="#">615</a>		McLachlan, Paul				
<p><b>25 Oct 2023 11:38am Meyers, Kristy - Completion</b> Completed by Meyers, Kristy on behalf of Goodbun, Nathan (action officer) on 25 October 2023 at 11:38:58 AM - T&amp;T actioning as necessary.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 18/10/2023	Clark, Cameron	LGA Wide Coal Mining Heritage Study	15/11/2023	20/10/2023	25/10/2023
WI33/2023 <a href="#">614</a>		McLachlan, Paul				
<p><b>25 Oct 2023 11:32am Meyers, Kristy</b> Project will be listed in Draft 24/25 Operational Plan to be presented to Council.</p> <p><b>25 Oct 2023 11:33am Meyers, Kristy - Completion</b> Completed by Meyers, Kristy on behalf of Clark, Cameron (action officer) on 25 October 2023 at 11:33:44 AM - Project will be listed in Draft 24/25 Operational Plan to be presented to Council.</p>						



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Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 15/03/2023	Clark, Cameron	Tender T2022-10 Watagan Creek Bridge and Wescott Bridge Replacement	30/09/2023	17/03/2023	25/10/2023
WI5/2023 <a href="#">440</a>		McLachlan, Paul				
<p><b>24 Apr 2023 5:28pm Niravath, Arun</b> The contract for Design and Construction of Westcott Bridge, Cessnock awarded. Watagan Bridge #1- The tender prices from suppliers is higher than the budget. Hence, additional budget needs to be secured.</p> <p><b>02 Aug 2023 1:56pm Meyers, Kristy</b> Negotiations with contractors continuing.</p> <p><b>25 Oct 2023 11:28am Meyers, Kristy</b> Contractors engaged. Works at Westcott Bridge commencing November 2023. Watagan No. 1 to commence in the coming months.</p> <p><b>25 Oct 2023 11:29am Meyers, Kristy - Completion</b> Completed by Meyers, Kristy on behalf of Clark, Cameron (action officer) on 25 October 2023 at 11:29:22 AM - Contractors engaged. Works at Westcott Bridge commencing November 2023. Watagan No. 1 to commence in the coming months.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 15/02/2023	Clark, Cameron	Old Maitland Road, Sawyers Gully - Land Acquisition	30/11/2023	27/02/2023	25/10/2023
WI3/2023 <a href="#">416</a>		McLachlan, Paul				
<p><b>27 Feb 2023 1:33pm Bosco, Jules</b> Valuation of land parcels being progressed, Awaiting negotiation with land owners.</p> <p><b>24 Apr 2023 10:40am Anderson, India - Reallocation</b> Action reassigned to Clark, Cameron by Anderson, India - resumed Infrastructure Manager position</p> <p><b>03 May 2023 7:56pm Clark, Cameron</b> Mandatory 6 month negotiation period expires in May 2023, compulsory acquisition commences following negotiation period expiration via the Valuer General process. No mandated timeframe for the compulsory acquisition process but officers will proactively follow up and provide updates. Works to re-commence as soon as acquisition process is completed.</p> <p><b>25 Oct 2023 11:35am Meyers, Kristy - Completion</b> Completed by Meyers, Kristy on behalf of Clark, Cameron (action officer) on 25 October 2023 at 11:35:04 AM - Property acquired.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 20/09/2023	Eveleigh, Nathan	Naming of Council Assets Policy	27/10/2023	25/09/2023	26/10/2023
WI29/2023 <a href="#">580</a>		McLachlan, Paul				
<p><b>26 Sep 2023 8:28am Eveleigh, Nathan</b> The Policy has been placed on public exhibition 27 September - 25 October 2023.</p> <p><b>26 Sep 2023 8:29am Eveleigh, Nathan - Target Date Revision</b> Target date changed by Eveleigh, Nathan from 18 October 2023 to 27 October 2023 - Public Exhibition closes 25 October 2023.</p> <p><b>26 Oct 2023 9:03am Eveleigh, Nathan - Completion</b> Completed by Eveleigh, Nathan (action officer) on 26 October 2023 at 9:03:14 AM - Exhibition period concluded on 25 October 2023 with no submissions received. Updated Policy is considered adopted as per the resolution.</p>						

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Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
BN15/2023 <a href="#">587</a>	Ordinary Council 20/09/2023	Clark, Cameron McLachlan, Paul	Heddon Greta Road Rehabilitation Additional Scope	18/10/2023	25/09/2023	25/10/2023
<b>25 Oct 2023 11:30am Meyers, Kristy</b> Works will be expanded if budget allows. <b>25 Oct 2023 11:30am Meyers, Kristy - Completion</b> Completed by Meyers, Kristy on behalf of Clark, Cameron (action officer) on 25 October 2023 at 11:30:51 AM - Works will be expanded if budget allows.						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
WI32/2023 <a href="#">584</a>	Ordinary Council 20/09/2023	Jeffery, Warren McLachlan, Paul	Minutes of the Local Traffic Committee Meeting held 21 August 2023	18/10/2023	25/09/2023	25/10/2023
<b>25 Oct 2023 11:39am Meyers, Kristy - Completion</b> Completed by Meyers, Kristy on behalf of Jeffery, Warren (action officer) on 25 October 2023 at 11:39:05 AM - T&T actioning as necessary.						

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Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
W12/2021	Ordinary Council 17/02/2021	Waghorn, Peter	Works and Infrastructure	Sale of Land to Bellbird Bowling Club	31/03/2024	
<a href="#">1571</a> <b>MOTION</b> 1571 <b>RESOLVED</b>	<b>Moved:</b>	Maginnity, Robert Councillor Dunn	<b>Seconded:</b>	Councillor Fitzgibbon		
1.	<b>That Council authorises the General Manager to undertake the process to reclassify the seven metre strip of land along the southern boundary of the Bellbird Park Bowling Club from Community to Operational.</b>					
2.	<b>That Council agrees to sell the subject parcel of land once reclassified to Bellbird Park Bowling Club at the nominal cost of one dollar (\$1.00) provided the Bellbird Park Bowling Club fund associated costs for the land transfer.</b>					
3.	<b>That Council authorises the General Manager to execute documents related to the reclassification and transfer of land between Cessnock City Council and the Bellbird Park Bowling Club.</b>					
<b>04 Mar 2021 11:58am Benson, Nicole - Reallocation</b>						
Action reassigned to Rathborne, Michael by Benson, Nicole - Michael please commence the actions as per the resolution. Liaise with my team if required. Thanks						
<b>24 Mar 2021 4:49pm Keegan, Robyn - Target Date Revision</b>						
Target date changed by Keegan, Robyn from 17 March 2021 to 30 June 2021 - Information sent to surveyor for the club to prepare and lodge forms.						
<b>29 Mar 2021 4:04pm Rathborne, Michael - Target Date Revision</b>						
Target date changed by Rathborne, Michael from 30 June 2021 to 30 August 2021 - Surveyor preparing documents for registration.						
<b>28 Apr 2021 10:33am Rathborne, Michael - Target Date Revision</b>						
Target date changed by Rathborne, Michael from 30 June 2021 to 30 September 2021 - Pending survey and documentation being prepared by surveyor.						
<b>25 Jun 2021 12:30pm Keegan, Robyn - Target Date Revision</b>						
Target date changed by Keegan, Robyn from 30 September 2021 to 31 December 2021 - Bellbird Park Bowling Club has taken responsibility for survey registration. Further work by Council Property Services to effect the transfer of land is deferred pending Strategic Property obtaining Council approval for a site-specific planning proposal to reclassify the land.						
<b>02 Sep 2021 3:11pm Keegan, Robyn - Target Date Revision</b>						
Target date changed by Keegan, Robyn from 31 December 2021 to 31 December 2021 - Peter Waghorn advised that there is no further update.						
<b>26 Oct 2021 2:19pm Keegan, Robyn - Target Date Revision</b>						
Target date changed by Keegan, Robyn from 31 December 2021 to 21 January 2022 - Advised by Chief Financial & Administration Officer no update was available but will investigate.						
<b>25 Jan 2022 10:12am Waghorn, Peter</b>						
In accordance with the resolution, Bellbird Park Bowling Club management are responsible for organising and registering the survey of land to be acquired but are yet to do so. A registered plan and reclassification of the land are required before the land transfer can be transacted.						
<b>29 Mar 2022 7:55am Boughton-Ingham, Petra</b>						
28 Mar 2022 Peter Waghorn, [Confidential]: BPBC's Secretary Manager was contacted with an offer of assistance and advised that the club had not sought quotes for land survey work to date due to their financial situation. As the cost of a partial survey is not anticipated to be high, Council Officers contacted a local surveyor on the club's behalf and was told that the previous Board had engaged Marshall Scott Surveyors to prepare a plan and the draft was sent to the club last year. MSS is following up directly with club management.						
<b>12 Apr 2022 10:21am Keegan, Robyn - Target Date Revision</b>						
Target date changed by Keegan, Robyn from 21 January 2022 to 15 June 2022 - The Bellbird Park Bowling Club Secretary Manager was contacted with an offer of assistance and advised that the club had not sought quotes for land survey work due to a recent change of voluntary board membership. Council Officers contacted a local surveyor on the club's behalf and were advised that the previous Board had engaged Marshall Scott Surveyors to prepare a plan and the draft was sent to the club last year. Principal of Marshall Scott Surveyors is following up with the new club management directly.						
<b>28 Apr 2022 3:32pm Waghorn, Peter</b>						
Mark Scott of Marshall Scott Surveyors is still following up with the new club Secretary Manager regarding a survey plan previously prepared and sent to the Club in draft for their review.						

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<p><b>26 May 2022 9:22am Waghorn, Peter</b> Bellbird Park Bowling Club officials have confirmed that Marshall Scott Surveyors were engaged by the previous Board to prepare a plan of acquisition. Once the draft plan is provided to Council for review and verification, the process to reclassify the identified portion of Bellbird Park can be commenced. Transfer of the land to the Club can only be effected on gazettal of the reclassification.</p> <p><b>26 May 2022 9:50am Waghorn, Peter - Target Date Revision</b> Target date changed by Waghorn, Peter from 15 June 2022 to 30 December 2022 - The planning proposal to amend the LEP and reclassify a portion of Bellbird Park is a lengthy process and yet be commenced. Transferring ownership to the Club is deferred pending gazettal of the land reclassification for Community to Operational land.</p> <p><b>30 Jun 2022 3:12pm Waghorn, Peter</b> An LEP amendment request to reclassify the portion of Bellbird Park the Club requires has been scheduled with Strategic Planning.</p> <p><b>28 Jul 2022 2:49pm Waghorn, Peter</b> A survey plan prepared by Marshall Scott Surveyors on behalf of Bellbird Park Bowling Club has been provided to Strategic Planning. A planning proposal requesting amendment of the Cessnock LEP land classification of the nominated portion of Bellbird Park is in progress.</p> <p><b>31 Aug 2022 4:46pm Keegan, Robyn</b> Further updates are subject to progression of a planning proposal to amend the Cessnock LEP and change the community land classification of the nominated portion of Bellbird Park.</p> <p><b>25 Nov 2022 3:47pm Waghorn, Peter</b> Internal Property staff followed up with Marshall Scott Surveyors 24/11/2022 and were advised that the survey plan detailing the area to be acquired by the club and prepared by their firm on behalf of Bellbird Park Bowling Club is yet to be lodged with Land Registry Services for assessment. Council staff actions are deferred pending plan registration and gazettal of the proposed land reclassification.</p> <p><b>16 Jan 2023 12:12pm Waghorn, Peter</b> Property staff visited BPBC on 4/1/2023 to enquire with management as to the status of survey plan approval and were advised that they will follow up with Marshall Scott Surveyors. As at 16/1/2023, Mark Scott of MSS has not been contacted by BPBC.</p> <p><b>16 Jan 2023 12:21pm Waghorn, Peter - Target Date Revision</b> Target date changed by Waghorn, Peter from 30 December 2022 to 31 March 2023 - Delayed pending Bellbird Park Bowling Club approval of draft survey plan of acquisition and the outcome of a Council request to reclassify the relevant portion of Carmichael Park to be acquired</p> <p><b>03 Apr 2023 10:44am Waghorn, Peter</b> The Strategic Planning unit has scheduled a report seeking approval to submit the LEP amendment required to reclassify the portion of Bellbird Park the Club requires. Reclassification to operational land is required to facilitate any transfer of council community land. The report will be considered at the April 2023 Ordinary Council Meeting. .</p> <p><b>03 Apr 2023 11:11am Waghorn, Peter - Target Date Revision</b> Target date changed by Waghorn, Peter from 31 March 2023 to 30 June 2023 - The report seeking approval to submit an LEP amendment to reclassify the required portion of Bellbird Park is scheduled for the April 2023 OCM. Reclassifications necessarily involve state planning departments and completion of that process cannot be accurately determined at this time.</p> <p><b>26 May 2023 3:16pm Waghorn, Peter - Target Date Revision</b> Target date changed by Waghorn, Peter from 30 June 2023 to 31 March 2024 - A planning proposal to amend the Cessnock LEP community land classification of a portion of Carmichael Oval adjoining Bellbird Park Bowling Club was approved for submission to Dept. of Planning &amp; Environment (DPE) on 19 April 2023. Subject to obtaining a DPE Gateway determination to reclassify the land from community to operational use, consultation will be undertaken with public authorities and the community. Unresolved objections must be submitted to Council for consideration before DPE is requested to make the Plan and publish LEP changes in the Government Gazette. This process is anticipated to take six to nine months. On completion, Property staff will prepare contract documentation to transfer the required land.</p> <p><b>25 Sep 2023 3:37pm Waghorn, Peter - Email</b> On 15 September, Officers arranged for surveyors to attend and mark the site, allowing a partially installed fence to be completed along the new boundary with a lockable pedestrian access. Illegal private vehicular use of CCC community land is understood to have been occurring and neighbouring residents will be notified prior to erection of the final stage of fencing. Formal transfer of the land portion to BPBC is subject to land reclassification and the revised target date is still projected as March 2024.</p>
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Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
CC29/2023	Ordinary Council 17/05/2023	Waghorn, Peter	Corporate and Community	Land Acquisition - South Cessnock Bund Wall	30/11/2023	
<b>MOTION</b> 492 <b>RESOLVED</b>	<b>Moved:</b>	Maginnity, Robert Councillor Burke	<b>Seconded:</b>	Councillor Grine		
<p>That Council authorise purchase of land required for the South Cessnock Bund Wall Flood Mitigation Scheme being:</p> <p>With regard to Crown-owned land lot 1 DP 1134371:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> That Council proceed with the compulsory acquisition of the land for the purpose of flood mitigation works in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991.</li> <li><input type="checkbox"/> That Council make an application to the Minister and the Governor for approval to acquire the land by compulsory process under section 186(1) of the Local Government Act.</li> <li><input type="checkbox"/> That the land will be classified as operational land.</li> <li><input type="checkbox"/> That Council requests the Minister for Local Government approve a reduction in the notification period from 90 days to 30 days.</li> </ul> <p>With regard to private land (part) lots 34;35;36 DP 755215 and (part) lot 1 DP 1145540:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> That Council authorises acquisition of the land and/or easements for the purpose of drainage.</li> <li><input type="checkbox"/> That Council delegates authority to the General Manager to extend a Letter of Offer to the landowner and negotiate voluntary agreement to purchase the land and/or easements in accordance with independent valuation.</li> <li><input type="checkbox"/> That Council delegates authority to the General Manager to execute all relevant documentation to effect the transaction.</li> </ul> <p><b>26 May 2023 3:26pm Waghorn, Peter - Target Date Revision</b> Target date changed by Waghorn, Peter from 14 June 2023 to 30 July 2023 - Required Crown land must be compulsorily acquired and approved by the Minister for Local Government. An OLG application for approval is in progress. Negotiations to acquire required private land must be conducted in accordance with mandatory timeframes and processes of the Land Acquisition (Just Terms Compensation) Act 1991.</p> <p><b>26 Jul 2023 1:34pm Waghorn, Peter - Target Date Revision</b> Target date changed by Waghorn, Peter from 30 July 2023 to 30 September 2023 - The Minister for Local Government approved crown land acquisition 28 June 2023 and the acquisition notice has been issued. Commencement of negotiations to purchase required White Energy &amp; Austar land awaiting survey plan of acquisition.</p> <p><b>25 Sep 2023 3:48pm Waghorn, Peter</b> Awaiting authorisation from NSW Executive Council to publish gazette notice of Crown land compulsory acquisition. Negotiations to secure private land affected by the flood mitigation project are yet to commence following recent engineering design changes.</p> <p><b>05 Oct 2023 2:25pm Waghorn, Peter - Target Date Revision</b> Target date changed by Waghorn, Peter from 30 September 2023 to 30 November 2023 - NSW Executive Council is scheduled to consider authorisation of Crown land compulsory acquisition gazettal on 11 October 2023. Negotiations to secure private land affected by the flood mitigation project are yet to commence following recent engineering design changes.</p>						

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Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
CC55/2023	Ordinary Council 20/09/2023	Ambrose, Warren	Corporate and Community	Revised Public Art Policy	30/11/2023	
<a href="#">572</a> <b>MOTION</b> 572 <b>RESOLVED</b>	<b>Moved:</b>	Maginnity, Robert Councillor Dunn	<b>Seconded:</b>	Councillor Sander		
<ol style="list-style-type: none"> <li>That Council places the revised Public Art Policy on public exhibition for a period of 28 calendar days.</li> <li>That Council adopts the revised Public Art Policy the day after the public exhibition period concludes, if no unresolved submissions are received.</li> <li>That Council rescinds the Public Art Policy 2020 from the date the revised Public Art Policy is adopted.</li> </ol> <p><b>05 Oct 2023 4:14pm Ambrose, Warren</b> Draft Public Art Policy placed on public exhibition for 28 days from 4 October to 1 November 2023.</p> <p><b>05 Oct 2023 4:19pm Ambrose, Warren</b> A report to Council will only be needed if there are unresolved submissions. Council will otherwise adopt the revised Public Art Policy the day after the public exhibition period concludes.</p> <p><b>05 Oct 2023 5:35pm Drage, Natalie - Target Date Revision</b> Target date changed by Drage, Natalie from 18 October 2023 to 30 November 2023 - Outcome of public exhibition period will be known after 1 November 2023.</p>						

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
CC66/2023	Ordinary Council 18/10/2023	Eftimova, Ema	Corporate and Community	Privacy Management Plan 2023	28/12/2023	
<a href="#">609</a> <b>MOTION</b> 609 <b>RESOLVED</b>	<b>Moved:</b>	Maginnity, Robert Councillor Burke	<b>Seconded:</b>	Councillor Sander		
<ol style="list-style-type: none"> <li>That Council places the revised Privacy Management Plan 2023 on public exhibition for a period of 28 calendar days.</li> <li>That Council adopts the revised Privacy Management Plan 2023 the day after the public exhibition period concludes, if no unresolved submissions are received.</li> <li>That Council rescinds the version adopted on 18 January 2023 from the date the revised Privacy Management Plan 2023 is adopted.</li> </ol>						

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Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
PE5/2023	Ordinary Council 15/02/2023	Mewing, Jenny	Planning and Environment	Comprehensive Local Environmental Plan and Development Control Plan Review - Temporary Uses (including Temporary Events)	30/11/2024	
<a href="#">399</a> <b>MOTION</b> 399 <b>RESOLVED</b>	<b>Moved:</b>	Johnson, Martin Councillor Hill	<b>Seconded:</b>	Councillor Dunn		
<b>That Council</b>						
<ol style="list-style-type: none"> <li>Request a gateway determination for the Planning Proposal "Temporary Uses" from the Department of Planning and Environment pursuant to the Environmental Planning and Assessment Act 1979.</li> <li>Request authorisation under s3.31 of the Environmental Planning and Assessment Act 1979 to act as the local plan-making authority.</li> <li>Place the draft Planning Proposal on exhibition as determined by the Department of Planning and Environment Gateway determination.</li> <li>Place the draft Cessnock Development Control Plan Chapter "Temporary Uses" on exhibition concurrently with the planning proposal.</li> <li>Receive a report back on the Planning Proposal and Development Control Plan amendment.</li> </ol>						
<b>27 Mar 2023 4:34pm Blake, Yvonne - Target Date Revision</b> Target date changed by Blake, Yvonne from 15 March 2023 to 30 November 2023 - As per Council resolution at the Ordinary Council meeting held 15 February 2023, gateway determination to be requested from DPE; request authorisation to act as local plan making authority; PP to be placed on exhibition as well as draft DCP; report back to Council on amendment.						
<b>18 Aug 2023 1:49pm Blake, Yvonne - Reallocation</b> Action reassigned to Mewing, Jenny by Blake, Yvonne - Officer resigned from Council. Transferred to Acting Principal Strategic Planner for re-allocation to another Strategic Planning Officer.						
<b>31 Aug 2023 1:20pm Mewing, Jenny</b> Request for Gateway Determination from DPE made February 2023. , Planning Proposal updated and resubmitted for Gateway Determination in May 2023						
<b>21 Sep 2023 8:03am Mewing, Jenny</b> Gateway Determination still pending						
<b>21 Sep 2023 8:04am Mewing, Jenny - Target Date Revision</b> Target date changed by Mewing, Jenny from 30 November 2023 to 30 November 2024 - Gateway Determination not yet issued.						
<b>23 Oct 2023 8:02am Mewing, Jenny</b> Gateway Determination not yet issued						

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Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
PE4/2023	Ordinary Council 15/02/2023	Mewing, Jenny Johnson, Martin	Planning and Environment	Planning Proposal - Lovedale Integrated Tourist Development	30/11/2023	
<b>MOTION</b> 393 <b>RESOLVED</b>	<b>Moved:</b>	Councillor Dunn	<b>Seconded:</b>	Councillor Burke		
<p>That Council endorse the Planning Proposal in relation to Lots 2-4 DP 869651, Lot 11 DP 1187663 and Lot 1 DP 1233030 as an amendment to Clause 7.11 of Cessnock Local Environmental Plan 2011 as follows:</p> <p>(i) <i>This clause applies to land at Wine Country Drive, Pokolbin, being Lots 2-4, DP 869651, Lot 11, DP1187663 and Lot 1 DP1233030.</i></p> <p>(ii) Development consent must not be granted to any development on land to which this clause applies unless—</p> <p style="margin-left: 20px;">a) The consent authority is satisfied that the development is integrated tourist development, and</p> <p style="margin-left: 20px;">b) the total number of permanent residential dwellings on that land does not exceed 640, and</p> <p style="margin-left: 20px;">c) the total number of tourist and visitor accommodation units on that land does not exceed 300.</p> <p>(iii) Registration of the plan of subdivision for the first 200 residential lots shall not occur until a Compliance Certificate under section 6.4(e)(iv) of the Environmental Planning and Assessment Act 1979 has been issued for the golf course and club house confirming that it is completed in accordance with the concept approval and relevant development consent.</p> <p>(iv) In this clause— integrated tourist development means a development that contains a mix of both permanent residential dwellings and one or more of the following uses: tourist and visitor accommodation; tourist-oriented land uses such as outdoor recreation facilities (e.g., golf courses); food and drink premises; function centres; any development that is ordinarily incidental or ancillary to such uses.</p> <p><b>28 Mar 2023 8:18am Corken, Robert - Target Date Revision</b> Target date changed by Corken, Robert from 15 March 2023 to 15 July 2023 - Council resolution may require an additional report to Council and delayed the drafting of the clause.</p> <p><b>24 May 2023 2:48pm Corken, Robert - Target Date Revision</b> Target date changed by Corken, Robert from 15 July 2023 to 15 August 2023 - Waiting for Department of Planning and Environment to reissue Gateway Determination.</p> <p><b>26 Jul 2023 12:32pm Corken, Robert - Target Date Revision</b> Target date changed by Corken, Robert from 15 August 2023 to 15 October 2023 - The Department of Planning and Environment is causing significant delays to the finalisation of this project.</p> <p><b>18 Aug 2023 1:47pm Blake, Yvonne - Reallocation</b> Action reassigned to Mewing, Jenny by Blake, Yvonne - Officer resigned from Council. Transferred to Acting Principal Strategic Planner for re-allocation to another Strategic Planning Officer.</p> <p><b>31 Aug 2023 1:19pm Mewing, Jenny</b> Revisions to draft instrument in progress in consultation with Parliamentary Counsel</p> <p><b>21 Sep 2023 8:02am Mewing, Jenny</b> Revisions to draft instrument in progress in consultation with Parliamentary Counsel</p> <p><b>21 Sep 2023 8:03am Mewing, Jenny - Target Date Revision</b> Target date changed by Mewing, Jenny from 15 October 2023 to 29 October 2023 - Ongoing discussions with PC</p> <p><b>23 Oct 2023 8:01am Mewing, Jenny - Target Date Revision</b> Target date changed by Mewing, Jenny from 29 October 2023 to 30 November 2023 - Ongoing discussions with PC</p>						



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Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
PE31/2023	Ordinary Council 20/09/2023	Chadwick, Tony	Planning and Environment	2023 Cessnock Stomp Festival - In Kind Support	26/01/2024	
<a href="#">567</a> <b>MOTION</b> 567 <b>RESOLVED</b>	<b>Moved:</b>	Johnson, Martin Councillor Grine	<b>Seconded:</b>	Councillor Moores		
1.	That Council supports the 2023 Stomp Festival by providing in-kind and financial support to the value of \$17,470 for waste management, traffic management, event fees and the suspension of the Alcohol-Free Zone (AFZ); and					
2.	That Council fund the waste management and traffic management support of \$8,510 from the Tourism Related Activities reserve and use existing recurrent operating budgets to waive Council fees; and					
3.	That Council suspends the operation of the Alcohol-Free Zone in Vincent, Hall, Cooper and Charlton Streets, Cessnock between the hours of 6.00am and 6.00pm on Sunday, 29 October 2023.					
<b>25 Sep 2023 2:52pm Chadwick, Tony</b> Council staff will liaise with the STOMP event organiser regarding in-kind and financial support.						
<b>25 Sep 2023 2:58pm Chadwick, Tony - Target Date Revision</b> Target date changed by Chadwick, Tony from 18 October 2023 to 26 January 2024 - The revised date allows Council staff enough time to provide and then report on the support provided.						

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
PE26/2023	Ordinary Council 19/07/2023	Worthing, Alex	Planning and Environment	Comprehensive DCP Review - Tourist Accommodation on Rural and Environmental Lands - Draft for Exhibition	22/12/2023	
<a href="#">528</a> <b>MOTION</b> 528 <b>RESOLVED</b>	<b>Moved:</b>	Johnson, Martin Councillor Hill	<b>Seconded:</b>	Councillor Grine		
1.	That Council exhibits the draft DCP Chapter: 'Tourist and Visitor Accommodation in Rural and Environmental Lands' in accordance with clause 13 of the Environmental Planning and Assessment Regulation 2021 and for a period of 28 days.					
2.	That a further report is brought to Council for determination after the exhibition period is concluded.					
<b>26 Jul 2023 12:33pm Corken, Robert - Target Date Revision</b> Target date changed by Corken, Robert from 16 August 2023 to 16 November 2023 - Exhibition will be undertaken in August.						
<b>18 Aug 2023 1:48pm Blake, Yvonne - Reallocation</b> Action reassigned to Mewing, Jenny by Blake, Yvonne - Officer resigned from Council. Transferred to Acting Principal Strategic Planner for re-allocation to another Strategic Planning Officer.						
<b>31 Aug 2023 2:15pm Blake, Yvonne - Reallocation</b> Action reassigned to Worthing, Alex by Blake, Yvonne - Transferred to officer as original officer has resigned.						

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**08 Sep 2023 3:32pm Worthing, Alex - Target Date Revision**  
 Target date changed by Worthing, Alex from 16 November 2023 to 04 October 2023 - Preparing post exhibition report for Council  
**26 Oct 2023 11:16am Blake, Yvonne - Target Date Revision**  
 Target date changed by Blake, Yvonne from 04 October 2023 to 22 December 2023 - Report to be tabled at December Council meeting.

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
PE29/2023	Ordinary Council 16/08/2023	Worthing, Alex	Planning and Environment	Comprehensive DCP Review - Draft Chapters: Administration and Legislative Context and Centres - For Exhibition	4/01/2024	
<a href="#">548</a> <b>MOTION</b> 548 <b>RESOLVED</b>	<b>Moved:</b>	Johnson, Martin Councillor Burke	<b>Seconded:</b>	Councillor Paynter		
1.	That Council place draft Chapters "Introduction and Legislative Context and Development Base Provisions-Centres" of the Cessnock Development Control Plan 2010 on public exhibition for a period of 28 days.					
2.	That Council receive a further report following the public exhibition of the draft Chapters of Cessnock Development Control Plan 2010.					
<b>23 Aug 2023 9:28am Larsen, Robyn - Reallocation</b> Action reassigned to Worthing, Alex by Larsen, Robyn - Staff member leaving.						
<b>28 Aug 2023 1:14pm Worthing, Alex</b> Public exhibition material being prepared						
<b>08 Sep 2023 3:31pm Worthing, Alex - Target Date Revision</b> Target date changed by Worthing, Alex from 13 September 2023 to 13 October 2023 - Public exhibition starts 13/09						
<b>25 Sep 2023 12:41pm Worthing, Alex - Target Date Revision</b> Target date changed by Worthing, Alex from 13 October 2023 to 05 January 2024 - Due to go to December council meeting for adoption						
<b>27 Sep 2023 2:50pm Worthing, Alex - Target Date Revision</b> Target date changed by Worthing, Alex from 05 January 2024 to 04 January 2024 - Draft DCP chapters will be considered at the December Council meeting						

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
PE24/2022	Ordinary Council 20/04/2022	Rush, Iain	Planning and Environment	Draft Local Planning Framework for the Cessnock LGA Vineyards District	31/12/2023	
<a href="#">75</a> <b>MOTION</b> 75 <b>RESOLVED</b>	<b>Moved:</b>	Johnson, Martin Councillor Burke	<b>Seconded:</b>	Councillor Grine		
1.	That Council requests a Gateway determination in respect of the Cessnock Vineyards District Planning Proposal from the NSW Department of Planning and Environment, pursuant to the <i>Environmental Planning and Assessment Act 1979</i> .					
2.	That Council requests authorisation under Section 3.31 of the <i>Environmental Planning and Assessment Act 1979</i> to act as the local plan-making authority to make the Local Environmental Plan.					
3.	That Council undertakes consultation with public authorities and the community as determined by the Gateway determination.					

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<p>4. That Council exhibits the Draft Cessnock Vineyards District Local Character Statement and Development Control Plan with the Planning Proposal.</p> <p>5. That Council receives a report back on the Planning Proposal and draft local planning framework, following public exhibition.</p> <p><b>27 Apr 2022 12:10pm Rush, Iain - Target Date Revision</b> Target date changed by Rush, Iain from 18 May 2022 to 30 December 2022 - Preparing documentation for submission to DPE for Gateway determination.</p> <p><b>21 Jun 2022 3:52pm Rush, Iain</b> Planning Proposal submitted for Gateway determination on 10 May 2022. Currently reviewing quotations for 'Tourism Centre' Economic Feasibility Assessment.</p> <p><b>01 Sep 2022 4:24pm Rush, Iain</b> Planning Proposal submitted for Gateway determination on 10 May 2022. Hill PDA engaged to prepare 'Tourism Centre' Economic Feasibility Assessment. Work on the Economic Assessment is progressing steadily.</p> <p><b>31 Oct 2022 10:23am Rush, Iain</b> Planning Proposal submitted for Gateway determination on 10 May 2022. Hill PDA have provided Draft 'Tourism Centre' Economic Feasibility Assessment to Council for review.</p> <p><b>22 Nov 2022 2:17pm Blake, Yvonne - Target Date Revision</b> Target date changed by Blake, Yvonne from 31 January 2023 to 28 February 2023 - Target date revised to allow sufficient time for exhibition and consideration of public submissions. Preparation of materials for public exhibition commenced.</p> <p><b>20 Feb 2023 9:08am Cocking, Tracey</b> HRP 2041 requires preparation of Place Strategy. Existing PP and Place Strategy requirements being discussed with DP&amp;E.</p> <p><b>20 Feb 2023 9:09am Cocking, Tracey - Target Date Revision</b> Target date changed by Cocking, Tracey from 28 February 2023 to 31 December 2023 - HRP 2041 requires preparation of Place Strategy. Existing PP and Place Strategy requirements being discussed with DP&amp;E.</p> <p><b>24 May 2023 3:52pm Blake, Yvonne - Reallocation</b> Action reassigned to Mewing, Jenny by Blake, Yvonne - Transferred to Jenny Mewing to continue with and finalise the matter.</p> <p><b>24 May 2023 4:08pm Mewing, Jenny</b> Vineyards Place Strategy endorsed by the Urban Development Program Committee (1 May 2023) for the establishment of a Place Delivery Group. Further details from DPE to be obtained to commence this process., Amendments being made to Planning Proposal to reflect requirements of "resubmit" Gateway Determination received in December 2022.</p> <p><b>21 Jun 2023 10:03am Mewing, Jenny</b> Meeting held with DPE to discuss relationship between Planning Proposals and Place Strategy. Agreed outcomes and actions pending confirmation with DPE</p> <p><b>21 Jul 2023 7:27am Mewing, Jenny</b> Amendments to Planning Proposal being prepared for resubmission to the DPE prior to 31 July 2023. Draft Principles for the Place Strategy are being prepared concurrently for consideration/endorsement by the DPE.</p> <p><b>31 Aug 2023 1:16pm Mewing, Jenny</b> Revised Planning Proposal resubmitted to DPE for Gateway Determination (26/7/23), Place Strategy meeting with DPE requested.</p> <p><b>31 Aug 2023 2:15pm Blake, Yvonne - Reallocation</b> Action reassigned to Rush, Iain by Blake, Yvonne - Transferred to officer as original officer has resigned.</p> <p><b>30 Oct 2023 2:47pm Rush, Iain</b> HRP 2041 requires the preparation of Place Strategy for the Cessnock Vineyards District. The structure and content of the Place Strategy is to be determined with input from a Department of Planning and Environment Place Delivery Group (PDG). Draft land use principles prepared for discussion with PDG, which should occur in early November.</p>
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Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
BN8/2023	Ordinary Council 17/05/2023	Chadwick, Tony	Business With Notice	Proposal for Kurri Curry Festival	29/02/2024	
<a href="#">496</a> <b>MOTION</b> 496 <b>RESOLVED</b>	<b>Moved:</b>	Johnson, Martin Councillor Grine	<b>Seconded:</b>	Councillor Hill		
<p>That Council seeks grant funding for business activation in the Cessnock Local Government area by:</p> <ol style="list-style-type: none"> <li>1. Creating and delivering a new event called the Kurri Curry Festival</li> <li>2. Designing and installing 3D public street art that compliments the Kurri Kurri Murals, and</li> <li>3. That the General Manager investigate other business activation opportunities</li> </ol> <p><b>23 May 2023 1:36pm Blake, Yvonne - Reallocation</b> Action reassigned to Chadwick, Tony by Blake, Yvonne - Forwarded to Economic Development &amp; Tourism Manager for action and completion.</p> <p><b>24 May 2023 8:56am Chadwick, Tony</b> Progress against the resolution actions are as follows:; That Council seeks grant funding for business activation in the Cessnock Local Government area by: 1. Creating and delivering a new event called the Kurri Curry Festival - Waiting a grant fund to open that allows event development and delivery in the funding guidelines., 2. Designing and installing 3D public street art that compliments the Kurri Kurri Murals - Staff to investigate options and obtain quotes ready for grant submissions., 3. That the General Manager investigate other business activation opportunities - Suitable opportunities will be added to grant applications if allowed by the grant fund</p> <p><b>24 May 2023 9:03am Chadwick, Tony - Target Date Revision</b> Target date changed by Chadwick, Tony from 14 June 2023 to 29 February 2024 - Waiting for a suitable grant fund to open to progress this action.</p>						

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
PE33/2023	Ordinary Council 20/09/2023	Rush, Iain	Planning and Environment	Draft Hunter Power Project (Kurri Kurri Power Station) Planning Agreement	22/12/2023	
<a href="#">569</a> <b>MOTION</b> 569 <b>RESOLVED</b>	<b>Moved:</b>	Johnson, Martin Councillor Hill	<b>Seconded:</b>	Councillor Burke		
<ol style="list-style-type: none"> <li>1. That Council publicly notify the Draft Hunter Power Project (Kurri Kurri Power Station) Planning Agreement for a minimum period of 28 days in accordance with the provisions of the <i>Environmental Planning and Assessment Act 1979</i>.</li> <li>2. That Council delegate authority to the General Manager to execute the Planning Agreement unless unresolved written objections are received during the exhibition period.</li> </ol>						

<b>Action Sheets Report</b>	<b>Division:</b>	Ordinary Council	<b>Date From:</b>
	<b>Committee:</b>		<b>Date To:</b>
	<b>Officer:</b>		<b>Printed: Tuesday, 7 November 2023 8:17:54 AM</b>

**25 Sep 2023 11:35am Blake, Yvonne - Target Date Revision**  
 Target date changed by Blake, Yvonne from 18 October 2023 to 22 December 2023 - Resolved at Ordinary Council Meeting held 20 September 2023 that Council publicly notify the Draft Hunter Power Project (Kurri Kurri Power Station) Planning Agreement for a minimum period of 28 days in accordance with the provisions of the Environmental Planning and Assessment Act 1979

**30 Oct 2023 2:59pm Rush, Iain**  
 Draft VPA exhibited for 28 days, with exhibition closing on 25 October 2023. No submissions received. VPA is presently with the Developer for execution.

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
GMU10/2022	Ordinary Council 20/04/2022	Chadwick, Tony	General Manager's Unit	Expression of Interest T2022-03 Branxton RV Park	29/03/2024	
<b>71</b> <b>MOTION</b> <b>71</b> <b>RESOLVED</b>	<b>Moved:</b>	Johnson, Martin Councillor Sander	<b>Seconded:</b>	Councillor Burke		
<ol style="list-style-type: none"> <li>That Council endorses Campervan &amp; Motorhome Club of Australia LTD as the preferred applicant to manage Branxton RV Park subject to community consultation;</li> <li>That Council gives public notice of the Branxton RV Park Management proposal for a period of 28 days;</li> <li>That Council provides public notice of the intention to engage Campervan &amp; Motorhome Club of Australia LTD as the Branxton RV Park Manager subject to consideration of submissions received; and</li> <li>That the General Manager negotiate a licence agreement for Branxton RV Park Management after considering the public submissions received.</li> </ol>						
<p><b>03 May 2022 3:28pm Chadwick, Tony - Target Date Revision</b>                  Target date changed by Chadwick, Tony from 18 May 2022 to 29 July 2022 - This allows time for community consultation and agreement negotiation.</p> <p><b>03 May 2022 3:29pm Chadwick, Tony</b>                  Actions taken as follows: 1. That Council endorses Campervan &amp; Motorhome Club of Australia LTD as the preferred applicant to manage Branxton RV Park subject to community consultation - Noted., 2. That Council gives public notice of the Branxton RV Park Management proposal for a period of 28 days - The public consultation period was completed from 18 May to 15 June 2022. 21 submissions were received., 3. That Council provides public notice of the intention to engage Campervan &amp; Motorhome Club of Australia LTD as the Branxton RV Park Manager subject to consideration of submissions received - Achieved via website and paid advertisement., 4. That the General Manager negotiate a licence agreement for Branxton RV Park Management after considering the public submissions received - The Executive Leadership Team has endorsed licence agreement negotiations following a review of public submissions. , To gain RFS approval under Development Application No. 8/2022/884/1 a Bushfire Consultant identified restrictions that would be required for operating the RV Park. These restrictions limit the financial viability of the RV Park. An internal working group has been established to identify way to reduce these restrictions.</p> <p><b>28 Jul 2022 11:37am Chadwick, Tony - Target Date Revision</b>                  Target date changed by Chadwick, Tony from 29 July 2022 to 09 September 2022 - Contract negotiations have started and are predicted to be completed in September.</p> <p><b>04 Oct 2022 3:43pm Chadwick, Tony - Target Date Revision</b>                  Target date changed by Chadwick, Tony from 09 September 2022 to 09 December 2022 - Additional time is required for Council to review DA PAN-262936 submitted by CMCA.</p> <p><b>25 Nov 2022 9:54am Chadwick, Tony - Target Date Revision</b>                  Target date changed by Chadwick, Tony from 09 December 2022 to 28 February 2023 - Refer Councillor Memo DOC2022/184231.</p> <p><b>24 Feb 2023 2:02pm Lorenzen, Cherie - Target Date Revision</b>                  Target date changed by Lorenzen, Cherie from 28 February 2023 to 29 March 2024 - Target date revised to allow time for an internal working group to be formed to determine the best future use for Branxton Oval and Branxton RV Park after reviewing site constraints and restrictions. See Councillor Memo DOC2023/030494.</p>						

<b>Action Sheets Report</b>	<b>Division:</b>	Ordinary Council	<b>Date From:</b>	
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Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
W16/2023	Ordinary Council 15/03/2023	Newman, Alex	Works and Infrastructure	Engineering Guidelines for Design & Construction - Approval for Public Exhibition	31/01/2024	
<b>441</b> <b>MOTION</b> <b>441</b> <b>RESOLVED</b>	<b>Moved:</b>	McLachlan, Paul Councillor Hill	<b>Seconded:</b>	Councillor Sander		
<ol style="list-style-type: none"> <li>That the draft Engineering Guidelines for Design and Construction be placed on public exhibition for a period of 28 days and a report be returned to Council for determination.</li> <li>That Councillors be offered a briefing on the engineering guidelines.</li> </ol> <p><b>28 Mar 2023 3:32pm Newman, Alex</b> Waiting on Comments from Public exhibition regarding Guidelines of exhibition. In addition an Internal Panel Review of Engineering Guidelines is to be performed.</p> <p><b>26 Apr 2023 8:27am Newman, Alex</b> Engineering Guidelines still on Public Exhibition. Subsequent Internal CCC review by relevant departments to follow.</p> <p><b>29 May 2023 11:13am Newman, Alex</b> Thorough internal review being performed by council. Relevant council team leaders are reviewing the standards.</p> <p><b>29 May 2023 1:53pm Newman, Alex - Target Date Revision</b> Target date changed by Newman, Alex from 25 June 2023 to 27 October 2023 - Thorough internal review being performed by council. Extended process to allow for input by all relevant council team leaders to be collated and reflected in technical standards.</p> <p><b>28 Jun 2023 1:31pm Newman, Alex</b> Thorough internal review being performed by council. Input by all relevant council team leaders to be collated and reflected in technical standards.</p> <p><b>24 Jul 2023 1:07pm Newman, Alex</b> Thorough internal review being performed by council. Input by all relevant council team leaders to be collated and reflected in technical standards.</p> <p><b>30 Aug 2023 10:30am Newman, Alex - Target Date Revision</b> Target date changed by Newman, Alex from 27 October 2023 to 15 November 2023 - Currently awaiting all teams to provide initial comments on engineering guidelines.</p> <p><b>25 Oct 2023 11:34am Meyers, Kristy</b> Investigations continuing.</p> <p><b>25 Oct 2023 11:34am Meyers, Kristy - Target Date Revision</b> Target date changed by Meyers, Kristy from 15 November 2023 to 31 January 2024 - Investigations continuing.</p>						

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
W175/2022	Ordinary Council 14/12/2022	Eveleigh, Nathan	Works and Infrastructure	Cessnock LGA Hall Booking/Management	20/12/2023	
<b>383</b> <b>MOTION</b> <b>383</b> <b>RESOLVED</b>	<b>Moved:</b>	McLachlan, Paul Councillor Watton	<b>Seconded:</b>	Councillor Burke		
<ol style="list-style-type: none"> <li>That Council notes the information contained within the report with regard to the implications and resourcing requirements required to overhaul the current practices has adopted relating to hall bookings, maintenance and potential promotions;</li> </ol>						

<b>Action Sheets Report</b>	<b>Division:</b>	Ordinary Council	<b>Date From:</b>
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<p>2. That Council completes a hall booking trial using the Bookeasy system at four community halls; and</p> <p>3. That if the hall booking trial is successful, that Council implements the Bookeasy system at all community halls in consultation with the s355 volunteer management committees as resources allow.</p> <p><b>16 Jan 2023 4:28pm Eveleigh, Nathan - Target Date Revision</b> Target date changed by Eveleigh, Nathan from 11 January 2023 to 30 June 2023 - Test webpage and platform completed for Bellbird Hall. Officers liaising with BookEasy on some minor amendments required for regular bookings., Additional halls will come online after testing is completed with Bellbird Community Hall as per the Council report.</p> <p><b>02 Mar 2023 9:41am Eveleigh, Nathan</b> BookEasy set-up in final testing phase for Bellbird Community Hall before going live.</p> <p><b>27 Mar 2023 11:56am Eveleigh, Nathan</b> Bellbird Community Hall Bookeasy portal went live on 20/3/2023. Will roll out 3 additional facilities following initial trials and feedback.</p> <p><b>28 Jun 2023 11:36am Eveleigh, Nathan</b> Hunter Valley VIC staff have commenced work on Ellalong &amp; Millfield Community Halls following successful roll-out of the BookEasy online bookings at Bellbird Community Hall for 3 months.</p> <p><b>28 Jun 2023 11:40am Eveleigh, Nathan - Target Date Revision</b> Target date changed by Eveleigh, Nathan from 30 June 2023 to 30 September 2023 - 2 additional halls being set-up. A 4th hall will be added once these two halls are online in the coming months.</p> <p><b>25 Aug 2023 8:36am Eveleigh, Nathan - Target Date Revision</b> Target date changed by Eveleigh, Nathan from 30 September 2023 to 20 December 2023 - VIC staff working on 2nd &amp; 3rd hall in consultation with open Space staff and s355 committee's.</p>
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Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
W123/2023	Ordinary Council 19/07/2023	Harris, Kate	Works and Infrastructure	Kurri Kurri Netball Facility	15/12/2023	
<a href="#">534</a> <b>MOTION</b>	<b>Moved:</b>	McLachlan, Paul Councillor Grine	<b>Seconded:</b>	Councillor Hill		
534 <b>RESOLVED</b>						
1.	That a grant application for Kurri Kurri Netball Facility Stage 1 works, as outlined within this report, be submitted via the Arts Investing in Our Communities Program.					
2.	That the General Manager continue to investigate funding opportunities for Kurri Kurri Netball Facility Stage 2 works and that a further report come back to Council.					
<b>27 Jul 2023 10:02am Harris, Kate</b>	1. Complete, 2. Funding opportunities are currently being investigated					
<b>27 Jul 2023 10:02am Harris, Kate - Target Date Revision</b>	Target date changed by Harris, Kate from 16 August 2023 to 27 October 2023 - Funding opportunities are being investigated.					
<b>26 Sep 2023 10:47am Harris, Kate</b>	1. Complete, 2. Cost reductions and funding opportunities are currently being investigated					
<b>26 Sep 2023 10:48am Harris, Kate - Target Date Revision</b>	Target date changed by Harris, Kate from 27 October 2023 to 15 December 2023 - Funding opportunities are currently being investigated					

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Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
WI31/2023	Ordinary Council 20/09/2023	McCamley, Chad	Works and Infrastructure	2022/23 Kurri Kurri Aquatic and Fitness Centre Performance Review	18/10/2023	
<a href="#">582</a> <b>MOTION</b> 582 <b>RESOLVED</b>	<b>Moved:</b>	McLachlan, Paul Councillor Sander	<b>Seconded:</b>	Councillor Grine		
1.	That Council notes the performance of Belgravia Health & Leisure Group Pty Ltd in respect to Year 4 of the contract for the management of the Kurri Kurri Aquatic & Fitness Centre.					
2.	That Council engage an independent consultant to provide a more detailed KPI performance review of the centre prior to the tendering process.					
3.	That a report come back to Council with the outcomes of this review.					
<b>25 Sep 2023 10:26am Larsen, Robyn - Reallocation</b> Action reassigned to McCamley, Chad by Larsen, Robyn - Chad is responsible for the pools						

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
BN33/2020	Ordinary Council 18/11/2020	Clark, Cameron	Business With Notice	Laneway Access to Units/Granny Flats etc	31/01/2024	
<a href="#">1514</a> <b>MOTION</b> 1514 <b>RESOLVED</b>	<b>Moved:</b>	McLachlan, Paul Councillor Olsen	<b>Seconded:</b>	Councillor Dunn		
That the General Manager provide a report to Council regarding options that council could change as it relates to development applications for the approval of units, granny flats or houses that will only have access off laneways to have the following conditions included,						
1.	The laneway, if it has no name, be named with all costs to the developer					
2.	The laneway be sealed by the developer so as not to create dust issues for existing residents					
3.	All costs to be borne by the developer					
4.	The Council's preference is for access off existing roads, not laneways					
<b>23 Nov 2020 11:38am Blake, Yvonne - Reallocation</b> Action reassigned to Kerr, Katrina by: Blake, Yvonne for the reason: This report relates to Council Policy D5.3 - Development Applications Adjacent to Rear Lanes, which is the responsibility of the Roads, Bridges & Drainage Manager in W&I.						
<b>30 Nov 2020 11:50am Kerr, Katrina</b> Commenced drafting report to Council.						
<b>13 Apr 2021 9:28am Bates, Kelly</b> Item 1 - Commenced drafting report to Council.						
<b>10 Aug 2021 9:30am Bates, Kelly - Target Date Revision</b> Target date changed as a result of current resources and competing priorities.						



<b>Action Sheets Report</b>	<b>Division:</b>	Ordinary Council	<b>Date From:</b>	
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**31 Jan 2022 1:38pm Benson, Nicole**  
Resources now allow for this task to be completed. Work on the matter is scheduled to recommence in March 2022.

**02 May 2022 12:59pm Awal, Rabiul - Target Date Revision**  
Will be updated as per the consultation with the Development team.

**15 Nov 2022 4:37pm Awal, Rabiul - Target Date Revision**  
Due to resourcing issues the target date has changed to November 2023.

**02 Aug 2023 1:59pm Meyers, Kristy**  
Policy being reviewed and updated to include resolution 1-4. Point 2 - wording will be changed to add specific engineering detail.

**25 Oct 2023 11:32am Meyers, Kristy - Target Date Revision**  
Policy has been drafted with necessary updates and will be submitted to Governance for review.

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
BN14/2023	Ordinary Council 20/09/2023	Clark, Cameron	Business With Notice	Old Buttai Road Prioritisation	31/01/2024	
<a href="#">586</a> <b>MOTION</b> 586 <b>RESOLVED</b>	<b>Moved:</b>	McLachlan, Paul Councillor Hill	<b>Seconded:</b>	Councillor Grine		
<p>That Council requests the traffic committee review the prioritisation of Old Buttai Road to focus on the primary route of travel to and from the Buttai Quarry, taking on board the feedback from the recent Buttai Quarry Community Consultative Committee meeting.</p> <p><b>25 Oct 2023 11:31am Meyers, Kristy</b> Internal consultation continuing.</p> <p><b>25 Oct 2023 11:31am Meyers, Kristy - Target Date Revision</b> Listed for November LTC.</p>						

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
BN13/2023	Ordinary Council 20/09/2023	Harris, Kate	Business With Notice	Investigate Sensor Lighting Options for Local Government Area	22/12/2023	
<a href="#">585</a> <b>MOTION</b> 585 <b>RESOLVED</b>	<b>Moved:</b>	McLachlan, Paul Councillor Grine	<b>Seconded:</b>	Councillor Sander		
<p>1. That Council requests the General Manager investigate sensor lighting options, including solar powered, to improve safety at Bridges Hill Park and other parks across the Local Government Area.</p> <p>2. That Council investigate grant programs or funding opportunities to allow for these upgrades to be included into the delivery program.</p> <p><b>26 Sep 2023 10:44am Harris, Kate</b> 1. Lighting options are being investigated at Bridges Hill Park and will be incorporated within the draft 204/2025 Operational Plan for Council's consideration., 2. Grant programs and funding opportunities are being investigated.</p>						

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**26 Sep 2023 10:46am Harris, Kate - Target Date Revision**  
 Target date changed by Harris, Kate from 18 October 2023 to 22 December 2023 - Investigations for lighting works are ongoing.

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
BN33/2022	Ordinary Council 16/11/2022	Harris, Kate	Business With Notice	Permanent Security CCTV Cameras - Huntlee District Park	22/12/2023	
<a href="#">351</a> <b>MOTION</b> 351 <b>RESOLVED</b>	<b>Moved:</b>	McLachlan, Paul Councillor Jurd	<b>Seconded:</b>	Councillor Olsen		
<b>That the General Manager:</b>						
<ol style="list-style-type: none"> <li>Liaise, support and work alongside LWP (Huntlee), to install a fully operational, CCTV Security Camera System within the new Huntlee District Park (similar to Bridges Hill Park);</li> <li>Research appropriate, relevant grants that may be able to assist in further protecting this community asset with said surveillance technology</li> </ol>						
<b>22 Nov 2022 1:20pm Meyers, Kristy - Reallocation</b> Action reassigned to Harris, Kate by Meyers, Kristy						
<b>25 Nov 2022 9:44am Harris, Kate - Target Date Revision</b> Target date changed by Harris, Kate from 14 December 2022 to 31 March 2023 - Meeting to be held with LWP.						
<b>25 Nov 2022 9:45am Harris, Kate</b> 1. Meeting to be organised with LWP before the end of the year, 2. Upon completion of item 1						
<b>27 Mar 2023 11:22am Harris, Kate</b> 1. Meeting to be organised with LWP , 2. Upon completion of item 1						
<b>27 Mar 2023 11:22am Harris, Kate - Target Date Revision</b> Target date changed by Harris, Kate from 31 March 2023 to 30 June 2023 - Competing priorities and limited resources						
<b>28 Jun 2023 11:25am Harris, Kate</b> 1. Advice has been provided from LWP that temporary security camera's are in place., 2. Council officers will continue to investigate grant funding opportunities for a permanent system.						
<b>28 Jun 2023 11:30am Harris, Kate - Target Date Revision</b> Target date changed by Harris, Kate from 30 June 2023 to 25 August 2023 - Temporary security camera's are in place. Officers to continue to investigate funding opportunities for a permanent system.						
<b>31 Aug 2023 8:09am Harris, Kate</b> 1. Temporary security camera's are in place., 2. Council officers will continue to investigate grant funding opportunities for a permanent system.						
<b>31 Aug 2023 8:10am Harris, Kate - Target Date Revision</b> Target date changed by Harris, Kate from 25 August 2023 to 27 October 2023 - Grant funding is being investigated						
<b>26 Sep 2023 1:18pm Harris, Kate</b> 1. Temporary security camera's are in place., 2. Council officers will continue to investigate grant funding opportunities for a permanent system.						
<b>26 Sep 2023 1:18pm Harris, Kate - Target Date Revision</b> Target date changed by Harris, Kate from 27 October 2023 to 22 December 2023 - Funding opportunities continue to be investigated.						

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Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
MM6/2023	Ordinary Council 20/09/2023	Harris, Kate	Mayoral Minutes	Pool Family Free Days and Entry Vouchers	18/10/2023	
<a href="#">564</a> <b>MOTION</b> 564 <b>RESOLVED</b>	<b>Moved:</b>	McLachlan, Paul Councillor Suvaal				
1.	That Council issue a free family pass entry voucher to all children completing the NSW Department of Education intensive Learn to Swim program at Cessnock, Branxton Pools and Kurri Kurri Aquatic Fitness Centre, at a potential lost revenue of \$4,912.					
2.	That a free entry day and community celebrations take place early in the season and for Australia Day (26 January 2024) at Cessnock, Branxton and Kurri Kurri Pools at a cost of \$22,390.					
3.	That Council notes the total potential loss of pool entry revenue and other costs from these activities is an estimated total \$27,302.					
4.	Future funding to cover free entry days and community celebrations to be costed and included in the remaining Operational Plans in the current Delivery Program 2022-2026.					
<b>25 Oct 2023 11:30am Meyers, Kristy - Reallocation</b> Action reassigned to Harris, Kate by Meyers, Kristy - For action.						

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
MM5/2023	Ordinary Council 16/08/2023	McLachlan, Paul	Deferred Business	Bellbird Mine Disaster 100th Anniversary	20/12/2023	
<a href="#">544</a> <b>MOTION</b> 544 <b>RESOLVED</b>	<b>Moved:</b>	McLachlan, Paul Councillor Suvaal				
1.	That Council notes that on 1 September 1923, 21 local miners perished as a result of a fire at Bellbird Colliery.					
2.	That Council notes on 1 September 2023 there will be a memorial service commemorating the 100th Anniversary of the Bellbird Mine Disaster held at Bellbird Miners Memorial Park, at the corner of Wollombi Road and Kendall Street, Bellbird commencing at 11am.					
3.	That Council notes various commemorative events are planned by Cessnock Council for the Bellbird disaster centenary.					
4.	That the General Manager investigate the option of naming new streets in the Bellbird area after the 21 miners that lost their lives.					
<b>23 Aug 2023 12:50pm Lorenzen, Cherie - Target Date Revision</b> Target date changed by Lorenzen, Cherie from 13 September 2023 to 20 December 2023 - 1. 2. & 3. Noted.Item 4, date revised and reassigned to Infrastructure Manager for action.						
<b>23 Aug 2023 12:51pm Lorenzen, Cherie - Reallocation</b> Action reassigned to Clark, Cameron by Lorenzen, Cherie - Reallocation due to Road Infrastructure item.						
<b>25 Oct 2023 11:36am Meyers, Kristy - Reallocation</b> Action reassigned to Mickleson, Peter by Meyers, Kristy - For P&E to work with Developer to prepare road naming application.						

<b>Action Sheets Report</b>	<b>Division:</b>	Ordinary Council	<b>Date From:</b>	
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**26 Oct 2023 11:18am Blake, Yvonne - Reallocation**  
 Action reassigned to Johnson, Martin by Blake, Yvonne - Peter Mickleson no longer at Council.

**30 Oct 2023 12:58pm Blake, Yvonne - Reallocation**  
 Action reassigned to McLachlan, Paul by Blake, Yvonne - Street naming comes under the responsibility of Works and Infrastructure.

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
BN8/2023	Ordinary Council 15/03/2023	Harris, Kate  McLachlan, Paul	Business With Notice	Permanent Security CCTV Cameras - Peace Park Weston - Miller Park	15/12/2023	
<b>MOTION</b> 1	<b>Moved:</b>	Councillor Sander	<b>Seconded:</b>	Councillor Hill		
<b>RESOLVED</b>	<p>That Council direct the General Manager to:</p> <ul style="list-style-type: none"> <li>Identify funding opportunities for crime prevention solutions or monitoring (installation of CCTV) where a cost benefit analysis confirms it will provide an operational cost saving.</li> <li>Consult with NSW Police (Cessnock Local Area Command) in relation to the effectiveness of CCTV and the identification of priority locations across the LGA for potential implementation following grant funding applications.</li> <li>Consider the development of a CCTV Policy to protect community assets.</li> </ul>					
<p><b>20 Mar 2023 2:11pm Lorenzen, Cherie - Reallocation</b>                      Action reassigned to Harris, Kate by Lorenzen, Cherie - Referred to Open Space &amp; Community Facilities Manager for action on behalf of GM per the amended resolution.</p> <p><b>27 Mar 2023 11:23am Harris, Kate</b>                      1. Funding opportunities continue to be investigated, 2. Initial engagement has been held with NSW Police (Cessnock Local Area Command), currently awaiting further resources/information to be provided., 3. This to be considered.</p> <p><b>30 May 2023 11:52am Harris, Kate</b>                      1. Funding opportunities continue to be investigated, 2. Initial engagement has been held with NSW Police (Cessnock Local Area Command), currently awaiting further resources/information to be provided. This will be followed up again., 3. This to be considered.</p> <p><b>30 May 2023 11:53am Harris, Kate - Target Date Revision</b>                      Target date changed by Harris, Kate from 30 June 2023 to 28 July 2023 - Awaiting resources and advice from NSW Police, local area command.</p> <p><b>26 Jul 2023 3:39pm Harris, Kate</b>                      1. Funding opportunities continue to be investigated, 2. Initial engagement has been held with NSW Police (Cessnock Local Area Command), currently awaiting further resources/information to be provided. Further meeting to be organised., 3. This to be considered.</p> <p><b>26 Jul 2023 3:40pm Harris, Kate - Target Date Revision</b>                      Target date changed by Harris, Kate from 28 July 2023 to 29 September 2023 - Awaiting feedback from Cessnock Local Area Command</p> <p><b>26 Sep 2023 1:12pm Harris, Kate</b>                      1. Funding opportunities continue to be investigated, 2. Further engagement has been held with NSW Police (Cessnock Local Area Command). Monthly meetings have been set up with Council Officers and Cessnock Local Area Command to continue sharing information and identify hotspots and solutions to problem areas., 3. This to be considered.</p> <p><b>26 Sep 2023 1:17pm Harris, Kate - Target Date Revision</b>                      Target date changed by Harris, Kate from 29 September 2023 to 15 December 2023 - Liaison with local police is ongoing and funds are continuing to be investigated.</p>						

# Placeholder for Enclosure 1

Works and Infrastructure No. WI38/2023

Cessnock Traffic & Transport Strategy 2023 - provided  
under separate cover

**The Hon Paul Scully MP**  
Minister for Planning and Public Spaces



Ref: MDPE23/3451

Clr Jay Suvaal  
Mayor  
PO Box 152  
CESSNOCK NSW 2325  
via: [jay.suvaal@cessnock.nsw.gov.au](mailto:jay.suvaal@cessnock.nsw.gov.au)

Dear Clr Suvaal, *Jay*

I write to you regarding the need to allow for more housing in our low and medium density zones across New South Wales to help increase supply and diversity of homes we are delivering in our suburbs.

New South Wales is in a housing crisis. Through the National Housing Accord, councils and the NSW Government are committed to working together to look at every opportunity to address this crisis.

Our shared task is to approve and encourage the necessary investment and commencements for 377,000 homes by 2029.

The land use planning and assessment functions of councils and the Department will need to quickly adjust towards approaches that lead to more homes in well-located areas.

As a way to increase our housing numbers in NSW, the NSW Government has identified a number of limitations across the residential zones constraining our ability to deliver this diverse housing in our low and medium density areas. In Greater Sydney these include:

- Terraces, townhouses and 2 storey residential flat buildings (i.e. manor houses) are only permitted in the R2 low density residential zone in 2 of 35 Local Environmental Plans (LEPs) in Greater Sydney – just six per cent. This is despite 77 per cent of residential land being zoned R2. Even though the R3 medium density zones do allow terraces, they only make up 13% of residential land; and
- Residential flat buildings (RFBs) are only permitted in the R3 medium density zone in 47% of LEPs. Even though the R4 high density residential zones do allow RFBs, they only make up 3% of residential land.

The story is more mixed outside of our major cities but there are still opportunities available for the planning system to priorities low and mid-rise housing types in our main residential zones.

We are asking councils to review their local policy settings and approaches in the interests of housing supply. I ask you to identify existing well-located areas where terraces, small unit blocks or well-designed mid-rise apartments can be permitted.

52 Martin Place Sydney NSW 2000  
GPO Box 5341 Sydney NSW 2001

02 7225 6080  
[nsw.gov.au/ministerscully](https://nsw.gov.au/ministerscully)

Research consistently shows that there is unmet demand for additional small apartment and low-rise multi-dwelling housing options as well as purpose-built rental and affordable and social housing.

With this in mind, the Department will be realigning its resources to support councils in these initiatives and is developing a tool kit to help councils and state agencies deliver the outcomes we need. Councils shouldn't wait for this work to happen, rather I am asking you to begin work identifying locations and permitting more low and mid-rise homes immediately.

This urgency for all of us to play our part to approve and deliver housing in all parts of New South Wales brings me to my final point. The upcoming 2024 NSW local government elections are scheduled to be held on Saturday 14 September 2024. The caretaker period will begin 4 weeks before on 16 August 2024.

The NSW local government elections may have an impact on some policy and program timeframes and exhibition dates and may impact on planning assessment timeframe targets.

All planning assessments and other council responsibilities and operations should continue as normal until the start of the caretaker period. It is my express view that councils should continue to undertake their legal responsibilities under local government and planning legislation to make sure that we keep up the momentum on delivering the approvals for housing developments across New South Wales.

I would also request that this letter be tabled at your next council meeting so that councillors are clear about the State government's intentions on behalf of the people of NSW to deliver more low and mid-rise homes, while reminding them of their duty during election periods.

We all have a part to play in delivering on the National Housing Accord and a role in helping the next generation into home ownership or long-term rental. I urge you to look at your policy settings with the aim of expanding the number of homes in your LGA.

Should you have any questions regarding the housing reform work or to caretaker conventions for local government elections, please contact the Department at [stakeholder.engagement@dpie.nsw.gov.au](mailto:stakeholder.engagement@dpie.nsw.gov.au).

Yours sincerely



**Paul Scully MP**  
Minister for Planning and Public Spaces

20/10/24